

Surry County Board of Commissioners  
Meeting of January 7, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on January 7, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
John Shelton, Emergency Services Director  
Michael Hartgrove, Tax Administrator  
Daniel White, Parks and Recreation Director  
News Media

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Chairman Harris called the meeting to order.

Commissioner Golding delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board to consider the minutes of the December 3, 2012 meeting. Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the following from the Tax Department:
  - Total releases for the month ending 11/30/2012 in the amount of \$12,832.90.
  - Total refunds for the month ending 11/30/2012 in the amount of \$4,900.46.
  - Total real and personal property discoveries for the month ending 11/30/2012 in the amount of \$42,475.17.
  - Total motor vehicle discoveries for the month ending 11/30/2012 in the amount of \$4,128.28.
  - Collect September 2012 motor vehicle renewals in the amount of \$315,892.28.
- Approve the following resolution requesting for addition to the State Maintained Secondary Road System:

N. C. DEPARTMENT OF TRANSPORTATION  
 REQUEST FOR ADDITION TO STATE MAINTAINED  
 SECONDARY ROAD SYSTEM

NORTH CAROLINA  
 COUNTY OF SURRY

Road Name: Hickory Point Road

WHEREAS, the attached petition has been filed with the Surry County Board of Commissioners, requesting that the above named road be added to the Secondary Road System; and

WHEREAS, the Board is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Highway Division of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, BE IT RESOLVED by the Surry County Board of Commissioners that the Highway Division is hereby requested to review the above-described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Surry County Board of Commissioners at a meeting on January 7, 2013 as referenced in the minutes of said meeting.

Requests by the Assistant County Manager for Budget and Finance:

- Approve budget change no. 8 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on January 7, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Board of Elections</u>				
1054170 51360	Unemployment Insurance	0	762	762
	Increase departmental total.	332,972	762	333,734
<u>Human Services Bldg-Mt. Airy</u>				
1054197 51360	Unemployment Insurance	0	3,705	3,705
	Increase departmental total.	146,680	3,705	150,385
<u>Non-Departmental</u>				
1054199 59530	Insurance Contingency	80,000	(3,972)	76,028
1054199 59700	Reserved for State Unemployment	14,000	(14,000)	0
	Increase departmental total.	449,053	(17,972)	431,081
<u>County Jail</u>				
1054320 51360	Unemployment Insurance	0	11,629	11,629
	Increase departmental total.	2,110,480	11,629	2,122,109
<u>Emergency Management</u>				
1054330 52010	Supplies & Materials	6,000	7,258	13,258
	Increase departmental total.	99,090	7,258	106,348

Recreation

1056120	51360	Unemployment Insurance	0	487	487
		Increase departmental total.	293,553	487	294,040

Fisher River Park

1056125	51360	Unemployment Insurance	0	1,389	1,389
		Increase departmental total.	219,080	1,389	220,469

REVENUE

1044330	42300	Emergency Management Grant	28,000	7,258	35,258
		Increase fund totals.	67,255,603	7,258	67,262,861

- Approve an Emergency Services write-off in the amount of \$777.33.
- Approve the Sheriff's Office to declare a 2008 Nissan Maxima Vin no.1N4BA41E88C815246 surplus.
- Approve the following Commercial Online Banking Services resolution:

COMMERCIAL ONLINE BANKING SERVICES RESOLUTION  
OF  
County of Surry (the "County")

BE IT THEREFORE RESOLVED that Surry County shall from time to time enter into such Commercial Online Banking Services related agreements with Capital Bank as any one of the officers of the County named below deems appropriate in order to facilitate management of the County's cash resources.

RESOLVED FURTHER, that any one of the following officers is hereby authorized and directed, either now or at any such time hereafter as they may deem appropriate, to execute and deliver on behalf of the County the Commercial Online Banking Services related agreements and any and all schedules or exhibits to such agreements, and any other certificates or documents which are required in connection with such agreements.

RESOLVED FURTHER, that any one of the following officers is hereby authorized to act on behalf of the County in designating the authority to transfer its funds, make payment orders or give other orders or instructions, and do all other things that may be necessary or desirable in connection with the County's use of the Commercial Online Banking services that are the subject of the above-designated or described agreements or in connection with the County's performance of its duties and obligations under such agreements:

- Name of Officer /Title:
- Chris Knopf, County Manager
  - Betty W. Taylor, Assistant County Manager for Budget and Finance
  - Chris Tickle, Assistant Finance Officer
  - Ben Pratt, Assistant Finance Officer
  - Rhonda Nixon, Financial Analyst
  - Sandra Snow, Human Resources Officer
  - Sandra Harris, Financial Accounting Technician

RESOLVED FURTHER, that this resolution shall remain in full force and effect until written notice of its amendment or rescission has been given to and received by Capital Bank in the manner and place designated by the agreements

entered into pursuant to this authorization, and that no such notice shall affect any action taken or order or instruction made prior to its receipt.

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Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Commissioner Phillips stated that Commissioner Miller's son had been diagnosed with Leukemia and had begun treatments. Please keep the Miller family in your prayers.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Brian Elam and Kevin Harrell, North Carolina Forestry Service, updated the Board on potential upcoming policy changes that will affect prescribed burns in Surry County due to the burn at Pilot Mountain State Park on November 8, 2012 that jumped fire lines. Mr. Elam stated that the fire should have never taken place due to the weather conditions.

The Board of Commissioners expressed their concerns regarding the fire. The Board stated that citizens should have been better informed of the situation.

Mr. Elam stated the State is in the process of rewriting their entire procedure and burn protocol and it should be available in the coming weeks.

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Michael Hartgrove, Tax Administrator, briefed the Board on the pros and cons of the Tax Department's on-line tax map software. Mr. Hartgrove stated a change is needed for the site. Mr. Hartgrove discussed potential costs to upgrade the site.

It was the consensus of the Board for the Tax Administrator to explore vendors and costs to be reviewed during the budget process.

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Daniel White, Parks and Recreation Director, addressed the Board regarding the canoe access at Burch Station on Highway 268. The access would be handled through the North Carolina State Trails Program. Mr. White asked the Board to consider a letter of support to be signed by the Chairman. Mr. White also asked the Board to consider a revised Trail Resolution. The Recreational Trails grant could potentially award North Carolina Fishing Wildlife with \$200,000 to construct canoe accesses in Surry and Yadkin County. Surry County could be awarded \$150,000 in material and in-kind value.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the Chairman to sign a letter of support and approved the following resolution:

Recreational Trails Program

WHEREAS, the Surry County Board of Commissioners recognizes that many state and national trails including the Mountain to Sea, Over Mountain Victory, Elkin, Alleghany Rails to Trails and Surry County Greenways and Blueways traverse Surry County; and

WHEREAS, the same Board of Commissioners recognizes that communities within Surry County hope to develop local trail systems; and

WHEREAS, these communities and Surry County desire to link their community trails with other Surry County properties, recreational areas, and surrounding trail systems; and

WHEREAS, a more complete trail system within Surry County would promote an inter-county trail system that would benefit citizens of all NC Counties: and

WHEREAS, the Surry Board of Commissioners recognizes the importance of developing walking, canoeing and cycling trails to meet the leisure, health and transportation needs of the citizens of Surry County; and

WHEREAS, a trails systems would encourage tourism and benefit the economy of Surry County; and

WHEREAS, the Surry County Board of Commissioner has already designated greenways system on paper; and

WHEREAS, Surry County owns property that could be traversed by a trails system; and

WHEREAS, the Surry County Board of Commissioners is authorized to establish and hold trail easements on Surry County property; and

WHEREAS, the establishment of trail easements on Surry County property would enable Surry County communities to more easily link trails; and

NOW, THEREFORE, BE IT RESOLVED BY THE SURRY COUNTY BOARD OF COMMISSIONERS, that the Board:

- (1)Will move to establish trail easements on such County Property that would facilitate the Surry County Greenway Plan; and
- (2)Encourages communities, by Surry County example, to promote public easements on town or city property for the facilitation of trail construction; and
- (3)Agrees to give due consideration to all appropriate state and federal regulation, polices, guidelines and requirement as they relate to easement on trails.

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Daniel White, Parks and Recreation Director, addressed the Board for approval to apply and accept a \$10,000 non-matching North Carolina Trail Program grant. The project would be for Fisher River Park walking trails.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to allow the Parks and Recreation Director to apply and accept, if awarded, a North Carolina Trails Program Grant.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Corbyn McKenzie Clawson, Troop 596, Damon Blane Spicer, Troop 654, Nathaniel Allen Semones, Troop 538, Wade Lee Harbour, III, Troop 505, and Bobby T. Fulp, Troop 561, for their attainment of Eagle Scout rank in Boy Scouts of America.

Abby Golding, Alex Cooke, Bailey Culler, Erin March, Kendra McKeithen, Kristina Rumplach, Madison Hawks, Malaya Johnson, Molly Martin and Taylor Hill, North Surry High School, for their outstanding teamwork resulting in North Surry High School Lady Greyhounds winning their second State Volleyball Title in four years.

Shane Slate, Athletic Director, North Surry High School, for leadership, service and dedication in the development of Surry County Athletes resulting in their outstanding performance, winning their second State Volleyball Title in four years.

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Betty Taylor, Assistant County Manager for Budget and Finance, addressed the Board regarding renewing the County's audit contract or bid the audit services. Ms. Taylor recommended that the County renew with Martin Starnes and Associates. Ms. Taylor presented three-year and five-year proposals for the Board to review.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to enter into an audit contract with Martin Starnes and Associates for a five-year term.

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Chris Knopf, County Manager, addressed the Board regarding a request from a citizen to waive a \$71.84 Emergency Services bill due to a hardship.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to waive the Emergency Services fee.

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Chris Knopf, County Manager, updated the Board regarding the Interstates Sewer Project. Mr. Knopf stated 25% of the Interstates property owner's funds will go toward the design work for the sewer project.

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Chris Knopf, County Manager, addressed the Board regarding resurfacing of the track at the Mount Airy High School. Mount Airy Schools are under budget on their QSAB by approximately \$60,000. The school system would use the remaining QSAB funds for part of the project. The school system would need additional County funds.

The Board discussed the project.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the resurfacing project using the remainder of QSAB funds and capital schools project funds with the Mount Airy City Schools working with the Assistant County Manager for Budget and Finance on funding.

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Chris Knopf, County Manager, addressed the Board regarding the appointment of a voting delegate for the 2013 Legislative Goals Conference.

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Chris Knopf, County Manager, presented a draft Planning Retreat Agenda for Board review. Mr. Knopf encouraged Department Heads to send any large issues or projects to be considered at the Retreat. Mr. Knopf also asked the Board for any projects that may affect the upcoming budget year.

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Upon motion of Chairman Harris, seconded by Commissioner Johnson, the Board voted unanimously to appoint Bob Midkiff as the Elkin Planning Board ETJ-Alternate member.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to appoint Rondale Ratcliff to the Mount Airy Planning Board-ETJ.

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County Attorney Edwin Woltz addressed the Board regarding the Town of Pilot Mountain's intention to covert the Pilot Center into three condominium units. The Town has received an offer from an existing industry needing space for expansion. The offer includes the purchase of units 2 and 3 of the Pilot Center. The Town would retain unit 1. Purchaser is obtaining an SBA loan to renovate and equip the condominium units to expand its knitting business. SBA requires that the lender on the Pilot Center, which is Surry County, consent to the condominium conversion of the Pilot Center before financing will be approved. The Purchaser has also asked that the County release units 2 and 3 from the Deed of Trust after the conversion is complete. It is expected that the purchaser will expand employment and the tax base in Surry County. At this time incentives have not been requested. The Town supports the project.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve that the Chairman execute a Consent of Lender to the condominium of the Pilot Center and execute a release for condominium units 2 and 3 from the County's Deed of Trust, following the filing of the Articles of Condominium with the Register of Deeds and when the County Attorney deems appropriate.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143-

318.11(a)(6)and Economic Development pursuant to G.S.143-318.11(a)(4).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to approve for employee #1007 to be appointed as MIS Director at Grade 75-12, effective January 1, 2013.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to create a regular full-time Intermediate level Convalescent position, to be reviewed in one year.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to reclassify position #432040 from a Detention Officer I to a Clerical level IV.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve an employment agreement with employee #870.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to set a public hearing for Project Liberty for January 22, 2013 and instruct the County Attorney and County Manager to draft an incentive agreement.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to amend the Surry County Personnel Ordinance by making the following change to Appendix A, Position Classification Plan, effective January 1, 2013: Add the classification of Systems Administrator at Grade 66. Create and fill a Systems Administrator position, contingent upon continued 911 funding.

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There was no further business to come before the Board.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to adjourn. The meeting ended at 8:25 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of January 22, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on January 22, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
John Shelton, Emergency Services Director  
Kim Bates, Planning Director  
Michael Hartgrove, Tax Administrator  
News Media

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Chairman Harris called the meeting to order.

Chairman Harris delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the January 7, 2013 meeting.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the following from the Tax Department:
  - Total releases for the month ending 12/31/2012 in the amount of \$7,890.54
  - Total refunds for the month ending 12/31/2012 in the amount of \$3,699.20.
  - Total real and personal property discoveries for the month ending 12/31/2012 in the amount of \$105,592.51.

Total motor vehicle discoveries for the month ending 12/31/2012 in the amount of \$3,017.51.  
 Collect October 2012 motor vehicle renewals in the amount of \$308,831.70.

- Approve the Economic Development Partnership third quarter payment be released.
- Approve Emergency Services to apply and accept, if awarded, a Hazardous Materials Exercise Grant from the North Carolina Department of Emergency Management.
- Approve the Fire Department State Reporting System software upgrade purchase.
- Approve Public Works office renovation.
- Approve the Facilities Director to surplus parcel #5927-00-08-2897 located on Wallace Creed Road.

Requests by the Assistant County Manager for Budget and Finance:

- Approve the Sheriff's Office to apply and accept, if awarded, a Governor's Crime Commission Grant.
- Approve Workers' Compensation claims and settlement activity for the quarter ending December 31, 2012, in the amount of \$60,778.92.
- Approve budget change no. 9 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on January 22, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND EXPENDITURES</u>				
<u>County Attorney</u>				
1054150 51500	Professional Services	75,000	80,000	155,000
	Increase departmental total.	90,000	80,000	170,000
<u>Special Appropriations</u>				
1054198 57051	Surry Thunder Baseball	0	2,000	2,000
	Increase departmental total.	277,365	2,000	279,365
<u>Non-Departmental</u>				
1054199 59510	General Fund Contingency	115,053	(82,000)	33,053
	Decrease departmental total.	431,081	(82,000)	349,081
<u>County Jail</u>				
1054320 55480	Prisoner Safekeeping	32,000	40,000	72,000
1054320 55658	Miscellaneous-Commissary	35,000	30,000	65,000
	Increase departmental total.	2,122,109	70,000	2,192,109
<u>REVENUES</u>				
1044320 44142	State Confinement of Prisoners	0	40,000	40,000
1044320 48980	Miscellaneous-Commissary	35,000	30,000	65,000
	Increase fund totals.	67,262,861	70,000	67,332,861

Request from the Planning Director:

- Approve the Michael D. Brown final one-lot subdivision located on a proposed 45-foot private easement titled Ginseng Lane.

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Commissioner Johnson thanked the Yadkin Valley Chamber of Commerce for the reception, held on Thursday, January 17, 2013, for newly elected and reelected officials.

Chairman Harris asked everyone to keep former Register of Deeds, Bud Cameron, in their prayers. Mr. Cameron is extremely sick.

Chairman Harris also asked everyone to keep the Miller family in their prayers during Jim "Bo" Miller's illness.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Kim Bates, Planning Director, addressed the Board regarding the closure of a portion of Butner Road that was tabled at the December 3, 2012 Board meeting, following a public hearing. The section of road proposed to be closed is abutted entirely by land owned by River Oak Farms, LLC. There is an historic cemetery on the property. The closure was tabled to allow Board Members to gather further information regarding the closure.

Attorney Greg Cowell, representing River Oak Farms, LLC, stated his clients wished to close the road.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the closure, contingent upon allowing citizens access to the cemetery in the future.

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Chairman Harris stated there would be a public hearing on an economic development incentive for Project Liberty.

Chris Knopf, County Manager, stated the public hearing had been properly advertised and read the following resolution into the record:

STATE OF NORTH CAROLINA            }  
  }  
  }            RESOLUTION  
COUNTY OF SURRY                    }

WHEREAS, there has been described to the Board of Commissioners ("Board") of Surry County, North Carolina ("County") a proposal for Surry County to provide certain incentives to Project Liberty in connection with the Company's direct investment at 222 East Main Street, Elkin, NC.

Proposed incentives to the Company include the following appropriations and expenditures:

- A. Following payment of taxes by Company to County, the County shall make an incentive grant to the Company over a five-year period that is a dollar-for-dollar match to an incentive grant that will be provided to the Company from the Town of Elkin, not to exceed \$37,248.

The incentive grant shall be reduced proportionately if Company fails to achieve or maintain benchmark minimums of investment and employment.

An Incentive Agreement ("Agreement"), including or addressing the County and Company and describing proposed incentives in detail shall be executed subject to approval and review of the County Manager and County Attorney. A copy of the Agreement will be filed in the County's records.

THEREFORE, be it resolved by the Board of Commissioners of Surry County:

1. Surry County hereby undertakes to provide certain incentives to Company in connection with its investment within Surry County, as described in the Agreement. The County hereby finds and determines that such undertaking will increase the taxable property, employment and business prospects of the County.
2. That the Chairman of the Surry County Board of Commissioners is authorized and directed to execute the Agreement in a form that has been approved by the County Manager and County Attorney and to deliver the same to the appropriate counter-parties and the Clerk of the Board of Commissioners is hereby authorized and directed to affix the County seal to the Agreement and attest the same. The Agreement shall be in a form substantially as described above with such changes as may be approved by the Chairman of the Board of Commissioners. The Chairman's execution of the Agreement shall constitute conclusive evidence of his approval of any change.
3. The Agreement in final form, however, must provide:
  - a. That the total amount to be expended by the County be an incentive grant over five years which will be a dollar-for dollar match equal to the incentive grant that will be provided by the Town of Elkin, not to exceed \$37,248.
  - b. That Company's minimum investment of \$1,600,000 is made by December 31, 2013.
4. That County's payment of the incentive grant portion is to be paid to Company only after Company provides evidence that its investment and employment benchmarks have been made as required and after assessed property taxes are timely paid by Company to County.
5. That County's payment is made following Company's receipt of payment from Town of Elkin, and in a like amount.
6. The actions of the County officers and officials in conformity with the purposes and intent of this Resolution and in furtherance of the execution and delivery of the Agreement and the consummation of the transactions contemplated hereby, are hereby ratified, approved and confirmed.

7. All of the Board proceedings or parts thereof, in conflict with this Resolution or, to the extent of such conflict, are hereby repealed.

8. This Resolution shall take effect immediately.

Chairman Harris opened the public hearing and asked for public comments.

Cicely McCulloch, owner of the property, asked the Board to consider the proposal. Ms. McCulloch stated that a majority of the builders for the renovation are from Surry County.

Mayor Lestine Hutchens stated that the Town of Elkin is excited about the renovation of the former tobacco warehouse.

Leslie Schlender, Town of Elkin, discussed specifics about new job creation related to the project.

Todd Tucker, Economic Development Partnership President, stated the project is a good fit for downtown Elkin. The project will make a positive impact on Elkin, tourism and local wineries.

Chairman Harris stated the project will be good for downtown Elkin.

Chairman Harris closed the public hearing.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the project and the resolution as read by the County Manager.

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Michael Hartgrove, Tax Administrator, updated the Board on tax collections due to the audit program. Mr. Hartgrove stated collections are on schedule. Mr. Hartgrove discussed the debt set-off program and refund cycle.

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Maggie Simmons, Health and Nutrition Center Health Educator, presented a State of the County Health Report for 2012. Ms. Simmons highlighted the following: Surry County Demographics, Health Statistics, Child Safety/Injury Prevention, Healthy Aging, Diabetes and Obesity Prevention, emerging issues and new initiatives.

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Chris Knopf, County Manager, discussed a request to apply for and administer a Community Development Block Grant to assist in the renovation of a building for Project TAP. The grant is part of the company's incentive package from the State, but the program requires that the County apply for and administer the grant. Mr. Knopf recommended the company hire and compensate a qualified consultant to write the application and administer the grant on the County's behalf. The County would also need to hold public hearings on the project.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to authorize the County to apply and administer the Community Development

Block Grant, contingent upon Project TAP hiring and compensating a qualified consultant to administer the grant on the County's behalf, and schedule the necessary public hearings.

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Chris Knopf, County Manager, addressed the Board regarding a request from Congressman Howard Coble's Office to use space in Dobson a couple days per month for outreach efforts to constituents.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to allow a representative to utilize space at the Surry County Government Center.

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Chris Knopf, County Manager, addressed the Board regarding an unsafe building on White Pines Country Club Road owned by Grover Davis. The Board had given Mr. Davis thirty days to come to the Inspection Department to apply for permits and secure the property. Mr. Davis did comply.

It was the consensus of the Board for the County Manager to write Mr. Davis a letter asking him to contact the Inspection Department within ten calendar days. If the building is not secure within the allotted timeframe, the order to demolish will be reinstated.

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Chris Knopf, County Manager, updated the Board on the Interstates Sewer Project. Mr. Knopf presented the project implementation schedule. Mr. Knopf stated the City and County need to negotiate an agreement.

The Board discussed the final design and financing the project.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve the County Manager to work with the City of Mount Airy to negotiate an agreement, work with the Engineer on the submittal of a plan to NCDENR and begin the process of acquiring easements for pump station lots and gravity sewer lines where needed.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the January 7, 2013 closed session minutes.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Northern Hospital of Surry County for being selected two years in a row for America's Best 100 hospitals for critical care, being Health Grades American's 100 Best hospitals for general surgery, ranked number one in North Carolina for critical care, ranked number two in North Carolina for general surgery, ranked among the top five percent in the nation for general surgery, ranked among the top ten percent in the nation for overall Pulmonary Services for eight years in a row, five star recipient for treatment of heart attacks, ranked among the

top five in the nation for Emergency Medicine for three years in a row.

Levi Early for participating in various Special Olympics sports and winning the December 2012 Special Olympics Athlete of the Month.

Paula Norman for her leadership, service and dedication in the development of Surry County Students resulting in being named Teacher of Excellence 2012.

Abigail Hagwood, Blair Holcomb, Breea Hughes, Carley Vanhoy, Carly Clark, Carson Orange, Cheyenne Rhodes, Coleman Craddock, Davi Barbour, Elizabeth Dinkins, Emily Lowe, Emily Pfitzner, Eryn Wood, Haley Thomas, Hayley Stancil, India Inman, Jade Hughes, Jai Daniels, Jordan Jackson, Lauren Brintle and Sarah Kirkpatrick for outstanding teamwork resulting in the Mount Airy High School Lady Bears winning their second straight 1-A State Tennis Championship Title.

Coach Scott Kniskern and Coach Rodney Pell for their leadership, service and dedication in the development of Surry County Athletes resulting in their outstanding performance at the 1-A State Tennis Championship.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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John Shelton, Emergency Services Director, presented a power point presentation on disaster capabilities in Surry County and surrounding areas.

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Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143-318.11(a)(6) and economic development pursuant to G.S. 143-318.11(a)(4).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to amend the Surry County Personnel Ordinance by making the following changes to Appendix A, Position Classification Plan, effective January 1, 2013: Add the classifications of Public Works Office Coordinator and Landfill Coordinator to Grade 65. Reclassify employee #1598 to Public Works Office Coordinator at Grade/Step 65-9, effective January 1, 2013. Reclassify employee #1732 to Landfill Coordinator at Grade/Step 65-8, effective January 1, 2013.

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Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve a

one-step educational increase for employee #2327 effective February 1, 2013.

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County Attorney Edwin Woltz addressed the Board regarding revision to the Surry County Animal Control Ordinance. A public hearing will need to be scheduled in the near future for public comments on the revised ordinance.

It was the consensus of the Board for the County Manager's Office to work with the Health and Nutrition Center Director to schedule a public hearing date.

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County Attorney Edwin Woltz addressed the Board regarding Surry County and Barnabas Investment Group entering into a Landfill Gas Rights Agreement on November 7, 2011. Surry County granted Barnabas Investment Group certain rights on terms and conditions relative to the Surry County Landfill located at 237 Landfill Road, Mount Airy. Barnabas Investment Group will enter into an Asset Purchase Agreement which provides for the transfer by Barnabas Investment Group to COC Surry LFG, LLC. of certain assets, including the Surry County Landfill Gas Rights Agreement.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the Chairman to sign the assignment of Surry County Landfill Gas Rights Agreement.

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Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to reappoint Thomas Taylor to the Mount Airy\Surry County Airport Authority.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to appoint Dr. Michael Tumbarello to the Health Board serving in the dentist position, contingent upon Dr. Tumbarello's acceptance.

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There was no further business to come before the Board.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to adjourn. The meeting ended at 9:45 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of February 4, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on February 4, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
News Media

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Chairman Harris called the meeting to order.

Commissioner Johnson delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the January 22, 2013 meeting.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the County to accept a piece of granite for the Government Center in memory of the former Senator Don East.
- Approve the Chairman to sign a lease agreement on tax parcel no. 4972-00-83-9605 for a paddling access.
- Approve the following resolution regarding closure of Butner Road:

RESOLUTION AND ORDER CLOSING PORTION OF BUTNER ROAD

WHEREAS, River Oak Farms, LLC filed a Petition pursuant to North Carolina General Statute 153A-241, requesting that the

Surry County Board of Commissioners close a portion of SR 2074 - Butner Road which abuts property owned by River Oak Farms, LLC;

AND, WHEREAS, the Surry County Board of Commissioners adopted a Resolution on November 5, 2012, as by law prescribed declaring intent to close a portion of SR 2074 - Butner Road, being the 0.32 mile southernmost portion of the road as described in NCDOT abandonment document 2012\_08\_50066, dated August 14, 2012, herewith attached; and the Board of Commissioners scheduled a public hearing for Monday, December 3, 2012, and published notice thereof once a week for three consecutive weeks in the Mount Airy News, a newspaper qualified for legal advertising in the City of Mount Airy, County of Surry, North Carolina;

AND, WHEREAS, all persons entitled to notice, whether by certified mail or by publication of notice, have been notified of the public hearing and afforded an opportunity to express their views, whether in favor of the closing of the subject portion of SR 2074 - Butner Road or whether opposed thereto;

AND, WHEREAS, a notice of the public hearing was posted as by law required in at least two locations along and upon the portion of SR 2074 - Butner Road to be closed during the period notice thereof was published in the Mount Airy News;

AND, WHEREAS, it has been made to appear, and the Board of Commissioners of Surry County find as a fact that that portion of SR 2074 - Butner Road to be closed bisects only the property of the Petitioners; no other property owner is adversely affected by the closing of this portion of SR 2074 - Butner Road hereinafter described; and no person, firm or corporation will be inconvenienced or deprived of a reasonable means of ingress and egress to his property; nor is it detrimental to the public interest to close that portion of SR 2074 - Butner Road hereinafter described.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Commissioners of Surry County:

1. The Petitioners allege that the closing of said unopened portion of SR 2074 - Butner Road is not contrary to the public interest and that the adoption of a resolution closing a portion of SR 2074 - Butner Road, being the 0.32 mile southernmost portion of the road as described in NCDOT abandonment document 2012\_08\_50066, herewith attached, will aid the orderly development of the Petitioners' property.
2. The effective date of the closing of that portion of SR 2074 - Butner Road described as attached is the 22nd day of January, 2013.
3. That a certified copy of this Resolution and Order shall be recorded in the Office of the Register of Deeds of Surry County.
4. That the costs incidental to the closing of this portion of SR 2074 - Butner Road be paid by the Petitioner, River Oak Farms, LLC.

- Approve the Chairman to sign the Central Carolina Holdings Scrap Tire Recycling and Disposal Contract renewal.
- Approve the Health and Nutrition Center to apply and accept, if awarded, a Positive Parenting Program (Triple P) Grant.
- Approve the Health and Nutrition Center to apply and accept, if awarded, a Behavioral Health Integration Grant.

Requests by the Assistant County Manager for Budget and Finance:

- Approve the Purchasing Agent to declare a 2003 Type II ambulance surplus and sell on GovDeals.
- Approve budget change no. 10 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on February 4, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Tax Supervisor</u>				
1054140 51720	Contracted Services	58,000	181,193	239,193
	Increase departmental total.	1,330,969	181,193	1,512,162
<u>Board of Elections</u>				
1054170 51720	Contracted Services	1,734	1,578	3,312
	Increase departmental total.	333,734	1,578	335,312
<u>REVENUE</u>				
1044140 41101	Ad Valorem Tax-Prior	400,000	181,193	581,193
1044170 42210	Help America Vote Grant(HAVA)	4,086	1,578	5,664
	Increase Fund Totals.	67,332,861	182,771	67,515,632

Requests from the Human Resources Officer:

- Approve the following retiree resolutions:

RESOLUTION

WHEREAS, Karen W. Draughn was employed from December 1, 1983 until her retirement on December 31, 2012 as an employee of the Surry County Health and Nutrition Center; and

WHEREAS, during her term of service, Ms. Draughn served as a Medical Laboratory Technician II. She was an important part of the Surry County Health and Nutrition Center's organizational team. Ms. Draughn sought to improve delivery of services for our County population in a cost effective manner; and

WHEREAS, during her years of faithful service, Ms. Draughn has earned the admiration and respect of her fellow employees and the Surry County Health and Nutrition Center staff. She took pride in her work and was an encouragement to others; and

WHEREAS, Ms. Draughn is recognized for the dependable and caring manner in which she served the citizens of Surry County.

NOW, THEREFORE BE IT RESOLVED that the Board commends Karen W. Draughn for her service to the citizens of Surry County and

wishes to express its appreciation for her years of dedicated employment; and

BE IT FURTHER RESOLVED that the Board extends to Karen W. Draughn its best wishes for many years of happiness during her retirement.

RESOLUTION

WHEREAS, Jane L. Rountree was employed from December 1, 1989 until her retirement on November 30, 2012 as an employee of the Surry County Health and Nutrition Center; and

WHEREAS, during her term of service, Mrs. Rountree served as Public Health Nurse I, Public Health Nurse II, and Physician Extender I, a position she held from January 1, 1999 until her retirement. Ms. Rountree carried out many other duties to serve the citizens of Surry County and to ensure they received quality healthcare; and

WHEREAS, Jane L. Rountree has faithfully served Surry County as a caring, considerate, and conscientious public servant dedicated to providing assistance in a compassionate and professional manner to those in need; and

WHEREAS, Jane L. Rountree was always open to changes within the clinic to improve efficiency of operations and to improve access to services. She took pride in the clinic appearance and its operations. Ms. Rountree strived to have the best quality services possible for Surry County and the clients she served; and

WHEREAS, Ms. Rountree is recognized for the dependable and efficient manner in which she served Surry County; and

NOW, THEREFORE BE IT RESOLVED that the Board commends Jane L. Rountree for her service to the citizens of Surry County and wishes to express its appreciation for her years of dedicated employment; and

BE IT FURTHER RESOLVED that the Board extends to Jane L. Rountree its best wishes for many years of happiness during her retirement.

RESOLUTION

WHEREAS, Walter Stephen Walker was employed by the County of Surry from February 2, 1984 until his retirement on December 31, 2012 as an employee of Surry County Emergency Medical Services; and

WHEREAS, during his term of service, Mr. Walker served as EMT, EMT-Paramedic, Assistant Shift Supervisor, and Shift Supervisor, a position he held from September 1, 2006 until his retirement; and

WHEREAS, Mr. Walker has made significant contributions to Surry County Emergency Medical Services and to the County of Surry, achieving numerous certifications, demonstrating exemplary skill levels, and contributing to his department and to his fellow employees; and

WHEREAS, Mr. Walker, in his supervisory role, has led by example, bringing a high level of integrity and professionalism to Surry County Emergency Medical Services; and

WHEREAS, during his years of faithful and dedicated service, Mr. Walker has earned the admiration and respect of his friends, colleagues, and the employees he has supervised; and

NOW, THEREFORE, BE IT RESOLVED that the Surry County Board of Commissioners wishes to publicly commend Mr. Walker for his commitment to the citizens of Surry County and wishes to express its appreciation and thanks for his years of dedicated service; and

BE IT FURTHER RESOLVED that the Board extends to Walter Stephen Walker its best wishes for many years of happiness during his retirement.

Resolution

WHEREAS, Janis Honeycutt worked for the Surry County Department of Social Services from December 1, 1998 until her retirement on December 31, 2012; and

WHEREAS, during her employment with the Department of Social Services, Mrs. Honeycutt held the position of Social Worker II in the Adult Services Unit; and

WHEREAS, in her position Mrs. Honeycutt participated in the successful implementation of the Special Assistance In-Home Services Program, enabling many older and disabled adults to be cared for in their own homes and avoid adult care home placement; and

WHEREAS, Mrs. Honeycutt arranged for essential personal care services to be provided to needy adults in both community-based and adult care home settings; and

WHEREAS, in working with vulnerable older and disabled adults, Mrs. Honeycutt always respected their worth as individuals and advocated for services to meet their particular needs; and

WHEREAS, in performing her duties with the Department of Social Services, Mrs. Honeycutt always demonstrated a compassionate and professional attitude in her interaction with clients, co-workers and community representatives and always exhibited honesty and integrity in dealing with others; and

WHEREAS, Janis Honeycutt has faithfully served Surry County as a caring and conscientious public servant;

NOW, THEREFORE, BE IT RESOLVED that the Board publicly commends Janis Honeycutt for her service to the citizens of Surry County and wishes to express its appreciation for her years of dedicated employment; and

BE IT FURTHER RESOLVED that the Board extends to Janis Honeycutt its best wishes for many years of happiness during her retirement.

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Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

No one spoke during open forum.

There being no comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Commissioner Johnson updated the Board on the recent North Carolina Association of County Commissioners'

Conference that he attended on January 24-25, 2013 in Durham. Commissioner Johnson stated the largest issue was HB 1779. The Board of Commissioners does not support the bill due to Surry County having a positive collection rate. Another hot topic was a resolution from Wake County asking counties to take the lead in acquiring, owning, and constructing public school sites and facilities.

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Chairman Harris stated there would be a public hearing on a proposed appropriation by the County for Industrial Development.

County Attorney Edwin Woltz stated the hearing had been properly advertised. Surry County has entered into an Economic Development and Incentive Agreement with Pittsburgh Glass Works, LLC. in connection with benchmark minimums of investment and employment to be used by the company by January 1, 2016. A component of the financial incentive offered by the County was a grant from Golden Leaf Fund in the amount of \$2,045,000 which was for the purchase and lease back of new equipment to be used by the company as stated in the lease. The terms of the lease have changed. The County and Golden Leaf entered into a grant of \$2,043,972 would be used for the County to purchase used equipment for the company for lease back to the company.

Chairman Harris opened the hearing and asked for public comments.

No one spoke.

Chairman Harris closed the public hearing.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously for the Chairman to sign the purchasing agreement and the amended lease agreement once reviewed by the County Attorney.

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Matt Windsor, Pilot Mountain State Park Superintendent, and Jon Blanchard, Head of Natural Resources for State Parks, addressed the Board regarding the prescribed burn in November at Pilot Mountain State Park. Mr. Windsor stated there was a lapse in communication during the burn. Mr. Windsor stated improvements to the program have been set and all prescribed burns in the future will have more guidelines. A prescribed burn helps control undergrowth at the park and benefits the parks ecologically. Mr. Windsor regrets the burn alarmed the neighboring citizens.

Board members discussed their concerns regarding the prescribed burn and are thankful for improvements that will be enforced during future prescribed burns.

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Chris Knopf, County Manager, discussed a meeting that took place on Friday, January 18, 2013, regarding the Town of Pilot Mountain's debt service payment to the County for the Pilot Center. The Town is interested in continuing the arrangement where the County forgives the annual debt service payment in exchange for the Town of Pilot Mountain providing approximately 13,000 square feet of space rent-free to the Surry County Economic Development Foundation's Pilot Mountain Pride program.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to forgive the Town of Pilot Mountain's loan payment each year in exchange for the Surry County Economic Development Foundation's Pilot Mountain Pride program. Forgiveness of this payment will be reviewed each November for additional one-year extensions beyond 2013.

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Chris Knopf, County Manager, addressed the Board regarding an Emergency Services write-off. The patient was involved in an automobile accident and has received a settlement. After statutory distribution, \$10,000 is available toward \$285,912.14 of medical bills. Surry County's share is \$43.34. The total Emergency Services bill is \$1,239. The Assistant County Manager for Budget and Finance would like to pursue collecting the full amount of the bill.

It was the consensus of the Board for the Assistant County Manager for Budget and Finance to pursue the collection.

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Daniel White, Parks and Recreation Director, discussed a memorandum regarding the soccer program at Fisher River Park. Mr. White would like to create a stipend to encourage someone to manage the soccer program. The stipend would be negotiated with an individual. The proposal would be \$500 per season, not to exceed \$1,000 per season. The Parks and Recreation Department would be utilizing funds from their current operating budget. The funds would be paid to the Northern Triad Soccer Club and they will in turn pay the individual who will be under their supervision.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve a stipend be negotiated.

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Chris Knopf, County Manager, discussed a resolution from the North Carolina Association of County Commissioners in support of the 2013 Legislative Goals.

The Board discussed their displeasure with several of the adopted goals regarding pending changes to the collection of motor vehicle taxes and school property ownership.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously for the County Manager to write a letter, for Chairman signature, to the

North Carolina Association of County Commissioners expressing their displeasure with some of the Legislative Goals.

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Commissioner Johnson stated that Governor McCroy spoke at a recent meeting regarding a problem where a nursing home, in North Carolina, ceased operating with elderly occupants still living in the facility. Commissioner Johnson asked the County Manager to communicate with the Emergency Services Director for a County Plan to assist nursing home patients in emergency situations.

Mr. Johnson also stated that Governor McCroy conveyed that there could be an interruption in service with Mental Health, Medicaid and Health and Human Services.

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Chris Knopf, County Manager, stated the Cooperative Extension Director will have interviews for a Field Crops position. Mr. Knopf asked if any Board Member would like to participate. Commissioner Johnson will participate in the interviews.

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Chris Knopf, County Manager, presented handouts on the school security requests that will be presented at the next Board meeting and an update on the Grover Davis property. The property is now secure.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the January 22, 2013 closed session minutes.

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The Board took a ten minute recess.

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The Board resumed regular business.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following employees for their faithful years of service:

Karen Draughn	Jane Rountree
Stephen Walker	Janis Honeycutt

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Commissioner Johnson addressed the Board regarding the Pilot Center. The condominium conversion was recently completed and Units 2 and 3 of the Pilot Center Condominium were sold to a textile manufacturer. The roof on Unit 1, owned by the Town of Pilot Mountain, is in need of repair. 25,000 square feet of roof on Units 2 and 3, the textile portion of the condominium, is in the process of being replaced. Unit 1, owned by the Town and mortgaged to the County, houses classrooms and other facilities for Surry Community College, Pilot Mountain Pride, a beauty shop and bakery. The Town and County agreed to share net proceeds from the sale of Units 2 and 3 of the Pilot Center Condominium, which is approximated \$200,000. Commissioner Johnson discussed using some or all of the revenue derived from the recent sale to fund roof replacement for Unit 1 of the

condominium. The funds would come equally from Surry County and the Town of Pilot Mountain. Three quotes will be obtained by Friday, February 8, 2013 and presented to the County Manager's Office prior to the use of these funds. Commissioner Johnson estimated the costs for repairs will be approximately \$150,000-\$200,000.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve use of funds derived from the recent sale of Units 2 and 3 of the Pilot Center Condominium to fund roof repair or replacement of the roof on Unit 1 of Pilot Center Condominium so that the Town of Pilot Mountain and Surry County each pay one-half of the cost.

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Chairman Harris addressed the Board regarding requests from Elkin City Schools. Elkin City Schools needs to make improvements at Elkin High School and Elkin Elementary School to install wheelchair lifts to bring the school into ADA compliance. Commissioner Harris also stated that Elkin City Schools has two activity buses that need replacing.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to authorize Elkin City Schools to install a wheelchair lift at the Elkin High School campus not to exceed \$69,550 and to use funds remaining from the Phase III Construction Project.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to appropriate an amount not to exceed \$43,870 for Elkin City Schools to install a wheelchair lift at the Elkin Elementary School campus and \$43,267 as a 50% match toward the purchase of an activity bus. The Assistant County Manager for Budget and Finance is instructed to fund the appropriations from the Schools Capital Outlay Fund or General Fund, as needed.

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The Board instructed the County Attorney to work with the Health and Nutrition Center Director on public records requests regarding in-take/out-take of animals at the Animal Shelter.

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Commissioner Johnson requested the Social Services Director attend a meeting in the near future to discuss food stamp fraud.

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Commissioner Phillips discussed the potential liability of surplus ambulances being used by non-profit agencies to transport patients to other states for treatment.

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Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143-318.11(a)(6) and economic development pursuant to G.S. 143-318.11(a)(4).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve a one-step increase, effective February 1, 2013, for employee #62 and #892, due to an educational attainment.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to reclassify position #431061 from Senior Deputy Sheriff to Detective, maintaining equivalent salary, and reclassify position #431003 from Senior Deputy Sheriff to Detective, under the guidelines of the Personnel Ordinance.

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There was no further business to come before the Board.

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Upon motion of Chairman Harris, seconded by Commissioner Johnson, the Board voted unanimously to adjourn. The meeting ended at 8:45 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of February 18, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on February 18, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Kim Bates, Planning Director  
Elkin School Board Members and Superintendent  
Mount Airy School Board Members and Superintendent  
Surry County School Board Members and Superintendent  
Surry Community College President  
News Media

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Chairman Harris called the meeting to order.

Commissioner Miller delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the February 4, 2013 meeting.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to amend the February 4, 2013 minutes by adding the following: Commissioner Golding expressed dissatisfaction for air control issues and air quality during a prescribed burn at Pilot Mountain State Park November 8, 2012-November 11, 2012.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to approve the minutes with the amendment.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the following consent agenda items:

## Requests by the County Manager:

- Approve the following from the Tax Department:  
Total releases for the month ending 1/31/2013 in the amount of \$10,695.19.  
Total refunds for the month ending 1/31/2013 in the amount of \$5,201.06.  
Total real and personal property discoveries for the month ending 1/31/2013 in the amount of \$187,784.68.  
Total motor vehicle discoveries for the month ending 1/31/2013 in the amount of \$5,323.14.  
Collect November 2012 motor vehicle renewals in the amount of \$273,524.99.
- Approve the Tax Administrator to advertise the unpaid 2012-2013 property taxes that represent liens against real property in Surry County.
- Approve Hardin Pump and Compressor to locate underground tanks and associated piping at the Lowgap Community Center, Beulah Community Center and the White Plains Community Center by using ground radar for the cost of \$1,650 and remove the White Plains Community Center underground tank for the costs of \$9,155.
- Approve the following resolution establishing facility use by political parties of the Judicial Center:

## North Carolina Resolution Establishing Facility Use by Political Parties of the Judicial Center

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Surry County Board of Commissioners voted unanimously to approve a Resolution Establishing Facility Use of Judicial Center by Political Parties as follows:

Whereas the Surry County Democrat and Republican Parties each conduct an annual convention within the County; and

Whereas, traditionally both parties have used Courtroom Number 1 and ancillary areas of the Judicial Center to convene and conduct their meetings on separate times and dates; and

Whereas, the conventions are held on days the Judicial Center is normally closed with air conditioning off consistent with the County's energy efficiency policy; and

Whereas, the County is required to staff the facility with an employee of the Surry County Buildings and Grounds Department during each convention and to heat and cool the building thereby incurring costs that it would not otherwise incur; and

Whereas, the County has traditionally absorbed the costs of opening the Judicial Center for the conventions;

Now, Therefore the Surry County Board of Commissioners adopts the following use policy relating to the Judicial Center:

1. The Surry County Democrat Party shall be entitled to use of Courtroom Number 1 and ancillary areas of the Judicial Center free of charge, one time per year, for the purpose of conducting its annual convention. A Party representative shall confer with the Clerk to the Board regarding the time and date of use. The Clerk will make arrangements with the Facilities Director to have the Judicial Center opened, lighted, air conditioned and staffed during the convention.

The staff member shall be in charge of closing the building at the conclusion of the convention. The party shall be responsible to leave the facility in the same condition that it was found.

2. The Surry County Republican Party shall be entitled to use of Courtroom Number 1 and ancillary areas of the Judicial Center free of charge, one time per year, for the purpose of conducting its annual convention. A Party representative shall confer with the Clerk to the Board regarding the time and date of use. The Clerk will make arrangements with the Facilities Director to have the Judicial Center opened, lighted, air conditioned and staffed during the convention. The staff member shall be in charge of closing the building at the conclusion of the convention. The Party shall be responsible to leave the facility in the same condition that it was found.
3. Additional requests for use of the Judicial Center by a Political Party shall be routed through the Clerk to the Board, in the same manner as set out above. However, the requesting Party shall reimburse Surry County for the costs of staffing/heating/cooling/lighting the facility at the rate of \$75/hour. Payment shall be made in advance by check drawn to Surry County Finance Office. The requesting Party shall be responsible to leave the facility in the same condition that it was found.

- Approve Robert Brindle to host Cruise In For Christ Car Shows and utilize parking spaces on three sides of the Historic Courthouse on March 9<sup>th</sup>, April 13<sup>th</sup>, May 11<sup>th</sup>, June 8<sup>th</sup>, July 13<sup>th</sup>, August 10<sup>th</sup>, and September 14<sup>th</sup>.

Requests by the Assistant County Manager for Budget and Finance:

- Approve the Veterans' Service Office to purchase three computers.
- Approve an Emergency Services write-off in the amount of \$182.64.
- Approve budget change no. 11 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on February 18, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Sheriff's</u>				
1054310	53040 Vehicle Maintenance	58,913	1,138	60,051
	Increase departmental total.	4,141,362	1,138	4,142,500
<u>Horne Creek Grant</u>				
1054970	51720 Contracted Services	0	15,300	15,300
	Increase departmental total.	0	15,300	15,300
<u>REVENUES</u>				
1044000	48500 Insurance Refunds	22,142	1,138	23,280
1044970	43356 Clean Water Grant	0	15,300	15,300
	Increase fund totals.	67,515,632	16,438	67,532,070

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Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Sandra Gwynn addressed the Board regarding local officers being recognized that were killed in the line of duty. Ms. Gwynn desires not to have James Thomas, Jr. recognized due to a confrontation with her brothers in 1966. In 2009, the Town of Pilot Mountain Police Department was named in honor of Officer Thomas. Ms. Gwynn requested the Town of Pilot Mountain to remove the name. The request was denied. Ms. Gwynn requested that the negative publicity surrounding her family, in the media, cease and the family be allowed to rest. Ms. Gwynn requested an apology from Chet Jessup who organized the name dedication of the Police Department.

Commissioner Johnson stated that Surry County Commissioners have no authority over the Town of Pilot Mountain or Chet Jessup. Commissioner Johnson stated that Mayor Sheppard and Chet Jessup are good public stewards. Commissioner Johnson suggested Ms. Gwynn obtain an attorney.

Commissioner Johnson thanked the Economic Development Partnership, Mount Airy Chamber of Commerce, County staff and the City of Mount Airy for their work on the announcement of a new company named Awesome Products. The announcement took place on Friday, February 15, 2013 at the Andy Griffith Playhouse.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Chairman Harris stated there would be a public hearing on zoning application ZCR1102. The site is 0.80 acres of tax parcel 5903-00-76-1368. The property owner is Dominic A. Payson. The property is currently zoned CB-C. The petition is to rezone the property to RA.

Kim Bates, Planning Director, presented facts pertaining to the rezoning and stated the Planning Board recommends approval of the rezoning.

Chairman Harris opened the public hearing for comments from the public.

No one spoke.

Chairman Harris closed the public hearing and asked the Board for a recommendation.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the following Statement of Consistency:

Surry County Board of Commissioners' Statement of Consistency:  
Rezoning Petition ZCR1102:

Subject: Case # ZCR1102, a Petition for General Use Rezoning  
Applicant: Dominic A. Payson (owner)

Property Description: Tax Parcel #5903-00-76-1368, a 0.80-acre commercial lot with an existing commercial structure located at 3095 Rockford Road, at the intersection of Stony Knoll Road, Rockford Township.

Requested Reclassification: From Community Business Conditional District (CB-C) to Rural Agricultural (RA). The owner/applicant is petitioning to reverse a conditional rezoning adopted in 2005. The owner has closed the bakery that operated on the property, and proposes to convert the existing structure to a residential use.

On February 11, 2013 the Surry County Planning Board, by a unanimous 7-0 vote, recommended approval of zoning reclassification of the subject property to RA, and found the proposal reasonable based on positive findings in all criteria prescribed in Article 4, Section 3 of the Zoning Ordinance; and based on the determination that the proposed reclassification is consistent with the following element of the Land Use Plan:

5.4.6.1 Medium-density residential development may be permitted in locations designated as Rural Areas on the Future Land Use Map. The demand for this type development in rural areas exists, but measures to create harmony with agricultural areas and natural resources should be addressed during development review processes; measures such as open-space subdivision design concepts should be utilized.

The Planning board and staff concur that returning the subject property to the RA district will place the property and any permitted use in consistency with the predominant development patterns and land uses of the general surrounding area.

The Board of Commissioners, having held a duly noticed public hearing on November 19, 2012, hereby concurs with the above Planning Board recommendation and consistency principles, and will adopt the proposed zoning map amendment.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the rezoning.

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Jack Koontz, YVEDDI Board Chairman, introduced Kathy Payne as the Interim YVEDDI Executive Director.

Kathy Payne has been with YVEDDI for twenty-seven years. YVEDDI is made up of Davie, Stokes, Surry and Yadkin Counties. Ms. Payne gave an overview of YVEDDI. Ms. Payne stated that YVEDDI has capable directors and staff members. Ms. Payne stated that YVEDDI is working through the transition period.

Commissioner Johnson stated that Commissioner Golding and he currently serve on the YVEDDI Board. Commissioner Johnson also stated that Ms. Payne has done a great job and has accomplished a lot. Commission Johnson asked Ms. Payne how many individuals were appointed to the YVEDDI Board. Commissioner Johnson feels that some members do not know what is taking place at YVEDDI.

Ms. Payne stated the by-laws are in the process of being reconstructed.

Commissioner Phillips asked Ms. Payne how YVEDDI differs from Social Services.

Ms. Payne stated the scope of service at YVEDDI is much more intensive. YVEDDI follows the process closely.

Commissioner Golding asked what the difference is between Head Start and Migrant Head Start.

Ms. Payne stated that Head Start began in 1966 for ages 3-5 year olds. Migrant Head Start began to help children of migrant farm workers. Enrollment for Head Start is 385 and 45 for Migrant Head Start children.

Commissioner Golding expressed concerns with the YVEDDI Transportation Program.

Commissioner Harris addressed the Federal vs. State funding for YVEDDI.

The Board thanked Ms. Payne for attending the Board meeting.

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Chris Knopf, County Manager, presented a resolution to conduct the March 18, 2013 Board Meeting at the Elkin High School Media Center.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the following resolution:

RESOLUTION

WHEREAS, the Surry County Board of Commissioners received an invitation from the Elkin City Schools to host its regular Board meeting at the Elkin High School; and

WHEREAS, the Surry County Board of Commissioners feels it is desirable from time to time to conduct Board meetings at various locations throughout the County; and

NOW THEREFORE BE IT RESOLVED, that the Surry County Board of Commissioners will conduct its March 18, 2013 regular meeting at the Elkin High School beginning at 6:00 p.m.

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Chairman Harris asked the Board if they wished to hold a Board meeting at the Mount Airy Museum of Regional History in April or May.

Commissioner Johnson stated that he did not wish to hold the meeting at the Museum until after budget process due to anticipated lobbying, by the Museum, for County funding during the upcoming budget process.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted to hold the May 6, 2013 Board meeting at the Mount Airy Museum of Regional History.

Ayes: Chairman Harris, Commissioner Miller, Commissioner Phillips

Nays: Commissioner Golding, Commissioner Johnson

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Chris Knopf, County Manager, addressed the Board regarding the North Carolina Association of County Commissioners soliciting the County's assistance in identifying federal issues of statewide importance. Wayne Black, Social Services Director, presented TANF and Social Services Block Grants issues. Mr. Black asked for continuation of federal funding of the TANF Block Grant and Social Services Block Grant which is critical to Surry County Social Services.

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Chris Knopf, County Manager, presented a request from a citizen regarding assistance with an ambulance bill.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to waive the ambulance bill in the amount of \$476.25.

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Chris Knopf, County Manager, presented information on the Parks and Recreation Summer Recreation Program. A five-week program starts on June 17, 2013. Mr. Knopf presented information regarding fee waivers, programs, and participation age.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the Summer Recreation Program as presented.

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Chris Knopf, County Manager, presented a Consent to Assignment for Adams Heath Engineering as the assignor and The Lane Group as the assignee for the Interstates Sewer Project Agreement. The assignment will not affect the project or our existing contract language.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve the Consent to Assignment.

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Chris Knopf, County Manager, presented a request from the Emergency Services Director, regarding two vehicle replacements in the Fire Marshal's Office. The vehicles can be purchased through Government State Contract for \$52,958.78. The funds for the purchase would come from revenues in the Convalescent Services Fund.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve the purchase with the funds coming from the Convalescent Services Fund.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the February 4, 2013 Closed Session minutes.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Dr. Terry Warren for serving as an Optometrist Member from December 2004 to January 2013 on the Surry County Health Board.

Dr. Wayne Gilreath for serving as a Dentist Member from December 2004 to January 2013 on the Surry County Health Board.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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Dr. Randy Bledsoe, Elkin City Schools Superintendent, Board Members and staff, came before the Board to address Elkin City Schools Safety and Security issues. Dr. Bledsoe stated keeping students safe at school is a top priority. Dr. Bledsoe discussed on-going measures, preventions and estimated costs being considered for the facilities in the Elkin City Schools System.

John Altemueller, Director of Maintenance, stated that safety of students is taken seriously.

Foley Norman, Elkin City Schools Board Member, stated that safety of students is top priority, and Elkin City Schools are looking at ways to improve safety.

The Board thanked the Elkin City Schools for attending the meeting.

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Dr. Greg Little, Mount Airy City Schools Superintendent, Board Members and staff, came before the Board to address Mount Airy City Schools Campus Security issues. Dr. Little stated safety of students is the number one concern. Dr. Little presented a priority safety needs list, with approximate costs, as recommended by the Mount Airy Police Department and the Mount Airy Fire Department. The Police and Fire Department has worked with the Mount Airy City Schools on unannounced lockdowns at each school within the system.

Chief Dale Watson, Mount Airy Police Department, stated the County and School System need to rally together to provide appropriate school safety. The key is the safety of our children.

Commissioner Johnson discussed the ongoing maintenance costs for any new equipment.

The Board thanked the Mount Airy City Schools for attending the meeting.

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Dr. Travis Reeves, Surry County Schools Superintendent, Board Members and staff, came before the Board to address Surry County Schools Campus Security issues. Dr. Reeves stated maintaining a safe environment is the top concern for Surry County Schools. Dr. Reeves discussed short-term security needs

such as: re-keying, window coverings, security cameras, access entrance system, lockdown buttons, door/hardware replacement and additional gates. Dr. Reeves presented estimated cost for the improvements. Dr. Reeves also discussed long-term security needs for the future.

Sheriff Graham Atkinson discussed unannounced lockdown drills that occur at each school. Sheriff Atkinson stated some security issues can be resolved without much cost. Sheriff Atkinson also stated that Surry County Schools is well prepared and trained if a threat occurs.

Dr. Reeves stated that each bus driver has a cell phone in case of emergency.

Sheriff Atkinson stated a School Resource Officer in each school would be the top safety priority and working locks on all doors are essential.

The Board discussed state allocations for School Resource Officers and how the monies are used.

The Board thanked the Surry County Schools for attending the meeting.

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Dr. David Shockley, Surry Community College President, stated he shares the same issues as the school systems. Dr. Shockley stated the college environment is a diverse population. Surry Community College has three campus officers. The campus has participated in unannounced lockdowns and evacuation drills. Dr. Shockley discussed some future security needs.

The Board thanked Dr. Shockley for attending the meeting.

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There was no further business to come before the Board.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to recess until Friday, February 22, 2013-8:00 a.m., Klondike Cabins, State Road, for a Board Planning Retreat. The meeting ended at 8:20 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of February 22, 2013

The Surry County Board of Commissioners met in a reconvened session on February 22, 2013 at Klondike Cabins, Chatham Cottage Circle, State Road, North Carolina for a Board Retreat and other County business.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Larry Phillips, and Commissioner Jimmy Miller.

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Others present for the meeting at various times, were:

Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Michael Hartgrove, Tax Administrator  
Lisa Brannock, Assistant Tax Administrator  
Vickey Wood, Administrative Secretary  
News Media

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Chairman Harris called the meeting to order.

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Vice-Chairman Johnson gave the invocation.

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The Chairman called upon each Board member to give remarks about budget expectations.

Commissioner Golding discussed the debt service and the challenges in the upcoming budget year. Commissioner Golding stated the County must manage for the future. Commissioner Golding also stated the County needs to hold the Home Health funds for a rainy day. Commissioner Golding stated an economic squeeze is coming.

Commissioner Johnson discussed that the Board needs to focus on long range plans and goals. Commissioner Johnson stated there will not be extra funding in the budget this fiscal year. Commissioner Johnson asked fellow Board Members to consider the schools and college during the budget process.

Commissioner Phillips addressed the Board regarding where the County has been after recovering from a decade of loss. Commissioner Phillips stated that he made some commitments to citizens during his recent campaign and would like to put those issues on the table during upcoming budget deliberations. Commissioner Phillips has researched funding options for these projects. Commissioner Phillips is advocating for two new Deputy positions in the Sheriff's Office and a five-year replacement plan for ambulances.

Chairman Harris stated that he does not see a lot of changes from the previous year. Chairman Harris stated that his theme will be "steady as she goes". Chairman Harris stated that

he would like to see no additional debt service and use existing revenues.

Commissioner Miller stated the Board should look at long range goals and plans. Commissioner Miller is concerned with school roofs and school safety. Commissioner Miller also stated that you can only afford projects if there is funding available.

Chris Knopf, County Manager, reviewed the Long Term and Short Term Goals established during the 2011 Board Retreat. Mr. Knopf stated it was important to hold the tax rate and reduce County spending.

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Betty Taylor, Assistant County Manager for Budget and Finance, discussed revenues for the upcoming year. Ms. Taylor also discussed the schedule of Quarterly Sales and Use Tax, General Fund Balance, Debt Service Schedule and Schools Capital Projects.

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Michael Hartgrove, Tax Administrator and Lisa Brannock, Assistant Tax Administrator, addressed the Board on Preliminary Valuation Estimates for 2013-2014 and Actual Values for 2012-2013, and collection percentages. Mr. Hartgrove also discussed HB 1779 which is set to go into effect on July 1, 2013.

The Board discussed vehicle assessment values.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to require that adjustments made by the Surry County Tax Department to individual motor vehicle assessed values that are four years or older for mileage and condition be permanent adjustments, and that the Tax Administrator is to use his discretion for vehicles that are three years old or less as to whether the adjustments to assessed value should be permanent. This action is effective March 1, 2013.

The Board discussed property tax refunds.

Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to require that property tax refunds requested by taxpayers of \$2,000 or higher be reported separately in the consent agenda with an attached recommendation by the Tax Administrator.

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Chris Knopf, County Manager, discussed submissions of budgetary items from various departments.

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Chris Knopf, County Manager, discussed potential changes to the Department of Commerce and the impact it could have on Surry County.

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The Board took a lunch break.

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The Board resumed regular business.

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Michael Hartgrove, Tax Administrator, and Lisa Brannock, Assistant Tax Administrator, discussed Pictometry for aerial images for flyovers in Surry County. The images would give the County visual data of the highest integrity on a three dimensional scale. The program would allow tax employees more time in the office and less wear and tear on vehicles.

It was the consensus of the Board for the Tax Department to bring additional information.

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Chris Knopf, County Manager, discussed the Interstate Sewer Project. Mr. Knopf presented a map showing potential businesses that could become customers. Mr. Knopf also presented a timeline of the project.

The Board discussed the Flat Rock/Bannertown Water and Sewer Project.

It was the consensus of the Board for the County Manager, Commissioner Johnson and Commissioner Miller to meet with the City of Mount Airy to discuss the transfer of County systems to the City of Mount Airy.

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The Board discussed economic development within the County. Chris Knopf, County Manager, gave the Board an overview of job losses and creation in the last year. Mr. Knopf also discussed active incentive agreements.

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Commissioner Golding discussed the need to repair doors at the jail and the cost of the project. The Board also discussed the need for a jail expansion in the future.

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Chris Knopf, County Manager, discussed schools capital project needs within each school system. The Board discussed the White Plains Elementary School roof issue. Mr. Knopf stated bid openings for the roof will occur on March 5, 2013 at 2:00 p.m. at the Surry County Schools Administrative Office.

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The Board instructed the County Manager to keep FY 13-14 year budget similar to the FY 12-13 year budget.

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Commissioner Johnson stated that the Armfield Civic Center would like to operate the Surry County Spring Soccer Season.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to amend the soccer agreement, contingent upon the revised agreement being reviewed by the County Attorney.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to go into closed session to discuss personnel pursuant to NCGS 143.318.11(a)(6).

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The Board came out of closed session and resumed regular session.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve a one-step increase for employee #588 effective March 1, 2013.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve a one-step increase for employee #191 effective March 1, 2013.

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There was no further business to come before the Board.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to adjourn.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of March 4, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on March 4, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Wayne Black, Social Services Director  
Samantha Ange, Health and Nutrition Center Director  
Gary Brown, Animal Control Director  
News Media

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Chairman Harris called the meeting to order.

Commissioner Phillips delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the February 18, 2013 and February 22, 2013 meetings.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the following consent agenda items:

Request by the County Manager:

- Approve Emergency Services to purchase a replacement generator at the 911 Center with 911 surcharges.

Requests by the Assistant County Manager for Budget and Finance:

- Approve budget change no. 12 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on March 4, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Cooperative Extension</u>				
1054950	51500 Professional Services	0	2,110	2,110
1054950	52010 Supplies & Materials	15,750	2,890	18,640
	Increase departmental total.	261,567	5,000	266,567
<u>SHIIP Grant</u>				
1054959	52010 Supplies & Materials	4,015	2,371	6,386
1054959	54010 Travel/Training	250	323	573
	Increase departmental total.	4,265	2,694	6,959
<u>Soil &amp; Water Conservation District</u>				
1054960	52010 Supplies & Materials	2,000	3,110	5,110
1054960	53010 Buildings & Grounds Maintenance	0	2,440	2,440
	Increase departmental total.	100,215	5,550	105,765
<u>REVENUE</u>				
1044950	48900 Miscellaneous	1,000	5,000	6,000
1044959	42135 SHIIP Grant	4,265	2,694	6,959
1044960	44569 Project Management Fees	0	5,550	5,550
	Increase fund totals.	67,532,070	13,244	67,545,314

EMERGENCY TELEPHONE SYSTEM FUND

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>EXPENDITURES</u>				
3554329	51010 Salaries & Wages	15,000	85,000	100,000
3554329	51300 Social Security	950	5,300	6,250
3554329	51310 Medicare	220	1,300	1,520
3554329	51330 Retirement	1,100	5,100	6,200
3554329	51350 Group Insurance	2,250	5,000	7,250
3554329	52010 Supplies & Materials	20,000	40,000	60,000
3554329	55500 Dues & Subscriptions	0	5,000	5,000
3554329	56010 Equipment	0	145,429	145,429
<u>REVENUE</u>				
3544329	49900 Unencumbered Balance	8,093	292,129	300,222
	Increase fund totals.	355,520	292,129	647,649

SURRY COUNTY TDA

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>EXPENDITURES</u>				
99054995	55300 Refunds	0	22,383	22,383
<u>REVENUE</u>				
99044995	48900 Miscellaneous	0	22,383	22,383
	Increase fund totals.	70,000	22,383	92,383

- Approve budget change no. 13 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on March 4, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Administration</u>				
1054120	51350 Group Insurance	4,064	3,300	7,364
	Increase departmental total.	190,000	3,300	193,300

Human Resources

1054122	51350	Group Insurance	36,768	7,600	44,368
		Increase departmental total.	245,000	7,600	252,600

Finance

1054130	51010	Salaries & Wages	391,800	29,300	421,100
1054130	51350	Group Insurance	63,508	12,200	75,708
		Increase departmental total.	680,543	41,500	722,043

Tax Supervisor

1054140	51350	Group Insurance	104,318	16,427	120,745
		Increase departmental total.	1,512,162	16,427	1,528,589

County Attorney

1054150	51300	Social Security	0	5,000	5,000
1054150	51310	Medicare	0	3,000	3,000
1054150	51350	Group Insurance	10,200	11,400	21,600
		Increase departmental total.	170,000	19,400	189,400

Register of Deeds

1054180	51350	Group Insurance	51,392	13,300	64,692
		Increase departmental total.	474,000	13,300	487,300

Non-Departmental

1054199	51350	Group Insurance	190,000	(103,746)	86,254
1054199	59520	Salary Contingency	50,000	(23,300)	26,700
1054199	59530	Insurance Contingency	76,028	(8,000)	68,028
		Decrease departmental total.	349,081	(135,046)	214,035

Communications Center

1054325	51350	Group Insurance	85,593	16,445	102,038
		Increase departmental total.	953,570	16,445	970,015

Fire Marshal

1054340	51350	Group Insurance	12,679	8,830	21,509
1054340	56010	Equipment	0	52,959	52,959
		Increase departmental total.	244,199	61,789	305,988

Convalescent Services

1054372	51010	Salaries & Wages	0	30,000	30,000
1054372	51030	Salaries & Wages Part-time	123,972	45,000	168,972
1054372	51300	Social Security	7,686	4,500	12,186
1054372	51310	Medicare	1,798	1,500	3,298
1054372	51350	Group Insurance	0	11,100	11,100
1054372	55300	Refunds	1,000	4,000	5,000
		Increase departmental total.	231,156	96,100	327,256

Planning and Development

1054910	51350	Group Insurance	33,521	4,660	38,181
		Increase departmental total.	337,858	4,660	342,518

Soil & Water Conservation

1054960	51350	Group Insurance	11,210	3,174	14,384
		Increase departmental total.	105,765	3,174	108,939

Agric Cost Share Program

1054962	51350	Group Insurance	12,260	2,510	14,770
		Increase departmental total.	65,975	2,510	68,485

Recreation

1056120	51350	Group Insurance	18,000	3,900	21,900
		Increase departmental total.	294,040	3,900	297,940

REVENUE

1044000	48900	Miscellaneous	10,000	6,000	16,000
1044372	44110	EMS Fees	359,976	149,059	509,035
		Increase fund totals.	67,545,314	155,059	67,700,373

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

There being no comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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John Hedrick, Northwestern Regional Library Director, updated the Board on the Northwestern Regional Library 2011-2012 highlights. Mr. Hedrick also shared 2011-2012 statistics for library cardholders, internet use, library visits, and programs attendance.

Librarians from the Lowgap Public Library, Dobson Community Library, Charles H. Stone Memorial Library, Elkin Public Library and Mount Airy Public Library gave highlights from their area libraries.

The Board thanked everyone for their presentations.

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Chairman Harris stated there would be a public hearing on an amended Animal Control Ordinance.

Samantha Ange, Health and Nutrition Center Director, and Gary Brown, Animal Control Director, addressed the Board regarding a proposed Animal Rescue Policy and Procedure and a draft Animal Control and Animal Welfare Ordinance. Mr. Brown discussed the changes to the ordinance and the redaction of wording for two changes. The Health and Nutrition Center has worked with the North Carolina Humane Society on defining the policy. Ms. Ange stated that Surry County does not want to exclude anyone who can help with animal rescue.

Chairman Harris opened the public hearing for comments from the public.

Paula Stanley, Pilot Mountain, stated that she had partnered with North Shore Animal League Rescue to get a dog placed in a home in New York. Ms. Stanley feels it is important to save dogs' lives.

Joan Vasata, Elkin, stated she does not think that North Shore Animal League Rescue is the answer for Surry County. This is Surry County's problem and Surry County needs to look at ways to solve the problem.

Michelle Goad, a rescuer in Virginia and North Carolina, stated that she has been involved in rescue work for 30 years. Ms. Goad feels that North Shore Animal League Rescue is a good idea but is expensive. It will cost \$75.00-\$100.00 per dog. Surry County needs to find a way to fix the problem.

Jim Hazel stated that Surry County needs to euthanize their way out of the problem. The problem needs to be solved in Surry County.

Chairman Harris closed the public hearing.

Board members expressed their concerns for various parts of the Animal Control Ordinance and ownership verbiage.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to table the ordinance until the Monday, April 1, 2013 Board meeting.

Commissioner Johnson stated that the Health Board had worked diligently on the ordinance and will continue to work with the North Carolina Humane Society.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Landon Smith, Pilot Mountain Elementary School for finishing first place in the School Spelling Bee Championship Division.

Chris Smith, Gentry Middle School, for finishing second place in the School Spelling Bee Championship Division.

Jackson Gates, Central Middle School, for finishing third place in the School Spelling Bee Championship Division.

Leah Hayes, Shoals Elementary School, for finishing fourth place in the School Spelling Bee Championship Division.

Taylor Gabbey, Surry Early College High School, for earning the Scholastic Arts and Writing Gold Key Award and being one of five students winning the American Voices Award, by submitting a short story titled, "I Tell You I Done See God and He was Wearin' Blue Jeans."

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Wayne Black, Social Services Director, and Jennifer Brewer, Food Stamp Unit Supervisor, addressed the Board regarding the Food and Nutrition Services caseload and potential fraud. Mr. Black stated when a client applies for assistance, data is gathered and the case is handled accurately and timely. Mr. Black stated that food stamps are federal funds. Mr. Black presented analysis of data from 1990 until the current year regarding the program. Ms. Brewer discussed the process of fraud investigation.

The Board discussed penalties for misuse of EBT cards and retail businesses that allow misuse of the card.

Any potential fraud should be reported to the Social Services Department.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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Chris Knopf, County Manager, presented two requests for the waiver of ambulance bills.

It was the consensus of the Board to set up payment plans for the clients.

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Chris Knopf, County Manager, presented a memorandum from YVEDDI regarding the reappointment of Commissioner Johnson and Rita Johnson (alternate) to the YVEDDI Board.

The Board discussed changes to the YVEDDI Board alternates.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to reappoint Commissioner Johnson and to table the alternate position until a decision is reached by YVEDDI.

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Chris Knopf, County Manager, discussed issues the Board feels that need to be addressed by a local bill in the General Assembly.

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Chris Knopf, County Manager, addressed the Board regarding the waiver of permitting fees for a building project called Operation Katie.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted to waive permitting and environmental health fees for Operation Katie.

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Chris Knopf, County Manager, addressed the Board regarding the purchase of a digital printer/copier/scanner for the Inspections Department at the cost of \$9,200. They have blueprints stored in three buildings and would like to begin using a digital format. Contractors would be able to submit electronic copies instead of paper which would result in significant cost savings. The Building Codes Administrator requested \$7,200 toward the purchase.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to allocate \$7,200 for the purchase of the digital printer/copier/scanner contingent upon the Inspections Department meeting with Chairman Harris before any old documents are destroyed.

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Chris Knopf, County Manager, presented a Memorandum of Understanding between Surry County Parks and Recreation Department and Edward M. Armfield, Sr. Civic and Recreation Center for the operation of the Spring Soccer Program.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to approve the Chairman to sign the Memorandum of Understanding with the removal of the \$5.00 per player/per season fee for County residents.

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Chris Knopf, County Manager, reminded the Board the next Board meeting will take place on Monday, March 18, 2013 at the Elkin High School Media Center.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the February 22, 2013 Closed Session Minutes.

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Chris Knopf, County Manager, discussed a request from the Sheriff's Office regarding the cost of repairing jail doors being split between this fiscal year's budget and the next fiscal year's budget. The estimated costs for repairs to the doors are \$308,188.

It was the consensus of the Board to review as the Board approaches budget deliberations.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to appoint Chris White to the Surry County Board of Adjustment.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to reappoint Virginia Rogers, Donna Collins and Shirley Nichols to the Surry County Aging Planning Committee.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to appoint Rex Darnell and Becky Johnson to the Nursing Adult Care Homes Community Advisory Committee.

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Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to reappoint Dixie Atkins to the Nursing Adult Care Homes Community Advisory Committee.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to reappoint Greg Casstevens to the Surry County Planning Board.

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Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to go into closed session to discuss economic development pursuant to G.S. 143-318.11(a)(4), personnel pursuant to G.S. 143-318.11 (a)(6) and to discuss legal issues with the County Attorney pursuant to 143A-318.11(a)(3).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted to approve a one-step increase for employee #935 effective March 1, 2013.

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Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve a one-step increase for employee #122 effective March 1, 2013.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to offer

position #519202 to a selected applicant at a Grade/Step up to 68-16.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to set a public hearing on March 18, 2013 for an economic development incentive for Project Shield.

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The Board discussed a letter from the Lowgap Astros regarding consideration for assistance with repaving the parking lot at the Lowgap Community Center.

It was the consensus of the Board for the Property Committee to review estimated paving costs associated with each community center.

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The Board discussed the request from Surry Community College regarding the use of space on the second floor of the Human Services Center for classrooms. The space is designated for County usage during emergency situations. The college would up-fit the space and abandon the space if the County needed it for emergency operations.

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The Board discussed two lots across from Riverside Building Supply in Mount Airy owned by Surry County.

It was the consensus of the Board to convey two lots on East Pine Street to the City of Mount Airy for future considerations.

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There was no further business to come before the Board.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to adjourn. The meeting ended at 9:15 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of March 18, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on March 18, 2013. The meeting was held in the Elkin High School Media Center, Elkin, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Dr. Randy Bledsoe, Elkin City Schools Superintendent  
Dr. Travis Reeves, Surry County Schools Superintendent  
News Media

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The Board of Commissioners and staff enjoyed a meal with Elkin City Schools Officials, staff and guests.

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Chairman Harris called the meeting to order.

Elkin City Schools ROTC led the Pledge of Allegiance.

Commissioner Harris delivered the invocation.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the March 4, 2013 meeting.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the County Manager to partner with the State Employees' Credit Union and the North Carolina Rural Economic Development Center in initiating a summer Public Service Internship Program.
- Approve an amendment to the Shiki's Restaurant lease.
- Approve the following from the Tax Department:

Total releases for the month ending 2/28/2013 in the amount of \$22,393.02.  
 Total refunds for the month ending 2/28/2013 in the amount of \$38,959.76.  
 Total real and personal property discoveries for the month ending 2/28/2013 in the amount of \$43,381.26.  
 Total motor vehicle discoveries for the month ending 2/28/2013 in the amount of \$4,798.89.  
 Collect December 2012 motor vehicle renewals in the amount of \$286,392.33.

Request by the Assistant County Manager for Budget and Finance:

- Approve Capital Project Ordinance Amendment no. 2 for the Mount Airy High School Final Phase Project as follows:

CAPITAL PROJECT ORDINANCE AMENDMENT # 2  
 MOUNT AIRY HIGH SCHOOL FINAL PHASE

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance is the media center expansion & relocation of the front entrance renovations for Mount Airy High School

SECTION 2: The offices of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget contained herein.

SECTION 3: The costs of the project are:

A. Architect Fees	\$ 354,000
B. Projection Construction	2,366,000
C. Equipment/Furniture	560,000
D. Professional Services	<u>20,000</u>
 Total Project Cost	 \$3,300,000

SECTION 4: The following financing sources are anticipated to be available to complete this project:

Lottery Proceeds	\$ 486,642
Proceeds from Financing	<u>2,813,358</u>
 TOTAL	 \$ 3,300,000

This project has been reduced by \$27,400 to allow for sales tax recovery.

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for future schools buildings project.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Request from the Human Resources Officer:

- Approve to reclassify position #419001 from a Building Superintendent to a Maintenance Mechanic II.

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Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Commissioner Johnson stated the Pilot Mountain Ruritans had a successful chicken stew fundraiser.

Commissioner Johnson also stated the Pilot Mountain Women's Club had sold 250 tickets as a fundraiser and the Mountain Park Ruritans are currently selling fundraiser tickets.

Commissioner Golding stated Commissioner Miller's family needs everyone's prayers due to his son's illness.

Commissioner Golding also stated that Billy C. White had passed away and the family needs prayers.

Chairman Harris thanked the Elkin City Schools for tee shirts provided to Board Members.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Chairman Harris stated there would be a public hearing on an economic development incentive for Project Shield.

Chris Knopf, County Manager, read a proposed resolution into record.

Chairman Harris opened the public hearing for comments from the public.

Todd Tucker, Economic Development Partnership President, spoke in favor of the project. Mr. Tucker stated the project is an existing company which continues to grow. The company currently has 60 employees and proposed to add 20 additional jobs.

Betty Ann Collins, Greater Mount Airy Chamber President, spoke in favor of the project and asked the Board to endorse the incentive.

Martin Collins, Mount Airy Citizen, spoke in favor of the project and stated Surry County needs these jobs.

Chairman Harris closed the public hearing and asked the Board for a recommendation.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the economic development incentive and the following resolution:

STATE OF NORTH CAROLINA	}	
	}	RESOLUTION
COUNTY OF SURRY	}	

WHEREAS, there has been described to the Board of Commissioners ("Board") of Surry County, North Carolina ("County") a proposal for Surry County to provide certain incentives to Project Shield in connection with the Company's investment to expand its manufacturing operation currently located in Surry County.

Proposed incentives to the Company include the following appropriations and expenditures:

- A. Following payment of taxes by Company to County, the County shall make an incentive grant to the Company of not more than \$28,090 over a five-year period; and
- B. The County agrees to contribute up to \$5,000 towards a local match for a Building Reuse Grant from the North Carolina Rural Center.

The incentive grant shall be reduced proportionately if Company fails to achieve or maintain benchmark minimums of investment and employment.

An Incentive Agreement ("Agreement"), including or addressing the County and Company and describing proposed incentives in detail shall be executed subject to approval and review of the County Manager and County Attorney. A copy of the Agreement will be filed in the County's records.

THEREFORE, be it resolved by the Board of Commissioners of Surry County:

1. Surry County hereby undertakes to provide certain incentives to Company in connection with its investment within Surry County, as described in the Agreement. The County hereby finds and determines that such undertaking will increase the taxable property, employment and business prospects of the County.
2. That the Chairman of the Surry County Board of Commissioners is authorized and directed to execute the Agreement in a form that has been approved by the County Manager and County Attorney and to deliver the same to the appropriate counter-parties and the Clerk of the Board of Commissioners is hereby authorized and directed to affix the County seal to the Agreement and attest the same. The Agreement shall be in a form substantially as described above with such changes as may be approved by the Chairman of the Board of Commissioners. The Chairman's execution of the Agreement shall constitute conclusive evidence of his approval of any change.

3. The Agreement in final form, however, must provide:
  - a. That the total amount to be expended by the County be an incentive grant over five years of not more than \$28,090.
  - b. That Company's minimum investment of \$1.5 million be made by January 1, 2015, with the creation of 20 full-time (or full-time equivalent) jobs created by December 31, 2014.
4. That County's payment of the incentive grant portion is to be paid to Company only after Company provides evidence that its investment and employment benchmarks have been made as required and after assessed property taxes are timely paid by Company to County.
5. The actions of the County officers and officials in conformity with the purposes and intent of this Resolution and in furtherance of the execution and delivery of the Agreement and the consummation of the transactions contemplated hereby, are hereby ratified, approved and confirmed.
6. All of the Board proceedings or parts thereof, in conflict with this Resolution or, to the extent of such conflict, are hereby repealed.
7. This Resolution shall take effect immediately.

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Chris Knopf, County Manager, addressed the Board regarding policies for nuisance abatement and dilapidated buildings. Mr. Knopf stated the County Attorney received comments from the Inspections Director and Planning Director with their willingness to move forward with the policies.

It was the consensus of the Board to hold until the April 1, 2013 Board meeting.

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Chris Knopf, County Manager, addressed the Board regarding an email from Wells Fargo wanting to donate 137 Aristocrat Lane in Mount Airy to a non-profit organization or municipality. Wells Fargo asked if Surry County is interested in accepting the property.

It was the consensus of the Board to hold until the April 1, 2013 Board meeting to allow Board Members to view the property.

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Chris Knopf, County Manager, addressed the Board regarding placing a child male and female figurine outside the Government Center for Child Abuse Awareness in April. There would be a statement attached showing the number of child male and female deaths. The request is from the Child Protection Team.

Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to approve the request.

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Chris Knopf, County Manager, addressed the Board regarding the VIPER Radio System for the Sheriff's Office. The Sheriff's Office needs to purchase higher wattage mobile radios that mount in each vehicle to work along with the current walkie-talkie style radios. Mr. Knopf stated the proposal was reviewed by the Assistant County Manager for Budget and Finance.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to allow the Sheriff's Office to use excess monies from this fiscal year's budget to purchase the VIPER radios.

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Chris Knopf, County Manager, discussed a \$25,000 contribution made to the Town of Dobson each fiscal year in lieu of taxes. The \$25,000 was not included in this year's budget due to the County transferring a County Parking Lot (parcel no. 4996-10-26-5942) to the Town of Dobson. A Purchase Option Agreement for the parking lot was executed on July 26, 2012. The Town of Dobson is applying for a grant to transform the lot into a downtown park. The transfer of property has not occurred during this fiscal year. The Town of Dobson is asking the \$25,000 be restored during this fiscal year.

Commissioner Miller made the motion to honor the Town of Dobson's request.

Commissioner Golding respectfully asked Commissioner Miller to withdraw his motion due to the contribution being based on a timeline for a water-line transfer to the Town.

The Board discussed the water-line transfer.

Commissioner Miller withdrew his motion.

It was the consensus of the Board to review at a future meeting.

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Chris Knopf, County Manager, presented the Animal Rescue Policy and Procedures recently adopted by the Board of Health. Mr. Knopf stated the Health Board would like the option to waive the animal transfer fee portion of the policy on a case-by-case basis.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to allow the Board of Health the option to waive the Animal Transfer Fee associated with the Animal Rescue Policy and Procedures.

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Dr. Travis Reeves, Surry County Schools Superintendent, presented bid tabulations for the roofing project at the White Plains Elementary School. The low bidder was Allied Roofing Company with a bid of \$774,900. Dr. Reeves stated that three bids were received. An ad requesting bids was run in newspapers throughout the State. Dr. Reeves stated the Board of Education

would like the roof repairs to be completed while students are out of school due to safety issues.

The Board asked the Assistant County Manager for Budget and Finance to review funding options and bring to the Board at the April 1, 2013 Board meeting.

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Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve and not release the March 4, 2013 closed session minutes.

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Commissioner Phillips stated a soil test was completed on Thursday, March 14, 2013 for the new track at the Mount Airy High School. Old landfill debris was within six feet of digging out the existing track. The school system is evaluating the issue.

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Upon motion of Commissioner Harris, seconded by Commissioner Miller, the Board voted unanimously to reappoint Buck Buckner to the Surry County Planning Board.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Bonnie Stuart for her services to Surry County through the following:

- Served the Surry Community College Board of Trustees since 1980.
- Past Chairman of the Surry Community College Board of Trustees.
- Member of the Elkin First United Methodist Church while serving on numerous Boards.
- Past President of the United Methodist Women.
- Served on the original Elkin Public Library Board.
- Member and past President of the Yadkin Valley Garden Club which is 80 years old.
- Worked with family to establish the Clyde Hall and Luther Stuart Scholarship in honor of Dr. Stuart's family.

Matthew Schumak for winning the 2013 State of North Carolina Fencing Team Championship and finishing first in the men's individual competition while remaining undefeated on the season with 128 wins and 1 loss.

Lindsey Shinkle and Anna Taylor, Elkin High School, for winning the 2013 State of North Carolina Fencing Team Championship.

Jill Woodie, Elkin High School Business Teacher, for encouraging students in Microsoft classes to earn Microsoft Office Specialist Certifications and for her role in the Future Business Leaders of America which participated in the March of Dimes Project.

Patty Crosswhite, Elkin High School Health Occupations Teacher, for her role with the Health Occupations Student of

America which deliver Meals on Wheels and for her work at the Hugh Chatham Memorial Hospital.

Clarence Edwards, Elkin High School Agriculture Teacher, for starting a Future Farmers of America Club and receiving a grant from Farm Bureau to buy books and material for the Horticulture Classes.

Robin Hooper, Elkin High School Family and Consumer Science Teacher, for assisting students in preparing and serving meals for various functions such as Business Advisory Council and Board of County Commissioner meetings and assisting FCCLA in making pillowcase dresses for children of Haiti.

Kali Teague, Elkin High School Family and Consumer Science Teacher, for assisting students in preparing and serving meals for various functions such as Business Advisory Council and Board of County Commissioner meetings and assisting FCCLA in making pillowcase dresses for children of Haiti.

Joe McCulloch, Elkin High School Marketing Teacher, for assisting students in the Sports and Entertainment Marketing Classes to sponsor the Tour de Vino bicycle event in conjunction with the Wine Festival and assisting students in taking the National Financial Capability Challenge.

Beth Felts, Elkin High School Business Teacher, for teaching pilot classes in Project Management and receiving a grant of \$1,500.00 from State Farm Good Neighbor and Youth Serve America to fund a project in which a student wrote and published a book for third graders entitled Bucky's Friends, a character education book by students for students.

Chaise Swisher, Elkin High School Technology Engineering and Design Teacher, for receiving a grant from the Duke Energy Foundation for materials and supplies for technology classes, applied for and was selected to participate in the 2013 Carolina STEM Challenge Competition sponsored by Carolina Biological Supply Company, which is committed to helping teachers motivate and inspire students of all ages learn science.

Patsy Burgess, Elkin High School Career Development Coordinator, for working with the Career Readiness Certification Program and coordinating and working with local businesses to place students in career internships and job placement.

Kimberly Parks, Elkin High School Special Populations Coordinator, for planning and coordinating special activities such as:

- Reality Store-Eighth graders learn the "realities" of having a fixed salary and budget.
- Job shadowing for eighth graders.
- Kitchen table discussions-Seniors get to talk with community bankers and money managers.

Barbara Long, Elkin High School Career Technical Education Director, for being a liaison between the community and Elkin High School, coordinating the Business Advisory Council meeting and serving on the Advisory Council for Surry Community College.

Dr. Randy Bledsoe, Elkin City Schools Superintendent, for Elkin City Schools being ranked number one for the highest percent of students who were proficient on Career Technical Education end-of-course exams of any school in the State of North Carolina. Ranked number one as the top LEA in the state on percentages of Career Technical Education concentrators who met the WorkKeys state standard. Ranked number one as the only LEA in the North West region that met or exceeded state goals in all eight of the CTE performance indicators.

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The Board took a ten minute recess.

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The Board resumed regular business.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to go into closed session pursuant to G.S. 143-318.11(a)(6) to discuss personnel.

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve a two-step increase for employee #1050 effective April 1, 2013.

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Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve a regular merit increase effective April 1, 2013, in an amount equivalent to one-step, for employee #127, who is at the top of the pay scale.

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Chairman Harris invited everyone to the Elkin City Schools *Bucky's Friends* Book Dedication Ceremony on Friday, April 26, 2013-1:30 p.m., Elkin Elementary School Media Center.

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There was no further business to come before the Board.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to adjourn. The meeting ended at 8:00 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of April 1, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on April 1, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson and Commissioner Larry Phillips.

Commissioner R.F. "Buck" Golding and Commissioner Jimmy Miller were unable to attend due to illness.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Samantha Ange, Health and Nutrition Center Director  
John Shelton, Emergency Services Director  
News Media

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Chairman Harris called the meeting to order.

Commissioner Phillips delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the March 18, 2013 meeting.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the following resolution to conduct the May 6, 2013 Board meeting at the Mount Airy Museum of Regional History.

RESOLUTION

WHEREAS, the Surry County Board of Commissioners received an invitation from the Mount Airy Museum of

Regional History to host its regular Board meeting at the Museum; and

WHEREAS, the Surry County Board of Commissioners feels it is desirable from time to time to conduct Board meetings at various locations throughout the County; and

NOW THEREFORE BE IT RESOLVED, that the Surry County Board of Commissioners will conduct its May 6, 2013 regular meeting at the Mount Airy Museum of Regional History beginning at 6:00 p.m.

- Approve the surplus of two computers and one printer to the Disabled American Veterans' in Mount Airy.
- Approve the following Child Abuse Prevention Month Proclamation:

Child Abuse Prevention Month  
Proclamation

Whereas, children are vital to our state's future success, prosperity and quality of life as well as being our most vulnerable assets;

Whereas, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

Whereas, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;

Whereas, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

Whereas, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

Therefore, I do hereby proclaim April as Child Abuse Prevention Month and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

- Approve Facilities Management to purchase a 2013 Ford F-150 truck from this fiscal year budget.

Requests from the Human Resources Officer:

- Approve the donation of 84.75 annual leave hours to a Social Services employee for sick leave purposes.
- Approve the following retiree resolution:

## RESOLUTION

WHEREAS, Ronald R. Stanley was employed from August 20, 1984 until his retirement on February 28, 2013 as an employee of the Surry County Facilities Management Department; and

WHEREAS, during his term of service, Mr. Stanley served as Custodian, Custodian II, Custodial Foreman, Assistant Director of Building and Grounds, and Buildings Superintendent, a position he held from October 1, 1995 until his retirement. He was an important part of the Surry County Facilities Management Department; and

WHEREAS, during his years of faithful service, Mr. Stanley has earned the admiration and respect of his fellow employees and those he supervised. In his supervisory role, Mr. Stanley has led by example, bringing a high level of integrity and professionalism to the Surry County Facilities Management Department. He sought to maintain the equipment and appearance of all County facilities; and

WHEREAS, Mr. Stanley is recognized for the dependable and knowledgeable manner in which he served the citizens of Surry County. He took pride in his work, and because of his positive attitude, he was an encouragement to others; and

NOW, THEREFORE BE IT RESOLVED that the Board commends Ronald R. Stanley for his service to the citizens of Surry County and wishes to express its appreciation for his years of dedicated employment; and

BE IT FURTHER RESOLVED that the Board extends to Ronald R. Stanley its best wishes for many years of happiness during his retirement.

▪ Approve the inactivation of position #421001 in the Management Information Systems Department.

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Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Commissioner Phillips introduced Boy Scout Troop 556. Troop members are working toward their citizenship merit badge and must attend a Board of County Commissioners' meeting.

Commissioner Johnson stated that Chet Jessup had requested to place a plaque outside the Law Enforcement Training Center at the Workforce Development Center in Mount Airy in honor of Officer Gregory Martin. Officer Martin was killed in the line of duty and was the first graduate of Surry Community College's Basic Law Enforcement Training Program.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve a plaque be placed in honor of Officer Martin at the Law Enforcement Training Center.

Samantha Ange, Health and Nutrition Center Director, addressed the Board regarding Yadkin County not renewing their agreement with the Northwest Community Care Partnership which manages Care Coordination for Children. The State asked Surry

County to pick up the program with revenues coming to the County.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to accept the Care Coordination for Children Program.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Chairman Harris stated there would be a public hearing on an amended Animal Control Ordinance.

Samantha Ange, Health and Nutrition Center Director, and Gary Brown, Animal Control Director, addressed the Board regarding a proposed Animal Control and Animal Welfare Ordinance.

Chairman Harris opened the public hearing for comments from the public.

No one spoke.

Chairman Harris closed the public hearing.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the ordinance with a second reading for final approval to take place at the Wednesday, April 3, 2013 Board meeting.

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Don Mitchell, Facilities Management Director, addressed the Board regarding quotes for renovation at the Elkin Center. Mr. Mitchell stated that Workforce Carolina has requested to lease vacant space at the Elkin Center. Workforce Carolina has verbally committed to a five-year lease agreement and has asked the County to do various upgrades to the space. The estimate to upgrade the space would cost approximately \$16,738.44.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously for the Facilities Management Director to upgrade the property and work with the County Attorney on a lease agreement.

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Chris Knopf, County Manager, addressed the Board regarding a request from the Sheriff's Office to use excess monies from this year's budget for any purpose necessary to meet immediate needs of the Sheriff's Office limited to vehicles and equipment.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the request.

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Chris Knopf, County Manager, presented a letter from Surry Community College regarding the reappointment of Eddie Harris to the Surry Community College Board of Trustees.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to reappoint Eddie Harris to the Surry Community College Board of Trustees.

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Edwin Woltz, County Attorney, discussed the Dilapidated Building Policy and Nuisance Abatement Policy that was tabled at the last Board meeting. Attorney Woltz discussed changes made to the policies.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the policies as presented.

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Chris Knopf, County Manager, discussed an email from Wells Fargo wanting to donate 137 Aristocrat Lane in Mount Airy to a non-profit organization or municipality. Wells Fargo asked if Surry County is interested in accepting the property. The request was tabled at the last Board meeting.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to recommend Wells Fargo donate 137 Aristocrat Lane to Habitat for Humanity.

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Chris Knopf, County Manager, addressed the Board regarding Yadkin Valley Economic Development District requesting to continue an agreement for lease of office space in the Historic Courthouse to be used by Surry Domestic Violence/Sexual Assault Program.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to renew the lease for one year.

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Chris Knopf, County Manager, addressed the Board regarding registration for the 2013 County Assembly Day which will take place on Wednesday, May 22, 2013 at the Quorum Center in Raleigh.

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Chris Knopf, County Manager, addressed the Board regarding a State Contingency Agreement with the North Carolina Department of Transportation for re-establishing the railroad spur line to the Awesome Products facility near Mount Airy.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the agreement as presented.

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Chris Knopf, County Manager, presented a request from Social Services to hold an Animal Rescue Yard Sale at the Human Services Center parking lot on May 4, 2013.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the request.

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County Attorney Edwin Woltz addressed the Board regarding leased space at Turner Mountain for emergency services. The North Carolina State Highway Patrol subleases a portion of the area and is requesting to improve the tower foundation for

proposed tower enhancement of the VIPER installation. It is expected that the new foundation will be three feet beyond the existing foundation. Surry County needs to avoid allowing its subtenant from encroaching on the Landlord's premises. Attorney Woltz requested to hire a surveyor to locate Surry County's lease space, and he suggested a perimeter fence be erected to secure the area.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously for the County Attorney to hire a surveyor and to work with Don Mitchell to take bids to fence the leased space once the survey is complete. Mr. Mitchell is authorized to select the low bid and to award the contract.

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Chris Knopf, County Manager, addressed the Board regarding a request from Emergency Services to purchase a computer system that will function with the 911 Telephone System. The monies will come from 911 surcharges.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the request.

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Chris Knopf, County Manager, addressed the Board regarding replacing the Emergency Medical Dispatch servers and functioning software. The monies will come from 911 surcharges.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the request.

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Chris Knopf, County Manager, reminded the Fire Department Budget Sub-Committee of an upcoming meeting on Tuesday, April 16, 2013-6:30 p.m., Room 335, in the Government Center.

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Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve and not release the March 18, 2013 closed session minutes.

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Chairman Harris discussed a letter from the former Register of Deeds regarding Surry County receiving a desk used in the Surry County Courthouse in the 1850's. Dr. Harry Robertson wants to donate the desk to Surry County. Commissioner Golding is working on getting the desk placed in the County.

It was the consensus of the Board for the County Manager to write a letter to the former Register of Deeds thanking him for working on the donation of the desk.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to reappoint Brent Simpson and David Bledsoe to the Agricultural District Committee and appoint Mike Midkiff, Jr. to serve on the Committee.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Ronald Stanley for his many years of faithful service.

James Loggins, Emergency Services, for five saves to the citizens of Surry County.

Tim Crotts, Nathan Webb and William Crigger for ten saves to the citizens of Surry County.

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Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to go into closed session to discuss economic development pursuant to G.S. 143-318.11(a)(4).

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The Board came out of closed session and resumed regular business.

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There was no further business to come before the Board.

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Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to recess until April 3, 2013-6:30 p.m., Room 335, Government Center, for a Budget Worksession and other County business. The meeting ended at 8:15 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of April 8, 2013

The Surry County Board of Commissioners held a Special Meeting for a budget work session and other specified County business at 6:30 p.m. on April 8, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
John Springthorpe, Airport Authority  
Various Department Heads and Staff  
News Media

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Chairman Harris called the meeting to order.

Commissioner Johnson delivered the invocation.

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Commissioner Johnson made a motion to close the April 1, 2013 Board meeting due to the Board not meeting on April 3, 2013 and to reconvene the April 8, 2013 Special Called Meeting. Commissioner Golding seconded the motion. The vote was unanimous.

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The following Department Heads and staff presented their FY 2013-2014 budget requests:

Samantha Ange and Jeanna Read, Health and Nutrition Center  
Wayne Black, Social Services  
Dennis Bledsoe, Public Works  
Martha Brintle, Management Information Systems  
Sheriff Graham Atkinson, Chief Deputy Jimmy Combs, Lt.  
Danny Griffith and Lt. Lauren Osborne  
John Shelton, Emergency Services

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The Board discussed a write-off request for an Emergency Services patient.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted to set up a \$20 per month payment plan for the entire amount due.

Ayes: Chairman Harris, Vice-Chairman Johnson, Commissioner Golding and Commissioner Miller.

Nays: Commissioner Phillips

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Daniel White, Parks and Recreation Director, presented the FY 2013-2014 budget request for Parks and Recreation. Mr. White

also discussed the need to purchase a replacement tractor in the current year.

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John Springthorpe, Mount Airy/Surry County Airport Authority Chairman, discussed the FY 2013-2014 budget request and the airport expansion request.

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Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board approved the second reading of the following Animal Control & Animal Welfare Ordinance:

**ANIMAL CONTROL & ANIMAL WELFARE ORDINANCE  
SURRY COUNTY, NORTH CAROLINA**

An Ordinance of the County of Surry Providing for  
Animal Control and Related Matters

*BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF  
SURRY IN REGULAR SESSION ASSEMBLED:*

**ARTICLE I  
ORGANIZATIONAL MATTERS**

**SECTION 1: TITLE AND PURPOSE OF THIS ORDINANCE**

- a. Title. This Ordinance shall be known as the Surry County Animal Control & Animal Welfare Ordinance.
- b. Purpose. The purpose of this Ordinance is to:
  - 1) Protect the people of Surry County from dangerous, exotic or uncontrolled animals; and
  - 2) Supplement, not supersede, the North Carolina Rabies Control Statutes; and
  - 3) Insure the humane treatment of animals within the county.
- c. This ordinance shall not apply to animals otherwise regulated by North Carolina or federal law.

**SECTION 2: DEFINITIONS**

For the purpose of this Ordinance the following terms, phrases, words, and their derivations shall have the meaning defined herein, unless the context clearly indicates that another meaning is intended. Words used in the present tense include the future and past tense; words in the plural number include the singular number; words in the singular number include the plural number; and words in the masculine gender include the feminine gender.

Abandon: To intentionally, knowingly, or negligently leave an animal at a location for more than (48) consecutive hours without providing for the animal's continued care.

- a. Adequate Food: The provision on a daily basis of a quantity of wholesome foodstuff suitable for the species and age, sufficient to maintain a reasonable level of nutrition in each animal, and maintain the animal in good health and comfort. Such foodstuff shall be served in a receptacle, dish, or container that is physically clean and from which agents injurious to health have been removed or destroyed to a practical minimum.

- b. Adequate Shelter: A non-metal enclosure which is structurally sound, maintained in good repair and constructed in such a manner that it is water and wind resistant and provides some shade from the direct rays of the sun and assures adequate ventilation and light.
- c. Adequate Water: A constant access to a supply of clean, fresh, water provided in a sanitary manner. In near or below freezing temperatures, the water must be changed frequently so as to prevent freezing.
- d. Aggression-Trained Dog. As defined in Article VI, a dog that has been schooled, trained, or conditioned to bite, attack, or exhibit aggressive behavior toward humans or other domestic animals for any purpose, including but not limited to the security of business property, personal security, or dog fighting.
- e. Animal. Every vertebrate non-human species of animal, wild or domestic, male or female, including but not limited to dogs and cats.
- f. Animal Control Department: The Surry County Animal Control Department
- g. Animal Control Officer (ACO). A County employee designated as a dog warden, rabies control officer, rabies control official, or other designated County representative or agent, whose responsibility includes rabies and animal control.
- h. Animal Shelter. Any premises operated by the County for the purpose of impounding and caring for all animals found running at large or otherwise subject to impounding in accordance with the provisions of the Ordinance or any other County ordinance or directive or State law.
- i. At Large. An animal shall be deemed to be at large when it is off the property of its owner and not under the restraint of a competent person.
- j. Breeding Kennel: Any person or group of persons engaged in breeding dogs or cats where five (5) or more litters per year are produced.
- k. Cat. A domestic feline.
- l. County. The County of Surry.
- m. Dangerous Dog. A dog that as outlined in Article V.
  - without provocation has killed or inflicted severe injury on a person; or
  - is owned or harbored primarily or in part for the purpose of dog fighting; as well as any dog trained for fighting.
- n. Dog. A domestic canine.
- o. Fenced Enclosure. Any enclosed area surrounded by a fence which is reasonably adequate to secure an animal so as to prevent it from escaping from property owned or leased by, or under the constructive possession of, the animal's owner. This definition includes properly operating radio controlled underground fence installation.
- p. Feral Cat. A feline which is not an identified animal and which is existing in a wild or untamed state.
- q. Guard Dog. As defined in Article VI, a dog on premises specifically for the purpose of protecting said premises from any intruder and for attacking a person coming in the vicinity of the dog.

- r. Identified Animal. An animal with an identification tag, tattoo, or other marking on which is inscribed the owner's name, address, and telephone number.
- s. Owner. Any person, group of persons, firm, association, partnership, corporation, or other entity owning, keeping, having charge of, sheltering, feeding, harboring, or taking care of any animal, or allowing the animal to remain on or about their property for (5) days. The owner is responsible for the care, actions, and behavior of his animals. This definition shall also apply to the term "ownership" as used in this Ordinance.
- t. Person. Any individual, partnership, corporation, organization, trade or professional association, firm, limited liability company, joint venture, association, trust, estate, or any other legal entity, and any officer, member, shareholder, director, employee, agent, or representative thereof.
- u. Potentially Dangerous Dog. A dog so designated under Article V has:
- 1) inflicted a bite on a person that resulted in broken bones, disfiguring lacerations, or hospitalization; or
  - 2) killed or inflicted severe injury on a domestic animal when not on its owner's premises; or
  - 3) approached a person when not on its owner's premises in a vicious or terrorizing manner.
- v. Public Nuisance Animal. As defined in Article IV. Section 2 as any animal that unreasonably annoys humans, endangers the life or health of domestic animals or persons, or substantially interferes with the rights of citizens, other than its owner, to enjoyment of life or property.
- w. Restraint. An animal is under restraint within the meaning of this Ordinance if it is:
- 1) controlled by means of a chain, leash, trolley or other like device;
    - a. No tie out device shall employ a restraint of less than fifteen (15) feet in length and must have swivels on both ends.
    - b. Any chain, tether, or tie out device must be attached to a dog by means of a properly fitting harness or a buckle-type nylon/leather collar measuring not less than one (1) inch in width.
    - c. Collars used to attach a dog to a tie out device shall not be a choke type.
  - 2) on or within a vehicle being driven or parked and secured in such manner as to prevent the animal from escaping or causing injury to persons approaching or passing by the vehicle; provided, that an animal shall not be deemed to be under restraint if it is in the back of an open-bed pickup, regardless of whether or not it is secured therein; ;
  - 3) within a secure enclosure; or
  - 4) This definition includes an above ground fence in good repair and/or a properly operating radio controlled underground fence installation.
- x. Secure Enclosure. A structure designed to securely house and restrain a dog that has been determined to be a potentially dangerous dog under Article V, Section 3(b) of this Ordinance. Said structure shall comply with each and every one of the following requirements:
- (i) The structure shall be located on property owned or leased by, or under the constructive possession of, the dog's owner, shall be a minimum size of 15 feet by 6 feet by 6 feet, and shall be enclosed by a floor, walls, and roof. The floor shall consist of a concrete pad at least 4 inches thick. If

more than one dog is to be kept in the enclosure, the floor area shall provide at least 45 square feet for each dog. The walls and roof of the structure shall be constructed of chain link fencing of a minimum thickness of 9 gauge, supported by galvanized steel poles at least 2½ inches in diameter. The vertical support poles shall be sunk in concrete filled holes at least 18 inches deep and at least 8 inches in diameter. The chain link fencing shall be anchored to the concrete pad with galvanized steel anchors placed at intervals of no more than 12 inches along the perimeter of the pad. The entire structure shall be freestanding and shall not be attached or anchored to any existing fence, building, or structure. The structure shall have no more than one entrance door, which shall be secured by a child resistant lock that must remain locked at all times except when the dog's owner or an authorized veterinarian enters to feed, water, clean, or treat the dog.

(ii) A perimeter fence shall be constructed around the entire structure, no less than 3 feet from the interior fencing walls of the structure itself. The perimeter fence shall be at least 6 feet in height, shall be of chain link construction with a minimum thickness of 9 gauge, shall be anchored to concrete along the entirety of all four sides in the same manner as the interior fencing walls (except for a single door as specified below), and shall be topped by chain link fencing which shall be of a minimum thickness of 9 gauge and which shall cover the entire area between the top of the perimeter fence and the top of the structure. A single door shall be located in the perimeter fence, on the opposite side from the entrance door to the structure. The door to the perimeter fence shall be secured by a child resistant lock and shall remain locked at all times except when the dog's owner or an authorized veterinarian enters to feed, water, clean, or treat the dog. The door to the perimeter fence shall be locked from the inside before the entrance door to the structure is opened.

(iii) Provided there is no conflict with applicable zoning regulations, a warning sign of at least 120 square inches but no more than 240 square inches shall be visible from each exposure of the perimeter fence which is visible to any adjoining property. Each sign shall have a graphic representation of an appropriate animal such that the dangerousness or viciousness of the animal housed within the structure is communicated to those who cannot read, including young children. In the event of a conflict with applicable zoning regulations, the warning sign shall comply with the requirements of this subdivision (iii) as nearly as shall be practicable under said regulations.

(iv) The owner of the dog shall be responsible for ensuring that the structure and perimeter fence are maintained at all times in such condition as to meet the requirements stated herein.

(v) The structure and perimeter fence shall be inspected and approved by the Surry County Building Inspections Department and an Animal Control Officer for compliance with this Ordinance and any applicable state or local building codes, and the owner shall pay any fees in connection therewith, before the same may be used to house a dog hereunder.

y. Severe Injury. As defined in Article V, Section 3 of this Ordinance.

### **SECTION 3: ANIMAL CONTROL COMMITTEE**

There is hereby created the Animal Control Committee, the purpose of which shall be to (i) advise the Surry County Animal Control Section; (ii) carry out the directives of, perform investigations for, and advise the Surry County Board of Health with respect to rabies control and other animal related matters as determined by the Board of Health; and (iii) carry out such other functions as may be established under this Ordinance. The Animal Control Committee shall be composed of five (5) members for two-year rotating

terms in compliance with by-laws established and approved by the Surry County Board of Health. The Board shall have the authority and responsibility conferred by said by-laws. Members shall be appointed by the Surry County Board of Commissioners.

## **ARTICLE II ANIMAL CONTROL PROGRAM**

### **SECTION 1: ANIMAL CONTROL PROGRAM**

- A. The Animal Control Program of Surry County, hereinafter referred to as the Animal Control Program, is composed of the Health Director, and such employees as shall be determined by the Surry County Board of Health and approved by the Surry County Board of Commissioners.

### **SECTION 2: ENFORCEMENT**

- A. The Health Director shall designate employees or agents enforcing this Ordinance as Animal Control Officer(s) (ACO). In the performance of said duties, ACO shall have all the powers, authority and immunity granted under this Ordinance and by the general laws of this state to enforce the provisions of this chapter, and the General Statutes of North Carolina as they relate to the care, treatment, control or impounding of animals.
- B. Except as may be otherwise provided by statutes, local laws or ordinances, no officer, agent or employee of the county charged with the duty of enforcing the provisions of this chapter or other applicable laws shall be personally liable for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of such duties unless he acts with actual malice.
- C. The Animal Control Program shall apply in those areas over which municipal animal control programs are not applicable.
- D. Except as otherwise specifically provided in this chapter it shall be unlawful for any person to resist, obstruct, delay, interfere with, hinder or molest Animal Control Officers or veterinarians in the performance of any duty authorized by this Ordinance. It shall be unlawful for any person to seek to release any animal in the custody of the Animal Control Office, or its agents. An animal is in the custody of the Animal Control Office or its agents when it is in the back of an Animal Control vehicle, in a live trap or in any other type of confinement device, or otherwise under the physical control of an Animal Control officer. Anyone in violation of this section will be subject to a \$100 fine as a first offense and a \$300 fine for each subsequent civil citation offense.
- E. Any Person or persons who intentionally abandon any animal at the Surry County Animal Shelter, in the exercise area; in a box or container; or place over the fence, will automatically become property of Surry County and forfeits all rights and or claims to the animal or animals.

### **SECTION 3: GENERAL DUTIES OF ANIMAL CONTROL PROGRAM**

The Animal Control Program shall be charged with the responsibility of:

- A. Enforcing, in this county, all state and county laws, ordinances and resolutions relating to the care, custody, and control of animals.
- B. Assisting in the enforcement of the laws of the state with regard to animals and especially with regard to vaccination of animals against rabies and the confinement or leashing of dangerous animals, dangerous dogs and exotic animals. Investigate all reported animal bites or other human physical contact of with suspected rabid animals

- C. Investigate allegations of cruelty to, neglect, or abuse of dogs, cats and other animals
- D. Making such canvasses of the county, as is deemed necessary for the purpose of ascertaining that all animals are vaccinated against rabies as required by local ordinance or state statute.
- E. Operate the county animal shelter pursuant to policies of the Health & Nutrition Center and as defined in NCGS 19A Section 3 & 02 NCAC 52J.
- F. Seize and impound where deemed necessary, any animal involved in a violation of this or any other county ordinance or state law. Animal Control shall seize any animal, including any animal abandoned by reason of a set out, eviction or abandonment of real property as defined by GS 14-361.1, at the time of offense.
- G. Be authorized to place live-capture animal traps on private property, with the consent of the landowner, or on public property, in order to trap and remove stray, at large, abandoned, or nuisance domestic animals.

**SECTION 4: RABIES CONTROL OFFICER**

A. Any Animal Control Officer may hereby be designated as the Rabies Control Officer for Surry County and shall have such powers, duties, and responsibilities as are provided by the provisions of the North Carolina General Statutes, However, such powers, duties, and responsibilities as the Rabies Control Officer shall not conflict with or supersede the powers, duties, and responsibilities of the Director of the Surry County Health & Nutrition Center or rabies inspectors appointed under the provisions of the North Carolina General Statutes.

B. If an ACO is deemed a Certified Rabies Vaccinator by the Health Director, the vaccinator shall complete the training course required by the State Division of Public Health; shall vaccinate only at the Surry County Animal Shelter or approved site; shall vaccinate only for business related to the animal control program; and shall not vaccinate personal animals or outside parameters defined by the animal control program.

**ARTICLE III  
LOST OR STRAY ANIMALS**

**SECTION 1: IDENTIFICATION OF DOGS**

Every owner of a dog shall provide the same with an identification tag, tattoo, microchip identification, or other marking on which is inscribed the dog owner's name and address.

**SECTION 2: IMPOUNDMENT**

Any domestic animal which appears, in the sole discretion of the animal control officer, to be lost, a stray, unwanted, or in imminent danger shall be impounded by the Animal Control Section and confined in the Animal Shelter as governed by the North Carolina Department of Agriculture. Impoundment of such an animal shall not relieve the owner thereof from any penalty which may be imposed for a violation of this Ordinance. An identified animal not appearing to be lost, such as a hunting dog, is not to be impounded under this Section, but may be impounded if permitted by the provisions of another Article within this Ordinance; provided, however, that such animal may be impounded under the provisions of this Section if it appears to be in imminent danger.

**SECTION 3: AUTHORITY TO TRANQUILIZE OR DESTROY**

An Animal Control Officer may, when attempting to impound an animal under this Article III which cannot otherwise be captured for impoundment, tranquilize said animal or, if attempts to tranquilize and all other reasonable efforts at impoundment have failed, destroy said animal.

**SECTION 4: NOTICE TO OWNER**

Immediately upon impounding an identified animal, the Animal Control Section shall make reasonable efforts, as determined by Health and Nutrition Center policy, to notify the owner and inform such owner of the conditions under which the animal may be redeemed. Such conditions include, but shall not be limited to, the charging of those fees as are described in Section 5 below. If, after three (3) days, the owner is unknown or cannot be located, or if the owner has not contacted the Animal Control Section, the animal shall then become the property of the Animal Shelter as described in Section 6 (a).

**SECTION 5: REDEMPTION BY OWNER**

The owner of an animal impounded under this Article may redeem the animal and regain possession thereof at any time during normal business hours within the three (3) day period after notice of impoundment is given, by complying with all applicable provisions of this Ordinance and paying such redemption fee and daily boarding fee as may be established by the County.

**SECTION 6: DESTRUCTION OR ADOPTION OF UNREDEEMED ANIMALS**

- a. Failure to Redeem. If an impounded animal is not redeemed by the owner in compliance with Article III, Section 3, it may be destroyed in a humane manner or shall become the property of the Animal Shelter and may be offered for adoption to any responsible adult who (i) pays the adoption fee as established by the County, (ii) obtains any necessary rabies vaccination, and (iii) in the sole discretion of the animal control officer is found to be able and willing to comply with the provisions of this Ordinance. As between destruction or adoption of the animal under this subparagraph (a), the preference, where reasonably possible shall be for adoption.
- b. Spay/Neutering. Any animal adopted from the Surry County Animal Shelter shall be spayed/neutered within a timeframe prescribed by the Animal Control Office. Fees for the spaying/neutering of any animal shall be collected at the shelter prior to spay/neutering by a veterinarian.
- c. Rabies Quarantine. No impounded animal shall be allowed to be adopted from the Animal Shelter during a period of emergency rabies quarantine as invoked by the Surry County Public Health Director.

**SECTION 7: REDEMPTION OF UNVACCINATED DOG OR CAT**

Payment for the required rabies vaccination will be the responsibility of the person redeeming the animal.

**SECTION 8: RABID ANIMAL NOT REDEEMED OR ADOPTED**

Notwithstanding any other provision of the Article, an impounded animal, which appears to be suffering from rabies, shall not be redeemed or adopted.

**SECTION 9: INJURED, SICK, OR DISEASED ANIMALS**

When the owner of an injured, sick, or diseased animal can be located, it shall be the owner's responsibility to provide veterinary care for the animal or authorize Animal Control to humanely euthanize the animal. If the owner cannot be located, and the animal is not severely injured, sick, or diseased, it shall be taken to the animal shelter and held for twenty-four (24) hours. After said twenty-four (24) hour period, the animal may then be adopted with the agreement that the person adopting the animal will bear the cost of veterinary care. If the animal is severely injured, sick, or diseased, the animal shall be destroyed in a humane manner under the direction of the animal control officer.

**SECTION 10: FERAL CATS**

Notwithstanding any other provision of this Article III, a feral cat which has been impounded by the Animal Control Department hereunder may be destroyed in a humane manner at any time after impoundment.

#### **SECTION 11: PENALTY FOR VIOLATION**

The penalty for a violation under this Article III shall be as set forth in Article X.

### **ARTICLE IV ANIMALS CREATING A NUISANCE**

#### **SECTION 1: ANIMAL CREATING A NUISANCE**

The owner of an animal shall not permit the animal to be at large if such animal is creating a public nuisance. . If, after adequate investigation of a written complaint, as required under Article IX below, the animal control officer reasonably determines that an animal is creating or has created a public nuisance while at large, the animal control officer shall notify the owner of the same and shall instruct the owner to keep the animal under restraint at all times.. If the ACO thereafter determines, upon investigation of a subsequent complaint under Article IX below, that the animal is or has been at large again while creating a public nuisance, the owner shall receive a written civil citation from the ACO, and the ACO shall instruct the owner to remedy the nuisance. Should the animal control officer determine that the animal is creating or has created a public nuisance following the 3<sup>rd</sup> civil citation, the animal at that time shall be impounded and the owner shall be charged with a violation of this Section, and the animal control officer may apply for a misdemeanor warrant to issue and be served upon the owner.

#### **SECTION 2: "PUBLIC NUISANCE" DEFINED**

For purposes of this Article IV, the term "creating a public nuisance" applies without limitation to the following: animals that habitually or repeatedly chase, snap at, attack, or harass persons (including but not limited to pedestrians, joggers, and persons operating vehicles or other modes of transportation) or their pets or farm animals; animals that, whether or not in a mode of attack, habitually or repeatedly disturb, interfere with or annoy persons or their pets or farm animals, or excessively makes disturbing noises including but not limited to; repeated or continued howling, barking, whining or other utterances causing unreasonable annoyance; or that habitually or repeatedly enter onto the property of a person who is not the owner of said animal; or animals that tip over garbage cans or damage yards, gardens, flowers, vegetables, or other personal property; provided, that this Section shall not apply to a dangerous dog, potentially dangerous dog, or vicious dog, as defined under Article V below.

#### **SECTION 3: DETERMINATION OF OWNERSHIP OF ANIMAL CREATING A NUISANCE**

If the following investigation of a written complaint regarding a public nuisance animal, the animal control officer is unable to determine ownership of an animal creating a nuisance, the animal control officer may impound the animal and hold and dispose of the same in accordance with the provisions of Article III above. It shall be presumed that such animal is unwanted in such instance. Said presumption may be rebutted by its owner redeeming the animal in compliance with the Ordinance. The animal control officer shall follow Surry County Health and Nutrition Center policy in attempting to identify the owner of said animal.

#### **SECTION 4: ESTROUS ANIMAL**

It shall be unlawful for any person owning or having possession, charge, custody or control over a female dog or female cat to allow that animal to be at large during its estrous period. If, after investigation of a written or verbal complaint as required under Article IX below, the Animal Control Officer determines that a female is or has been at large during estrous the Animal Control Officer shall notify the owner of such animal

and shall instruct the owner to keep the animal in a secure enclosure in such a manner that it will prevent the animal from coming in contact with a male of its species. If the Animal Control Officer thereafter determines, upon investigation of a subsequent written or verbal complaint under Article IX below, that the animal is or has been at large again during estrous, the owner shall be charged with a violation of this Section and the Animal Control Officer may impound the animal and hold and dispose of the same in accordance with the provisions of Article III above. Notwithstanding the foregoing, if upon any investigation the Animal Control Officer determines that a female animal which is or has been at large during estrous is not an identified animal, the Animal Control Officer may impound said animal and may hold and dispose of the same in accordance with the provisions of said Article III. This Section shall not be construed to prohibit the intentional breeding of animals on the premises of the owners or keepers of the animals involved.”

#### **SECTION 5: AUTHORITY TO TRANQUILIZE OR DESTROY**

An Animal Control Officer may, when attempting to impound an animal under this Article IV which cannot otherwise be captured for impoundment, tranquilize said animal or, if attempts to tranquilize and all other reasonable efforts at impoundment have failed, destroy said animal.

#### **SECTION 6: EXCEPTIONS**

The provisions of this Article IV shall not apply to dogs defined under G.S. §67-4.1(b), nor shall the provisions of this Article IV be construed to prevent an animal owner from engaging in a legal sporting activity on the lands of another person provided proper permission has been granted by the owner of the property.

#### **SECTION 7: PENALTY FOR VIOLATION**

The penalty for a violation under this Article IV shall be as set forth in Article X below.

### **ARTICLE V DANGEROUS, POTENTIALLY DANGEROUS OR VICIOUS DOGS**

#### **SECTION 1: PURPOSE**

The purpose of this Article shall be to supplement the provisions of the North Carolina General Statutes governing dangerous and vicious dogs, and more specifically G. S. 130A-200 and Article IA of Chapter 67.

#### **SECTION 2: DETERMINATION OF “POTENTIALLY DANGEROUS DOG”**

Pursuant to G. S. 67-4.1 (c), the Surry County Public Health Director (hereinafter the “Director”), or his designee, is hereby designated as the person responsible for determining when a dog is a “dangerous dog” or a “potentially dangerous dog” under Article 1A of Chapter 67 of the North Carolina General Statutes. The Animal Control Committee is further designated as the “separate board” as contemplated by G.S. 67-4.1 (c) which shall hear any appeal from a determination of the Director or his designee pursuant to NCGS 67-4.2c.

#### **SECTION 3: IMPOUNDMENT OF “DANGEROUS DOGS”; AND ‘POTENTIALLY DANGEROUS DOGS’; DISPOSITION**

In addition to the remedies provided in Article 1A of Chapter 67 of the North Carolina General Statutes, the Director or his designee shall impound a “dangerous dog” or a “potentially dangerous dog” as defined under G. S. 67-4.1 (a) (1), as follows:

- (a) Dangerous Dogs.** In the case of a "dangerous dog" under G.S. §§67-4.1(a)(1)a.1. or 67-4.1(a)(1)b., then, following investigation of a complaint of the same under Article IX below and a determination by the Director or his designee that the dog is a dangerous dog under either or both of said sections, such dog

shall be impounded immediately upon delivery to the owner of the written notification as required under G.S. §67-4.1(c), which statute shall apply under this subsection (a) the same as in cases involving potentially dangerous dogs. Such dog shall be held at the Animal Shelter pending the resolution of all appeal proceedings under G.S. §67-4.1(c). In the event of a final determination that the dog is not a "dangerous dog" under either of said sections, the dog shall be held and disposed of in accordance with the provisions of Article III above; provided, however, that if the final determination includes a finding that the dog is a "potentially dangerous dog" within the meaning of G.S. §67-4.1(a)(2), then, upon written notification to the owner in accordance with G. S. §67-4.1(c), the dog shall be held and disposed of in accordance with the provisions of subsection (b) below. In the event of a final determination that the dog is a "dangerous dog" under either or both of said sections, the dog shall be destroyed by the Animal Control Department.

**(b) Potentially Dangerous Dogs.** In the case of a "potentially dangerous dog" under G.S. §67-4.1(a)(2), then, following investigation of a complaint under Article IX below and a determination by the Director or his designee that the dog is a potentially dangerous dog, such dog shall be impounded immediately upon delivery to the owner of the written notification as required under G.S. §67-4.1(c). Such dog shall be held at the Animal Shelter pending the resolution of all appeal proceedings under G.S. §67-4.1(c). In the event of a final determination that the dog is not a "potentially dangerous dog," such dog shall immediately be released to its owner upon compliance by the owner with all applicable provisions of this Ordinance and payment of such redemption fee and daily boarding fee as may have been established by the County. In the event of a final determination that the dog is a "potentially dangerous dog," such dog shall be disposed of as follows:

*(i) Inflicting Bites on Persons Resulting in Broken Bones or Disfiguring Lacerations or Requiring Cosmetic Surgery or Hospitalization.* Where said final determination is based on one or more of the behaviors described in G.S. §67-4.1(a)(2)a., then, if the owner of the dog is known, said owner may redeem the dog by payment of such redemption fee and daily boarding fee as may have been established by the County provided, that it shall be an express condition of any such redemption that the owner at all times thereafter keep the dog within a secure enclosure as defined in Article I, Section 2(x) above. The dog may not be redeemed until the secure enclosure has been completed, inspected, and approved, as provided in Article I, Section 2(x). The Animal Control Department may establish a deadline for completion, not to be less than sixty (60) days, after which, if said secure enclosure is still not sufficiently completed to allow for inspection and approval, the dog may be destroyed by the Animal Control Department. The owner shall at all times be and remain in compliance with the requirements of Article I, Section 2(x), as to any secure enclosure required under this subdivision (i), and upon failure to comply the owner shall be subject to such civil penalties as are permitted under Article X below.

It shall be a further express condition of redemption under this subdivision (i) that, within thirty (30) days after redemption, the dog must be spayed or neutered and fitted with microchip identification, at the owner's expense. Prior to release rabies vaccination shall be current. The Animal Control Department may require written evidence, in the form of receipts or other records from a licensed veterinarian, confirming that this condition has been satisfied. If the owner of the dog fails to satisfy this condition within the time stated, the Director or his designee shall issue a citation to the owner for such civil penalties as are permitted under Article X below. If, within thirty (30) days after issuance of the citation, the condition still has not been satisfied and the civil penalty paid, the dog shall be destroyed by the Animal Control Department.

Upon redemption under this subdivision (i), the Animal Control Department shall serve upon the owner a notice of final determination which shall state that the dog has been determined to be a potentially

dangerous dog under G.S. §67-4.1(2)(a)(2)a. and that the dog and its owner are subject to all of the requirements hereunder.

If a dog is destroyed pursuant to any of the provisions of this subdivision (i), the owner shall be responsible for payment of such daily boarding fee as may have been established by the County and as shall have accrued between the time of impoundment and the time of destruction.

**(ii)** *Killing or Inflicting Severe Injury on Domestic Animals When Not on the Owner's Real Property, or Approaching Persons When Not on the Owner's Property in a Vicious or Terrorizing Manner or Apparent Attitude of Attack.* Where said final determination is based on one or more of the behaviors described in G.S. §67-4.1(a)(2)b. or 67-4.1(a)(2)c., then, if the owner of the dog is known, said owner may redeem the dog by payment of such redemption fee and daily boarding fee as may have been established by the County; provided, that it shall be an express condition of any such redemption that the owner at all times thereafter keep the dog under restraint as defined in Article I, Section 2(w) above.

It shall be a further express condition of redemption under this subdivision (ii) that, within thirty (30) days after redemption, the dog must be spayed or neutered and fitted with microchip identification, at the owner's expense. The Animal Control Department may require written evidence, in the form of receipts or other records from a licensed veterinarian, confirming that this condition has been satisfied. If the owner of the dog fails to satisfy this condition within the time stated, the Director or his designee shall issue a citation to the owner for such civil penalties as are permitted under Article X below.

Upon redemption under this subsection (ii), the Animal Control Department shall serve upon the owner a notice of final determination which shall state that the dog has been determined to be a potentially dangerous dog under G.S. §67-4.1(a)(2)b. or G.S. §67-4.1(a)(2)c., as the case may be, and that the dog and its owner are subject to all of the requirements hereunder.

**(iii)** If the owner of the dog is not known, such dog shall be destroyed by the Animal Control Department.

**(iv)** If, after redemption of a potentially dangerous dog as set forth in either subdivision (i) or subdivision (ii) above, the Director or his designee makes a determination following investigation of a written complaint pursuant to Article IX below that the dog has not been kept within a secure enclosure by the owner at all times, or has not been kept under restraint at all times, as the case may be, the Director or his designee shall issue a citation to the owner for such civil penalties as are permitted under Article X below; provided, that this subdivision (iv) shall apply only in the case of a first or second offense hereunder, and that in the case of a third offense subdivision (v) below shall apply.

**(v)** If, after redemption of a potentially dangerous dog as set forth in either subdivision (i) or subdivision (ii) above, the Director or his designee makes a determination following investigation of a written complaint pursuant to Article IX below that the dog has not been kept within a secure enclosure by the owner at all times, or has not been kept under restraint at all times, as the case may be, and the same constitutes a third offense as to said provision, the dog shall be impounded immediately upon delivery to the owner of the written notification as required under G.S. §67-4.1(c), which statute shall apply under this subdivision (v) the same as set forth elsewhere in this subsection (b). Such dog shall be held at the Animal Shelter pending the resolution of all appeal proceedings under G.S. §67-4.1(c). In the event of a final determination that the owner did not in fact fail to keep the dog within a secure enclosure at all times or under restraint at all times, as the case may be, such dog shall immediately be released to

its owner in compliance with and under the requirements of subdivision (i) or subdivision (ii) above, whichever is applicable. In the event of a final determination that the owner did in fact fail to keep the dog within a secure enclosure at all times or under restraint at all times, as the case may be, the dog shall be destroyed by the Animal Control Department.

(vi) If, after redemption of a potentially dangerous dog as set forth in either subdivision (i) or subdivision (ii) above, the Director or his designee makes a determination following investigation of a written complaint pursuant to Article IX below that the dog has engaged in any of the behaviors prohibited under G.S. §67-4.1(a)(1) or (2) following said redemption, the dog shall be impounded immediately upon delivery to the owner of the written notification as required under G.S. §67-4.1(c). Such dog shall be held at the Animal Shelter pending the resolution of all appeal proceedings under G.S. §67-4.1(c), which statute shall apply under this subdivision (vi) the same as set forth elsewhere in this subsection (b). In the event of a final determination that the dog did not in fact engage in any of said behaviors, such dog shall immediately be released to its owner in compliance with and under the requirements of subdivision (i) or subdivision (ii) above, whichever is applicable. In the event of a final determination that the dog did in fact engage in any of said behaviors, the dog shall be destroyed by the Animal Control Department.

(c) **Definition of "severe injury."** For purposes of this Section 3, the terms "severe injury" and "severely injure" shall refer to any physical injury that results in broken bones or disfiguring lacerations or requires cosmetic surgery or hospitalization as defined in G.S. §67-4.1(a)(5), and shall further refer to any physical injury which in the discretion of the Director or his designee is determined to be of a nature that makes it likely that the same dog which inflicted the injury will kill or severely injure again if released from impoundment.

(d) **Copy of Ordinance; Receipt.** Whenever the Director or his designee is required by the terms of this Section 3 to deliver to the owner of a dangerous or potentially dangerous dog the written notification as set forth under G.S. §67-4.1(c), the Director or his designee shall simultaneously deliver to the owner a copy of this Ordinance and shall obtain from said owner a signed receipt as to both.

#### **SECTION 4: REGISTRATION OF POTENTIALLY DANGEROUS DOGS**

(a) **Registration Required.** A current registration shall be maintained by the Animal Control Department as to every dog for which a final determination has been issued that the same is a potentially dangerous dog under this Article V. The owner of said dog is responsible for ensuring that the dog is registered hereunder. Registrations required under this Section 4 shall be made upon issuance of the final determination and shall include the name and address of the owner, identifying information concerning the dog, and such other information as the Animal Control Department may reasonably request. Thereafter the owner shall register the dog annually with the Animal Control Department during the month of January unless the dog has died, has been sold, or its ownership has been transferred to any other person, in which event the provisions of subsection (b) below shall apply.

(b) **Sale, Transfer, or Death of Dog.**

(i) *Sale or Transfer of Dog to New Owner Residing Within County.* The sale or transfer of any dog for which a registration is required under subsection (a) shall be subject to prior approval by the Animal Control Department if the new owner resides within the County. In the event the owner of such dog intends to sell or transfer the same, said owner shall first notify the Animal Control Department. Said notification shall include the information as required under subsection (a) above as to the new

owner. The Animal Control Department shall have a period of thirty (30) days from receipt of said notification in which to contact the same and investigate and determine whether said new owner has the capability to comply with the requirements of this Ordinance concerning potentially dangerous dogs. As a part of said determination, the Animal Control Department shall, no later than ten (10) days after receipt of notification from the current owner, deliver a copy of this Ordinance to the new owner and request from said new owner a signed written statement, on such form as shall be approved by the Animal Control Department, certifying that said new owner has received such copy and will at all times be and remain in compliance with the requirements of the same. The new owner shall furnish said signed written statement to the Animal Control Department within the thirty (30) day period as set forth above, and shall cooperate with and provide such further information to the Animal Control Department as may be reasonably requested in connection with the proposed sale or transfer of the dog. If the Animal Control Department, upon timely receipt of said written statement and completion of the investigation required hereunder, determines that the new owner is able and willing to comply with the requirements of this Ordinance, the Animal Control Department shall so notify both the current owner and the new owner in writing within the above stated thirty (30) day period. Thereafter the sale or transfer of the dog may take place, and the new owner shall thereupon be responsible for compliance with the provisions of this Section 4 and for compliance with all other requirements of this Ordinance. If the new owner fails to timely furnish the signed written statement as required herein, the Animal Control Department shall not approve the proposed sale or transfer until such time as the same has been furnished. If the Animal Control Department, upon completion of its investigation, determines that the new owner is not able or willing to comply with the requirements of this Ordinance, or if said new owner refuses to furnish the signed written statement as required hereinabove, the Animal Control Department shall deny the sale or transfer of the dog and shall so notify both the current owner and the new owner in writing, stating the reasons for the denial.

**(ii) *Sale or Transfer of Dog to New Owner Residing Outside County.*** In the event the owner of a dog for which a registration is required under subsection (a) above intends to sell or transfer the same to a person residing outside the County, the selling or transferring owner shall notify the Animal Control Department as to the same prior to such sale or transfer. As soon as practicable following receipt of said notification the Animal Control Department shall notify the animal control department of the county of residence of the new owner, by registered or certified letter, return receipt requested, as to the sale or transfer of said dog and as to its designation under this Ordinance as a potentially dangerous dog, together with such other information as the Animal Control Department may deem appropriate.

**(iii) *Bringing Dog into County.*** In the event a dog which has been determined by another county or jurisdiction to be a dangerous dog or potentially dangerous dog under Article 1A of Chapter 67 of the North Carolina General Statutes, or under similar provisions of any other applicable statute, ordinance, or law of any other jurisdiction, is sold or transferred to an owner residing within the County, or is brought into the County for any reason (other than temporary veterinary care), the owner to which said dog is being sold or transferred, or the person responsible for bringing said dog into the County, shall immediately notify the Animal Control Department as to the same and shall cause said dog to be registered in accordance with the requirements of this Section 4. Any dog which is registered or required to be registered with the Animal Control Department under this subdivision (iii) shall be deemed to be a dangerous dog or potentially dangerous dog under this Article V, as the case may be,

and the owner of said dog shall comply with all of the applicable requirements hereof within such times as shall be established by the Animal Control Department, but in no event less than thirty (30) days.

(iv) *Death of Dog.* In the event a dog for which a registration is required under subsection (a) dies, the owner shall immediately notify the Animal Control Department as to the same and shall, within twenty-four (24) hours of said dog's death, present the dog's body for scanning as to the microchip identification required under this Article V. Said scanning may be performed either by a licensed veterinarian or by the Animal Control Department. A licensed veterinarian performing a scan under this subdivision (iv) shall report the results of the same to the Animal Control Department, which shall maintain a written record of all scans performed hereunder for the purpose of verifying the death of potentially dangerous dogs registered pursuant to this Section 4. Payment of all fees and expenses for compliance with the foregoing requirements shall be the responsibility of the dog's owner.

(c) **Penalty for Violation.** The penalty for a violation of any of the requirements under this Section 4 shall be as set forth in Article X below.

## ARTICLE VI. GUARD DOGS AND AGGRESSION-TRAINED DOGS

### SECTION 1: GUARD DOGS

Each owner of a guard dog shall comply with the following requirements prior to using the dog as a guard dog within the County:

**(a) Registration.**

(i) *Registration Required.* A current registration shall be maintained by the Animal Control Department for the guard dog. The owner of said guard dog is responsible for ensuring that the same is registered hereunder. Registrations required under this subsection (a) shall be made prior to using the dog as a guard dog within the County and shall include the name and address of the owner, identifying information concerning the dog, and such other information as the Animal Control Department may reasonably request. Thereafter the owner shall register the guard dog annually with the Animal Control Department during the month of January unless said dog has died, has been sold, or its ownership has been transferred to any other person, in which event the provisions of subdivision (ii) below shall apply.

(ii) *Sale or Transfer of Dog.* In the event a guard dog for which a registration is required under subdivision (i) is sold or its ownership is transferred to any other person, the selling or transferring owner shall notify the Animal Control Department as to the same immediately upon the happening of such event. Said notification shall include the information as required under subdivision (i) above as to the new owner. If the new owner resides within the County, then as soon as practicable following receipt of said notification the Animal Control Department shall deliver to the new owner a copy of this Ordinance and shall obtain a signed receipt therefore. Thereafter the new owner shall be responsible for compliance with said provisions and with all other applicable provisions of Section 1 of this Article V. If the new owner resides outside the County, then as soon as practicable following receipt of said notification the Animal Control Department shall notify the animal control department of the county of residence of the new owner, by registered or certified letter, return receipt requested, as to the sale or transfer of said dog and as to its designation under this Ordinance as a guard dog, together

with such other information as the Animal Control Department may deem appropriate.

(iii) *Death of Dog.* In the event a guard dog for which a registration is required under subdivision (i) dies, the owner shall immediately notify the Animal Control Department as to the same.

**(b) Identification.**

(i) It shall be unlawful and a violation of this Ordinance for any owner of a guard dog to fail to provide said dog with a current rabies tag and special guard dog tag. A guard dog's owner must provide proof of current rabies inoculation of the dog prior to being issued a special guard dog tag.

(ii) The owner of a guard dog, at the owner's expense, shall cause the same to be provided with microchip identification.

(c) **Signs.** Provided there is no conflict with applicable zoning regulations, the owner of any guard dog and the owner of any premises using a guard dog must conspicuously post on the premises in plain view of the public a sign that identifies the name, address, and telephone number of the guard dog's owner and that a guard dog is present. The sign must be at least 120 square inches in size, but shall not be larger than 240 square inches. In the event of a conflict with applicable zoning regulations, the warning sign shall comply with the requirements of this subdivision (iii) as nearly as shall be practicable under said regulations.

(d) **Physical Control.** The owner of a guard dog must ensure that adequate physical control of the guard dog is provided during operational hours to prevent the guard dog from coming in contact with the general public on the premises. If a guard dog bites a person who is not a trespasser, the Animal Control Department Director has the authority to prohibit the dog from acting as a guard dog within the County. It shall be unlawful and a violation of this Ordinance for any owner to use a dog as a guard dog after the Director has prohibited said use.

**(e) Enforcement.**

(i) If the Animal Control Department seizes a guard dog running at large, the dog shall not be returned to its owner until the owner has registered that dog and all other dogs of that owner used as guard dogs within the County and has demonstrated to the Animal Control Department that appropriate corrections have been made to prevent said animals from escaping again.

(ii) The Animal Control Department has the authority to seize and impound guard dogs and issue citations for noncompliance with this section. Impoundment of such dogs shall be governed by the provisions of Article III concerning lost or stray animals unless the dog engages in one or more behaviors invoking the provisions of Articles IV or V, in which event the applicable provisions of such Article shall control. A dog impounded under this subdivision (ii) shall not be eligible for adoption.

## **SECTION 2: AGGRESSION-TRAINED DOGS**

The Animal Control Department has the authority to determine whether any person is engaged in the aggression-training of dogs. If the Department makes such a determination, then said person shall comply with the following requirements:

**(a) Registration**

(i) *Registration Required.* A current registration shall be maintained by the Animal Control Department for the aggression-trained dog. The

owner of said aggression-trained dog is responsible for ensuring that the same is registered hereunder. Registrations required under this subsection (a) shall be made prior to using the dog as an aggression-trained dog within the County and shall include the name and address of the owner, identifying information concerning the dog, and such other information as the Animal Control Department may reasonably request. Thereafter the owner shall register the aggression-trained dog annually with the Animal Control Department during the month of January unless said dog has died, has been sold, or its ownership has been transferred to any other person, in which event the provisions of subdivision (ii) below shall apply.

(ii) *Sale or Transfer of Dog.* In the event an aggression-trained dog for which a registration is required under subdivision (i) is sold or its ownership is transferred to any other person, the selling or transferring owner shall notify the Animal Control Department as to the same immediately upon the happening of such event. Said notification shall include the information as required under subdivision (i) above as to the new owner. If the new owner resides within the County, then as soon as practicable following receipt of said notification the Animal Control Department shall deliver to the new owner a copy of this Ordinance and shall obtain a signed receipt therefore. Thereafter the new owner shall be responsible for compliance with said provisions and with all other applicable provisions of Section 2 of this Article VI. If the new owner resides outside the County, then as soon as practicable following receipt of said notification the Animal Control Department shall notify the animal control department of the county of residence of the new owner, by registered or certified letter, return receipt requested, as to the sale or transfer of said dog and as to its designation under this Ordinance as an aggression-trained dog, together with such other information as the Animal Control Department may deem appropriate.

(iii) *Death of Dog.* In the event an aggression-trained dog for which a registration is required under subdivision (i) dies, the owner shall immediately notify the Animal Control Department as to the same.

**(b) Identification**

(i) It shall be unlawful and a violation of this Ordinance for any owner of an aggression-trained dog to fail to provide said dog with a current rabies tag and special aggression-trained dog tag. An aggression-trained dog's owner must provide proof of current rabies inoculation of the dog prior to being issued a special aggression-trained dog tag.

(ii) The owner of an aggression-trained dog, at the owner's expense, shall cause the same to be provided with microchip identification.

**(c) Inspection:** Said person shall allow the Department to inspect the premises where aggression-training is performed and to observe the training methods and the safety of the facility during the operating hours of the aggression-training facility.

**(d) Confinement:** Said person shall adequately and safely confine all aggression-trained dogs. The Department has the authority to require all aggression-trained dogs to be confined within a secure fence at least six (6) feet high and, at the discretion of the Department, topped by an anti-climb device.

**(e) Signs:** Provided there is no conflict with applicable zoning regulations, the owner of any aggression-trained dog and the owner of any premises using an aggression-trained dog must conspicuously post on the premises in plain view of the public a sign that identifies the name, address, and telephone number of the aggression-trained dog's owner and that an aggression-trained dog is present. The sign must be at least 120 square inches in size, but shall not be larger than 240

square inches. In the event of a conflict with applicable zoning regulations, the warning sign shall comply with the requirements of this subdivision (iii) as nearly as shall be practicable under said regulations.

**(f) Enforcement**

(i) If the Animal Control Department seizes an aggression-trained dog running at large, the dog shall not be returned to its owner until the owner has registered that dog and all other dogs of that owner used as aggression-trained dogs within the County and has demonstrated to the Animal Control Department that appropriate corrections have been made to prevent said animals from escaping again.

(ii) The Animal Control Department has the authority to seize and impound aggression-trained dogs and issue citations for noncompliance with this section. Impoundment of such dogs shall be governed by the provisions of Article III concerning lost or stray animals unless the dog engages in one or more behaviors invoking the provisions of Articles IV or V, in which event the applicable provisions of such Article shall control. A dog impounded under this subdivision (ii) shall not be eligible for adoption.

**SECTION 3: LAW ENFORCEMENT AGENCY DOGS**

Any dog specifically trained for and used by a law enforcement agency is exempt from the provisions of this Article VI.

**SECTION 4: PENALTY FOR VIOLATION**

The penalty for a violation under this Article VI shall be as set forth in Article X below.

**ARTICLE VII  
ANIMAL WELFARE**

**SECTION 1: PURPOSE OF THIS SECTION**

It is the purpose of this section to supplement Article 47 of the North Carolina General Statutes, and all other state laws regarding animals for which the Animal Control Division has enforcement authority pursuant to Article II, Section 3.

**SECTION 2: CRUELTY TO ANIMALS**

It shall be unlawful for any person to abuse, molest, maim, disfigure, torture, torment, deprive of necessary sustenance, cruelly beat, mutilate or kill, wound, injure, poison, abandon or subject to conditions detrimental to the health or general welfare any animal, or to cause or procure such action. As used in this section the words "torture", "torment" and "cruelty" include or refer to any act, omission or neglect causing or permitting unjustifiable physical pain, suffering or death is caused or permitted; but such terms shall not be construed to prohibit lawful taking of animals under the jurisdiction and regulation of the Wildlife Resources Commission; nor to prohibit the Animal Control Program or persons duly authorized by the Health Director or veterinarians from destroying dangerous, unwanted or injured animals in a humane manner; nor to prohibit the lawful use of pesticides for control of insects, rodents, or household and farm pests.

**SECTION 3: ANIMAL WELFARE**

a. Owners must provide adequate food, shelter, and water as defined in Article I.

b. Dogs continuously maintained on a restrictive chain, rope or other kind of tether shall be deemed to be improperly confined. However, tethering may be acceptable in certain cases where adequate daily socialization and exercise off

the tether have been afforded and verified. Owners restraining animals must follow the provisions as defined in Article I.

#### **SECTION 4: REGISTRATION OF BREEDING KENNEL**

A current registration shall be maintained by the Animal Control Department for each breeding kennel located within the County. The owner or operator of said breeding kennel is responsible for ensuring that the same is registered hereunder. Registrations required under this Section 4 shall be made no later than thirty (30) days following the effective date of this Ordinance and shall thereafter be renewed in January of each year. All registrations shall include the name, address, and telephone number of the owners/operators of the same, the address and physical location of the breeding kennel, and the number of dogs over the age of six (6) months being kept at the breeding kennel as of January 1 of the year for which the registration is made.

#### **SECTION 5: IMPOUNDMENT**

**(a) Impoundment for Protection of Animal.** If the Animal Control Department determines in its discretion that an animal's life is in immediate danger due to a violation of any of the provisions of this Article VII, the Animal Control Department may impound the same. Impoundment under this subsection (a) shall not affect the application or imposition of such penalties as may be authorized under Article X below. An animal impounded hereunder shall be held and disposed of in accordance with the provisions of Article III above; provided, that no right of redemption by the owner shall be allowed if the animal was impounded due to the owner's violation of any of the provisions of this Article VII; provided further, that the owner shall be liable for the costs of impoundment, boarding, care, and disposition of the animal, as incurred by the Animal Control Department, which costs may be recovered by the County in the form of additional civil penalties as set forth under Article X below.

**(b) Authority To Tranquilize Or Destroy.** An Animal Control Officer may, when attempting to impound an animal under this Section 5 which cannot otherwise be captured for impoundment, tranquilize said animal or, if necessary for the protection of persons or property, destroy said animal.

#### **SECTION 6: PENALTY FOR VIOLATION**

The penalty for violation under this Article VII shall be as set forth in Article X below.

### **ARTICLE VIII. RABIES CONTROL**

#### **SECTION 1: RABIES CONTROL**

The owner of every dog and cat over four (4) months of age shall have the animal vaccinated against rabies and shall comply with all of the terms and provisions of Part 6 of Article 6 of Chapter 130A of the North Carolina General Statutes pertaining to rabies control.

#### **SECTION 2: RABIES VACCINATION TAGS**

It shall be unlawful and a violation of this Ordinance for the owner of any dog to cause or permit the same to fail to wear at all times a valid rabies vaccination tag as required under the provisions of G.S. §130A-190. Pursuant to the authority of G.S. §130A-190(a), this Section 2 shall apply only to dogs and shall not apply to cats.

#### **SECTION 3: IMPOUNDMENT OF DOGS NOT WEARING REQUIRED RABIES VACCINATION TAGS.**

**(a) Duration of Impoundment.** The duration of impoundment for a dog impounded by an Animal Control Officer pursuant to G.S. §130A-192 shall be

seventy-two (72) hours. At the expiration of said time, if the dog has not been reclaimed by its owner, it shall be disposed of as authorized by G.S. §130A-192.

**(b) Impoundment Fee.** A dog impounded by an Animal Control Officer pursuant to G.S. §130A-192 shall not be returned to its owner until the owner shall have paid to the Animal Control Shelter such impoundment fee as may have been established by the County.

#### **SECTION 4: PENALTY FOR VIOLATION**

The penalty for a violation under this Article VIII shall be as set forth in Article X below.

### **ARTICLE IX REPORTS, COMPLAINTS, AND INVESTIGATION**

#### **SECTION 1: EMERGENCY COMPLAINTS**

Any person may in the case of an emergency make a verbal complaint through the County Communications Center or directly to the animal control officer or the Director or his designee, as appropriate, of a violation of Article III, IV, V, VI or VII above. Such verbal complaint shall, as soon as practicable after response to the emergency, be confirmed by the complainant in writing on the prescribed form.

#### **SECTION 2: VERBAL REPORTS**

Any person may make a verbal report to the County of a violation of Article II, III and VIII of this Ordinance. All such reports shall be made by telephone to the County Communications Center, or by telephone or in person to the Animal Control Section. Telephone reports received by the County Communications Center shall be relayed to the Animal Control Section or appropriate municipal police for such action as may be authorized or appropriate under this Ordinance.

#### **SECTION 3: WRITTEN COMPLAINTS**

Any person may make a complaint to the County of a violation of Article IV, V, VI or VII of this Ordinance. All such complaints shall be written and shall be on a form prescribed by the County. Such complaints shall be presented as follows:

a. Article IV, V, VI or VII Complaints. A written complaint of a violation of Article IV, V, VI or VII shall be presented to the Animal Control Section. The Animal Control Section shall develop a written complaint form and shall maintain copies of the same at all times, which shall be made available for inspection upon request to any person. The form shall require such information as shall be deemed sufficient by the Animal Control Section to permit a sufficient investigation to determine if a violation of Article IV, V, VI or VII has occurred, along with any other information deemed appropriate by the animal control officer. The form shall further require the signature of the person making the complaint.

#### **SECTION 4: INVESTIGATIONS**

The animal control officer, Health Director or his designee, upon complaint of a violation of Article II, III, IV, V, VI, VII, VIII or XII, shall conduct such investigation, as he shall deem appropriate in determining whether such violation has occurred and whether impoundment of an animal is appropriate or required under the provisions of this Ordinance. Investigations may include, but are not limited to, the interviewing of witnesses and taking of written statements, inspection of premises where an animal is owned or held, reasonable examination of a person or property to determine if injury or damage has been inflicted by an animal under the provisions of this Ordinance, reasonable examination of an animal being investigated, and such other steps as shall be determined to be necessary or appropriate in carrying out investigations of violations of this Ordinance. The animal control officer and the Director or his designee may, if

necessary, request the assistance of the Surry County Sheriff's Office or municipal police in impounding any animal as permitted under the provisions of this Ordinance.

## ARTICLE X PENALTIES AND ENFORCEMENT

### SECTION 1: PENALTIES

- a. Misdemeanor. Notwithstanding any civil penalties which may be assessed under subsection (b) below, any person violating any of the provisions of this Ordinance may be found guilty of a Class 3 Misdemeanor under G. S. 14-4 and 153A-123. For a continuing violation, each day's violation shall be deemed to be a separate offense.
- b. Civil Penalties. In addition to, and not in lieu of, the criminal penalties and other remedies provided by this Ordinance or by State law, a violation of any of the provisions of Article II, III, IV, V, VI, VII, VIII or XI of this Ordinance may also subject the offender to the civil penalties hereinafter set forth. The animal control officer shall be authorized to issue a citation to such person, giving notice of the violation. Citations so issued may be delivered in person or mailed by registered or certified mail, return receipt requested, to the person charged if such person cannot otherwise be readily located. The civil penalty or penalties set forth in the citation must be paid within seven (7) days of the receipt of the citation and shall be paid to the Animal Control Section. The Animal Control Section shall forward all such penalties collected to the Finance Office for the County of Surry for application as by law provided. If the person charged fails to pay the civil penalty within the time prescribed, a criminal summons shall be issued against such person charging a misdemeanor violation of this Ordinance under subsection (a) above and upon conviction, such person shall, in addition to the penalties prescribed for said misdemeanor violation of this Ordinance, be punished as the court prescribes for failure to pay the civil penalties imposed hereby. The civil penalties for a violation of this Ordinance shall be as follows:
  - i. For a violation of any provision of Article II above, the civil penalty shall be Twenty-five Dollars (\$25.00) for a first offense, Fifty Dollars (\$50.00) for a second, and One Hundred Dollars (\$100.00) for a third or subsequent offense.
  - ii. For a violation of any provisions of Article III, IV, V, VI, VII, VIII or XI, the civil penalty shall be One Hundred Dollars (\$100.00) for a first offense, Two Hundred Fifty Dollars (\$250.00) for a second offense, and Five Hundred Dollars (\$500.00) for a third or subsequent offense.
  - iii. For the following specific violations of Article VIII, the civil penalty shall be the following:
    - SECTION 1.c – Failure to report rabies information per GS 130A-192 - \$10 per day
    - SECTION 1.d – Tampering with traps - \$25; Stealing traps replacement at current market value and/or misdemeanor larceny

### SECTION 2: ENFORCEMENT

This Ordinance may be enforced by an appropriate equitable remedy issuing from a court of competent jurisdiction.

## ARTICLE XI REGULATION OF OWNERSHIP, KEEPING AND HARBORING INHERENTLY DANGEROUS EXOTIC ANIMALS

### SECTION 1: PURPOSE AND AUTHORITY

The purpose of this Article XI is to protect the public against health and safety risks that inherently dangerous exotic animals pose to the community and to protect the welfare of

the individual animals held in private possession. By their very nature, certain exotic animals are wild and potentially dangerous, do not adjust well to a captive environment, and present a genuine threat to the safety and well-being of the public.

It is a further purpose of this Article XI to complement those rules already in existence in the State of North Carolina with respect to the regulation of wild animals by the North Carolina Wildlife Resources Commission, which includes animals such as raccoons, skunks, foxes, bats, and others, that present a danger to the safety and well-being of the public through their inherently dangerous nature, through carrying rabies, or otherwise. Accordingly, the County intends to exempt from this Article XI those animals which are subject to said rules.

For the reasons set forth above, and pursuant to the authority granted in G.S. §§153A-121, 153A-131, and 113-133.1, the County enacts and adopts the regulations set forth herein.

## **SECTION 2: DEFINITIONS**

For purposes of this Article XI the following terms, phrases, words, and their derivations shall have the meaning defined herein, unless the context clearly indicates that another meaning is intended. Words used in the present tense include the future and past tense, words in the plural number include the singular number, words in the singular number include the plural number, and words in the masculine gender include the feminine gender. These definitions are in addition to, and not in lieu of, those definitions set forth in Article I of this Ordinance; provided, that the scope of this Article XI shall be as set forth in Section 3 below.

- (a) **AZA.** The American Zoo and Aquarium Association.

**1. Inherently Dangerous Exotic Animal:** Any mammal, reptile, or arachnid which is a member of a species that, due to the inherent nature of the species, may be considered dangerous to humans; provided, however, that expressly excluded from this definition are animals which are indigenous to Surry County and which are subject to the requirements for captivity permits under the rules of the North Carolina Wildlife Resources Commission as contained in 15A N.C.A.C. 10H Section .0300 or any successor rules or regulations thereto. Inherently dangerous exotic animals specifically include, but are not limited to, any or all of the following orders and families, whether bred in the wild or in captivity, and any or all hybrids. The animals listed in parentheses are intended to act as examples and are not to be construed as an exhaustive list or limit the generality of each group of animals, unless otherwise specified:

: (1) **Class Mammalia:**

- a. Order Artiodactyla (such as hippopotamuses, giraffes, and camels, but not cattle, swine, sheep, goats, llamas, or alpacas);
- b. Order Carnivora:
  - (i) Family Felidae (such as lions, tigers, panthers, leopards, jaguars, ocelots, and servals, but not domestic cats);
  - (ii) Family Canidae (such as wolves and jackals, but not domestic dogs);
  - (iii) Family Ursidae (all bears);
  - (iv) Family Mustelidae (such as weasels, martins, and minks, but not ferrets);
  - (v) Family Procyonidae (such as coatis);

- (vi) Family Hyaenidae (all hyenas);
- (vii) Family Viverridae (such as civets, genets, and mongooses);
- c. Order Edentata (such as anteaters, armadillos, and sloths);
- d. Order Marsupialia (such as kangaroos and wallabies);
- e. Order Perissodactyla (such as rhinoceroses and tapirs, but not horses, donkeys, or mules);
- f. Order Primates (such as lemurs, monkeys, chimpanzees, baboons, gorillas, and all other non-human primates);
- g. Order Proboscidae (all elephants);
- h. Order Rodentia (but not guinea pigs, rats, mice, gerbils, hamsters, prairie dogs, or chinchillas);

**(2) Class Reptilia:**

- a. Order Squamata:
  - (i) Family Varanidae (only water monitors and crocodile monitors);
  - (ii) Family Iguanidae (only rock iguanas);
  - (iii) Family Boidae (only those whose actual length exceeds eight (8) feet);
  - (iv) Family Colubridae (only boomslangs and African twig snakes);
  - (v) Family Elapidae (such as coral snakes, cobras, mambas, etc.) - all species;
  - (vi) Family Natricidae (only keelback snakes);
  - (vii) Family Viperidae (such as cottonmouths, etc.) - all species;
  - (viii) Family Helodermodidae (such as gila monsters and Mexican beaded lizards);
  - (ix) Family Crotalidae (pit vipers);
  - (x) Family Atractaspidae (burrowing asps);
  - (xi) Family Hydrophilidae (sea snakes);
- b. Order Crocodylia (such as crocodiles, alligators, caimans, gavials, etc.) – all species.

**(3) Class Arachnida:**

- a. Order Araneae (only spiders which are venomous and which are not indigenous to Surry County, but excluding tarantulas);

b. Order Scorpionida (all scorpions).

**2. Owner:** The term "Owner" shall have the same meaning as defined in **Animal Control Ordinance Article 1 Section 2**. As used with Exotic Animals, Owner also includes one who allows an exotic animal to remain in, be lodged, fed, given shelter or refuge within the Owner's home, store, yard, enclosure, out-building, abandoned vehicle or building, place of business, or any other premises in which the person resides or over which the person has control.

### SECTION 3: PROHIBITION

- a. It shall be unlawful to own, possess, keep, or harbor, bring into the County, have in one's possession, act as a custodian for, or have custody of an inherently dangerous exotic animal within the County; provided, that the Owner of any inherently dangerous exotic animal as defined in this Ordinance who owned, possessed, kept or harbored or be fed or be given shelter or refuge within the person's home, store, yard, enclosure, outbuilding, abandoned vehicle or building, place of business, or any other premises on which the person resides or over which the person has control such inherently dangerous exotic animal on or before the effective date of this Ordinance shall remove said animal(s) from the County within one (1) year following the adoption of this Ordinance.
- b. It shall be unlawful and a violation of this Ordinance for any person who violates subsection (a) of this Section 4 to release or abandon an inherently dangerous exotic animal, in such manner as to cause or permit the animal to be at large in the County, for the purpose of evading prosecution under said subsection (a).

### SECTION 4: EXEMPTIONS

This Article XI shall not apply to:

1. Veterinary clinics in possession of such animals for treatment or rehabilitation purposes;
2. Institutions regulated by the USDA;
3. Institutions accredited by the American Zoo and Aquarium Association;
4. Registered non-profit humane societies;
5. Animal control authority or law enforcement officers acting under authority of this Act;
6. any wildlife rehabilitator licensed by the State;
7. Non-resident circuses for no longer than one 7-day period for separate locations where such circuses are held within the County per calendar year;
8. Non-resident carnivals for no longer than one 7-day period for separate locations where such carnivals are held within the County per calendar year;
9. Persons temporarily transporting such animals through the County, providing that such transport shall not be longer than 24 hours, and the animal is at all times maintained within a confinement sufficient to prevent it from escaping.
10. Any licensed or accredited research or medical institution or educational institution.

Notwithstanding the foregoing, any such exempt entity or person from which an inherently dangerous exotic animal escapes or is released for any reason whatsoever (without regard to fault) shall be liable for the costs of capturing said animal as provided in Section 5(a) below

### SECTION 5: ENFORCEMENT OF ARTICLE

The Animal Control Department and its agents and employees, and any law enforcement agency having authority within the territorial jurisdiction of this Ordinance, shall be empowered to enforce the provisions of this Article XI.

**SECTION 6: IMPOUNDMENT AND/OR DISPOSITION OF INHERENTLY DANGEROUS EXOTIC ANIMALS**

The following provisions shall govern the impoundment and/or disposition of inherently dangerous exotic animals present in the County in contravention of this Article XI:

(a) The Animal Control Department may immediately take up and impound an inherently dangerous exotic animal if the Animal Control Department determines in its discretion that it has facilities sufficient to safely house the animal and that the impoundment can be undertaken without injury to persons or property. The possessor is liable for the costs of capture, placement, and care for the inherently dangerous exotic animal from the time the attempt to capture begins or impoundment occurs (whichever happens first) until the time the animal has been relocated to an approved facility as set forth hereunder, or has been returned to the possessor (in the case of an exempt entity or person), or has been destroyed. Said costs may be recovered by the County in the form of additional civil penalties as set forth under Article X of this Ordinance.

(b) If an inherently dangerous exotic animal is impounded as set forth above, the possessor must within seventy-two (72) hours of impoundment post a security bond or cash deposit with the Animal Control Department in an amount sufficient to guarantee payment of all reasonable expenses incurred and expected to be incurred in capturing, caring for, providing for, and placing the animal, including but not limited to the estimated cost of feeding, medical care, and housing for at least thirty (30) days, plus the cost of relocating the animal as set forth hereunder. The security bond or cash deposit shall not prevent the Animal Control Department from relocating the animal at any time; provided, that upon such relocation the Animal Control Department shall recover under the security bond or cash deposit only those sums actually incurred in connection with the above listed expenses; provided further, that the Animal Control Department may in its discretion keep the animal under impoundment for a period of up to sixty (60) days if the possessor has posted a security bond or cash deposit sufficient to cover such period. In all cases the amount of the security bond or cash deposit shall be determined by the Animal Control Department and shall be based on the current rate to feed, provide medical care for, and house the animal, plus the expected cost of relocating the animal, plus costs already incurred for the same and for capturing the animal. The form for security bonds as required herein shall be approved by the Animal Control Department.

(c) If an inherently dangerous exotic animal is impounded as set forth above, the Animal Control Department shall, upon posting of the required security bond or cash deposit by the possessor, attempt to find proper and safe housing for the animal outside the County through placement of the animal with an institution or location accredited by the American Zoo and Aquarium Association (AZA). If said security bond or cash deposit is not timely posted, or if the possessor of the animal is unknown or cannot be located, the Animal Control Department may nonetheless, in its discretion, attempt to find proper and safe housing for the animal outside the County as stated above; provided, that if the possessor is subsequently identified or located, said possessor shall be liable for all costs of placement and care incurred by the Animal Control Department as set forth in subsection (a) of this Section 5.

(d) The provisions of subsections (b) and (c) of this Section 5 shall not apply in the case of an impounded inherently dangerous exotic animal if:

(1) The impounded animal escaped or was released from an exempt entity or person as set forth in Section 3 above; and

- (2) In the discretion of the Animal Control Department, the animal can safely be impounded and returned to the exempt entity or person or can safely be recaptured by said entity or person; and
- (3) In the discretion of the Animal Control Department, the exempt entity or person has taken reasonably sufficient steps to assure that the animal will not escape or be released in the County again; and
- (4) The animal has not previously escaped or been released in the County.

In such event the Animal Control Department shall allow the exempt entity or person to recapture the animal or, if the animal is impounded, shall return the same to the exempt entity or person upon payment in full of all costs of capture as provided hereinabove.

(e) If the Animal Control Department determines in its discretion that an inherently dangerous exotic animal cannot be taken up and impounded within the requirements of subsection (a) above, the Animal Control Department may authorize and direct the possessor to retain the animal and, within a fixed period of time not to exceed sixty (60) days, relocate the animal to proper and safe housing outside the County through placement with an institution or location accredited by the AZA. The foregoing provisions shall apply only if the Animal Control Department determines in its discretion that the animal has not caused injury to persons or property and that the possessor has facilities sufficient to safely house the animal and prevent it from escaping or causing such injury during the period when it is being relocated. The decision of the Animal Control Department to proceed under this subsection (e) shall in no way affect the applicability or imposition of civil penalties as to the possessor for violating the provisions of Section 2 above, and during any period of relocation hereunder the civil penalties so imposed shall continue until the possessor presents documentation or other satisfactory proof to the Animal Control Department that the animal has been relocated as required herein.

(f) Unless otherwise prohibited by the Federal Endangered Species Act or other applicable Federal or State law, the Animal Control Department may immediately destroy an inherently dangerous exotic animal in a humane manner if:

- (1) The Animal Control Department determines in its discretion that the animal cannot be taken up and impounded within the requirements of subsection (a) above, and further determines in its discretion not to proceed under the provisions of subsection (e) above; or
- (2) In the event of applicability of subsection (b) above, the possessor of the animal fails to timely post the security bond or cash deposit as required therein; or
- (3) In the event of applicability of subsection (c) above, proper and safe housing cannot be found for the animal as set forth therein; or
- (4) The animal has escaped or been released from an exempt entity or person but does not fall within the provisions of subsection (d) above.

## **SECTION 7: PENALTY FOR VIOLATION**

The penalty for a violation under this Article XI shall be as set forth in Article X above.

## **ARTICLE XII GENERAL PROVISIONS**

### **SECTION 1: INTERFERENCE WITH ENFORCEMENT OF ORDINANCE**

- a. No person shall interfere with, hinder, or molest the animal control officer or any agents or employees of the Animal Control Section, or the Surry County Public Health Director or his designee, in their performance of any duties under this Ordinance, nor seek to release any animal in the custody of the same or of the Animal Shelter unless otherwise specifically authorized by law. The penalty for a violation of this Section shall be as set forth in Article X above.
- b. No person may conceal any animal from the Animal Control, for the purpose of evading the requirements of this ordinance.
- c. No person may refuse to show proof of a rabies vaccination to any member of the Animal Control Division upon demand.
- d. No person, other than a member of the Animal Control Section, may remove any animal from a live-capture animal trap placed on private or public property by the Animal Control Section. It shall also be unlawful for any person to damage, destroy, move or otherwise tamper with a trap placed by the Animal Control Section on private or public property.

**SECTION 2: SEVERABILITY**

If any part of this Ordinance or any portion or provision hereof, or the application hereof to any person or condition, is held to be invalid, such invalidity shall not affect the remaining parts of this Ordinance or their application to any other person or condition, and to this end the provisions of this Ordinance are hereby declared to be severable.

**SECTION 3 IMPOUNDMENT AND DESTRUCTION; STATE LAW**

All provisions of this Ordinance with respect to the impoundment or destruction of animals shall be subject to the requirements of State law concerning the same, including but not limited to all State statutes and regulations pertaining to rabies control.

**SECTION 4: SUPERSEDES ALL PREVIOUS ORDINANCES**

This ordinance supersedes Animal Control & Animal Welfare Ordinance as set forth in Surry County Ordinance Book# 3 pages 821-842 adopted June 19, 2009, Animal Control Ordinance as set forth in Surry County Ordinance Book# 2 pages 675-686 adopted July 23, 2007, Animal Control Ordinance as set forth in Surry County Ordinance Book# 1 pages 408-414 adopted April 20, 1998, Amendment to Animal Control Ordinance as set forth in Surry County Ordinance Book# 2 page 251-254 adopted March 16, 2004, and any other Animal Control Ordinances adopted prior to effective date.

**SECTION 5: EFFECTIVE DATE**

This Ordinance shall take effect and be in force upon adoption by the Surry County Board of Commissioners.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to accept the property located at 137 Aristocrat Lane, Mount Airy, from Wells Fargo and work with a non-profit agency in Surry County for an acceptable use.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to allow Veterans' Services to purchase shirts from their budget as a means of advertising and promoting Veterans' Services.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve budget change no. 14 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on April 8, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Non-Departmental</u>				
1054199	59510 General Fund Contingency	33,053	(7,200)	25,853
	Decrease departmental total.	214,035	(7,200)	206,835
<u>Permit &amp; Health BLDG</u>				
1054189	51720 Contracted Services	43,232	3,500	46,732
	Increase departmental total.	89,232	3,500	92,732
<u>Agriculture Building</u>				
1054194	54300 Utilities	14,500	(1,500)	13,000
	Decrease departmental total.	29,850	(1,500)	28,350
<u>Admin/Social Services BLDG</u>				
1054196	53010 Buildings & Grounds Maintenance	20,000	(2,000)	18,000
	Decrease departmental total.	265,454	(2,000)	263,454
<u>Inspections</u>				
1054350	56010 Equipment	0	7,200	7,200
	Increase departmental total.	612,683	7,200	619,883
<u>Communications</u>				
1054325	53020 Equipment Maintenance	70,000	22,504	92,504
	Increase departmental total.	970,015	22,504	992,519
<u>Sheriff's</u>				
1054310	52010 Supplies & Materials	154,732	48,500	203,232
	Increase departmental total.	4,142,500	48,500	4,191,000
<u>School Resource Officer</u>				
1054316	52060 Uniforms	1,000	(1,000)	0
1054316	52350 Automotive Supplies	3,750	(1,000)	2,750
1054316	53040 Vehicle Maintenance	3,000	(1,500)	1,500
	Decrease departmental total.	175,444	(3,500)	171,944
<u>County Jail</u>				
1054320	51030 Salaries & Wages Part-Time	55,000	(45,000)	10,000
1054320	55480 Prisoner Safekeeping	72,000	55,000	127,000
	Increase departmental total.	2,192,109	10,000	2,202,109
<u>REVENUE</u>				
1044000	48500 Insurance Refunds	23,280	22,504	45,784
1044320	44142 State Confinement of Prisoners	40,000	55,000	95,000
	Increase fund totals.	67,700,373	77,504	67,777,877
<u>GENERAL FUND-SCHOOL CAPITAL OUTLAY</u>				
<u>EXPENDITURES</u>				
2755912	57166 Elkin-Activity Bus	0	43,267	43,267
2755912	57176 Elkin-ADA Renovations	0	43,870	43,870
2755912	59500 Contingency	52,210	(45,000)	7,210
<u>REVENUE</u>				
2745912	43101 Sales Tax-Article 40	865,000	14,748	879,748
2745912	43102 Sales Tax-Article 42	1,710,000	27,389	1,737,389
	Increase fund totals.	2,575,000	42,137	2,617,137

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to recess until April 9, 2013-6:30 p.m. for a budget work session and other County business.

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Chris Knopf  
County Manager

Surry County Board of Commissioners  
Meeting of April 9, 2013

The Surry County Board of Commissioner met for a budget work session and other County business at 6:30 p.m. on April 9, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:

Chris Knopf, County Manager

Betty Taylor, Assistant County Manager for Budget and Finance

Sandy Snow, Human Resources Officer

Michael Hartgrove, Tax Administrator

Lisa Brannock, Assistant Tax Administrator

Dr. David Shockley, Surry Community College President, & Staff

Dr. Greg Little, Mount Airy City Schools Superintendent, Board Members and Staff

Dr. Travis Reeves, Surry County Schools Superintendent, Board Members & Staff

Dr. Randy Bledsoe, Elkin City Schools Superintendent, Board Members & Staff

News Media

Chairman Harris called the meeting to order.

Commissioner Johnson delivered the invocation.

Michael Hartgrove, Tax Administrator, presented the FY 2013-2014 budget request from the Tax Department.

Dr. David Shockley, Surry Community College President, discussed the budget request for Surry Community College.

Dr. Greg Little, Mount Airy City Schools Superintendent and staff, addressed the Board regarding the Mount Airy City Schools FY 2013-2014 budget request for the Mount Airy City Schools.

Dr. Travis Reeves, Surry County Schools Superintendent and staff, presented the FY 2013-2014 budget request for Surry County Schools.

Dr. Randy Bledsoe, Elkin City Schools and staff, discussed the budget request for Elkin City Schools.

Chris Knopf, County Manager, presented a request from Salem Fork Baptist Church to waive permitting fees for a handicap ramp.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to waive the permitting fees.

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It was the consensus of the Board to cancel the May 2, 2013 budget work session.

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There was no further business to come before the Board.

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Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to adjourn. The meeting ended at 9:20 p.m.

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Chris Knopf  
County Manager

Surry County Board of Commissioners  
Meeting of April 15, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on April 15, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:

Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Kim Bates, Planning Director  
Martha Brintle, Management Information Systems Director  
John Shelton, Emergency Services Director  
David Swann, Partners Behavioral Healthcare Chief Clinical Officer  
News Media  
Citizens

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Chairman Harris called the meeting to order.

Commissioner Harris delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the April 1, 2013, April 8, 2013 and April 9, 2013 meetings.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the following from the Tax Department:  
Total releases for the month ending 3/31/2013 in the amount of \$21,298.16.  
Total refunds for the month ending 3/31/2013 in the amount of \$42,277.22.

Total real and personal property discoveries for the month ending 3/31/2013 in the amount of \$68,842.33. Total motor vehicle discoveries for the month ending 3/31/2013 in the amount of \$5,328.31.

- Approve Shane Johnston to take an out-of-state training class.
- Approve the General JEB Stuart Camp 1598 to fly the First National Flag of Confederacy on Saturday, May 11, 2013 at the Historic Courthouse.
- Approve a refund from the Tax Department to Jason Robert Lucas in the amount of \$2,315.40 and approve refunds, that are clearly administrative in nature, like debt setoff refunds, not be subject to recommendation for approval in order to expedite the refund.
- Approve a refund from the Tax Department to Tar Heel Capital Corp. #2 DBA Wendy's in the amount of \$8,246.19.

Requests by the Assistant County Manager for Budget and Finance:

Approve the amendment number 2 to the Interstates Water and Sewer District Capital Project Ordinance as follows:

INTERSTATES WATER AND SEWER DISTRICT  
CAPITAL PROJECT ORDINANCE

SEWER COLLECTION SYSTEM PROJECT

Amendment # 2

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted.

Section 1: The project authorized by this ordinance is the design of a sewer collection system to serve the Interstates Water and Sewer District.

Section 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete this project and are hereby appropriated or referenced by prior appropriation.

Transfer from General Fund	<u>\$ 313,000</u>
Total Revenues	\$ 313,000

Section 4: The following amounts are available for expenditures for the project:

Engineering Services	<u>\$ 313,000</u>
Total Appropriation	\$ 313,000

- Section 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of this project.
- Section 6: The Budget Officer is directed to include an analysis of past and future costs and revenues for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.
- Section 7: Any unexpended funds appropriated shall be reserved by the Grantor and the Board of Commissioners for use as provided by applicable law or regulation.
- Section 8: Copies of this grant project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

- Approve budget change no. 15 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on April 15, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>CAPITAL PROJECTS-INTERSTATES</u>				
<u>EXPENDITURES</u>				
<u>Sewer Collection System</u>				
8858420	51560 Prof. Services-Engineering	0	68,100	68,100
	Increase departmental total.	200,000	68,100	268,100
<u>REVENUE</u>				
8848420	49900 Unencumbered Balance	0	68,100	68,100
	Increase fund totals.	200,000	68,100	268,100

Request from the Human Services Officer:

- Approve the donation of 20 hours of annual leave be donated to a Social Services employee to be used for sick leave purposes.

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Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Commissioner Phillips stated Monday, April 15, 2013 is Patriot's Day but was a sad day at the Boston Marathon due to several bombs exploding. Commissioner Phillips asked everyone to pray for the victims and their families in Boston, MA.

Thomas Brintle read the following into record:

Brintle's Travel Plaza has been doing business at Hwy 89 & I-77 since Aug. of 1978 (35 yrs).

During this time we have employed at times as many as 110 employees. Right now we employ between 75 to 80 employees.

We furnished our own water system up until two years ago and we're still running our own sewer system.

The sewage system was a refurbished system when it was purchased 25 years ago and has been giving us problems for sometime now. The latest problem is rust that has eaten through steel compartment panels causing cross compartment contamination that in turn makes the discharge going into the river have higher limits than the State water quality control people allow, so when this happens the state issues fines.

With this sewage system being in the shape it's in, I can see us having to buy a tanker and be forced to haul our sewage to the town of Mt Airy in the near future or have to close down.

In 2003 I was going to build out the property located at the caution light at pine ridge road and Hwy 89 continuing down to Dunbar road with three to four shops. I had the property rezoned and had the soil tested, but the land wouldn't perk. Depending on the businesses that would have opened there it could have meant 8 to 15 jobs.

At this point I have a Pilot Flying J contract ready to sign where Flying J wants Brintle's to become a licensed dealer. Their saying that by becoming a nationally recognized chain they will increase my fuel sales from 300,000 per month to 900,000 to 1,000,000 per month. This alone will increase sales in all departments meaning I need more employees.

We're also working with McDonalds and IHPO to have one of them build their restaurant between our restaurant and the river. Where we would turn our 7150 sf restaurant into shops for lease, which would create more jobs. I would estimate 10 to 15 jobs. The 24 hour McDonalds or IHOP would employ 5 to 8 more employees than I do now just because they'll do a lot more business being a national chain.

Brintle's at this point needs to build a 10,671 sf garage and parts department to replace the garage we have. This Garage would employ 4-5 more employees than we employ now.

The five acres across the river is at a stand still. If we don't get the sewer, this convenience store and KFC/Taco Bell isn't going to happen. This alone would create 45 to 50 jobs. All of these different creation of jobs I've talked about isn't just speculation. This can and will happen if we get sewer along with other creation of jobs that the other land owners will create.

This sewer project has been put off far too long. Brintle's has and the other businesses have had to fend for themselves long enough. If you vote this sewer project in tonight it will be one of the best moves to create jobs for Surry County since all the manufacturing left 10 to 12 years ago.

Commissioner Johnson stated the Mountain Park Ruritans held a fundraising event on Saturday, April 13, 2013. The fundraiser was a success.

Commissioner Johnson wished Chairman Harris a happy birthday. Chairman Harris's birthday was April 11, 2013.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Chairman Harris stated there would be a public hearing on zoning application ZCR1105. The site is 9.6 acres of tax parcel 4994-00-59-1608. The property owner is Paul Faisti. The property is zoned RA. The petition is to rezone the property to RE.

Kim Bates, Planning Director, presented facts pertaining to the rezoning and stated the Planning Board recommends approval of the rezoning.

Chairman Harris opened the public hearing for comments.

No one spoke.

Chairman Harris closed the public hearing and asked the Board for a recommendation.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the following statement of consistency:

Surry County Board of Commissioners' Statement of Consistency:  
Rezoning Petition ZCR1105:

Subject: Case # ZCR1105, a Petition for General Use Rezoning

Applicant: Paul Faistl (owner)

Property Description: Tax Parcel #4994-00-59-1608, a 9.60-acre tract with a single existing residence located at 7513 US Hwy 601, east side, just southeast of the Cody Trail intersection between Reece Road and Cedar Run.

Requested Reclassification: From Rural Agriculture District (RA) to Residential Exclusive (RE). The owner/applicant is petitioning for the ability to subdivide the property to an extent limited only by minimum lot size, or 0.68 acre for each lot, to build homes restricted to site-built dwellings only.

On April 8, 2013 the Surry County Planning Board, by a 6-0 vote, recommended approval of zoning reclassification of the subject property to RE, and found the proposal reasonable based on positive findings in all criteria prescribed in Article 4, Section 3 of the Zoning Ordinance; and based on the determination that the proposed reclassification is consistent with the following element of the Land Use Plan:

5.4.6.1 Medium-density residential development may be permitted in locations designated as Rural Areas on the Future Land Use Map. The demand for this type development in rural areas exists, but measures to create harmony with agricultural areas and natural resources should be addressed during development review processes; measures such as open-space subdivision design concepts should be utilized.

The Planning board and staff concur that reclassifying the subject property to the RE district will ensure that any permitted use thereon would be consistent with the adopted plans of the county and with the predominant development patterns and land uses of the immediate and general surrounding area.

The Surry County Board of Commissioners, having held a duly noticed public hearing on April 15, 2013, and having heard no substantive objection to the proposal, hereby concurs with the above Planning Board recommendation and consistency principles, and will vote on the question to adopt the proposed zoning map amendment.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the rezoning.

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David Swann, Partners Behavioral Healthcare Chief Clinical Officer, discussed the changes mandated to the composition of the Partners Behavioral Health Management Board of Directors.

The Board discussed LME areas and changes to the districts. Mr. Swann stated Partners Behavioral Health Management keeps expanding for continual better care. Mr. Swann discussed education and awareness for the mentally ill.

Commissioner Phillips stated that if there is a conflict with a LME, Mercer will handle the conflict.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the following resolution:

Support for Revision of the Composition of the Partners Behavioral Health Management Board of Directors

WHEREAS, Partners Behavioral Health Management ("Partners BHM") was established by joint agreement between the Commissioners of Burke, Catawba, Cleveland, Gaston, Iredell, Lincoln, Surry and Yadkin counties on July 1, 2012 by merging the former Mental Health Partners, Crossroads Behavioral Healthcare, and Pathways LME Area Authorities; and

WHEREAS, the board of directors for Partners BHM was established at the time of the merger to be a 26 member board distributed proportionately according to the population of each individual county as a percentage of the combined merged population; and

WHEREAS, North Carolina Session Law 2012-151 (Senate Bill 191) codified as NC Gen Stat{ 122C-118.1 enacted new requirements for Area Authority boards in both size and composition of members and requires Area Authorities to be in full compliance with the new requirements no later than October 1, 2013; and

WHEREAS, the Board of Directors for Partners BHM has thoroughly discussed and explored various options to come into compliance with the statute and to maintain fidelity to the will of the commissioners expressed at the time of the merger; and

WHEREAS, Partners BHM's Board of Directors has modified its by-laws to maintain an equitable distribution of members among the eight counties that comprise the organization; and

WHEREAS, Partners BHM requests that the modifications to the governance structure be supported by the respective Boards of County Commissioners;

THEREFORE, be it resolved that the Board of County Commissioners supports and approves the modifications made to the governance structure of Partners BHM that is in compliance with NC Gen Stat {122C-118.1 and will work collaboratively with the Partners BHM Board of Directors to appoint the members with the requisite backgrounds and qualifications to maintain compliance with state statutes.

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Martha Brintle, Management Information Systems Director, addressed the Board regarding data lines and internet provider services. Surry County's contract with Time Warner will expire in June. Ms. Brintle obtained quotes from Century Link, Surry Telephone and Time Warner for data lines and internet services. Ms. Brintle recommended the quote from Surry Telephone.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve Surry Telephone's quote for data lines and internet service.

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Chris Knopf, County Manager, addressed the Board regarding the Interstates Sewer Project. Mr. Knopf discussed funding for the project and stated that before we can begin to secure easements and pump stations lets, the project schedule requires that all funding for the project be in place. Currently there is approximately a \$2.5 million gap in funding that the County would potentially have to cover if the project is to be constructed.

Commissioner Johnson stated that two schools are involved in the sewer project and money is being spent for the school sewer systems that will off-set some costs.

Commissioner Golding is concerned over the debt service. Commissioner Golding feels this is a good project in the right economic environment.

Commissioner Johnson stated the County does not have to debt service our entire contribution to the project but can take some of the costs from the general fund. Commissioner Johnson stated there was some County money in escrow and the Department of Commerce owes Surry County \$400,000. It is time for Commerce to deliver the monies for this project.

Commissioner Golding stated the County has never broken even on a water and sewer project and there is a water tank sitting empty at Pine Ridge.

Commissioner Johnson stated it will require money but the project will profit in the future.

Commissioner Harris stated that he supports the project but feels the County cannot afford additional debt service due to pending school and community college issues.

Commissioner Phillips stated the Board made a commitment to the citizens to help businesses grow in the County. Commissioner Phillips stated the County should put the existing businesses first. The project had been considered for a long time and needs to become reality.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted to work with the Finance Department and move forward with the sewer project.

Ayes: Commissioner Johnson, Commissioner Miller, Commissioner Phillips

Nays: Chairman Harris and Commissioner Golding

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Mary Watson for serving as a member of the Surry County Board of Elections from October 12, 2004 until February 27, 2013.

Denise Gray, Melanie Robinson, Peggy Wagoner, Amanda Lawson, Danielle Johnson, Susan Humphries, and Carolyn Bullen, Emergency Services, for their hard work and exceptional commitment of time to increase Emergency Services revenues by \$606,000 for 2012.

Megan Angel, Joshua Burkhart, Kassidy Dollywhite, Kaley Dorsett, Carley Freeman, Faith Gentry, Jalon Goad, Maddie-Combs Marshall, Christopher Parker, LeShawn Phillips, Carson Sawyers, Aiden Wilson, Daisia Brown, Brandon Goins, Taylor Burkhart, Miquel Paredes, Michelle Ramso, Sydni Smith, and Morgan Wilson, Flat Rock Elementary School, for winning the U.S. National Sumdog Math Competition.

Melissa Sanders, Flat Rock Elementary School AIG Teacher, for her leadership, service, and dedication in the development of Surry County students resulting in their outstanding performance at the U.S. National Sumdog Math Contest.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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Chris Knopf, County Manager, addressed the Board regarding participating in the North Carolina Wildlife Resources Commission Beaver Management Assistance Program. The cost for Surry County would be \$4,000. Tony Davis, Surry Soil and Water Conservation District Director, stated in a memorandum that the County did not participate in the program this current year.

The Board discussed the program.

It was the consensus of the Board to discuss during budget deliberations.

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Chris Knopf, County Manager, stated at the May 24, 2007 Board meeting, a motion was made to waive inspection and permit fees for all local Habitat for Humanity Chapters in Surry County. Mr. Knopf asked the Board if they desire to continue with this process.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to waive permitting and inspection fees for Habitat for Humanity Chapters and to review again in one year.

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Chris Knopf, County Manager, addressed the Board regarding the April 1, 2013 meeting, the Board voted to enter into a State Contingency Agreement with the North Carolina Department of Transportation and the Yadkin Valley Railroad for the re-establishment of railroad spur lines for Awesome Products. The Department of Transportation has decided to administer the project, therefore; the County does not need to enter into the agreement.

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John Shelton, Emergency Services Director, addressed the Board regarding a request from Emergency Services for permission to contract with Code Red Emergency Alert Systems for emergency public notification. The company provides reverse 911 functions, emergency weather alert, employee notification. The existing vendor has not maintained the up-dates in a timely manner and has increased the cost for community call-out substantially over the last two years. Code Red Emergency Alert Systems will allow 50,000 call-outs before a charge would be applied. The cost for the program will be \$13,750 which would come from the Communications budget.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the contract with Code Red Emergency Alert Systems.

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Chris Knopf, County Manager, addressed the Board regarding Communications opportunity to apply for a grant and enter into an interlocal agreement for the consolidation of 911 services and the creation of a joint agency pursuant to North Carolina General Statute 160A-462 to provide emergency public safety and communications services within Surry County.

John Shelton stated that the City of Mount Airy and Town of Elkin are not ready to enter into the agreement as of yet.

Mr. Shelton will meet with the Sheriff and Communications Director on Tuesday to discuss further.

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Chris Knopf, County Manager, presented a request from Facilities Management for approval to pay V & S Septic Service in the amount of \$1,490 for pumping water out of an old septic tank at White Plains Community Center.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to pay the invoice.

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The County Manager reminded the Fire Districts Committee of the meeting with various fire departments on Tuesday, April 16, 2013-6:30 p.m., room 335, Government Center.

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Chris Knopf, County Manager, reminded the Board of the draft bill to allow Governing Boards of certain Counties and all Municipalities located within those Counties to utilize electronic legal notices in lieu of the required notice publication in a local newspaper.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted to approve and not release the April 1, 2013 closed session minutes.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to appoint Jane Snow to serve on the Board of Trustees of the Charles H. Stone Memorial Library.

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Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to appoint Corey Easter to the Planning Board.

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County Attorney Edwin Woltz updated the Board on the request to improve the North Carolina State VIPER Tower on Turner Mountain.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to appoint Jeff Wolfe and Star Wolfe to the Nursing Adult Care Home Committee.

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The Board discussed the Open Meetings Law when two or more Board members meet as a committee. To comply with the Open Meetings Law, the Board members must find facts only and report the facts back to the full Board. Meeting notes must be kept on record with the Clerk to the Board for future meetings.

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Commissioner Golding and Commissioner Johnson discussed the dysfunctions on the YVEDDI Board. The Board consists of 27 members. The Head Start, Weatherization and Transportation Programs were discussed.

It was the consensus of the Board to get further information on the YVEDDI Board.

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Chairman Harris stated that 2015 will mark the 150 Anniversary of the end of the Civil War. Chairman Harris would like the County to participate in a celebration.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to go into

closed session to discuss personnel pursuant to G.S. 143-318.11 (a)(6) and economic development pursuant to G.S. 143-318.11(a)(4).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the offer of a Physician Extender position to a selected candidate at grade/step 77-11 and approve for the Health Director to offer up to grade/step 77/11, or the equivalent salary on the appropriate pay grade, to a selected candidate for a second Physician Extender vacancy.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve to create an Income Maintenance Caseworker II position, effective May 1, 2013. Abolish position #531346 once it becomes vacant.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to offer a vacant Dentist position to a selected candidate at a salary up to grade/step 88-12.

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There was no further business to come before the Board.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to adjourn. The meeting ended at 9:08 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of May 6, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on May 6, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Michael Hartgrove, Tax Administrator  
Citizens  
News Media

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Chairman Harris called the meeting to order and thanked the Mount Airy Museum of Regional History for allowing the Board to host their meeting at the facility.

Commissioner Jimmy Miller delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the April 15, 2013 meeting.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve a request from the Surry County Board of Adjustment for a fee waiver on a zoning variance and refund, in the amount of \$150, to Fairview United Methodist Church.
- Approve the Chairman to sign the Interlocal Agreement for the Consolidation of 911 services and the creation of a joint agency pursuant to North Carolina General Statute

160A-462 to provide Emergency Public Safety Communications Services within Surry County.

- Approve the following resolution:

RESOLUTION IN SUPPORT  
OF RETAINING COUNTY AUTONOMY FOR REGISTER OF DEEDS OFFICE  
AND OPPOSING PROPOSED HOUSE BILL 593

WHEREAS, pursuant to the North Carolina General Statutes the mission of the County Register of Deeds is to record, preserve, maintain, and provide access to real estate and vital records; and

WHEREAS, for over 145 years the law of this State has provided that "the board of county commissioners may fix by order, to be entered, on their records, what days of each week, and at what hous of each day, the register of deeds shall attend at his office in person ... and he shall give his attendance accordingly"; and

WHEREAS, the provision noted above reflects the authority long provided by law for each county to designate and provide an office for the register of deeds and to establish the hours of operation for such office as may best serve the needs of the citizens of the county; and

WHEREAS, the Surry County Register of Deeds has long served as an efficient and effective department in accurately and efficiently performing such duties mandated by law; and

WHEREAS, thousands of Surry County citizens have been served by the Register of Deeds through responsive services provided at the local government level, focused on customer needs that have addressed their circumstances; and

WHEREAS, proposed House Bill 593, "*A Bill to be entitled an act to require registers of deeds to maintain regular office hours,*" would remove authority from local government to establish hours of operation for the register of deeds and would instead transfer such authority to state bureaucracy; and

WHEREAS, the interaction with and dependency upon other county departments and agencies by the Register of Deeds potentially raises numerous issues regarding proposed state control of said office without any benefit to the public of promoting government efficiency or customer service.

NOW, THEREFORE, BE IT RESOLVED that the Surry County Board of Commissioners hereby supports the continued control, pursuant to N.C.G.S. Section 161-8, of the office hours of the register of deeds by the board of commissioners and opposes the additional state bureaucracy imposed upon the citizens of this county by House Bill 593.

- Approve Pilot Mountain Pride to apply and accept, if awarded, a 2013 Specialty Crop Grant to assist with marketing efforts.
- Approve Cooperative Extension to apply and accept, if awarded, a non-matching Healthy Families-Healthy Kids Grant.
- Approve the First National Flag of Confederacy be flown on May 11, 2013 at the County owned parking lot beside Wells Fargo.

- Approve the Parks and Recreation Department to purchase a tractor and surplus the current tractor.
- Approve the Parks and Recreation Department to waive fees and weapons ordinance, for the Women in the Outdoors, at Fisher River Park for September 21, 2013.
- Approve Fisher River Park to close Thanksgiving Day, Christmas Eve, and Christmas Day.
- Approve a tax refund for Elkin Commons, LLC in the amount of \$53,440.09.
- Approve the following Older American Month Proclamation:

PROCLAMATION

WHEREAS, Surry County is a community that includes over 17,000 citizens 60 years of age and older; and

WHEREAS, the older adults of Surry County are among our most "treasured resources", united by historical experiences, strengthened by diversity, and interpreting events through varied perspectives and backgrounds to bring wisdom and insight to our community; and

WHEREAS, increasing numbers of adults are reaching retirement age and remaining strong and active longer than ever before; and

WHEREAS, our community can provide recognition and respect by improving the quality of life for older Americans by:

Increasing their opportunities to remain active and engaged in community life; and

Providing individualized services and support systems to maintain the dignity, independence and self-determination of older Americans as they age; and

Combating ageist attitudes by honoring their past, present, and future contributions;

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby proclaim May, 2013 to be Older Americans Month in Surry County. We urge every citizen to take time this month to honor our older adults and the professionals, family members, and volunteers who help care for many of them. Our recognition and involvement of older Americans can enrich our entire community's quality of life.

- Approve the following resolution:

50<sup>th</sup> Year Wedding Anniversary Resolution

WHEREAS, the North Carolina Constitution recognizes the importance of marriage; and

WHEREAS, historically the family has been the bedrock of the American Society and nursery of all human development; and

WHEREAS, no Government can replace the institute of the family tradition in society; and

WHEREAS, a healthy family leads to a healthy community;  
and

WHEREAS, years of dedication and commitment in a marriage, tenders a more economically stable family environment; and

WHEREAS, marriage has been a tower of strength, support, understanding and limitless love for families across the Nation; and

WHEREAS, longevity in marriage encourages a family structure that is close-knit and supportive of its individual members, public minded in its relations to the community and committed to the ideals of citizenship upon which this Nation was founded.

NOW, THEREFORE, BE IT RESOLVED that the Surry County Board of Commissioners in order to promote and encourage these values do hereby recognize Roy and Frankie Flippen for Fifty Years of Marriage and the Board wishes them continued happiness.

Requests by the Assistant County Manager for Budget and Finance:

- Approve Workers' Compensation claims and settlement activity, in the amount of \$16,700.46, for the quarter ended March 31, 2013.
- Approve budget amendment no. 16 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on May 6, 2013.

ACCOUNT CODE	DESCRIPTION	PREVIOUS AMOUNT	CHANGE	REVISED AMOUNT
<u>SPECIAL TAX DISTRICTS</u>				
<u>EXPENDITURES</u>				
4055916	57500 Elkin City Schools	807,202	127,500	934,702
4155915	57500 Mount Airy City Schools	776,720	40,000	816,720
4254381	57500 Ararat Fire	90,136	9,000	99,136
4354382	57500 Bannertown Fire	195,972	11,000	206,972
4454384	57500 C.C. Camp Fire	104,212	57,000	161,212
4554383	57500 Central Surry Fire	155,948	10,500	166,448
4654385	57500 Four-Way Fire	181,301	10,000	191,301
4754386	57500 Franklin Fire	281,515	15,000	296,515
4854387	57500 Jot-Um-Down Fire	97,492	3,000	100,492
4954388	57500 Mountain Park Fire	118,502	6,000	124,502
5054389	57500 Pilot Knob Fire	123,246	7,000	130,246
5154390	57500 Shoals Fire	88,775	4,000	92,775
5254391	57500 Skull Camp Fire	165,229	6,500	171,729
5354392	57500 South Surry Fire	143,928	13,000	156,928
5454393	57500 State Road Fire	73,792	6,000	79,792
5554394	57500 Westfield Fire	76,681	3,000	79,681
5654395	57500 White Plains Fire	156,994	8,000	164,994
5754396	57500 Pine Ridge Fire	120,149	7,000	127,149
<u>REVENUE</u>				
4045916	41100 Elkin City Schools	792,902	100,500	893,402
4045916	41101 Elkin City Schools	9,000	15,000	24,000
4045916	41102 Elkin City Schools	2,500	10,000	12,500

4045916	41700	Elkin City Schools	4,000	2,000	6,000
4145915	41100	Mount Airy City Schools	757,920	34,000	791,920
4145915	41101	Mount Airy City Schools	10,000	2,000	12,000
4145915	41102	Mount Airy City Schools	5,000	2,000	7,000
4145915	41700	Mount Airy City Schools	5,000	2,000	7,000
4244381	41100	Ararat Fire	87,936	7,000	94,936
4244381	41101	Ararat Fire	1,200	2,000	3,200
4344382	41101	Bannertown Fire	3,000	11,000	14,000
4444384	41100	C.C. Camp Fire	101,712	48,300	150,012
4444384	41101	C.C. Camp Fire	1,500	4,000	5,500
4444384	41102	C.C. Camp Fire	500	3,500	4,000
4444384	41700	C.C. Camp Fire	700	1,200	1,900
4544383	41100	Central Surry Fire	150,148	9,000	159,148
4544383	41101	Central Surry Fire	3,500	1,500	5,000
4644385	41100	Four-Way Fire	174,101	9,000	183,101
4644385	41101	Four-Way Fire	4,200	1,000	5,200
4744386	41100	Franklin Fire	273,715	12,000	285,715
4744386	41101	Franklin Fire	5,000	3,000	8,000
4844387	41100	Jot-Um-Down Fire	94,992	3,000	97,992
4944388	41100	Mountain Park Fire	114,502	5,000	119,502
4944388	41101	Mountain Park Fire	2,500	1,000	3,500
5044389	41100	Pilot Knob Fire	119,846	7,000	126,846
5144390	41100	Shoals Fire	85,675	4,000	89,675
5244391	41100	Skull Camp Fire	159,629	6,500	166,129
5344392	41100	South Surry Fire	139,128	10,500	149,628
5344392	41101	South Surry Fire	2,600	2,000	4,600
5344392	41102	South Surry Fire	1,200	500	1,700
5444393	41100	State Road Fire	71,892	6,000	77,892
5544394	41100	Westfield Fire	73,981	3,000	76,981
5644395	41100	White Plains Fire	152,494	7,500	159,994
5644395	41102	White Plains Fire	800	500	1,300
5744396	41100	Pine Ridge Fire	117,449	5,000	122,449
5744396	41101	Pine Ridge Fire	1,700	2,000	3,700

▪ Approve budget amendment no. 17 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on May 6, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND-EMPLOYEE BENEFITS</u>				
<u>EXPENDITURES</u>				
1354237	51350 Group Insurance	5,622	1,500	7,122
<u>REVENUE</u>				
1344237	49900 Unencumbered Balance	0	1,500	1,500
	Increase fund totals.	5,280,850	1,500	5,282,350
<u>GENERAL FUND-HOME (HUD) PROGRAM</u>				
1454970	57195 Boone Trail Home Program	570,000	160,000	730,000
1454970	57196 Program Returns	129,000	51,000	180,000
<u>REVENUE</u>				
1444970	42348 Boone Trail-Home Program	570,000	160,000	730,000
1444970	44350 Boone Trail Program	129,000	51,000	180,000
	Increase fund totals.	949,000	211,000	1,160,000
<u>CAPITAL PROJECTS</u>				
<u>EXPENDITURES</u>				
<u>Energy Savings Contract</u>				
6054219	56600 Other Improvements	114,784	1,639	116,423

		Increase departmental total.	114,784	1,639	116,423
<u>REVENUE</u>					
6044219	44900	Interest Earned on Investments	0	930	930
6044219	49900	Unencumbered Balance	114,784	709	115,493
		Increase fund totals.	150,830	1,639	152,469

- Approve the following Capital Project Ordinance for the Surry County Energy Savings Contract Project amendment no. 1:

CAPITAL PROJECT ORDINANCE  
Surry County Energy Savings Contract Project  
Amendment # 1

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted.

Section 1: The project authorized by this ordinance is upgrades to existing County buildings for energy savings.

Section 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete this project and are hereby appropriated or referenced by prior appropriation.

Proceeds from Financing	\$ 1,147,838
Interest Earnings	930
Total Revenues	<u>\$ 1,148,768</u>

Section 4: The following amounts are available for expenditures for the project:

Engineering Services	\$ 4,685
Other Improvements	<u>1,144,083</u>
Total Appropriation	\$ 1,148,768

Section 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of this project.

Section 6: The Budget Officer is directed to include an analysis of past and future costs and revenues for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

Section 7: Any unexpended funds appropriated shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

Section 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

ADOPTED BY THE SURRY COUNTY BOARD OF COMMISSIONERS this the 7<sup>th</sup> day of February 2011. Amended this the 6<sup>th</sup> day of May 2013.

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Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Roger Hunter, property located off Cooke School Road, expressed concerns regarding a pit bull in his neighborhood attacking his cows and dogs.

Attorney Edwin Woltz stated that Surry County does not have a leash law.

Gary Brown, Animal Control Director, stated he was familiar with the case and is in the process of locating the owner. The owner's family has been issued a restraining order and a rabies control restraint for the pit bull. The owner's family stated the owner is willing to surrender the pit bull. Animal Control is in the process of contacting the owner.

The Board stated to Mr. Hunter to call law enforcement, Animal Control and to protect his animals as he sees fit.

George Alsip asked the Board to work with the Board of Elections regarding individuals who are registered to vote, but no longer live at the address listed on their form or even in the County.

Commissioner Golding stated it had been brought to the attention of the Board there was a desk, owned by Glenn Robinson, that was used at the Historic Courthouse. Mr. Robinson moved to Georgia and passed away. His family would like to donate the desk to Surry County. Commissioner Golding's brother donated his time and finances to bring the desk back to Surry County last week.

Commissioner Johnson stated the Surry County Emergency Services Director has pneumonia and needs prayer.

Commissioner Johnson stated Reverend David Sparks contacted him regarding road signs missing and damaged around the County. Commissioner Johnson asked the County Manager to work with Public Works on getting damaged or missing road signs replaced or repaired.

Commissioner Johnson stated that he is in contact with District Attorney Ricky Bowman regarding litter along roadways. Mr. Bowman is looking at ways the County can have the litter removed at minimal costs.

Commissioner Johnson expressed concerns for the YVEDDI Board and asked the County Manager to compile a plan for Surry County to potentially provide the same services in the County as YVEDDI. Commissioner Johnson expressed concerns regarding how the YVEDDI Board conducts business. Commissioner Johnson stated that Surry County could potentially contract these services. Commissioner Harris expressed concerns with the Head Start Program.

It was the consensus of the Board for the County to only budget for YVEDDI for a few months in the upcoming budget and consider alternate methods for providing these services within the County.

Commissioner Harris stated the Surry County Senior Games will take place Wednesday, May 8, 2013-9:45 a.m., at Fisher River Park.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Emily Summey, Surry County Schools Exceptional Children's Services Director, presented a Child Mental Health Awareness Proclamation.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the following proclamation:

Children's Mental Health Awareness Week 2013  
A Proclamation

WHEREAS, all our children, without regard to challenges they face, are valuable and a significant part of the rich and diverse resources of our present and our future; and

WHEREAS, support for our youth as they grow and develop from cradle to career is essential to the success of children, families, and the community; and

WHEREAS, mental health is essential to overall health and well-being; and

WHEREAS, according to the United States Department of Health and Human Services, one in five children has a mental health disorder, and one in ten adolescents aged 9-17 have a serious mental illness; and

WHEREAS, with proper treatment and support children with mental health disorders can succeed in all life domains and reach their full potential, moving from cradle to career; and

WHEREAS, as parents, doctors and nurses, teachers, guidance counselors, neighbors, friends, concerned citizens and faith based communities are among the many who can reach out to children, youth and their families in our community who are in need of support, education, information, encouragement and mental health resources; and

WHEREAS, community members can help establish safe and supportive communities that encourage and engage all young people, regardless of their challenges, to reach their full potential, and

WHEREAS, strong youth and young adults will strive to positively change the misconceptions about youth with mental illness diagnoses to a vision of strong and capable young people who can overcome challenges; and

WHEREAS, the Surry County Board of County Commissioners joins with our mental health and community organizations in recognizing the need to raise awareness about our children and mental health, commending those who work to support our youth, and celebrating those children with mental health disorders who reach for their full potential.

NOW, THEREFORE, the Surry Board of County Commissioners hereby proclaims May 5-11, 2013, "CHILDREN'S MENTAL HEALTH AWARENESS WEEK" in Surry County, North Carolina and commends its observance to our citizens.

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Chris Knopf, County Manager, presented a request from the Mount Airy Museum of Regional History regarding an allocation for a HVAC project for the museum. The City of Mount Airy approved a \$5,000 allocation in February.

Commissioner Phillips expressed concerns regarding voting on funding a project when you are meeting at their venue.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to discuss the request during budget deliberations.

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Chris Knopf, County Manager, addressed the Board regarding waiving tipping fees at the Landfill for the replacement of the roof at the White Plains Elementary School.

Commissioner Johnson stated the contractor usually put the landfill fees in their bid price. If the County waives the fee, the monies would come from the General Fund or the Landfill Enterprise Fund.

Robert Draughn, Surry County Schools, stated the County has waived the fees in the past. Mr. Draughn stated the contractor will back the tipping fees out of the bid.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to waive tipping fees for the roof replacement project at White Plains Elementary School contingent upon the fees being backed out of the bid.

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Chris Knopf, County Manager, presented the White Plains Elementary School roof bids. The lowest bid was AAR of North Carolina with a base bid of \$398,996 and alternate number 2 bid of a standing seam metal roof in the amount of \$259,200. Mr. Knopf stated the County would need to allocate an additional \$58,000 to the project to cover architectural costs.

Robert Draughn, Surry County Schools, discussed the bid package and explained the alternates.

Commissioner Phillips asked if the contractor was located within Surry County.

Mr. Draughn stated they are located in Kernersville.

Commissioner Phillips and Commissioner Miller asked the school system to use local contractors when feasible.

Betty Taylor, Assistant County Manager for Budget and Finance, stated there were lottery proceeds to fund the project.

Commissioner Johnson expressed concerns regarding the slow time frame of the project.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to accept the bid from AAR of North Carolina and allocate \$58,000 for architectural costs.

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Chris Knopf, County Manager, addressed the Board regarding the renewal of the Surry County Housing Consortium Contract for 2013-2016.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the contract.

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Chris Knopf, County Manager, addressed the Board regarding an Occupancy Agreement for Disciples of Grace Ministries usage of space at the L.H. Jones Family Resource Center. The Disciples of Grace Ministries houses a community clothing closet.

Upon motion of Commission Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the Occupancy Agreement for Disciples of Grace Ministries for usage of space at the L.H. Jones Family Resource Center.

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Chris Knopf, County Manager, addressed the Board regarding a memorandum from Emergency Services to surplus a 1985 Volvo (VIN #YB3L06BA1FB030796) Disaster Response Unit. Emergency Services received a grant funded State Medical Assistance Trailer. Amazing Grace Baptist has requested the surplus unit.

Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to surplus the unit.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to donate the unit to Amazing Grace Baptist Church.

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Chris Knopf, County Manager, presented a request from Millennium Charter Academy, for waiver of fees on May 21, 2013 and May 22, 2013 for the school to attend Fisher River Park for a field day.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to waive the fees for Millennium Charter Academy.

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Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve and not release the April 15, 2013 closed session minutes.

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Commissioner Harris read the following resolution into record:

RESOLUTION IN OPPOSITION TO THE SO-CALLED  
"GANG OF EIGHT" SENATE IMMIGRATION BILL

WHEREAS, the United States is a nation of immigrants and has the most liberal and accepting immigration and citizenship laws of any western democracy; and

WHEREAS, the Federal Government has refused to enforce the rule of law or any enforcement provisions of the 1986 immigration bill or implement any part of the recommendations of the 1995 United States Commission on immigration reform chaired by former Congresswoman Barbara Jordan of Texas. These proposals included a verifiable visa entry and exit system. Over 50% of illegal aliens currently in the United States arrived here with visas and overstayed them upon expiration. These include radical Islamic Jihad students who come here under the pretext of study only to instigate acts of terror; and

WHEREAS, according to the United States Census Bureau, the United States population is expected to rise to 439 million by 2050 or 135 million more than today. By comparison the United States population was 203 million in 1970. More than 80% of this is driven by legal and illegal immigration; and

WHEREAS, former Senator Gaylord Nelson the founder of Earth Day stated that "Its phony to say you are for the environment but not for limiting immigration". Senator Nelson also said "those environmentalist who think we can double or triple United States population without wiping out wildlife and scalping our last wilderness are living in a fool's paradise"; and

WHEREAS, the proposed immigration bill would legalize between 10 and 15 million new citizens and continue chain migration which would allow them to bring extended family members thus ultimately legalizing over 30 million new immigrants; and

WHEREAS, a new Heritage Foundation Study says that ultimate cost of this bill would exceed 6.3 trillion; and

WHEREAS, the burden placed upon our nation's governmental services, taxpayers, environment and infrastructure is on a disastrously unsustainable path due to massive population growth directly attributable to immigration.

NOW, THEREFORE, BE IT RESOLVED that the Surry County Board of Commissioners supports the recommendations of the national immigration group Numbers USA and encourages 5 solutions to immigration policy.

1. End Chain migration.
2. Verifiable visa entry and exit system.
3. End the visa lottery.
4. End birthright citizenship.
5. Federal help for states to combat immigration problems.

NOW, THEREFORE, BE IT FURTHER RESOLVED the Surry county Board of Commissioners supports an immigration policy that serves the national interest instead of the interest of political parties and we oppose the "Gang of Eight" Senate immigration proposal.

Chairman Harris made a motion to approve the resolution and send to General Assembly members and local legislation. The motion was seconded by Commissioner Johnson. The vote was unanimous.

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Chairman Harris recognized Mount Airy Commissioner Steve Yokley.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Dr. Charles Bokesch for being a 36-year Community Leader, instrumental in bringing Quorum Health Services to Northern Hospital of Surry County, chose to serve an urban community with a regional hospital, recruits medical specialists to Northern Hospital of Surry County, served as Northern Hospital of Surry County Chief of Staff, first Surry County Emergency Medical Services Medical Director, served on the Board of Directors for: The Community Bank, Southern Community Bank and member of the Nations Bank, Surry Medical Specialists, P.A., involved in the Greater Mount Airy Chamber of Commerce, received the 2005 Trustee Service Award from the North Carolina Hospital Association and served community organizations such as; Surry Medical Ministries, Reeves Community Center Board Member, United Fund, Salvation Army, Eagle Scout, provided free physicals for Boy Scouts and was the Boy Scouts Webelos Project Leader.

Roy and Frankie Flippen for fifty years of marriage.

Bannertown Volunteer Fire Department for their 50<sup>th</sup> Year Anniversary of providing fire service to Surry County and its citizen.

Greater Mount Airy Habitat for Humanity for their 20<sup>th</sup> Year Anniversary of providing service to Surry County and its citizens.

Shepherd's House for their 10<sup>th</sup> Year Anniversary of providing ministry to Surry County and its citizens.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143-318.11(a)(6) and Economic Development pursuant to G.S. 143-318.11(a)(4).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to amend the Surry County Personnel Ordinance by making the following change to Appendix A, Position Classification Plan, effective May 1, 2013: Add the classification of Planning/Marketing Assistant at Grade 64. Change position #491006 from County Planner to Planning/Marketing Assistant and change funding to 50% Planning and 50% Economic Development/Tourism.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve a one-step salary increase for employee #1535, effective May 1, 2013.

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The County Manager reminded the Board of the Local Elected Officials Dinner on Thursday, May 9, 2013 at 6:00 p.m., Surry Community College Viticulture Center.

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Sandy Snow, Human Resources Officer, reminded the Board of the Employee Appreciation Luncheon on Thursday, May 16, 2013 at Fisher River Park.

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There was no further business to come before the Board.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to adjourn. The meeting ended at 8:30 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of May 20, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on May 20, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Wayne Black, Social Services Director  
Kim Bates, Planning Director  
Don Mitchell, Facilities Management Director  
Dennis Bledsoe, Public Works Director  
Samantha Ange, Health and Nutrition Center Director  
News Media

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Chairman Harris called the meeting to order.

Commissioner Phillips delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the May 6, 2013 meeting.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda.

Commissioner Phillips expressed concerns with the Project Craftsman public hearing. Commissioner Phillips stated the company would have come to Surry County without any money.

Chris Knopf, County Manager, explained a Building Re-Use Grant Program and that the local match required by the grant agency would be split with the City of Mount Airy at their request.

Commissioner Johnson stated the facility needed to be modernized.

Commissioner Phillips requested in the future more information on economic development projects be presented prior to setting hearings.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the following consent agenda items:

Requests from the County Manager:

- Approve to set a public hearing on June 3, 2013 for Project Craftsman.
- Approve the Sheriff's Office to ask the community to help with the purchase of a golf cart and trailer for the Texting While Driving and Driving While Impaired campaign.
- Approve the following resolution regarding opposing House Bill 870:

RESOLUTION IN OPPOSITION TO HOUSE BILL 870  
AN ACT TO REQUIRE ALL PUBLIC BODIES TO RECORD MEETINGS  
HELD IN CLOSED SESSION

WHEREAS, the North Carolina Open Meetings Statute, G.S. 143-318.11 allows public bodies to meet in closed session for certain purposes; and

WHEREAS, the Statute requires "full and accurate minutes" and a "general account" of all closed session meeting, and requires these documents be made public once it is determined that public inspection would no longer frustrate the purpose of a closed session; and

WHEREAS, House Bill 870 would require that all closed sessions held by public bodies be either audio or video taped, with the exception of G.S. 143-318.11(a)(6) (personnel).

NOW, THEREFORE BE IT RESOLVED, that the Surry County Board of Commissioners does hereby oppose House Bill 870 due to it being an unfunded mandate and into order to comply, large and unnecessary expenditures would be imposed on County governments, as well as smaller local public bodies, and each item discussed in closed session would require a separate recording as some items may be permanently sealed while others are not.

BE IT FURTHER RESOLVED that the Surry County Board of Commissioners respectfully requests the Senate to consider the ramifications of this unfunded mandate and vote against House Bill 870.

- Approve the Health and Nutrition Center to apply and accept, if awarded, a Community Health Grant.
- Approve the Health Department to apply and accept, if awarded, a Medical Access Program Grant.

Requests from the Assistant County Manager for Budget and Finance:

- Approve the following Capital Project Ordinance for the White Plains Elementary School Roofing Project:

CAPITAL PROJECT ORDINANCE  
WHITE PLAINS ELEMENTARY SCHOOL ROOF

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance is the replacement of a roof for White Plains Elementary School.

SECTION 2: The offices of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget contained herein.

SECTION 3: The costs of the project are:

A. Construction Cost	\$658,196.
B. Architect Fees	<u>58,000.</u>
Total Project Cost	\$ 716,196.

SECTION 4: The following financing sources are anticipated to be available to complete this project:

Public School Capital Building Fund-Lottery	<u>716,196.</u>
Total Funding	\$ 716,196.

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for future schools buildings project.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

- Approve budget change no. 18 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on May 20, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>CAPITAL PROJECTS-SCHOOLS EXPENDITURES</u>				
<u>White Plains Elementary Roof (NEW)</u>				
6155948	51600 Architect Fees	0	658,196	658,196
6155948	51665 Repairs and Renovations	0	58,000	58,000
	Increase departmental total.	0	716,196	716,196

REVENUE

6145948	43343	Lottery Proceeds (NEW)	0	716,196	716,196
		Increase fund totals.	250,000	716,196	966,196

- Approve budget change no. 19 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on May 20, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>County Attorney</u>				
1054150	51300	Social Security	5,000	7,300
1054150	51310	Medicare	3,000	3,200
1054150	51350	Group Insurance	21,600	23,953
1054150	51500	Professional Services	155,000	173,000
1054150	54010	Travel/Training	0	1,500
1054150	55650	Miscellaneous	0	1,500
		Increase departmental total.	189,400	215,253
<u>Non-Departmental</u>				
1054199	59510	General Fund Contingency	25,853	0
		Decrease departmental total.	206,835	180,982
<u>Management Information Systems</u>				
1054210	56010	Equipment	0	138,152
		Increase departmental total.	648,757	786,909
<u>Communications</u>				
1054325	53020	Equipment Maintenance	92,504	115,088
		Increase departmental total.	992,519	1,015,103
<u>Emergency Management</u>				
1054330	53040	Vehicle Maintenance	3,000	0
		Decrease departmental total.	106,348	103,348
<u>Emergency Medical Services</u>				
1054370	52010	Supplies & Materials	170,000	177,000
1054370	53040	Vehicle Maintenance	158,229	161,229
		Increase departmental total.	5,155,464	5,165,464
<u>Convalescent Services</u>				
1054372	52010	Supplies & Materials	20,000	13,000
		Decrease departmental total.	327,256	320,256
<u>Rabies Control</u>				
1054380	51010	Salaries & Wages	253,710	292,710
		Increase departmental total.	506,735	545,735
<u>Health Department Administration</u>				
1055110	51010	Salaries & Wages	28,950	23,450
		Decrease departmental total.	123,361	117,861
<u>Communicable Disease/STD</u>				
1055121	51010	Salaries & Wages	136,720	172,220
		Increase departmental total.	223,553	259,053
<u>School Health</u>				
1055126	51010	Salaries & Wages	43,500	15,500
		Decrease departmental total.	67,140	39,140
<u>Lazarus Project</u>				
1055141	51010	Salaries & Wages	21,320	13,180
1055141	51720	Contracted Services	0	15,000
		Increase departmental total.	28,140	35,000
<u>Community Alternatives Program</u>				
1055154	51500	Professional Services	300,000	100,000

		Decrease departmental total.	932,302	(200,000)	732,302
<u>Home Health</u>					
1055156	51010	Salaries & Wages	709,525	(500,000)	209,525
		Decrease departmental total.	1,482,300	(500,000)	982,300
<u>Cancer Control Program</u>					
1055158	51010	Salaries & Wages	144,320	(33,000)	111,320
1055158	51720	Contracted Services	30,000	22,009	52,009
		Decrease departmental total.	272,615	(10,991)	261,624
<u>Family Planning Program</u>					
1055164	51010	Salaries & Wages	231,110	27,000	258,110
		Increase departmental total.	360,120	27,000	387,120
<u>Health Promotions</u>					
1055191	51010	Salaries & Wages	107,890	(35,000)	72,890
1055191	52010	Supplies & Materials	17,872	(7,000)	10,872
1055191	54250	Postage	1,000	(555)	445
1055191	54350	Printing	6,500	(6,500)	0
1055191	55020	Rent-Buildings & Equipment	1,000	(1,000)	0
		Decrease departmental total.	190,027	(50,055)	139,972
<u>REVENUE</u>					
1044000	48500	Insurance Refunds	45,784	22,584	68,368
1044000	49150	Proceeds of Capital Lease	0	138,152	138,152
1045141	42381	Project Lazarus	28,140	(8,140)	20,000
1045141	42386	NW Community Care Network	0	15,000	15,000
1045154	44157	Patient Fees-Medicaid	890,302	(200,000)	690,302
1045156	44157	Patient Fees-Medicaid	874,800	(500,000)	374,800
1045158	42360	Cancer Control Program	52,140	22,009	74,149
1045191	43312	Health Promotions	33,741	(15,055)	18,686
		Decrease fund totals.	67,777,877	(525,450)	67,252,427

- Approve the Soil and Water Conservation District to construct a storage building on the property at Copper Street.

Requests from the Human Resources Officer:

- Approve the following resolution:

WHEREAS, Wayne E. Black worked for the Surry County Department of Social Services from June 1, 2003 until his retirement on May 31, 2013; and

WHEREAS, during his employment with the County of Surry, Mr. Black held the position of Director of Surry County Department of Social Services. His strength as Director came from his unsurpassable knowledge and experience, the exemplary standards he led by, and his caring heart; and

WHEREAS, in his position, Mr. Black voiced the needs of agency clients first, always looking for ways to make their lives better. His in-depth hands on approach and visions made Surry County Department of Social Services a role model throughout the State; and

WHEREAS, Mr. Black continuously looked for improvements for the Surry County Department of Social Services and worked diligently to obtain new technology for the department to better the services his agency provided; and

WHEREAS, Mr. Black was a leader that inspired confidence in his employees. He was supportive of staff and their personal

growth. His concern and support for staff as well as clients and the agency was evident each day; and

WHEREAS, in his role as leader of the Department of Social Services, Mr. Black always demonstrated a compassionate and professional attitude in his interaction with clients, staff and community representatives and always exhibited honesty and integrity in dealing with others; and

WHEREAS, Wayne E. Black has faithfully served Surry County as a caring and conscientious public servant and will be greatly missed in that leadership role; and

NOW, THEREFORE, BE IT RESOLVED that the Board publicly commends Wayne E. Black for his service to the citizens of Surry County and wishes to express its appreciation for his years of dedicated employment; and

BE IT FURTHER RESOLVED that the Board extends to Wayne E. Black its best wishes for much success in his new appointment as Director of the North Carolina Division of Social Services and much happiness in the years to come.

- Approve the donation of 130 hours of annual leave be donated to a Social Services employee to be used for sick leave purposes.

Request from the Planning Director:

- Approve the Greater Mount Airy Habitat for Humanity, Incorporated one-lot subdivision final.

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Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Commissioner Phillips congratulated Mount Airy News Reporter Keith Strange for becoming a new father.

George Alsip stated that he commended Commissioner Johnson for wanting to pull services from YVEDDI. Mr. Alsip stated that Surry County can provide the same services as YVEDDI.

Mr. Alsip also expressed concerns with the Pre-Kindergarten Program in the School Systems. Mr. Alsip feels the program is a waste of tax payer dollars.

Greg Russio, Greater Mount Airy Habitat for Humanity, asked about a one-lot subdivision located on VanHoy Way. Mr. Russio was informed the plat was approved in the consent agenda.

Commissioner Johnson stated that he still has concerns with YVEDDI. Commissioner Johnson apologized for his statement made toward Head Start as a "baby-sitting service". Commissioner Johnson stated the problems with YVEDDI have gone on long enough. Commissioner Johnson stated it was never the intent of Surry County to not provide services to children and senior citizens. Commissioner Johnson, Commissioner Harris and the County Manager had met with YVEDDI Officials earlier in the day and discussed programs and issues. Commissioner Johnson wanted drastic improved oversight of expenditures by the YVEDDI Board of Directors. YVEDDI Officials took a beach trip paid for with grant dollars recently that was not vetted by their board.

Commissioner Johnson wants Surry County to have a back-up plan to take over services if needed. The YVEDDI Personnel Committee needs to search for a director that is outside the organization and will look at programs objectively.

Commissioner Harris stated the meeting between Surry County and YVEDDI Officials was fruitful and believes that the issues are solvable if YVEDDI is forthcoming.

Commissioner Phillips stated that every time YVEDDI is mentioned in the private sector the word ineffectiveness sums up people's opinions.

Commissioner Johnson expressed concerns regarding traffic problems at North Surry High School and Gentry Middle School. Commissioner Johnson stated that accidents occur daily on Highway 89. Commissioner Johnson will work with the Clerk to the Board to draft a resolution asking State Delegates to work with the Department of Transportation for a traffic solution.

Commissioner Harris stated the Board had passed a resolution in Opposition to the So-Called "Gang of Eight" Senate Immigration Bill, and since its approval the County has received calls from Numbers USA and several North Carolina Counties wanting copies of the resolution.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Chairman Harris stated there would be a public hearing on zoning application ZCR1107. The site is 11.15 acres of tax parcel 4081-00-48-9124. The property owner is William W. Seal, Jr. The property is currently zoned RB. The petition is to rezone the property to CB-C.

Kim Bates, Planning Director, presented the facts pertaining to the rezoning and stated that the Planning Board recommends approval of the rezoning. Mr. Bates also stated that there is a personnel shooting range on the property. The property is not zoned for a commercial shooting range.

Chairman Harris opened the public hearing for comments from the public.

No one spoke

Chairman Harris closed the public hearing and asked the Board for a recommendation.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the Statement of Consistency:

Surry County Board of Commissioners' Statement of Consistency:  
Rezoning Petition ZCR1107:

Subject: Case # ZCR1107, a Petition for Conditional Rezoning  
Applicant: William W. Seal, Jr. (owner).

Property Description: Tax Parcel #4081-00-48-9124, located 155 Hawks Rd, corner of Hawks and Maple Grove Church Road and abutting west side of I-77 right-of-way.

Requested Reclassification: From Rural Business (RB) to Community Business Conditional District (CB-C).

The Planning Board has unanimously recommended approval of a zoning reclassification of the subject property to CB-C, and finds the proposal reasonable based on a determination that the proposed reclassification is consistent with the following elements of the Land Use Plan:

Area Land Use Category: On the Future Land Use Map, this property is located in a designated Rural Area. This designation emphasizes agriculture, forestry and preservation practices and allows low density development.

- 5.3.3 Encourage economic and commercial development that does not detract from the rural environment.
- 5.4.5.9 Isolated businesses in predominantly rural areas may be encouraged on a case-by-case basis if the amenities provided are not available in the immediate vicinity/community.
- 5.4.5.10 Isolated businesses should have the ability to expand and grow if the proposed expansion does not drastically change the business' impact on the surrounding community.
- 5.4.5.12 Businesses should be served by roads and streets of a capacity sufficient for safe traffic flow; large businesses should locate at major intersections.

The Board of Commissioners hereby concurs with staff and Planning Board recommendations and the above referenced element of plan consistency. We therefore find this proposal to be reasonable and in the public interest.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the rezoning.

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Commissioner Johnson asked the Planning Director for an update on the Westfield/Woodville Mobile Home Park clean-up. Mr. Bates stated that clean-up is slowly occurring. Commissioner Johnson stated that trash being removed from the property is being strewn along local roadways while being hauled away. Mr. Bates will check on the issue.

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Wayne Black, Social Services Director, addressed the Board regarding a resolution establishing a Leslie Eldridge Special Account for Children. Ms. Eldridge was an employee who passed away last year and had a passion for children. The donations could be made and funds expended according to established guidelines to improve the lives of children involved with Child Welfare Programs at the Social Services Department. Ms. Eldridge's sisters were in attendance for the reading of the resolution.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the following resolution:

RESOLUTION

WHEREAS, Leslie Kirkman Eldridge departed this life on May 28, 2012; and

WHEREAS, Mrs. Eldridge was employed with the Surry County Department of Social Services from November 8, 1989 until her death; and

WHEREAS, during her employment with the Department of Social Services, Mrs. Eldridge held the positions of Social Worker III, Social Work Supervisor III and Social Work Program Manager; and

WHEREAS, Mrs. Eldridge's career included working for one year as a Social Worker with the McDowell County Department of Social Services and eight years with the Wilkes County Department of Social Services; and

WHEREAS, Mrs. Eldridge provided leadership to our Department in the areas of child protective services, foster care, adoptions, child care subsidy services, adult services, child support enforcement and many other programs; and

WHEREAS, Mrs. Eldridge always demonstrated a passion for improving the lives of children both in her professional and personal endeavors; and

WHEREAS, Mrs. Eldridge faithfully served Surry County as a caring and conscientious public servant.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners extends their deepest sympathy to the family of Leslie Kirkman Eldridge; and

BE IT FURTHER RESOLVED that there is established within the Department of Social Services a "Leslie Eldridge Special Account for Children" through which donations may be made and funds expended according to established guidelines to improve the lives of children involved with Child Welfare Programs at the Department.

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Chris Knopf, County Manager, presented a public hearing notice for the submission on the FY 2013-2014 budget. The notice will be published on June 4, 2013.

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Chris Knopf, County Manager, asked the Board to be thinking about future budget work sessions following the meeting on June 3, 2013.

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Chris Knopf, County Manager, reminded the Board of County Assembly Day on Wednesday, May 22, 2013 in Raleigh.

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Chris Knopf, County Manager, reminded the Board of the date set aside to recognize the former Senator Don East on Tuesday, May 28, 2013, at the General Assembly in Raleigh.

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Chris Knopf, County Manager, addressed the Board regarding Interstates Sewer Project easements. There are eleven easements in the western section area and an additional pump station lot. The next step is to solicit the easements from property owners. The County has offered \$1 per linear foot for past projects.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously for staff to work on easement acquisitions at a cost of \$1 per linear foot.

Betty Taylor, Assistant County Manager for Budget and Finance, addressed the Board regarding Emergency Services accounts receivable. Ms. Taylor asked that accounts with outstanding balances under \$5.00 be a write-off and accounts with credit balances under \$5.00 be a zero balance. Ms. Taylor also addressed a write-off/overpayment policy. Ms. Taylor asked the Board to consider an amount for credit or debit balances be adjusted at the staff level.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve a write-off, in the amount of \$208.73, for accounts with outstanding balances under \$5.00 and approve to adjust accounts, in the amount of \$103.79, with credit balances under \$5.00.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve a \$4.00 write-off/overpayment policy for credit or debit balances.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the May 6, 2013 closed session minutes.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to release the following closed session minutes:

- |                            |                            |
|----------------------------|----------------------------|
| June 18, 2012 Item #2      | July 30, 2012 Item #1      |
| September 4, 2012 Item #1  | September 17, 2012 Item #1 |
| September 17, 2012 Item #3 | September 17, 2012 Item #4 |
| September 17, 2012 Item #6 | September 17, 2012 Item #7 |
| October 1, 2012 Item #1    | October 1, 2012 Item #2    |
| October 1, 2012 Item #3    | October 1, 2012 Item #4    |
| October 15, 2012 Item #1   | October 15, 2012 Item #2   |
| October 15, 2012 Item #3   | October 15, 2012 Item #4   |
| November 5, 2012 Item #1   | November 5, 2012 Item #2   |
| November 5, 2012 Item #3   | November 19, 2012 Item #2  |
| November 19, 2012 Item #3  | November 19, 2012 Item #4  |
| November 19, 2012 Item #5  | January 7, 2013 Item #1    |
| January 7, 2013 Item #2    | January 7, 2013 Item #5    |
| January 7, 2013 Item #6    | January 7, 2013 Item #7    |
| January 22, 2013 Item #1   | January 22, 2013 Item #2   |
| January 22, 2013 Item #3   | January 22, 2013 Item #4   |
| February 4, 2013 Item #1   | February 4, 2013 Item #2   |
| February 4, 2013 Item #3   | February 22, 2013 Item #1  |
| March 4, 2013 Item #2      | March 4, 2013 Item #3      |
| March 18, 2013 Item #1     | March 18, 2013 Item #2     |
| April 15, 2013 Item #1     | April 15, 2013 Item #2     |
| April 15, 2013 Item #3     |                            |

Commissioner Phillips stated that he is a member of the Social Services Board and will truly miss Mr. Wayne Black. Commissioner Phillips presented a packet of information to the Board regarding consolidation of the County's Human Services Boards. Commissioner Phillips stated there are various options for the Board to review. Commissioner Phillips discussed basic services for Health and Nutrition and Social Services. Commissioner Phillips stated that 29.25% of the County's appropriations are directed towards human services. Commissioner Phillips wants the new director to know the Board of County Commissioners is there to support them.

Commissioner Johnson stated that he appreciated Commissioner Phillips hard work on the information. Commissioner Johnson stated that he had served on the Board of Health for 14 years and the Board of Health is passionate and open minded. The Board of Health has functioned well through the years and wants what is best for the citizens of Surry County.

It was the consensus of the Board to review at the next Board meeting.

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Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to reappoint Commissioner Phillips to the Social Services Board.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Don Mitchell for winning the 2013 Utility Savings Initiative Leadership Award for Surry County by showing excellence in promoting Utility Savings Initiative Principals.

Antonio McCoy, Barbara Blood, Betty Ann Collins, Bill Simpson, Brian Carpenter, Bucky Holcomb, Cheryl Farrington, Dawn Lawson, Diane Milhan, Dr. Leslie Stoklosa, Eric Hodges, Gene Johnson, Glen Coleman, Glenn Dulaney, Glenn Hall, Jeff Frye, John Lambert, John McBride, Ken Klamfoth, LeeAnn Stokes, Mark Hensley, Mary Boyles, Pam Morgan, Patrick Hawks, Paul Bunke, Robbie Gardner, Robert Fritchey, Sandra Richards, Steve Hutson, and Vince Gorneault, Business Network International, for their tireless efforts in assisting Surry County's economic growth by networking and sharing referrals with other businesses in the County and having the belief of "Givers Gain", meaning that people who give business to others can expect business in return.

Wayne Black for his many years of faithful service to Surry County.

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The Board took a 45-minutes recess to the lobby of the Government Center for a reception for Social Services Director Wayne Black.

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The Board resumed regular business.

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Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143-318.11(a)(6).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve for the Health and Nutrition Center to enter into a contract with Northwest Community Care Network for a Pregnancy Care Management and Health Check Program, effective July 1, 2013, and offer a related Social Worker II position at a salary up to Grade/Step 67-12.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the recommendation of the Social Services Board to approve a contract with Vanguard Staffing to hire an Interim Director of Social Services.

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Attorney Edwin Woltz addressed the Board regarding the consideration of a resolution to annul the Surry County Board of Social Services and to assume and confer upon the Board of Commissioners all powers, responsibilities and duties of the Board of Social Services. An ad would need to be placed in the Mount Airy News by Thursday, May 23, 2013.

Commissioner Phillips discussed the Social Services Board.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to advertise a public hearing to consider a resolution.

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There was no further business to come before the Board.

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Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to adjourn. The meeting ended at 9:10 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of June 3, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on June 3, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
John Shelton, Emergency Services Director  
Harry Maney, Interim Social Services Director  
Bryan Cave, Cooperative Extension Director  
News Media

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Chairman Harris called the meeting to order.

Commissioner Golding delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the May 20, 2013 meeting.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the following resolution regarding a traffic improvement study:

RESOLUTION REGARDING A TRAFFIC STUDY ON HIGHWAY 89  
BETWEEN NORTH SURRY HIGH SCHOOL AND GENTRY MIDDLE SCHOOL

WHEREAS, the Surry County Board of Commissioners have major concerns regarding traffic flow on Highway 89 between North Surry High School and Gentry Middle School; and

WHEREAS, the State of North Carolina Department of Transportation is the administrative unit responsible for traffic flow improvements; and

WHEREAS, there is a high volume of traffic on Highway 89 especially during school hours; and

WHEREAS, the traffic congestion leads to wrecks daily and there is no reasonable alternative route for traffic to use.

NOW, THEREFORE BE IT RESOLVED that the Surry County Board of Commissioners encourages Surry County Delegates to work with the North Carolina Department of Transportation for a traffic flow improvement on Highway 89 between North Surry High School and Gentry Middle School.

- Approve Emergency Services to purchase a mobile data computer replacement.
- Approve Emergency Services to purchase 911 network equipment with E-911 monies.
- Waive Parks and Recreation fees for Boy Scouts to utilize Fisher River Park for a week of summer camp.

Requests by the Assistant County Manager for Budget and Finance:

- Approve Home Health write-off accounts receivable balances in the amount of \$27,234.13.
- Approve the Finance Department to write-off Emergency Services accounts receivable balances in the amount of \$1,042,167.03 from July 1, 2000 through June 30, 2003.
- Approve budget change no. 20 as follows:

The Board of County Commissioners approved an amendment to the FY 2011-2012 Budget Ordinance at their meeting on June 3, 2013.

<u>ACCOUNT</u>			<u>PREVIOUS</u>		<u>REVISED</u>
<u>CODE</u>		<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CHANGE</u>	<u>AMOUNT</u>
<u>GENERAL FUND</u>					
<u>EXPENDITURES</u>					
<u>Tax Supervisor</u>					
1054140	55300	Refunds	140,000	125,000	265,000
		Increase departmental total.	1,528,589	125,000	1,653,589
<u>Buildings &amp; Grounds-County</u>					
1054190	53010	Buildings & Grounds Maintenance	5,100	16,739	21,839
		Increase departmental total.	479,922	16,739	496,661
<u>County Jail</u>					
1054320	55480	Prisoner Safekeeping	127,000	15,000	142,000
1054320	55658	Miscellaneous-Commissary	65,000	5,000	70,000
		Increase departmental total.	2,202,109	20,000	2,222,109
<u>Soil &amp; Water Conservation</u>					
1054960	53010	Buildings & Grounds Maintenance	2,440	720	3,160
1054960	56550	Buildings	0	7,280	7,280
		Increase departmental total.	108,939	8,000	116,939
<u>Fisher River Park</u>					
1056125	56010	Equipment	0	10,000	10,000
		Increase departmental total.	220,469	10,000	230,469

Transfers

1059810	59242	Transfer to Dobson Water/Sewer	18,500	4,000	22,500
1059810	59243	Transfer to Elkin Water/Sewer	19,350	7,500	26,850
1059810	59245	Transfer to Interstates Water/Sewer	208,400	2,500	210,900
1059810	59325	Transfer to Flat Rock/Bannertown W/S	61,000	4,000	65,000
		Increase departmental total.	9,306,635	18,000	9,324,635

REVENUE

1044000	49900	Unencumbered Balance	5,371,412	44,739	5,416,151
1044140	41100	Ad Valorem Tax-Current	28,993,287	125,000	29,118,287
1044320	44142	State Confinement of Prisoners	95,000	15,000	110,000
1044320	48980	Miscellaneous-Commissary	65,000	5,000	70,000
1044960	44569	Project Management Fees	5,550	8,000	13,550
		Increase fund totals.	67,252,427	197,739	67,450,166

CAPITAL PROJECTS-SCHOOLSEXPENDITURESMA High Final Phase

6155968	51600	Architect Fees	0	6,000	6,000
6155968	51665	Repairs & Renovations	100,000	175,000	275,000
6155968	56010	Equipment	0	269,000	269,000
		Increase departmental total.	100,000	450,000	550,000

Elkin High-Phase II

6155971	56010	Equipment	0	10,000	10,000
		Increase departmental total.	0	10,000	10,000

Elkin High-Phase III

6155972	51640	Project Construction	0	12,000	12,000
6155972	56010	Equipment	0	10,000	10,000
6155972	59500	Contingency	0	78,000	78,000
		Increase departmental total.	0	100,000	100,000

REVENUE

6145968	49876	Transfer Bond Proceeds-MA High	0	450,000	450,000
6145971	49878	Transfer Bond Proceeds-Elkin High	0	10,000	10,000
6145972	49878	Transfer Bond Proceeds-Elkin High	0	100,000	100,000
		Increase fund totals.	966,196	560,000	1,526,196

SCHOOLS CAPITAL PROJECT RESERVE FUNDEXPENDITURES

6355919	59207	Transfer to CP-MA High	0	450,000	450,000
6355919	59209	Transfer To CP-Elkin High	0	110,000	110,000

REVENUE

6345919	49900	Unencumbered Balance	0	560,000	560,000
		Increase fund totals.	0	560,000	560,000

DOBSON AREA WATER/SEWER FUNDEXPENDITURES

8058010	52010	Supplies & Materials	0	4,000	4,000
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REVENUE

8048010	49800	Transfer From General Fund	18,500	4,000	22,500
		Increase fund totals.	88,000	4,000	92,000

ELKIN AREA WATER/SEWER FUNDEXPENDITURES

8258020	54300	Utilities	32,000	7,500	39,500
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REVENUE

8248020	49800	Transfer From General Fund	19,350	7,500	26,850
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Increase fund totals. 44,350 7,500 51,850

FLAT ROCK/BANNERTOWN WATER/SEWER DISTRICT

EXPENDITURES

8558100 51500 Professional Services 7,092 2,000 9,092  
 8558100 51765 Service Charge City of Mt. Airy 90,000 2,000 92,000

REVENUE

8548100 49800 Transfer From General Fund 61,000 4,000 65,000  
 Increase fund totals. 234,075 4,000 238,075

INTERSTATES WATER/SEWER DISTRICT

EXPENDITURES

8758300 51570 Professional Services-Other 1,500 2,500 4,000

REVENUE

8748300 49800 Transfer From General Fund 8,400 2,500 10,900  
 Increase fund totals. 43,400 2,500 45,900

- Approve budget change no. 21 as follows:

The Board of County Commissioners approved an amendment to the FY 2011-2012 Budget Ordinance at their meeting on June 3, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Services' Programs</u>				
1055313	51010 Salaries & Wages	1,487,899	(70,805)	1,417,094
1055313	51030 Salaries & Wages Part-Time	5,600	12,000	17,600
1055313	51350 Group Insurance	179,935	33,655	213,590
1055313	51728 Daycare Contracted Services	2,227,226	173,441	2,400,667
1055313	54010 Travel	145,000	8,100	153,100
1055313	54130 Transportation Services (532)	0	17,000	17,000
1055313	57850 Crisis Intervention	295,571	200,830	496,401
1055313	57853 Energy/LIEAP	169,409	49,859	219,268
1055313	57930 Participation Expense	0	50	50
	Increase departmental total.	5,668,731	424,130	6,092,861
<u>Public Assistance Administration</u>				
1055380	51010 Salaries & Wages	1,544,472	(1,500)	1,542,972
1055380	51030 Salaries & Wages Part-Time	33,958	33,000	66,958
1055380	51300 Social Security	99,080	(3,100)	95,980
1055380	51310 Medicare	23,640	(1,200)	22,440
1055380	51350 Group Insurance	247,048	28,573	275,621
1055380	54010 Travel/Training	5,000	(3,000)	2,000
1055380	54525 EBT Training	29,000	(5,500)	23,500
1055380	55530 Bank Charges	2,200	200	2,400
1055380	55540 Verification of Citizenship	1,000	(1,000)	0
	Increase departmental total.	2,111,549	46,473	2,158,022
<u>REVENUE</u>				
1045313	42388 Energy/LIEAP	169,409	49,859	219,268
1045313	42389 Child Day Care	2,227,226	173,441	2,400,667
1045313	42394 LIEAP & CIP Administration	35,005	46,473	81,478
1045313	42397 CIP Payments	295,571	200,830	496,401
	Increase fund totals.	67,450,166	470,603	67,920,769

- Approve the Social Services Department to purchase two new copiers.

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Don Miner addressed the Board regarding oversized farm equipment on roadways. Mr. Miner would like to see a flag car in front of the equipment. Mr. Miner stated that he is not opposed to farmers, just concerned about traffic safety.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

Chairman Harris stated there would be a public hearing on the North Carolina Department of Transportation Secondary Road Construction Program.

Brandon Whitaker, North Carolina Department of Transportation Division 11 District Engineer, introduced Todd Spurlin and Mark Williams, North Carolina Department of Transportation employees. Mr. Whitaker described how the Secondary Road Program is developed and how funds are allocated.

Chairman Harris opened the public hearing and asked for comments from the public.

No one spoke regarding the Secondary Road Construction Program.

The Board asked Mr. Whitaker when the paving of unpaved roads would be determined. Mr. Whitaker was unsure.

Chairman Harris closed the public hearing.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the following Secondary Road Construction Program:

Resolution Supporting the Secondary Road Program

Whereas, the North Carolina Department of Transportation has made funds available for improvements to the secondary roads in Surry County; and

Whereas, the North Carolina Department of Transportation has proposed the following road improvements during FY 2012-2013.

North Carolina Department of Transportation  
Secondary Roads Construction Program

Surry County

FY 2012-2013 Anticipated Allocation

Highway Fund (136-44.5b,c)	\$ 400,125.09
Trust Fund (G.S. 136-182)	\$ 530,844.64
<b>Total</b>	<b>\$ 930,969.73</b>

I. Paving Unpaved Roads Programmed Paving Goal: 0.0 Miles

Rural Paving Priority

Priority Number	SR No.	Length (Miles)	Road Name and Description	Est. Cost

Total Miles 0.0 Subtotal \$ 0.00

\* In the event that any roads in priority have to be placed on the "Hold List" due to unavailable right of way or environmental review, or if additional funding becomes available, funds will be applied to the roads listed in priority order in the paving alternate list.

**II. General Secondary Road Improvements**

A. Unpaved Road Spot Improvements

1108	1113	1118	1119	1120	1133	1137	1140
1169	1170	1184	1185	1188	1197	1199	1300A
1302	1305	1308	1319	1324	1330	1332	1333
1349	1388	1393	1418	1423	1434	1441	1449
1473	1474	1479	1481	1501	1547	1600	1611
1614B	1643	1704	1732	1735	1753	1757	1762
1781	1797	1801	1805	1817	1833	1840	1850
1881	1957	2013	2025	2032	2045	2058A	2068
2069	2071	2082	2084	2091	2093	2119	2232
2247	2267						

Subtotal \$100,000.00

Other Paved and Unpaved Road Improvements

<u>SR No.</u>	<u>Project Description</u>	<u>Est. Cost</u>
1780	Indian Grove Church Road From NC 89 to SR 1815 widen pavement from 16 feet to 20 feet and strengthen pavement using full depth reclamation.	\$ 450,000.00
	Maintenance functions on various roads as needed. Functions may include spot stabilization, paved road improvements, replacement of small bridges with pipes, safety projects, etc.	\$ 75,000.00

Subtotal \$525,000.00

**III. Unallocated Funds and Reserves**

**Funds reserved for surveying, right of way acquisition, road additions, contingencies, overdrafts, and paving entrances to certified fire departments, rescue squads, etc.**

Subtotal \$ 305,969.73

**GRAND TOTAL \$ 930,969.73**

NOTES:

1. PROGRAM SUBJECT TO AVAILABILITY OF FUNDING, RIGHT OF WAY, AND ENVIRONMENTAL REVIEW.
2. PROPOSED FUNDING ALLOCATIONS ARE ONLY PROJECTIONS. SHOULD THE ACTUAL ALLOCATIONS BE GREATER, NCDOT WILL CONTINUE DOWN THE PRIORITY LIST TO FUND ADDITIONAL SECONDARY ROAD PROJECTS.
3. WHEN SECONDARY ROADS CANNOT BE PAVED DUE TO THE INABILITY TO OBTAIN RIGHT OF WAY, NCDOT WILL CONTINUE DOWN THE PRIORITY LIST TO FUND ADDITIONAL SECONDARY ROAD PROJECTS.

Chairman Harris stated there would be a public hearing on a North Carolina Building Reuse Grant for Project Craftsman.

Chris Knopf, County Manager, read the proposed resolution into record.

Chairman Harris opened the public hearing for comments from the public.

Todd Tucker, Economic Development Partnership President, spoke in support of the reuse grant and urged the Board to approve the resolution.

There were no more public comments.

Chairman Harris closed the public hearing.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the following resolution:

STATE OF NORTH CAROLINA	}	
	}	RESOLUTION
COUNTY OF SURRY	}	

WHEREAS, there has been described to the Board of Commissioners ("Board") of Surry County, North Carolina ("County") a proposal for Surry County to provide certain incentives to Project Craftsman in connection with the Company's investment in a manufacturing center to be located in Surry County.

Proposed incentives to the Company include the following appropriations and expenditures:

- A. The County's appropriation will be sharing a local match with the City of Mount Airy to a North Carolina Rural Economic Development Center grant, not to exceed \$12,000.

The incentive grant shall be reduced proportionately if Company fails to achieve or maintain benchmark minimums of investment and employment.

An Incentive Agreement ("Agreement"), including or addressing the County and Company and describing proposed incentives in detail shall be executed subject to approval and review of the County Manager and County Attorney. A copy of the Agreement will be filed in the County's records.

THEREFORE, be it resolved by the Board of Commissioners of Surry County:

- 1. Surry County hereby undertakes to provide certain incentives to Company in connection with its investment within Surry County, as described in the Agreement. The County hereby finds and determines that such undertaking will increase the taxable property, employment and business prospects of the County.

2. That the Chairman of the Surry County Board of Commissioners is authorized and directed to execute the Agreement in a form that has been approved by the County Manager and County Attorney and to deliver the same to the appropriate counter-parties and the Clerk of the Board of Commissioners is hereby authorized and directed to affix the County seal to the Agreement and attest the same. The Agreement shall be in a form substantially as described above with such changes as may be approved by the Chairman of the Board of Commissioners. The Chairman's execution of the Agreement shall constitute conclusive evidence of his approval of any change.
3. The Agreement in final form, however, must provide:
  - a. That the total amount to be expended by the County be sharing a local match with the City of Mount Airy to a North Carolina Rural Economic Development Center grant, not to exceed \$12,000.
  - b. That Company's minimum investment of \$2,000,000 million be made by December 31, 2014 with the creation of 48 full-time (or full-time equivalent) jobs by December 31, 2014.
4. That County's payment of the incentive grant portion is to be paid to Company only after Company provides evidence that its investment and employment benchmarks have been made as required and after assessed property taxes are timely paid by Company to County.
5. The actions of the County officers and officials in conformity with the purposes and intent of this Resolution and in furtherance of the execution and delivery of the Agreement and the consummation of the transactions contemplated hereby, are hereby ratified, approved and confirmed.
6. All of the Board proceedings or parts thereof, in conflict with this Resolution or, to the extent of such conflict, are hereby repealed.
7. This Resolution shall take effect immediately.

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Todd Tucker, Economic Development Partnership President, gave the Board an update on various economic development projects.

Commissioner Phillips asked about the Senate Bill regarding prosperity zones and the new metric gage monies to non-profit agencies.

Mr. Tucker indicated that he would explore the prosperity zones and send an email to all Surry County elected officials.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board

recognized Carmen Long, Extension Agent, Family and Consumer Education, for the following:

- Being selected as the Senior Health Insurance Information Program's Coordinator of the Year.
  - Helping to conduct 440 counseling sessions for individuals in Surry County.
  - Saving a total of \$880,000 for individuals in Surry County due to counseling sessions.
  - Educating Surry County citizens about Medicare Part D.
  - Motivated Volunteers by involving them and continuously rewarding and recognizing them.
  - Making all participants aware of services to help guide their choices.
- 

Chris Knopf, County Manager, presented the FY 2013-2014 recommended budget proposing a two-cent property tax increase. Mr. Knopf stated the expenditures and revenues are in balance. A copy of the recommended budget is in the County Manager's Office for public review. Mr. Knopf discussed steps used in preparing the budget and gave a budget trends analysis. Mr. Knopf addressed County tax comparisons and investing in Surry County's infrastructure. Mr. Knopf presented revenue and expenditures highlights.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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Steve Motsinger, Social Services Board, introduced Interim Social Services Director Harry Maney.

Mr. Maney stated it was a pleasure to be in Surry County. Surry County has a remarkable County Government.

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Chris Knopf, County Manager, presented Natural Resources Committee draft amended by-laws for the Board to review. The amended by-laws will be brought to a future board meeting for discussion.

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Chris Knopf, County Manager, reminded the Board of the North Carolina Association of County Commissioners' 2013 Annual Conference which will be held August 22-25, 2013 in Greensboro.

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Chris Knopf, County Manager, addressed the Board regarding the Chairman signing the Pittsburgh Glass Works, Golden LEAF Agreement.

Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to approve the Chairman to sign the document contingent upon review by the County Attorney and County Manager.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the May 20, 2013 closed session minutes.

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Commissioner Phillips addressed the Board regarding Human Services Consolidation. Commissioner Phillips read the following statement into record:

Mr. Chairman, members of the Board-as we begin our discussion tonight I've asked for some time to clarify a few points to you and the public at large. I'll be happy to answer any question you may have after I finish.

First as you know we are having this discussion on Consolidation only after we were informed of Director Black's decision to accept the position in Raleigh. In my opinion the consolidation option is information he/she would need to know we've worked through before coming here. So this discussion is very much needed.

Now to clarify some specifics:

(1). "Super Agency" I am a conservative who believes in smaller limited government. I can only assume this catchy phrase originated in the mind of our humble and sleep deprived news correspondent. I guess using my friend's rationale if I have one dollar in my left pocket and one dollar in my right pocket and put them together, I've just created a financial "Super Fund." May be "catchy" but it would still just be two dollars! I understand the need to sell papers and develop catchy story lines, but next time ole friend, attempt to use the facts!

(2). "Two Small Departments" There is nothing small about \$20.6 million dollars! The direct county cost, our share in administering the Food Stamp program alone is \$533,771. Small is not exactly the word I would choose to describe these departments!

In fact I don't think even the employees of Health and Social Services would classify their departments that way. Just attempting to understand the scope and work load of these two departments is mind boggling.

(3). "Less Responsible and Less Accountable To The Citizens" I wonder if our citizens know that if a department head or employee in Health or Social Services was indirectly being pressured by a member(s) of the Health or Social Services board for any reason there is nothing our County Manager can do to protect them. And I can only assume that if a board member would openly go after an elected County Commissioner for political reasons, they wouldn't hesitate when it comes to employees and department heads.

I wonder if the citizens really know that while all the employees within the Health Department and Social Services are considered county employees, our County Manager neither hires them, neither can he dismissed them even if he deemed their performance substandard. Our county personnel policies simply do not apply!

Now perhaps that is considered "working fine as is," but the employees within county government are one team and in my opinion we don't need two sets of play books, or rule books.

(4). "Less Citizens Oversight" A Consolidated Human Services Agency has to by Statutory Authority have an advisory board consisting of medical professionals. Members of the DSS Board who possess DSS expertise can also be invited to serve. This board can consist of up to 25 members. Over ridding the decision of this board is not something to do lightly, it's not like over ridding a planning board decision.

(5). "No Real Savings" When I stated that consolidation doesn't involve job loss or even a reduction in employees pay, some questioned what's to be gain financially. And if there is no big financial gain, why do it? So let me give you a couple of examples:

FIRST, SHORT-TERM: There is Administrative Cost Savings:

(1). Surry County pays to retain an attorney-he attends our board meetings and is sitting right there. But so does DSS! And perhaps, I don't know but maybe the Health Department retains an attorney as well. However the DSS attorney has never attended a single board meeting I've been in-and I've only missed one. Question-at a time when our resources are limited and funding is drying up, can we not get by with one attorney?

(2). A county manager who board decided to consolidate told me how their DSS had to on occasion contract with a physician to render medical services for some children experiencing illness, even though their Health Department employed a physician.

(3). Both DSS and the Health Departments have financial administrative personnel-however so does the county. Consolidation enables us to have one financial department responsible for budgeting all areas of county government. What about the existing workers? Their jobs are reclassified and they are reassigned to administrative areas where there is a shortage of personnel. This saves in hiring additional personnel as the responsibilities within DSS and Heath continue to increase. BOTTOM LINE I had rather those savings be reinvested in areas where personnel are desperately needed, rather than watch us continually duplicate administrative services.

LONG-TERM: The long-term savings depends, as it does in other counties who have consolidated, the CHSA director. That's why it's important to have this discussion now before the actual hire, regardless of the decision made by this board on consolidation. If consolidation is an action this board takes, the leadership and management skills of the CHSA director are critical. And we need to know that as we begin our search. These two departments are being asked by continually the Federal and State Government to do more with less. And with the expansion of Medicaid eligibility next year, even greater demand will be place upon them for increase services.

SUMMARY:

In my opinion local government must be about continual improvement. I understand it's easy to protect the status quo, to continue doing the same thing year after year, never stopping to see if county government can do it in a more effective, efficient, and cost saving manner for the citizens we serve. I understand it's easy to allow the fear of controversy to prevent us from asking the tough question that needed to be asked years ago. Or to prevent us from having public discussions such as this, that we need to be having on an ongoing basis.

Well more than I fear controversy, I fear us failing the citizens who elected us to serve them and provide leadership. As an elected official I want us to continually challenge ourselves to put continual improvement of local government above political expediency!!

Surry County has a great team in place, but great teams only remain great, if they are always striving to be better!!

With that I yield.

Chairman Harris thanked Commissioner Phillips for his research and hard work and stated he would be unable to attend the June 24, 2013 public hearing due to a business commitment out of town.

Commissioner Johnson thanked Commissioner Phillips for his study on consolidation. Commissioner Johnson stated the Board of Health is extremely a positive Board that recognizes the needs of Surry County citizens

Commissioner Golding thanked Commissioner Phillips and stated the Board of Commissioners will make the right choice.

Commissioner Miller complimented Commissioner Phillips for the work on the project.

Commissioner Phillips stated that sometimes it is hard to face tough issues and ask the right questions.

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Betty Taylor, Assistant County Manager for Budget and Finance, addressed the Board regarding a \$25,000 contribution made to the Town of Dobson each fiscal year in lieu of taxes. The \$25,000 was not included in this year's budget due to the County not transferring the County parking lot (parcel no. 4996-10-26-5942) to the Town of Dobson. The Town of Dobson is asking the \$25,000 be restored.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously for the \$25,000 be restored to the Town of Dobson this fiscal year.

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Betty Taylor, Assistant County Manager for Budget and Finance, discussed a resolution reserving the Home Health sale proceeds for a period of time.

Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to approve the following resolution:

RESOLUTION

WHEREAS, on October 1, 2012, Surry County sold the County's Medicare-certified Home Health Agency, known as Surry County Home Health ("Agency"), for purchase price of \$2,500,000, and

WHEREAS, the Surry County Board of Commissioners recognizes certain expenses in FY2011-2012 and FY 2012-2013 are attributable directly to the costs of the sale and closing of the Agency and directs the Finance Office to maintain records of such costs, and

WHEREAS, the Surry County Board of Commissioners recognizes the importance of preserving proceeds from the sale of the Agency toward the costs of the sale, closing of the Agency and any related future liabilities, and

BE IT THEREFORE RESOLVED, by the Surry County Board of Commissioners that:

1. Any portion of general fund balance attributable to the sale of Surry County Home Health after deduction for all costs related to the sale, closing of the Agency and liabilities of the Agency is committed for future costs related to the Agency until June 30, 2015.
2. As of June 30, 2016, any portion of general fund balance attributable to the sale of Surry County Home Health after deduction for all costs related to the sale, closing of the Agency and liabilities of the Agency is committed for future costs related to the Agency, except for \$500,000.
3. As of June 30, 2017, any portion of general fund balance attributable to the sale of Surry County Home Health after deduction for all costs related to the sale, closing of the Agency and liabilities of the Agency is committed for future costs related to the Agency, not to exceed \$1,000,000.
4. As of June 30, 2018, no portion of general fund balance attributable to the sale of Surry County Home Health after deduction for all costs related to the sale, closing of the Agency and liabilities of the Agency shall remain committed unless there are known outstanding liabilities. In the event of known outstanding liabilities, sufficient funds shall remain committed until such liabilities are satisfied.
5. The Board of Commissioners may make formal action at any open meeting to establish, modify, or rescind a fund balance commitment. Committed fund balances do not lapse at the end of the fiscal year.

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Betty Taylor, Assistant County Manager for Budget and Finance, addressed the Board regarding renewal for Workers' Compensation Excess Coverage. Ms. Taylor recommended renewal with Safety National-Option number one.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to renew with Safety National-Option number one.

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Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to reappoint Kenneth Johnson, Dr. Renfro Hauser, Joan Vasata and Jim Hazel to the Animal Control Committee.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to reappoint Rawley King to the Mount Airy Board of Adjustments.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143.318.11 (a)(6).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to reappoint the Tax Administrator for a two year term effective July 1, 2013 and approve the continuance of a residency waiver for employee #1279, to be reviewed annually.

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Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to approve a one-step increase for employee #1651 effective June 1, 2013 and direct the Facilities Director to expand the services provided by Surry Maintenance.

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Commissioner Johnson briefed the Board on YVEDDI.

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There was no further business to come before the Board.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to recess until Monday, June 10, 2013 at 6:30 p.m. for a budget work session and other County business. The meeting ended at 9:20 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of June 10, 2013

The Surry County Board of Commissioners met at 6:30 p.m. on June 10, 2013 for a Budget Work Session and other County business. The meeting was held in Room 335, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Surry County Schools Superintendent and Schools Officials  
Mount Airy City Schools Superintendent and School Officials  
Elkin City Schools Superintendent and School Officials  
News Media

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Chairman Harris called the meeting to order.

Commissioner Miller gave the invocation.

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Chris Knopf presented a request from the Parks and Recreation Director regarding Summer Recreation Program waivers. The Parks and Recreation Director is requesting an addition of \$400 in fee waivers for all of the qualified referrals that has been submitted to the Parks and Recreation Department.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve an additional \$400 in fee waivers for a total of \$2,900.

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Betty Taylor, Assistant County Manager for Budget and Finance, presented budget change numbers 22 and 23.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the following budget changes:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on June 10, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>Expenditures</u>				
<u>Special Appropriations</u>				
1054198	57455 Town of Dobson	0	25,000	25,000
	Increase departmental total.	279,365	25,000	304,365
<u>Communications</u>				
1054325	53020 Equipment Maintenance	115,088	15,876	130,964
1054325	56010 Equipment	0	16,400	16,400
	Increase departmental total.	1,015,103	32,276	1,047,379
<u>HMEP Planning Grant</u>				
1054331	51720 Contract Services	0	9,500	9,500

1054331	52010	Supplies & Materials	0	500	500
		Increase departmental total.	0	10,000	10,000
<u>SHIIP Grant</u>					
1054959	52010	Supplies & Materials	6,386	1,000	7,386
		Increase departmental total.	6,959	1,000	7,959
<u>Transfers</u>					
1059810	59242	Transfer to Dobson Water/Sewer	22,500	40,000	62,500
1059810	59243	Transfer to Elkin Water/Sewer	26,850	22,500	49,350
1059810	59245	Transfer to Interstates Water/Sewer	210,900	31,500	242,400
1059810	59325	Transfer to F. Rock/Bannertown W/S	65,000	32,000	97,000
		Increase departmental total.	9,324,635	126,000	9,450,635
<u>REVENUE</u>					
1044000	49900	Unencumbered Balance	5,416,151	151,000	5,567,151
1044331	42317	HMEP Planning Grant	0	10,000	10,000
1044370	44110	EMS Fees	2,800,000	32,276	2,832,276
1044959	42135	SHIIP Grant	6,959	1,000	7,959
		Increase fund totals.	67,920,769	194,276	68,115,045
<u>GENERAL FUND-EMPLOYEE BENEFITS</u>					
<u>Expenditures</u>					
<u>Employee Programs</u>					
1354232	52010	Supplies & Materials	1,000	2,500	3,500
		Increase departmental total.	35,000	2,500	37,500
<u>REVENUE</u>					
1344232	48900	Miscellaneous	0	2,500	2,500
		Increase fund totals.	5,282,350	2,500	5,284,850
<u>GENERAL FUND-ROD AUTOMATION</u>					
<u>Expenditures</u>					
1954182	51500	Professional Services	0	5,000	5,000
<u>REVENUE</u>					
1944182	44100	Register of Deeds Fees	0	5,000	5,000
		Increase fund totals.	0	5,000	5,000
<u>EMERGENCY TELEPHONE SYSTEM FUND</u>					
<u>Expenditures</u>					
3554329	52900	Small Equipment	0	10,350	10,350
3554329	56010	Equipment	145,429	93,824	239,253
<u>REVENUE</u>					
3544329	49900	Unencumbered Balance	300,222	104,174	404,396
		Increase fund totals.	647,649	104,174	751,823
<u>DOBSON AREA WATER/SEWER FUND</u>					
<u>EXPENDITURES</u>					
8058010	52600	Master Meter-Water	23,000	10,000	33,000
8058010	59500	Contingency	0	30,000	30,000
<u>REVENUE</u>					
8048010	49800	Transfer From General Fund	22,500	40,000	62,500
		Increase fund totals.	92,000	40,000	132,000
<u>ELKIN AREA WATER/SEWER FUND</u>					
<u>EXPENDITURES</u>					
8258020	54300	Utilities	39,500	10,000	49,500
8258020	59500	Contingency	0	20,000	20,000
<u>REVENUE</u>					
8248020	44127	Water Service	25,000	7,500	32,500
8248020	49800	Transfer From General Fund	26,850	22,500	49,350
		Increase fund totals.	51,850	30,000	81,850

FLAT ROCK/BANNERTOWN WATER/SEWER DISTRICT

EXPENDITURES

8558100	51500	Professional Services	9,092	2,000	11,092
8558100	51765	Service Charge City of Mt. Airy	92,000	2,000	94,000
8558100	59500	Contingency	0	25,000	25,000

REVENUE

8548100	44127	Water Service	160,000	(3,000)	157,000
8548100	49800	Transfer From General Fund	65,000	32,000	97,000
		Increase fund totals.	238,075	29,000	267,075

INTERSTATES WATER/SEWER DISTRICT

EXPENDITURES

8758300	51570	Professional Services-Other	4,000	2,500	6,500
8758300	59500	Contingency	0	25,000	25,000

REVENUE

8748300	44127	Water Service	35,000	(4,000)	31,000
8748300	49800	Transfer From General Fund	10,900	31,500	42,400
		Increase fund totals.	45,900	27,500	73,400

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on June 10, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>	
<u>SPECIAL TAX DISTRICTS</u>					
<u>EXPENDITURES</u>					
4055916	57500	Elkin City Schools	934,702	10,000	944,702
4155915	57500	Mount Airy City Schools	816,720	20,000	836,720
4254381	57500	Ararat Fire	99,136	3,000	102,136
4354382	57500	Bannertown Fire	206,972	15,000	221,972
4554383	57500	Central Surry Fire	166,448	3,000	169,448
4654385	57500	Four-Way Fire	191,301	5,000	196,301
4754386	57500	Franklin Fire	296,515	5,000	301,515
4854387	57500	Jot-Um-Down Fire	100,492	2,000	102,492
4954388	57500	Mountain Park Fire	124,502	6,000	130,502
5054389	57500	Pilot Knob Fire	130,246	3,000	133,246
5154390	57500	Shoals Fire	92,775	3,000	95,775
5254391	57500	Skull Camp Fire	171,729	5,000	176,729
5354392	57500	South Surry Fire	156,928	7,000	163,928
5454393	57500	State Road Fire	79,792	3,000	82,792
5554394	57500	Westfield Fire	79,681	4,000	83,681
5654395	57500	White Plains Fire	164,994	6,000	170,994
5754396	57500	Pine Ridge Fire	127,149	4,000	131,149
<u>REVENUE</u>					
4045916	41100	Elkin City Schools	893,402	10,000	903,402
4145915	41100	Mount Airy City Schools	791,920	15,000	806,920
4145915	41101	Mount Airy City Schools	12,000	5,000	17,000
4244381	41100	Ararat Fire	94,936	3,000	97,936
4344382	41100	Bannertown Fire	190,872	12,000	202,872
4344382	41101	Bannertown Fire	14,000	3,000	17,000
4544383	41100	Central Surry Fire	159,148	3,000	162,148
4644385	41100	Four-Way Fire	183,101	3,500	186,601
4644385	41101	Four-Way Fire	5,200	1,500	6,700
4744386	41100	Franklin Fire	285,715	5,000	290,715
4844387	41100	Jot-Um-Down Fire	97,992	2,000	99,992
4944388	41100	Mountain Park Fire	119,502	6,000	125,502
5044389	41100	Pilot Knob Fire	126,846	2,000	128,846
5044389	41101	Pilot Knob Fire	1,500	1,000	2,500
5144390	41100	Shoals Fire	89,675	3,000	92,675
5244391	41100	Skull Camp Fire	166,129	3,500	169,629
5244391	41101	Skull Camp Fire	3,000	1,500	4,500
5344392	41100	South Surry Fire	149,628	7,000	156,628
5444393	41100	State Road Fire	77,892	2,000	79,892
5444393	41101	State Road Fire	1,100	1,000	2,100
5544394	41100	Westfield Fire	76,981	3,000	79,981

5544394	41101	Westfield Fire	1,500	1,000	2,500
5644395	41100	White Plains Fire	159,994	4,000	163,994
5644395	41101	White Plains Fire	2,800	2,000	4,800
5744396	41100	Pine Ridge Fire	122,449	4,000	126,449
Increase Special District Totals by				104,000	

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Dr. Travis Reeves, Surry County Schools Superintendent, spoke on behalf of Surry County Schools. He discussed their FY 2013-2014 budget requests, safety issues and facilities.

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Dr. Greg Little, Mount Airy City Schools Superintendent, spoke regarding the roofing needs of the Mount Airy Middle School and Tharrington Elementary School. He also addressed safety concerns at all campuses.

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Dr. Randy Bledsoe, Elkin City Schools Superintendent, discussed the security needs at Elkin City Schools and various concerns related to facilities.

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The Board continued discussion of the County Managers recommended FY 2013-2014 budget.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143-318.11(a)(6).

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The Board came out of closed session and resumed regular business.

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There was no further business to come before the Board.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to adjourn. The meeting ended at 9:40 p.m.

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Chris Knopf  
County Manager

Surry County Board of Commissioners  
Meeting of June 17, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on June 17, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Michael Hartgrove, Tax Administrator  
News Media

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Chairman Harris called the meeting to order.

Chairman Eddie Harris delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the June 3, 2013 and June 10, 2013 meetings.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the following consent agenda items:

Request by the County Manager:

- Approve the Sheriff's Office to award retired Officer Michael Andrew Lawson his badge and service weapon.
- Approve the following from the Tax Department:
  - Total releases for the month ending 4/30/2013 in the amount of \$64,966.33.
  - Total releases for the month ending 5/31/2013 in the amount of \$16,243.48.
  - Total refunds for the month ending 4/30/2013 in the amount of \$66,292.64.

Total refunds for the month ending 5/31/2013 in the amount of \$9,699.41.

Total real and personal property discoveries for the month ending 4/30/2013 in the amount of \$5,120.09.

Total real and personal property discoveries for the month ending 5/31/2013 in the amount of \$20,472.38.

Total motor vehicle discoveries for the month ending 4/30/2013 in the amount of \$3,130.84.

Total motor vehicle discoveries for the month ending 5/31/2013 in the amount of \$2,138.72.

Collect January 2013 renewals in the amount of \$510,559.69.

Collect February 2013 renewals in the amount of \$359,871.16.

Collect March 2013 renewals in the amount of \$377,152.16.

- Approve a refund request from Social Services to Program Benefits Payment Section in the amount of \$3,175 due to overpayment.

Request from the Assistant County Manager for Budget and Finance:

- Approve budget change no. 24 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on June 17, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND EXPENDITURES</u>				
<u>Rabies Control</u>				
1054380 51500	Professional Services	3,500	10,000	13,500
	Increase departmental total.	545,735	10,000	555,735
<u>Access II-Health</u>				
1055117 51010	Salaries & Wages	300,910	40,000	340,910
	Increase departmental total.	414,505	40,000	454,505
<u>Communicable Disease/STD</u>				
1055121 51030	Salaries & Wages Part-Time	0	5,000	5,000
1055121 51350	Group Insurance	17,200	15,000	32,200
	Increase departmental total.	259,053	20,000	279,053
<u>Cancer Control Program</u>				
1055158 51010	Salaries & Wages	111,320	(15,000)	96,320
1055158 51720	Contracted Services	52,009	(10,000)	42,009
1055158 52010	Supplies & Materials	22,710	(18,000)	4,710
	Decrease departmental total.	261,624	(43,000)	218,624
<u>Family Planning Program</u>				
1055164 52020	Medical Supplies	40,000	18,000	58,000
	Increase departmental total.	387,120	18,000	405,120
<u>Health Promotions</u>				
1055191 51010	Salaries & Wages	72,890	5,000	77,890
	Increase departmental total.	139,972	5,000	144,972
<u>REVENUE</u>				
1044380 48160	Pet Adoptions	15,000	10,000	25,000
1045117 42386	NW Community Care Network	414,505	40,000	454,505
	Increase fund totals.	68,115,045	50,000	68,165,045

Request from the Human Resources Officer:

- Approve the purchase of a printer to allow Human Resources to implement the North Carolina Emergency Management Salamander System for all County Departments.

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Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Sandy Snow, Human Resources Officer, introduced Catharine Schumack, an Intern working with Surry County for the next six weeks. Ms. Schumack will work with Natural Resources, Cooperative Extension, Planning and Environmental Health.

Ms. Schumack thanked the Board for the opportunity to serve in Surry County.

Richard Seavers and Jeff McPherson, American Red Cross, addressed the Board regarding Board support of the Red Cross. Mr. McPherson updated the Board on activities that had occurred during the last year. Red Cross had thirty-three emergency incidents and assisted 110 individuals. Mr. Seavers requested \$10,000 of support from Surry County. Mr. Seavers stated the Red Cross is appreciative of any funds from the Board to assist with emergency situations.

George Alsip asked the Board if they had reviewed the Pre-K School Program. Mr. Alsip also stated if the Board approves a budget like the current year, it will be a good budget.

Matt Edwards, Mount Airy Museum of Regional History, asked the Board to consider funding the museum during FY 2013-2014 due to roof conditions and failing HVAC units at the Museum.

Commissioner Johnson stated there is a dumping issue on Matthews Road near Tom's Creek Bridge. Commissioner Johnson asked the County Manager to contact the North Carolina Department of Transportation regarding signage and to work with the Planning Department on potentially placing cameras on the property.

Commissioner Johnson stated a group called Families in Need held a fundraiser over the weekend for an individual with cancer and raised \$12,000. Commissioner Johnson would like to recognize the group in the near future.

Commissioner Johnson stated there would be a Golf Tournament for Bo Miller on July 6, 2013 at the Mount Airy Country Club.

Commissioner Harris stated the State Legislator is pushing for an increase in CAP for out-of-state student enrollment. Commissioner Harris will work with the County Manager to draft a resolution to be sent to local Legislators opposing the increase.

The Board sent condolences to former Governor Jim Holshouser's family.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Chairman Harris then declared the meeting to be a public hearing for the FY 2013-2014 budget.

Chris Knopf, County Manager, stated that the recommended budget has been available for public review. Mr. Knopf gave the Board some budget highlights.

Chairman Harris asked for comments from the public.

John Pritchard stated he was glad the Board was not considering a tax increase and also stated the articles in the Mount Airy News over the past few months were repetitive and incorrect.

There were no additional comments. Commissioner Harris closed the public hearing.

Commissioner Phillips stated this was his first budget and it was a learning process. Commissioner Phillips asked to make an amendment to the Sheriff's budget before the budget is adopted.

Commissioner Miller thanked the County Manager and staff for developing a good budget.

Chairman Harris stated the budget was difficult with so many needs and not enough funds for each project.

Commissioner Golding stated the County will not know how much fund balance will be spent in the current year until October 2013. The Board of Commissioners has to budget for the unknown.

Commissioner Johnson stated the budget process has been up and down. Commissioner Johnson thanked the County Manager and staff for a job well done.

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Chris Knopf, County Manager, updated the Board on the Grover Davis property. Mr. Knopf stated the property owner had not completed the necessary improvements on the property. The Inspections Department feels that the structure should be demolished per the Surry County Policy for Handling Complaints About and Condemnation of Hazardous Buildings and Structures.

It was the consensus of the Board for the County Attorney and County Manager to work with the Inspections Department on demolishing the structure according to the Surry County Policy for Handling Complaints About and Condemnation of Hazardous Buildings and Structures.

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Chris Knopf, County Manager, discussed County Commissioner meetings for July 1, 2013 and August 5, 2013. It is customary for the Board to cancel the first meeting in July and August.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously not to meet July 1<sup>st</sup> and August 5<sup>th</sup> unless an emergency arises.

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Chris Knopf, County Manager, presented the 2014 Holiday Schedule. The County typically follows the State's schedule.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the following Holiday Schedule.

<u>Holiday</u>	<u>Observed On</u>
New Year's Day	January 1, 2014 Wednesday
Martin Luther King, Jr.'s Birthday	January 20, 2014 Monday
Good Friday	April 18, 2014 Friday
Memorial Day	May 26, 2014 Monday
Independence Day	July 4, 2014 Friday
Labor Day	September 1, 2014 Monday
Veteran's Day	November 11, 2014 Tuesday
Thanksgiving	November 27 & 28, 2014 Thursday & Friday
Christmas	December 24, 25 & 26, 2014 Wednesday, Thursday, & Friday

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Chris Knopf, County Manager, addressed the Board regarding a contingency agreement with the North Carolina Department of Transportation, Surry County and the Piedmont and Atlantic Railroad Company (Yadkin Valley Railroad) for a rail spur improvements at the Awesome Products facility. Surry County would need to maintain the rail spur for approximately five years. Mr. Knopf presented a time line of the project. Mr. Knopf stated the County can own the line for a period of time and the County could then sell the line to the Company. The Company should agree to accept all liability and maintenance for the rail spur during this period of time.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the County Attorney and County Manager to work toward an agreement in a timely manner.

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Chris Knopf, County Manager, updated the Board on the status of the transfer of public water systems to the Town of Dobson. The Board discussed a potential interlocal agreement between the Town of Dobson and Surry County to assign ownership of certain water lines from the County to the Town of Dobson.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously for the County Attorney and County Manager to work on a framework agreement and interlocal agreement between the Town of Dobson and the County.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve and not release the June 3, 2013 and June 10, 2013 closed session minutes.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Garrett Stevens, Flat Rock Elementary School, for winning first place in the Surry County Schools 3<sup>rd</sup> to 5<sup>th</sup> Grade Snack Master Contest while creating a "Peanut Butter Yogurt Dip."

Becky Hull, Care Manager for Community Care of North Carolina, Surry County Health and Nutrition Center, for receiving two awards for Quality Assurance recognition within Northwest Community Care Network Seven County Region in December 2012, and January, February and March 2013, for the following categories:

- "Medication Management and Engagement" Champion (Patient medication management and engagement).
- "PR Practice Engagement" Champion (Public Relations with Physician Practices).

Kirkland Slate Needham, Justin Lee Haymore, Jordan Issac Crowson, Daylon Steven Shaw, Austin Wyatt Needham, and Anthony Vance Tate, for their attainment of Eagle Scout rank in the Boy Scouts of American in the Year 2013.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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The Board continued budget deliberations. The Board reviewed budget adjustments discussed during budget work sessions.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the following budget ordinance with adjustment:

#### 2013-2014 BUDGET ORDINANCE

Be it ordained by the Board of Commissioners of Surry County, North Carolina:

**SECTION 1.** The following amounts are hereby appropriated in the General Fund for the operation of Surry Government and its activities for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

CODE	DEPARTMENT	APPROPRIATION
10-4110	Governing Body	504,044
10-4120	Administration	190,013
10-4122	Human Resources Department	257,577

10-4130	Finance	738,397
10-4140	Tax Supervisor	1,432,935
10-4150	County Attorney	140,000
10-4170	Board of Elections	415,348
10-4180	Register of Deeds	473,975
10-4185	Judicial Center Building	288,813
10-4186	Cooper Street Building	22,300
10-4189	Permitting and Health Bldg.	89,800
10-4190	Building & Grounds – County	505,732
10-4192	Historic Courthouse	97,835
10-4194	Agriculture Building	25,300
10-4195	Health Department Building	58,000
10-4196	Admin/Social Services Building	238,222
10-4197	Human Services Building- Mt. Airy	151,967
10-4198	Special Appropriations	502,159
10-4199	Non-Departmental	534,000
10-4200	Central Services	30,000
10-4210	Management Information Service	687,258
10-4305	Pre-Trial Release (County)	100,000
10-4310	Sheriff's	4,461,552
10-4316	School Resource Officer	180,819
10-4320	County Jail	2,413,769
10-4325	Communications Center	1,113,848
10-4330	Emergency Management	111,113
10-4340	Fire Marshal	261,709
10-4342	Fire and Rescue	295,391
10-4350	Inspections	623,426
10-4360	Medical Examiner	37,500
10-4370	Emergency Medical Services	5,133,364
10-4372	Convalescent Services	291,461
10-4380	Rabies Control	497,660
10-4730	Lovill Creek Phase (I & II combined)	90,000
10-4910	Planning & Development	315,153
10-4912	Road Signs Project	9,000
10-4921	Economic Development & Tourism	98,887
10-4942	Economic Innovation Grant	24,446
10-4950	Cooperative Extension	276,026
10-4954	Healthy Families	45,102
10-4959	SHIP Grant	5,030
10-4960	Soil & Water Conservation District	104,045
10-4962	Agriculture Cost Share Program	69,867
10-4967	Horne Creek Grant #2	30,000
10-4971	Cundiff Creek Stream Restoration	25,000
10-5110	Health Dept. Administration	105,599
10-5114	Lab	106,124
10-5117	Access II-Health	477,850
10-5121	Communicable Disease/STD	255,200
10-5126	School Health	60,060
10-5141	Lazarus Project	97,000
10-5148	Adult Primary Care	405,105
10-5154	Community Alternatives Program	847,550
10-5155	Home Health Grant Program	340,040
10-5157	Innovative Approaches	25,000
10-5158	Cancer Control Program	262,105
10-5161	Pregnancy Care Management	168,850
10-5162	Maternal Health Program	113,025
10-5163	Child Health Program	964,485
10-5164	Family Planning Program	319,575
10-5167	Supplemental Food Program	698,910
10-5170	Immunization Action Plan	246,800
10-5178	Child Service	171,828
10-5181	Environmental Health	630,580
10-5185	Bioterrorism & Preparedness	40,493
10-5191	Health Promotions	159,825
10-5192	Dental Clinic	1,176,862
10-5195	Migrant Farmworker Grant	72,720

10-5210	Mental Health	201,728
10-5312	Social Services Administration	872,269
10-5313	Services' Programs	6,052,470
10-5321	Local Assistance	910,409
10-5373	Child Support - Title IV-D	486,333
10-5380	Public Assistance Administration	2,176,737
10-5820	Veterans Service Office	121,724
10-5830	Community Action Program	132,567
10-5911	Current Expense-Schools	
57000	Mount Airy Schools (1,702 students)	1,829,650
57001	Elkin Schools (996 students)	1,070,700
57002	County Schools (8,337 students)	8,962,275
59585	Charter School Reserve (474 students)	509,550
10-5921	Surry Community College M & O Department	2,580,000
10-6110	Library	426,500
10-6120	Recreation	286,058
10-6125	Fisher River Park	232,406
10-9810	Transfers to other Funds	
59128	Transfer to Debt Service-County Building	797,861
59129	Transfer to Debt Service-Education	5,042,210
59150	Transfer to Reappraisal Reserve	220,495
59240	Transfer to Economic Development	231,515
59242	Transfer to Dobson Water and Sewer	25,700
59243	Transfer to Elkin Water and Sewer	30,000
59245	Transfer to Interstates	209,600
59260	Transfer to Employee Benefits	465,000
59265	Transfer to Workers Comp.	400,000
59325	Transfer to Flat Rock/Bannertown W & S	63,873
59400	Public Assistance Transfer	1,001,391
<b>GENERAL FUND TOTALS</b>		<b>67,082,450</b>

It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014 to meet the foregoing General Fund appropriations:

CODE	REVENUE SOURCE	AMOUNT
10-4000-42100	Payment in Lieu of Taxes	5,300
10-4000-43100	Sales Tax	5,975,000
10-4000-43101	Sales Tax – Article 40	2,400,000
10-4000-43102	Sales Tax – Article 42	1,295,000
10-4000-43106	Sales Tax Article 46	1,695,000
10-4000-43110	Franchise & Utility Tax	270,000
10-4000-43122	State Beer & Wine	85,000
10-4000-48200	Surplus Property	10,000
10-4000-48400	Cell Tower Rental	15,000
10-4000-48500	Insurance Refunds	15,000
10-4000-48610	Rent Income	110,000
10-4000-48900	Miscellaneous	15,000
10-4000-49900	Unencumbered Balance	5,570,459
10-4130-44900	Interest Earned on Investments	10,000
10-4130-44910	Interest Earned-Checking Account	150,000
10-4130-44920	Interest Earned-Surry Clerk of Court	200
10-4140-41100	Ad Valorem Tax-Current	26,456,152
10-4140-41101	Ad Valorem Tax-Prior	400,000
10-4140-41102	Ad Valorem Tax-Previous	140,000
10-4140-41130	Motor Vehicle Tax	2,933,280
10-4140-41150	Gross Receipts Tax	14,000
10-4140-41700	Interest & Fees	260,000
10-4140-44190	County Beer & Wine Licenses	2,500
10-4140-48100	Sale of Tax Maps/Xerox Copies	1,400
10-4170-44191	Presidential Primary	3,500
10-4170-44192	Elections-Pilot	0
10-4170-44193	Elections-Mount Airy	16,000
10-4170-44194	Elections-Elkin	3,000
10-4170-44195	Elections-Dobson	0
10-4170-48900	Miscellaneous-Board of Elections	200

10-4180-44100	Register of Deeds Fees	425,000
10-4192-44140	Court Cost Facility Fees	100,000
10-4310-44130	Court Cost Sheriffs Fees	35,000
10-4310-44131	Outside Officers Fees	400
10-4310-44132	Outside Officer Fees-50%	200
10-4310-44135	Fingerprint Fees (Sheriff)	8,000
10-4310-44136	Concealed Handgun Permit Fees	18,000
10-4310-44137	Court Cost Officers Fees	40,000
10-4310-44139	Court Cost Officer Fees 50%	32,000
10-4310-44145	Impound Fees	200
10-4310-44146	Impound Firearms	500
10-4316-44570	School Resource Officer	146,464
10-4320-42331	SS Incentive	5,000
10-4320-42340	SCAAP Grant	10,000
10-4320-43354	Safe Roads Act	5,000
10-4320-44138	Jail WR	0
10-4320-44141	Jail Fees	44,000
10-4320-44142	State Confinement of Prisoners	10,000
10-4320-44160	Patient Fees	3,000
10-4320-48980	Miscellaneous-Commissary	35,000
10-4320-48985	Commission-Commissary	11,000
10-4320-48990	Commission Pay Telephones	20,000
10-4330-42300	Emergency Management Grant	28,000
10-4330-44114	HazMat Fees	2,000
10-4340-44111	Fire Marshal Inspection Fees	15,000
10-4350-44120	Inspection Fees	125,000
10-4350-44121	Building Permits	60,000
10-4370-44105	EMS Car Seat	1,000
10-4370-44110	EMS Fees	3,000,000
10-4370-44155	Aircare	250,000
10-4372-44110	Convalescent Services	460,000
10-4380-44112	Animal Control Fees	12,000
10-4380-44595	Donations	200
10-4380-48151	Sale Dogs	3,500
10-4380-48160	Pet Adoption	17,000
10-4380-48900	Miscellaneous	500
10-4910-44123	Zoning Fee	1,000
10-4910-48900	Miscellaneous Planning and Develop.	16,000
10-4942-43153	Economic Innovation Grant	24,446
10-4950-48900	Miscellaneous-Cooperative Ext.	1,000
10-4954-42130	Bits and Bites Program	45,102
10-4959-42135	SHIIP Grant	5,030
10-4960-42120	Department of Agriculture	900
10-4960-43357	ACSP-Cost Share	3,600
10-4960-48610	Rent	2,000
10-4962-43358	Agriculture Cost Share Program NCACS	34,934
10-4967-43363	Horne Creek Grant #2	30,000
10-4971-43356	Cundiff Creek Stream Restoration	25,000
10-5110-42386	NW Community Care	10,000
10-5110-43300	State & Fed Aid to County	95,034
10-5114-44157	Patient Fees-Medicaid	102,974
10-5114-44160	Patient Fees-LAB	3,000
10-5114-44200	Patient Fees Private Ins.-LAB	150
10-5117-42386	NW Community Care	477,850
10-5121-43307	State-HIV/STD	500
10-5121-43308	State-TB Medical Services	540
10-5121-43315	CDS	2,391
10-5121-43316	State TB Money	2,193
10-5121-44157	Patient Fees Medicaid	1,000
10-5121-44160	Patient Fees	1,000
10-5121-48900	Miscellaneous	150
10-5141-42381	Lazarus Project	20,000
10-5141-42386	Northwest Community Care	25,000
10-5141-43319	Child Service	25,000
10-5141-44157	Patient Fees Medicaid	27,000
10-5148-42386	NW Community Care	90,000

10-5148-43186	Map Grant	50,000
10-5148-43187	Community Health Grant	0
10-5148-44156	Patient Fees Medicare	2,500
10-5147-44157	Patient Fees Medicaid	77,500
10-5148-44160	Patient Fees	50,000
10-5148-44200	Patient Fees-Private Insurance	25,000
10-5148-44500	Kate B. Reynolds	111,356
10-5154-43188	Health & Wellness	0
10-5154-44157	Patient Fees Medicaid	847,250
10-5154-44160	Patient Fees	300
10-5155-42386	Northwest Community Care	10,000
10-5155-43188	Health & Wellness	41,544
10-5155-43304	Project Care	8,888
10-5155-43322	Chore PTRC	257,433
10-5155-43395	Caregiver Grant	22,175
10-5157-43319	Child Services	25,000
10-5158-42360	Cancer Control Program	51,265
10-5158-42361	Cardio Disease	19,975
10-5158-44157	Patient Fees Medicaid	1,000
10-5158-44160	Patient Fees	1,200
10-5158-44200	Patient Fees-Private Ins.	500
10-5161-42386	NW Community CA	168,850
10-5162-42349	Medicaid Post P/Newborn-Mat. Health	50,000
10-5162-42353	Mat Health	52,750
10-5162-42386	Northwest Community Care	9,390
10-5162-43310	State Grant	760
10-5162-43318	Rural OB	0
10-5162-44160	Patient Fees-Maternal Health	100
10-5162-48900	Miscellaneous-Maternal Health	25
10-5163-42355	Child Health Care	75,546
10-5163-43560	School Nurse Initiative	250,000
10-5163-44157	Patient Fees Medicaid	616,539
10-5163-44160	Patient Fees-Child Health Program	12,000
10-5163-44200	Patient Fees-Private Ins.-Child Health	10,000
10-5163-48900	Miscellaneous Child Health Program	400
10-5164-42370	Family Planning	34,827
10-5164-42450	TANF	0
10-5164-43310	State Grant	12,598
10-5164-44157	Patient Fees Medicaid	40,000
10-5164-44160	Patient Fees-Family Planning	15,000
10-5164-44200	Patient Fees – Private Insurance	16,000
10-5164-48900	Miscellaneous-Family Planning	0
10-5167-42369	Healthy Weight	15,000
10-5167-42372	WIC	404,460
10-5167-42386	NW Comm. Care Network	50,000
10-5167-44156	Patient Fees Medicare	4,000
10-5167-44157	Patient Fees Medicaid	6,000
10-5167-44160	Patient Fees-Supplemental Food	3,500
10-5167-44200	Patient Fees-Private In.	12,000
10-5167-48900	Miscellaneous-Supp. Food	600
10-5170-42362	Federal Immunization Action Plan	8,771
10-5170-43327	State Immunization Action Plan	12,279
10-5170-44156	Patient Fees Medicare	15,000
10-5170-44157	Patient Fees Medicaid	60,000
10-5170-44160	Patient Fees-Immunization Action Plan	40,000
10-5170-44200	Patient Fees-Private Insurance	41,060
10-5178-42386	NW Community CA	1,760
10-5178-43319	Child Service	5,068
10-5178-44157	Patient Fees Medicaid	165,000
10-5178-48900	Miscellaneous-Child Services	0
10-5181-43313	Food & Lodging-Environmental Health	0
10-5181-43323	Environmental Health	4,000
10-5181-44162	Environmental Health Fees	122,000
10-5185-42600	Bioterrorism (4514)	40,493
10-5191-43312	Health Promotions	6,286
10-5191-43398	Diabetes	0

10-5191-44567	NC Healthy Grant	0
10-5192-43187	Community Health Grant	125,000
10-5192-44157	Patient Fees Medicaid	796,207
10-5192-44160	Patient Fees-Dental Clinic	87,155
10-5192-44200	Patient Fees – Private Insurance	45,000
10-5192-48900	Miscellaneous	123,500
10-5195-42359	Migrant Farmworker Grant	69,240
10-5195-49900	Unencumbered Balance	3,480
10-5313-42380	Social Service Block Grant	225,395
10-5313-42382	Permanency Planning	19,835
10-5313-42383	IV-E Optional Admin	137,573
10-5313-42388	Energy/Lie	463,216
10-5313-42389	Child Day Care	2,344,115
10-5313-42390	CCDF Admin.	78,950
10-5313-42391	Adult Care Home CM	0
10-5313-42394	LIEAP& CIP Admin	61,617
10-5313-42397	CIP Payments	308,768
10-5313-42398	Med Transport	15,597
10-5313-42403	Links	4,417
10-5313-42404	Medicaid Case Mgt.	65,000
10-5313-42406	IV-E/CPS	75,372
10-5313-42410	Fingerprinting	200
10-5313-42450	TANF	559,008
10-5313-42452	TANF SSBG	35,109
10-5313-42455	TANF Adoption	36,126
10-5313-42500	Domestic Violence	0
10-5313-43370	DMA2055-Transportation	850,000
10-5313-43373	State In-Home Services	9,306
10-5313-43378	Smart Start Admin	30,855
10-5313-43400	Adult Home Specialist	20,444
10-5321-42392	Adoption Assistance (Vendor)	1,125
10-5321-42408	Title IV-E Foster Care AFDC	475,328
10-5321-43371	St Foster Care Benefits Program	40,368
10-5373-42401	Title IV D Collection/Incentive	0
10-5373-42402	IV-D Administration	466,802
10-5373-42411	Child Support Incentive	37,377
10-5380-42384	Food Stamp Administration-Public Asst.	533,483
10-5380-42385	MA Expansion	22,064
10-5380-42387	Medical Asst Administration	948,753
10-5380-42458	SNAP Administration	0
10-5380-42414	SA Admin	15,342
10-5380-43375	NC Health Choice Administration	78,226
10-5820-43359	Veterans	1,400
10-6120-44605	Sports & Tour	0
10-6120-44632	Day Camp	25,000
10-6125-44630	Gift Catalog Donations-Fisher River Pk.	1,000
10-6125-48610	Rent Income-Fisher River Park	14,000
<b>TOTAL GENERAL FUND REVENUE ESTIMATED</b>		<b>67,082,450</b>

There is hereby levied a tax rate of .582 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 for the purpose of raising the revenue listed as Ad Valorem Tax-Current in the General Fund Revenue Sources. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$5,260,136,000 and an estimated collection rate of 96%.

**SECTION 2.** The following amounts are hereby appropriated in the General Fund – Economic Development for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
11-4922-51500	Professional Services	25,000
11-4922-56510	Option Land	5,000
11-4922-57133	Central States Manufacturing	15,275
11-4922-57135	Certification Site	30,000
11-4922-57137	Willow Tex	18,408
11-4922-57139	Catalina	17,076

11-4922-57141	MVP Group	12,489
11-4922-57146	Mount Airy/Surry County Industrial	0
11-4922-57154	Ottenweller	11,317
11-4922-57183	CK Technologies-Site	37,050
11-4922-57188	McCulloch	9,900
11-4922-59500	Contingency	50,000
11-4922-59675	Water/Sewer Reserve	0
<b>TOTAL APPROPRIATIONS –GENERAL FUND – ECONOMIC DEV.</b>		<b>231,515</b>

It is estimated that the following revenues will be available in the General Fund-Economic Development for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
11-4922-49800	Transfer from General Fund	231,515
11-4922-49900	Unencumbered Balance	0
<b>TOTAL ESTIMATED GENERAL FUND-ECONOMIC DEV. REVENUES</b>		<b>231,515</b>

**SECTION 3.** The following amounts are hereby appropriated in the General Fund-Debt Service for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
12-9110-58005	Principal 2010 Refunding	1,060,000
12-9110-58006	Interest 2010 Refunding	25,200
12-9110-58015	Principal 2010 Bldg.	55,000
12-9110-58016	Interest 2010 Bldg.	35,494
12-9110-58085	Principal 2001 (QZAB) Tharrington & Copeland	161,040
12-9110-58086	Principal 2003 College	287,267
12-9110-58087	Interest 2003 College	60,779
12-9110-58088	Principal 2003 W F Dev. Center	105,417
12-9110-58089	Interest 2003 W F Dev. Center	9,417
12-9110-58091	Principal 2004 (QZAB) Mt. Airy	93,044
12-9110-58093	Principal 2004 (QZAB) Surry County	116,100
12-9110-58094	Principal 2005 High School	700,000
12-9110-58096	Interest 2005 High School	58,433
12-9110-58098	Principal 2006 Central Middle School	358,334
12-9110-58099	Interest 2006 Central Middle School	73,701
12-9110-58100	Principal 2006 North Surry	150,000
12-9110-58101	Interest 2006 North Surry	18,233
12-9110-58105	Principal 2006 Mount Airy QZAB	92,998
12-9110-58110	Principal 2007 Surry County QZAB	99,856
12-9110-58111	Principal 2009 Elementary	466,667
12-9110-58112	Interest 2009 Elementary	129,477
12-9110-58116	Interest 2010 QSCB	524,195
12-9110-58117	Principal 2010 RZED	842,247
12-9110-58118	Interest 2010 RZED	435,495
12-9110-58120	Interest 2010 QZAB	91,921
12-9110-58121	Principal 2010 BAB	467,753
12-9110-58122	Interest 2010 BAB	13,752
12-9110-58123	Principal 2011 Mount Airy QSCB	175,005
12-9110-58124	Interest 2011 Mount Airy QSCB	81,584
12-9150-58200	L/P Principal-County Buildings	850,615
12-9150-58210	L/P Interest-County Buildings	297,246
<b>TOTAL APPROPRIATIONS – GENERAL FUND- DEBT SERVICE</b>		<b>7,936,270</b>

It is estimated that the following revenues will be available in the General Fund-Debt Service for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
12-9110-42801	Fed Subsidy-QSCB	507,495
12-9110-42802	Fed Subsidy-RZED	178,923
12-9110-42803	Fed Subsidy-QZAB	75,930
12-9110-42804	Fed Subsidy BAB	4,394
12-9110-44400	Mount Airy Contribution	11,161
12-9110-49800	Trans From GF	5,042,210

12-9110-49839	Trans from GF Schools Co	968,296
12-9150-44390	PGW Contribution	350,000
12-9150-49800	Trans GF-County Bldg	797,861
<b>TOTAL ESTIMATED REVENUE – GENERAL FUND- DEBT SERVICE</b>		<b>7,936,270</b>

**SECTION 4.** The following amounts are hereby appropriated in the General Fund-Employee Benefits for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
13-4230	Dental/Visual/Hearing	125,550
13-4232	Employee Programs	35,000
13-4234	Retiree Insurance	280,000
13-4235	Group Health Program	4,725,300
13-4237	Employee Wellness	120,000
<b>TOTAL APPROPRIATIONS –GENERAL FUND-EMPLOYEE BENEFITS</b>		<b>5,285,850</b>

It is estimated that the following revenues will be available in the General Fund–Employee Benefits for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
13-4230-49800	Transfer from General Fund	110,000
13-4230-49900	Unencumbered Balance	15,550
13-4232-49800	Transfer from General Fund	35,000
13-4234-44805	65+ Premium	60,000
13-4234-49800	Transfer from General Fund	200,000
13-4234-49900	Unencumbered Balance	20,000
13-4235-44800	Premiums	4,615,300
13-4235-48500	Insurance Refunds	100,000
13-4235-48900	Miscellaneous	10,000
13-4237-49800	Transfer from General Fund	120,000
13-4237-49900	Unencumbered Balance	0
<b>TOTAL ESTIMATED REVENUES – GENERAL FUND-EMPLOYEE BENEFITS</b>		<b>5,285,850</b>

**SECTION 5.** The following amounts are hereby appropriated in the General Fund-HOME (HUD) Program for the said fiscal year:

CODE	ACTIVITY	APPROPRIATION
14-4970-57195	HOME Program	380,000
14-4970-57196	Program Returns	500,000
14-4970-57197	Single Family	0
14-4970-57198	Duke Energy	18,000
<b>TOTAL APPROPRIATIONS – GENERAL FUND-HOME (HUD) PROGRAM</b>		<b>898,000</b>

It is estimated that the following revenues will be available in the General Fund – HOME (HUD) Program for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
14-4970-42341	Single Family	0
14-4970-42348	HOME Program	380,000
14-4970-44350	Program Income	185,000
14-4970-44450	Duke Energy	18,000
14-4970-49900	Unencumbered Balance	315,000
<b>TOTAL ESTIMATED REVENUES – GENERAL FUND HOME (HUD) PROGRAM</b>		<b>898,000</b>

**SECTION 6.** The following amounts are hereby appropriated in the General Fund-Cooperative Extension for the said fiscal year:

CODE	ACTIVITY	APPROPRIATION
15-4951	Cooperative Extension Fund	40,000

**TOTAL APPROPRIATIONS – GENERAL FUND-  
COOPERATIVE EXTENSION 40,000**

It is estimated that the following revenues will be available in the General Fund – Cooperative Extension for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
15-4951-48900	Miscellaneous	40,000
15-4951-49900	Unencumbered Balance	0
<b>TOTAL ESTIMATED REVENUES – GENERAL FUND COOPERATIVE EXTENSION</b>		<b>40,000</b>

**SECTION 7.** The following amounts are hereby appropriated in the General Fund- Sheriff’s Special Accounts for the said fiscal year:

CODE	ACTIVITY	APPROPRIATION
16-4322-55655	Miscellaneous-Levy	60,000
16-4322-55656	Miscellaneous-DARE	5,000
16-4322-55657	Miscellaneous-Special Events	55,000
<b>TOTAL APPROPRIATIONS – GENERAL FUND- SHERIFF’S – SPECIAL ACCOUNTS</b>		<b>120,000</b>

It is estimated that the following revenues will be available in the General Fund - Sheriff’s Special Accounts for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
16-4322-48910	Miscellaneous Revenue-Levy	60,000
16-4322-48911	Miscellaneous Revenue-Dare	5,000
16-4322-48912	Misc. Revenue-Special Events	55,000
<b>TOTAL ESTIMATED REVENUES – GENERAL FUND- SHERIFF’S SPECIAL ACCOUNTS</b>		<b>120,000</b>

**SECTION 8.** The following amounts are hereby appropriated in the General Fund- Workers Compensation.

CODE	ACTIVITY	AMOUNT
17-4238	Surry County Workers’ Comp.	450,000
<b>TOTAL APPROPRIATIONS – GENERAL FUND- WORKERS COMPENSATION</b>		<b>450,000</b>

It is estimated that the following revenues will be available in the General Fund – Workers Compensation for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	APPROPRIATION
17-4238-49800	Transfer General Fund	400,000
17-4238-49900	Unencumbered Balance	50,000
<b>TOTAL ESTIMATED REVENUES – GENERAL FUNDWORKERS COMPENSATION</b>		<b>450,000</b>

**SECTION 9.** The following amounts are hereby appropriated in the General Fund- Sheriff’s - Narcotics for the said fiscal year:

CODE	ACTIVITY	APPROPRIATION
18-4311	Sheriff’s-Narcotics	69,145
<b>TOTAL APPROPRIATIONS – GENERAL FUND- SHERIFF’S NARCOTICS</b>		<b>69,145</b>

It is estimated that the following revenues will be available in the General Fund - Sheriff’s Narcotics for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
18-4311-49900	Unencumbered Balance	69,145

**TOTAL ESTIMATED REVENUES – GENERAL FUND- SHERIFF’S NARCOTICS** **69,145**

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**SECTION 10.** The following amounts are hereby appropriated in the General Fund-Register of Deeds Automation for the said fiscal year:

CODE	ACTIVITY	APPROPRIATION
19-4182	Register of Deeds Automation Fund	16,500
<b>TOTAL APPROPRIATIONS – GENERAL FUND-REGISTER OF DEEDS AUTOMATION</b>		<b>16,500</b>

It is estimated that the following revenues will be available in the General Fund-Register of Deeds Automation for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
19-4182-44100	Register of Deeds Fees	16,500
19-4182-49900	Unencumbered Balance	0
<b>TOTAL ESTIMATED REVENUES – GENERAL FUND- REGISTER OF DEEDS AUTOMATION</b>		<b>16,500</b>

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**SECTION 11.** The following amounts are hereby appropriated in the General Fund-Public Assistance for the said fiscal year:

CODE	ACTIVITY	APPROPRIATION
21-5410-57570	SAFA	997,500
21-5410-57775	Aid to the Blind	3,891
<b>TOTAL APPROPRIATIONS GENERAL FUND – PUBLIC ASSISTANCE</b>		<b>1,001,391</b>

It is estimated that the following revenues will be available in the General Fund-Public Assistance for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
21-5410-49800	Transfer from General Fund	1,001,391
21-5410-49900	Unencumbered Balance	0
<b>TOTAL ESTIMATED REVENUE – GENERAL FUND-PUBLIC ASSISTANCE</b>		<b>1,001,391</b>

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**SECTION 12.** The following amounts are hereby appropriated in the General Fund-Reappraisal for the said fiscal year:

CODE	ACTIVITY	APPROPRIATION
23-4141	Reappraisal Department	220,495
<b>TOTAL APPROPRIATIONS GENERAL FUND – REAPPRAISAL</b>		<b>220,495</b>

It is estimated that the following revenues will be available in the General Fund-Reappraisal for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
23-4141-49800	Transfer from General Fund	220,495
23-4141-49900	Unencumbered Balance	0
<b>TOTAL ESTIMATED REVENUE – GENERAL FUND-REAPPRAISAL</b>		<b>220,495</b>

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**SECTION 13.** The following amounts are hereby appropriated in the General Fund-Public Assistance for the said fiscal year:

CODE	ACTIVITY	APPROPRIATION
27-5912-57010	Mount Airy School Capital Outlay	85,100
27-5912-57011	Elkin City School Capital Outlay	49,800
27-5912-57012	County Schools Capital Outlay	416,850
27-5912-57013	County Schools Bus.	90,000
27-5912-57014	County Schools Fire Alarm	96,500

27-5912-57018	Special Projects County Schools	333,480
27-5912-57021	County Schools Roofing	532,000
27-5912-57024	County Schools Bleachers	100,000
27-5912-57031	County Schools Security Needs	41,685
27-5912-57033	Special Projects Mount Airy	68,080
27-5912-57044	Mount Airy Schools Roof	250,000
27-5912-57046	Mount Airy Security Needs	8,510
27-5912-57167	Elkin Schools Roof	163,500
27-5912-57169	Elkin Security Needs	4,980
27-5912-57173	Special Projects Elkin	39,840
27-5912-59113	Transfer Debt Service	968,296
27-5912-59500	Contingency	0
<b>TOTAL APPROPRIATIONS GENERAL FUND – CAPTIAL OUTLAY-SCHOOLS</b>		<b>3,248,621</b>

It is estimated that the following revenues will be available in the General Fund-Public Assistance for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
27-5912-43101	ST-Art 40	876,137
27-5912-43102	ST- Art 42	1,752,309
27-5912-43345	Lottery Surry County Schools	365,000
27-5912-43346	Lottery Mount Airy Schools	100,000
27-5912-43347	Lottery Elkin Schools	100,000
27-5912-44900	Interest Earned on Investments	55,175
<b>TOTAL ESTIMATED REVENUE – GENERAL FUND-CAPITAL OUTLAY-SCHOOLS</b>		<b>3,248,621</b>

**SECTION 14.** The following amounts are hereby appropriated in the 911 Telephone Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
35-4329	911 Telephone	591,726
<b>TOTAL APPROPRIATIONS –911 TELEPHONE FUND</b>		<b>591,726</b>

It is estimated that the following revenues will be available in the 911 Telephone Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
35-4329-44113	Subscriber Charges	341,726
35-4329-49900	Unencumbered Balance	250,000
<b>TOTAL ESTIMATED REVENUES –911 TELEPHONE FUND</b>		<b>591,726</b>

**SECTION 15.** The following amounts are hereby appropriated for the Grant Project Fund.

CODE	ACTIVITY	APPROPRIATION
38-4975-51645	Rehabilitation	227,270
38-4975-55580	Administrative Cost	22,730
<b>TOTAL APPROPRIATIONS – GRANT PROJECT FUND</b>		<b>250,000</b>

It is estimated that the following revenues will be available in Grant Project Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
38-4975-42195	CDBG Sites	250,000
<b>TOTAL ESTIMATED REVENUES – GRANT PROJECT FUND</b>		<b>250,000</b>

**SECTION 16.** The following amounts are hereby appropriated in the Elkin School Special District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
40-5916-55300	Refunds	0

40-5916-57500	Annual Appropriation	824,714
<b>TOTAL APPROPRIATIONS - ELKIN SCHOOL SPECIAL DISTRICT FUND</b>		<b>824,714</b>

It is estimated that the following revenues will be available in the Elkin School Special District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
40-5916-41100	Ad Valorem Tax-Current	808,714
40-5916-41101	Ad Valorem Tax-Prior	9,000
40-5916-41102	Ad Valorem Tax-Previous	3,000
40-5916-41700	Interest/Fees	4,000
<b>TOTAL ESTIMATED REVENUES – ELKIN SCHOOLS SPECIAL FUND DISTRICT</b>		<b>824,714</b>

There is hereby levied a tax at the rate 12.2 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 for the purpose of raising the revenue listed as Elkin Schools 2013 Special Tax in the revenue sources of this fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$690,500,000 and an estimated collection rate of 96%.

**SECTION 17.** The following amounts are hereby appropriated in the Mount Airy Schools Special District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
41-5915-55300	Refunds	0
41-5915-57500	Annual Appropriation	776,000
<b>TOTAL APPROPRIATIONS – MOUNT AIRY SCHOOLS SPECIAL FUND DISTRICT</b>		<b>776,000</b>

It is estimated that the following revenues will be available in the Mount Airy Schools Special District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
41-5915-41100	Ad Valorem Tax-Current	756,000
41-5915-41101	Ad Valorem Tax-Prior	10,000
41-5915-41102	Ad Valorem Tax-Previous	5,000
41-5915-41700	Interest/Fees	5,000
<b>TOTAL ESTIMATED REVENUE – MT. AIRY SCHOOLS SPECIAL FUND DISTRICT</b>		<b>776,000</b>

There is hereby levied a tax at the rate of 10.0 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 for the purpose of raising the revenue listed as Mount Airy Schools 2013 Special Tax in the revenue sources of this fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$787,500,000 and an estimated collection rate of 96%.

**SECTION 18.** The following amounts are hereby appropriated in the Ararat Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
42-4381-55300	Refunds	0
42-4381-57500	Annual Appropriation	89,868
<b>TOTAL APPROPRIATIONS – ARARAT FIRE DISTRICT</b>		<b>89,868</b>

It is estimated that the following revenues will be available in the Ararat Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
42-4381-41100	Ad Valorem Tax-Current	87,168
42-4381-41101	Ad Valorem Tax-Prior	1,500
42-4381-41102	Ad Valorem Tax-Previous	500
42-4381-41700	Interest/Fees	700

**TOTAL ESTIMATED REVENUE – ARARAT FIRE DISTRICT 89,868**

There is hereby levied a tax at the rate of 8.0 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Ararat Fire Tax District for the purpose of raising the revenue listed as Ararat Fire 2013 Special Tax in the Ararat Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$113,500,000 and an estimated collection rate of 96%.

**SECTION 19.** The following amounts are hereby appropriated in the Bannertown Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
43-4382-55300	Refunds	0
43-4382-57500	Annual Appropriation	224,736
<b>TOTAL APPROPRIATIONS – BANNERTOWN FIRE DISTRICT</b>		<b>224,736</b>

It is estimated that the following revenues will be available in the Bannertown Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
43-4382-41100	Ad Valorem Tax- Current	219,336
43-4382-41101	Ad Valorem Tax – Prior	3,000
43-4382-41102	Ad Valorem Tax – Previous	1,200
43-4382-41700	Interest/Fees	1,200
<b>TOTAL ESTIMATED REVENUE – BANNERTOWN FIRE DISTRICT</b>		<b>224,736</b>

There is hereby levied a tax at the rate of 6.5 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Bannertown Fire Tax District for the purpose of raising the revenue listed as Bannertown Fire 2013 Special Tax in the Bannertown Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$351,500,000 and an estimated collection rate of 96%.

**SECTION 20.** The following amounts are hereby appropriated in the CC Camp Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
44-4384-55300	Refunds	0
44-4384-57500	Annual Appropriation	107,844
<b>TOTAL APPROPRIATIONS - CC CAMP FIRE DISTRICT</b>		<b>107,844</b>

It is estimated that the following revenues will be available in the CC Camp Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
44-4384-41100	Ad Valorem Tax – Current	105,144
44-4384-41101	Ad Valorem Tax – Prior	1,500
44-4384-41102	Ad Valorem Tax – Previous	500
44-4384-41700	Interest/Fees	700
<b>TOTAL ESTIMATED REVENUE – CC CAMP FIRE DISTRICT</b>		<b>107,844</b>

There is hereby levied a tax at the rate of 6.5 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the CC Camp Fire Tax District for the purpose of raising the revenue listed as CC Camp Fire 2013 Special Tax in the CC Camp Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$168,500,000 and an estimated collection rate of 96%.

**SECTION 21.** The following amounts are hereby appropriated in the Central Surry Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
45-4383-55300	Refunds	0
45-4383-57500	Annual Appropriation	158,005
<b>TOTAL APPROPRIATIONS – CENTRAL SURRY FIRE DISTRICT</b>		<b>158,005</b>

It is estimated that the following revenues will be available in the Central Surry Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
45-4383-41100	Ad Valorem Tax- Current	151,905
45-4383-41101	Ad Valorem Tax – Prior	3,500
45-4383-41102	Ad Valorem Tax – Previous	1,300
45-4383-41700	Interest/Fees	1,300
<b>TOTAL ESTIMATED REVENUE-CENTRAL SURRY FIRE DISTRICT</b>		<b>158,005</b>

There is hereby levied a tax at the rate of 6.1 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Central Surry Fire Tax District for the purpose of raising the revenue listed as Central Surry Fire 2013 Special Tax in the Central Surry Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$259,400,000 and an estimated collection rate of 96%.

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**SECTION 22.** The following amounts are hereby appropriated in the Four-Way Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
46-4385-55300	Refunds	0
46-4385-57500	Annual Appropriation	179,733
<b>TOTAL APPROPRIATIONS - FOUR WAY FIRE DISTRICT</b>		<b>179,733</b>

It is estimated that the following revenues will be available in the Four-Way Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
46-4385-41100	Ad Valorem Tax-Current	172,733
46-4385-41101	Ad Valorem Tax – Prior	4,000
46-4385-41102	Ad Valorem Tax – Previous	1,800
46-4385-41700	Interest/Fees	1,200
<b>TOTAL ESTIMATED REVENUE – FOUR-WAY FIRE DISTRICT</b>		<b>179,733</b>

There is hereby levied a tax at the rate of 9.5 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Four-Way Fire Tax District for the purpose of raising the revenue listed as Four-Way Fire 2013 Special Tax in the Four-Way Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$189,400,000 and an estimated collection rate of 96%.

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**SECTION 23.** The following amounts are hereby appropriated in the Franklin Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
47-4386-55300	Refunds	0
47-4386-57500	Annual Appropriation	282,032
<b>TOTAL APPROPRIATIONS – FRANKLIN FIRE DISTRICT</b>		<b>282,032</b>

It is estimated that the following revenues will be available in the Franklin Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
47-4386-41100	Ad Valorem Tax-Current	274,032
47-4386-41101	Ad Valorem Tax – Prior	5,000
47-4386-41102	Ad Valorem Tax – Previous	1,500

47-4386-41700	Interest/Fees	1,500
<b>TOTAL ESTIMATED REVENUE – FRANKLIN FIRE DISTRICT</b>		<b>282,032</b>

There is hereby levied a tax at the rate of 6.6 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in Franklin Fire Tax District for the purpose of raising the revenue listed as Franklin Fire 2013 Special Tax in the Franklin Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$432,500,000 an estimated collection rate of 96%.

**SECTION 24.** The following amounts are hereby appropriated in the Jot-Um-Down Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
48-4387-55300	Refunds	0
48-4387-57500	Annual Appropriation	95,532
<b>TOTAL APPROPRIATIONS - JOT-UM-DOWN FIRE DISTRICT</b>		<b>95,532</b>

It is estimated that the following revenues will be available in the Jot-Um-Down Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
48-4387-41100	Ad Valorem Tax-Current	92,832
48-4387-41101	Ad Valorem Tax – Prior	1,500
48-4387-41102	Ad Valorem Tax – Previous	600
48-4387-41700	Interest/Fees	600
<b>TOTAL ESTIMATED REVENUE – JOT-UM-DOWN FIRE DISTRICT</b>		<b>95,532</b>

There is hereby levied a tax at the rate of 10.0 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Jot-Um-Down Fire Tax District for the purpose of raising the revenue listed as Jot-Um-Down Fire 2013 Special Tax in the Jot-Um-Down Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$96,700,000 and an estimated collection rate of 96%.

**SECTION 25.** The following amounts are hereby appropriated in the Mountain Park Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
49-4388-55300	Refunds	0
49-4388-57500	Annual Appropriation	118,432
<b>TOTAL APPROPRIATIONS – MOUNTAIN PARK FIRE DISTRICT</b>		<b>118,432</b>

It is estimated that the following revenues will be available in the Mountain Park Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
49-4388-41100	Ad Valorem Tax-Current	114,132
49-4388-41101	Ad Valorem Tax – Prior	2,500
49-4388-41102	Ad Valorem Tax – Previous	800
49-4388-41700	Interest/Fees	1,000
<b>TOTAL ESTIMATED REVENUE – MOUNTAIN PARK FIRE DISTRICT</b>		<b>118,432</b>

There is hereby levied a tax at the rate of 7.7 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Mountain Park Fire Tax District for the purpose of raising the revenue listed as Mountain Park Fire 2013 Special Tax in the Mountain Park Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$154,400,000 and an estimated collection rate of 96%.

**SECTION 26.** The following amounts are hereby appropriated in the Pilot Knob Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
50-4389-55300	Refunds	0
50-4389-57500	Annual Appropriation	126,418
<b>TOTAL APPROPRIATIONS - PILOT KNOB FIRE DISTRICT</b>		<b>126,418</b>

It is estimated that the following revenues will be available in the Pilot Knob Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
50-4389-41100	Ad Valorem Tax-Current	122,918
50-4389-41101	Ad Valorem Tax – Prior	1,300
50-4389-41102	Ad Valorem Tax – Previous	1,200
50-4389-41700	Interest/Fees	1,000
<b>TOTAL ESTIMATED REVENUE – PILOT KNOB FIRE DISTRICT</b>		<b>126,418</b>

There is hereby levied a tax at the rate of 4.0 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Pilot Knob Fire Tax District for the purpose of raising the revenue listed as Pilot Knob Fire 2013 Special Tax in the Pilot Knob Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$320,100,000 and an estimated collection rate of 96%.

**SECTION 27.** The following amounts are hereby appropriated in the Shoals Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
51-4390-55300	Refunds	0
51-4390-57500	Annual Appropriation	85,755
<b>TOTAL APPROPRIATIONS – SHOALS FIRE DISTRICT</b>		<b>85,755</b>

It is estimated that the following revenues will be available in the Shoals Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
51-4390-41100	Ad Valorem Tax-Current	82,555
51-4390-41101	Ad Valorem Tax – Prior	1,500
51-4390-41102	Ad Valorem Tax – Previous	1,000
51-4390-41700	Interest/Fees	700
<b>TOTAL ESTIMATED REVENUE – SHOALS FIRE DISTRICT</b>		<b>85,755</b>

There is hereby levied a tax at the rate of 6.5 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Shoals Fire Tax District for the purpose of raising the revenue listed as Shoals Fire 2013 Special Tax in the Shoals Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$132,300,000 and an estimated collection rate of 96%.

**SECTION 28.** The following amounts are hereby appropriated in the Skull Camp Fire District Fund for said fiscal year.

CODE	ACTIVITY	APPROPRIATION
52-4391-55300	Refunds	0
52-4391-57500	Annual Appropriation	165,021
<b>TOTAL APPROPRIATIONS – SKULL CAMP FIRE DISTRICT</b>		<b>165,021</b>

It is estimated that the following revenues will be available in the Skull Camp Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
52-4391-41100	Ad Valorem Tax-Current	159,821
52-4391-41101	Ad Valorem Tax – Prior	3,000

52-4391-41102	Ad Valorem Tax – Previous	1,200
52-4391-41700	Interest/Fees	1,000
<b>TOTAL ESTIMATED REVENUE – SKULL CAMP FIRE DISTRICT</b>		<b>165,021</b>

There is hereby levied a tax at the rate of 8.0 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Skull Camp Fire Tax District for the purpose of raising the revenue listed as Skull Camp Fire 2013 Special Tax in the Skull Camp Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$208,100,000 and an estimated collection rate of 96%.

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**SECTION 29.** The following amounts are hereby appropriated in the South Surry Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
53-4392-55300	Refunds	0
53-4392-57500	Annual Appropriation	147,496
<b>TOTAL APPROPRIATIONS - SOUTH SURRY FIRE DISTRICT</b>		<b>147,496</b>

It is estimated that the following revenues will be available in the South Surry Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
53-4392-41100	Ad Valorem Tax-Current	142,296
53-4392-41101	Ad Valorem Tax – Prior	2,800
53-4392-41102	Ad Valorem Tax – Previous	1,200
53-4392-41700	Interest/Fees	1,200
<b>TOTAL ESTIMATED REVENUE – SOUTH SURRY FIRE DISTRICT</b>		<b>147,496</b>

There is hereby levied a tax at the rate of 5.5 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the South Surry Fire Tax District for the purpose of raising the revenue listed as South Surry Fire 2013 Special Tax in the South Surry Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$269,500,000 and an estimated collection rate of 96%.

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**SECTION 30.** The following amounts are hereby appropriated in the State Road Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
54-4393-55300	Refunds	0
54-4393-57500	Annual Appropriation	73,681
<b>TOTAL APPROPRIATIONS - STATE ROAD FIRE DISTRICT</b>		<b>73,681</b>

It is estimated that the following revenues will be available in the State Road Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
54-4393-41100	Ad Valorem Tax-Current	71,681
54-4393-41101	Ad Valorem Tax- Prior	1,000
54-4393-41102	Ad Valorem Tax – Previous	500
54-4393-41700	Interest/Fees	500
<b>TOTAL ESTIMATED REVENUE – STATE ROAD FIRE DISTRICT</b>		<b>73,681</b>

There is hereby levied a tax at the rate of 4.4 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the State Road Fire Tax District for the purpose of raising the revenue listed as State Road Fire 2013 Special Tax in the State Road Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$169,700,000 and an estimated collection rate of 96%.

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**SECTION 31.** The following amounts are hereby appropriated in the Westfield Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
55-4394-55300	Refunds	0
55-4394-57500	Annual Appropriation	77,029
<b>TOTAL APPROPRIATIONS – WESTFIELD FIRE DISTRICT</b>		<b>77,029</b>

It is estimated that the following revenues will be available in the Westfield Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
55-4394-41100	Ad Valorem Tax-Current	74,529
55-4394-41101	Ad Valorem Tax – Prior	1,500
55-4394-41102	Ad Valorem Tax – Previous	500
55-4394-41700	Interest/Fees	500
<b>TOTAL ESTIMATED REVENUE – WESTFIELD FIRE DISTRICT</b>		<b>77,029</b>

There is hereby levied a tax at the rate of 5.7 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Westfield Fire Tax District for the purpose of raising the revenue listed as Westfield Fire 2013 Special Tax in the Westfield Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$136,200,000 and an estimated collection rate of 96%.

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**SECTION 32.** The following amounts are hereby appropriated in the White Plains Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
56-4395-55300	Refunds	0
56-4395-57500	Annual Appropriation	156,568
<b>TOTAL APPROPRIATIONS - WHITE PLAINS FIRE DISTRICT</b>		<b>156,568</b>

It is estimated that the following revenues will be available in the White Plains Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
56-4395-41100	Ad Valorem Tax-Current	152,168
56-4395-41101	Ad Valorem Tax – Prior	2,500
56-4395-41102	Ad Valorem Tax – Previous	900
56-4395-41700	Interest/Fees	1,000
<b>TOTAL ESTIMATED REVENUE – WHITE PLAINS FIRE DISTRICT</b>		<b>156,568</b>

There is hereby levied a tax at the rate of 6.8 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the White Plains Fire Tax District for the purpose of raising the revenue listed as White Plains Fire 2013 Special Tax in the White Plains Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$233,100,000 and an estimated collection rate of 96%.

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**SECTION 33.** The following amounts are hereby appropriated in the Pine Ridge Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
57-4396-55300	Refunds	0
57-4396-57500	Annual Appropriation	120,889
<b>TOTAL APPROPRIATIONS – PINE RIDGE FIRE DISTRICT</b>		<b>120,889</b>

It is estimated that the following revenues will be available in the Pine Ridge Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
57-4396-41100	Ad Valorem Tax-Current	118,289
57-4396-41101	Ad Valorem Tax – Prior	1,500
57-4396-41102	Ad Valorem Tax – Previous	500
57-4396-41700	Interest/Fees	600
TOTAL ESTIMATED REVENUE – PINE RIDGE FIRE DIST		120,889

There is hereby levied a tax at the rate of 7.0 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Pine Ridge Fire Tax District for the purpose of raising the revenue listed as Pine Ridge Fire 2013 Special Tax in the Pine Ridge Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$176,025,000 and an estimated collection rate of 96%.

**SECTION 34.** The following amounts are hereby appropriated in the Pleasant Hill Fire District Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
58-4397-55300	Refunds	0
58-4397-57500	Annual Appropriation	335
TOTAL APPROPRIATIONS – PLEASANT HILL FIRE DISTRICT		335

It is estimated that the following revenues will be available in the Pleasant Hill Fire District Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
58-4397-41100	Ad Valorem Tax-Current	335
58-4397-41101	Ad Valorem Tax – Prior	0
58-4397-41102	Ad Valorem Tax – Previous	0
58-4397-41700	Interest/Fees	0
TOTAL ESTIMATED REVENUE – PLEASANT HILL FIRE DISTRICT		335

There is hereby levied a tax at the rate of 4.4 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 in the Pleasant Hill Fire Tax District for the purpose of raising the revenue listed as Pleasant Hill Fire 2013 Special Tax in the Pleasant Hill Fire District Fund. This amount of tax is based on an estimated total value of property for the purpose of taxation of \$793,840 and an estimated collection rate of 96%.

**SECTION 35.** The following amounts are appropriated in the Capital Projects Fund for the said fiscal year, in accordance with the capital project ordinances authorizing the projects:

CODE	ACTIVITY	APPROPRIATION
60-4219-56600	Energy Savings Other Improvements	0
TOTAL – CAPITAL PROJECTS FUND		0

It is estimated that the following revenues will be available in the Capital Projects Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
60-4219-49900	Unencumbered Balance	0
TOTAL ESTIMATED REVENUES CAPITAL PROJECTS FUND		0

**SECTION 36.** The following amounts are appropriated to the Capital Projects Schools Fund for the said fiscal year, in accordance with the capital project ordinances authorizing the projects:

CODE	ACTIVITY	APPROPRIATION
61-5968-51600	White Plains Roof Architecture Fees	458,196
61-5968-51665	White Plains Roof Rep & Renovation	51,000

**TOTAL APPROPRIATION – CAPITAL PROJECTS SCHOOLS FUND** 509,196

It is estimated that the following revenues will be available in the Capital Projects Schools Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
61-5948-43343	Lottery White Plain Elementary Roof	509,196
<b>TOTAL ESTIMATED REVENUES CAPITAL PROJECTS SCHOOLS FUND</b>		<b>509,196</b>

**SECTION 37.** The following amounts are appropriated to the Capital Reserve – County Buildings Fund for the said fiscal year:

CODE	ACTIVITY	APPROPRIATION
<b>TOTAL APPROPRIATION – CAPITAL RESERVE – COUNTY BUILDING FUND</b>		<b>0</b>

It is estimated that the following revenues will be available in the Capital Reserve-County Building Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
<b>TOTAL ESTIMATED REVENUES –CAPITAL RESERVE- COUNTY BUILDING FUND</b>		<b>0</b>

**SECTION 38.** The following amounts are hereby appropriated in the Schools Capital Project Reserve Fund.

CODE	ACTIVITY	APPROPRIATION
<b>TOTAL APPROPRIATIONS – SCHOOLS CAPITAL PROJECTS RESERVE FUND</b>		<b>0</b>

It is estimated that the following revenues will be available in the Schools Capital Project Reserve Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
<b>TOTAL ESTIMATED REVENUE – SCHOOLS CAPITAL PROJECTS RESERVE FUND</b>		<b>0</b>

**SECTION 39.** The following amounts are hereby appropriated in the Landfill/ Recycling Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
67-7415	Waste Collection/Recycling	1,037,870
67-7420	Landfill Operations	2,106,244
67-9130	Landfill Debt Service	454,987
<b>TOTAL APPROPRIATIONS – LANDFILL/RECYCLING FUND</b>		<b>3,599,101</b>

It is estimated that the following revenues will be available in the Landfill/ Recycling Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
67-7415-45102	Sale of Recyclable Products	150,000
67-7420-41700	Interest/Fees	10,000
67-7420-43350	Scrap Tires-Qtr Fees	80,000
67-7420-43351	White Goods-Qtr Fees	22,000
67-7420-43369	Solid Waste Tax	42,000
67-7420-45100	Landfill Fees-Commercial	830,000
67-7420-45101	Landfill Fees-Residential	1,080,000
67-7420-49950	Retained Earnings	1,385,101
<b>TOTAL ESTIMATED REVENUES – LANDFILL/RECYCLING</b>		<b>3,599,101</b>

**SECTION 40.** The following amounts are hereby appropriated in the Dobson Area Water/Sewer Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
80-8010	Dobson Area Water and Sewer	101,700
TOTAL APPROPRIATIONS – DOBSON AREA WATER/SEWER FUND		101,700

It is estimated that the following revenues will be available in the Dobson Area Water/Sewer Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
80-8010-44127	Water Service	72,000
80-8010-44128	Sewer	4,000
80-8010-49800	Transfer from General Fund	25,700
TOTAL ESTIMATED REVENUES – DOBSON AREA WATER/SEWER		101,700

**SECTION 41.** The following amount are hereby appropriated in the Elkin Area Water and Sewer for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
82-8020	Elkin Area Water and Sewer	60,990
TOTAL APPROPRIATIONS – ELKIN WATER AND SEWER		60,990

It is estimated that the following revenues will be available in the Elkin Water and Sewer Area for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
82-8020-44127	Water Service	30,990
82-8020-49800	Transfer from General Fund	30,000
TOTAL ESTIMATED REVENUES – ELKIN WATER AND SEWER		60,990

**SECTION 42.** The following amounts are hereby appropriated in the Flat Rock/Bannertown Water and Sewer District for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
85-8100	Flat Rock/Bannertown Water and Sewer Dist.	236,923
TOTAL APPROPRIATIONS – FLAT ROCK/BANNERTOWN WATER & SEWER DISTRICT		236,923

It is estimated that the following revenues will be available in the Flat Rock/Bannertown Water and Sewer District for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
85-8100-44127	Water Service	160,000
85-8100-44128	Sewer Service	13,000
85-8100-44900	Interest Inv.	50
85-8100-49800	Transfer from General Fund	63,873
TOTAL ESTIMATED REVENUES – FLAT ROCK/BANNERTOWN WATER & SEWER		236,923

**SECTION 43.** The following amounts are hereby appropriated in the Interstates Water and Sewer District for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
87-8300	Interstates Water and Sewer	41,600
TOTAL APPROPRIATIONS – INTERSTATES WATER & SEWER DISTRICT		41,600

It is estimated that the following revenues will be available in the Interstates Water and Sewer District for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
87-8300-44127	Water	32,000
87-8300-49800	Transfer from General Fund	9,600
TOTAL ESTIMATED REVENUES – INTERSTATES WATER & SEWER DISTRICT		41,600

**SECTION 44.** The following amounts are hereby appropriated in the Interstates Capital Project Fund for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
88-8420	Contingency	200,000
<b>TOTAL APPROPRIATIONS – INTERSTATES CAPITAL PROJECT FUND</b>		<b>200,000</b>

It is estimated that the following revenues will be available in the Interstates Capital Project Fund for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
88-8420-49800	Transfer from General Fund	200,000
<b>TOTAL ESTIMATED REVENUES – INTERSTATES CAPITAL PROJECT FUND</b>		<b>200,000</b>

**SECTION 45.** The following amounts are hereby appropriated in the Surry County Tourism Development Authority for the said fiscal year.

CODE	ACTIVITY	APPROPRIATION
990-4995-51500	Professional Services	10,000
990-4995-52010	Supplies and Materials	1,000
990-4995-54010	Travel/Training	2,100
990-4995-54200	Telephone	900
990-4995-54250	Postage	1,000
990-4995-54300	Utilities	0
990-4995-54350	Printing	5,000
990-4995-54500	Marketing	49,725
990-4995-55020	Rent B & E	100
990-4995-55150	Insurance and Bond	175
990-4995-57045	Tourism Incentive	0
990-4995-59652	Prior Project	0
<b>TOTAL APPROPRIATIONS – SURRY COUNTY TOURISM DEVELOPMENT AUTHORITY</b>		<b>70,000</b>

It is estimated that the following revenues will be available in the Surry County Tourism Development Authority for the said fiscal year to meet the foregoing appropriations:

CODE	REVENUE SOURCE	AMOUNT
990-4995-41800	Occupancy Tax	70,000
990-4995-49900	Unencumbered Balance	0
<b>TOTAL ESTIMATED REVENUES – SURRY COUNTY TOURISM DEVELOPMENT AUTHORITY</b>		<b>70,000</b>

**SECTION 46.** There is hereby established for the year beginning July 1, 2013 and continuing until changed by Board action the following schedule of solid waste management fees:

1. Commercial and industrial tipping fee of \$36.00 per ton. Fractions of a ton shall be charged a pro-rated fee, with a minimum fee of \$5.00.

2. Residential units shall be charged a landfill availability fee of \$2.50 per month. The fee will be billed with property taxes and becomes a lien of the real property described on the tax bill that includes the fee. Penalty schedule for late payment will accrue at the same rate as interest for property taxes.

**SECTION 47.** Copies of this Budget Ordinance shall be furnished to the Finance Officer, Budget Officer and the Tax Administrator of Surry County to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

**ADOPTED** this the 17<sup>th</sup> day of June, 2013.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to go into closed session to discuss economic development pursuant to G.S. 143-318.11(a)(4) and personnel pursuant to G.S. 143-318.11(a)(6).

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The Board came out of closed session and resumed regular business.

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The Board of Commissioners instructed the Human Resources Officer to amend the Personnel Ordinance adopted on November 3, 2003 and approve the Classification Plan for 2013-2014 by making the following changes to Appendix A, Position Classification Plan and to adjust applicable salaries and positions according to Personnel Ordinance guidelines or as indicated with Health and Nutrition Center changes contingent upon final approval from State Personnel:

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to reclassify position #438006 from an OSSOG III to an Administrative Assistant I.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve a one-step merit for employee #2266.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to reclassify position #537312 from PPTH to PFT, with combined departmental funding.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to reclassify position #414009 from Personal Property Appraiser to Business Personal Property Appraiser.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to reclassify position #414012 from Tax Clerk IV to Personal Property Appraiser.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to reclassify Tax Collection Clerk III from Grade 59 to Grade 62 on the Classification Plan and move all positions accordingly.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve a one-step increase for employee #974.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to add Coordinator of Programs, Volunteerism, and Special Events to the Position Classification Plan at Grade 67. Transfer position #519102 from Health and Nutrition to Parks and Recreation, reclassifying from a Public Health Educator II to a Coordinator of Programs, Volunteerism, and Special Events and transfer employee #505 and applicable funding accordingly.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to create and fill two Deputy Sherriff positions.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve to offer employment to a selected applicant for the Dental Hygienist position at a salary up to Grade/Step 68-16.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to appoint David Caudle to the Surry County Planning Board.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to appoint Jay Ray to the Tourism Development Authority.

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Betty Taylor, Assistant County Manager for Budget and Finance, addressed the Board regarding Health Insurance renewal, stop loss coverage, insurance premiums and plan amendments.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve Primary Physician Care to serve as the third-party administrator.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to renew Surry County Stop-Loss Coverage with HHC Life.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve Option B for health insurance renewal premiums.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the sleep study, pain management and cardiac plan amendments.

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There was no further business to come before the Board.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to recess until June 24, 2013 for a public hearing on the annulment of the Surry County Social Services Board and other County business. The meeting ended at 9:55 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of June 24, 2013

The Surry County Board of Commissioners met in a reconvened session at 6:00 p.m. on June 24, 2013 at the Surry County Government Center, Dobson, North Carolina to discuss the annulment of the Surry County Social Services Board and other County business.

Board members present for the meeting were Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Chairman Eddie Harris was unable to attend due to an out-of-town business appointment.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Samantha Ange, Health and Nutrition Center Director  
Harry Maney, Interim Social Services Director  
News Media

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Vice-Chairman Johnson called the meeting to order. Commissioner Phillips gave an invocation and pledge.

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Vice-Chairman Johnson stated there would be a public hearing for comments on the annulment of the Surry County Social Services Board. Vice-Chairman Johnson stated the hearing is a fact finding forum and not a debate.

Vice-Chairman Johnson opened the floor for public comments.

Steve Motsinger, Social Services Board Chairman, asked if the proposed resolution could be read into record.

Chris Knopf, County Manager, read the following resolution into record:

RESOLUTION BY THE SURRY COUNTY BOARD OF COMMISSIONERS TO ANNUL  
THE SURRY COUNTY BOARD OF SOCIAL SERVICES AND TO ASSUME AND  
CONFER UPON THE BOARD OF COUNTY COMMISSIONERS ALL POWERS,  
RESPONSIBILITIES AND DUTIES OF THE SURRY COUNTY BOARD OF SOCIAL  
SERVICES PURSUANT TO NORTH CAROLINA GENERAL STATUTES 153A-76 and  
153A-77

WHEREAS, North Carolina General Statutes 153A-76 and 153A-77 set out the authority of County Boards of Commissioners over commissions, boards and agencies; and

WHEREAS, the Surry County Board of Commissioners states its intention to annul the Surry County Board of Social Services and assume and confer upon the Board of Commissioners all powers, responsibilities and duties of the Surry County Board of Social Services; and

WHEREAS, the Surry County Board of Commissioners may exercise the power and authority conferred by statute after a public hearing held by said board pursuant to 30 days' notice of said public hearing given in a newspaper having general circulation in Surry County; and

WHEREAS, Notice of Public Hearing was published on Thursday, May 23, 2013 in The Mount Airy News: and

WHEREAS, the within public hearing is held this, the 24<sup>th</sup> day of June, 2013.

THEREFORE, THE SURRY COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

The Surry County Board of Commissioners hereby annuls the Surry County Board of Social Services and assumes and confers upon the Board of Commissioners all powers, responsibilities and duties of the Surry County Board of Social Services.

Steve Motsinger introduced Lonnie Allen and Bonnie Cook as Social Services Board members. Mr. Motsinger reviewed a list of duties of the Social Services Board. Mr. Motsinger stated the Social Services Board was in a good position and feels it is important to stay intact. Each Board member takes their oath seriously. Mr. Motsinger asked the Board to study the proposal thoroughly and consider public input. Mr. Motsinger asked the Board to consider appointing a Commission Committee to study the proposal for six months.

Jane Motsinger, former Social Services Board Member, stated the Social Services Board works really well together. Ms. Motsinger encouraged the Board to take their time in dissolving this matter.

Commissioner Phillips read the following statement into the record:

Ladies and gentlemen I want to say at the outset, I welcome not only your presence here tonight, but also your comments. Whether you agree or disagree with Consolidation/dissolving the DSS Board, or you are simply here to listen and perhaps learn--this is a discussion our county needs to have at this time.

It's important to understand that County Government serves as the administrative arm of the State, in that we administer services on behalf of the Federal and State Government. For the most part we don't get to pick and choose those services; we under NC Law are mandated the responsibility to administer them. And therein is the challenge!

As puzzling as this may seem to those who think "*the system is working fine as is,*" therefore why change it--the reality is, the caseloads continue to increase. In response the General Assembly recognized the need in county governments for administrative flexibility and has given options to County Boards of Commissioners. These options provide county managers working with the DSS Director with the ability to cross-train employees and move personnel resources to needed areas to ensure services are continually provided in the most effective and efficient manner possible.

SOME EXAMPLES OF INCREASE CASELOAD:

- Guardianship Services to Protect Seniors and Disabled Adult DSS guardianship services are mandated services for North Carolina's disabled citizens who have no family member to fulfill this important role. In 2012 the General Assembly under HB50 and SB 191, changed current assignment of public agent guardianship responsibility from LMEs, and local Health Departments to making local DSS the sole public guardian option. This is one example of how across all 100 North Carolina counties, the caseloads within the Departments of Social Services continues to grow.

"An increase in older and disabled adults dealing with mental illness and substance abuse issues continues to be a factor. Adult Services staff handle all emergency intake and administer the LIEAP and CIP programs. The Enhanced Personal Care Program for Adult Care Home residents ended on December 31, 2012. With the retirement of a Social Worker in the Unit on the same day, that position was not filled. However, our Department was awarded Guardianship responsibility for eleven (11) new wards with severe mental health or substance abuse issues due the new Mental Health Medicaid Waiver. Approximately 45% of all Adult Care Home residents will lose access to personal care services in early 2013. Our department will play a vital role in dealing with the as yet unknown consequences to this action."

- A June 7, 2013 memo to Food and Nutrition Services Managers and Supervisors from David Lacklear, Assistant Chief Economic & Family Services, notes the following. "The Department of Commerce has stepped up their efforts with local workforce offices to help these individuals find jobs, but it is evident that many may seek assistance from the local county departments of Social Services. Counties should be prepared to for an increase in families needing assistance beginning July 1, 2013."
- Medicaid Transportation "There are presently over 1,200 recipients receiving Medicaid Transportation Services, a number which has continued to increase each year. Two (2) full-time staff positions are required to handle approvals and coordination for these services."
- Medicaid For Elderly, Blind, & Disabled Adults "While comprising only 35% of total Medicaid recipients, Medicaid expenditure for elderly, blind and disabled adults comprise approximately 75% of total Medicaid expenditures. Increased numbers of applications beginning in 2011 were generated through the Low Income Subsidy component of Medicare Part D. Over the past twelve (12) years the caseload has increased by 41%."
- Medicaid For Families and Children N.C. Health Choice provides coverage to non-Medicaid eligible children in families with income up to 200% of the Federal Poverty

Level. *"While the total number of recipients has increased by 109% over the past (12) years, the growth has stabilized over the past year."*

- Food & Nutrition Services (Formerly Food Stamps) The State increased the eligibility limit from 130% to 200% of the Federal Poverty Level effective July 1, 2010. *"Total FNS benefits receive by eligible Surry County households in 2012 was approximately \$21 million. The caseload grew by approximately 4% in 2012, compared to an 11% rate of growth in 2011 and a 15% rate of growth in 2010. Over the past twelve (12) years the caseload has grown by 378%."*

Mr. Chairman these are just a few examples of how the caseload within DSS continues to grow, at a time when the county workforce has been reduced by 15%. That is why we as a County Board of Commissioners must consider and weigh all options given us by the General Assembly.

Our new DSS director whoever he/she may be needs to know we have considered all options and have chosen what we believe works best for Surry County.

I would agree things are working fine as is, if NO additional responsibility were being added by the Feds or State. But the reality is the "system" isn't shrinking—it's continually expanding and heading for overload!

So with that in mind, Mr. Chairman, I close my remarks and welcome additional public comments!

Jane Motsinger asked how dissolving the Social Services Board would make the process improve.

J.T.Henson asked about the advantages and disadvantages of dissolving the Social Services Board.

Adrienne Lux stated the County can save money without dissolving the Social Services Board. Ms. Lux feels there needs to be more time to digest the proposal. Ms. Lux also would like to see more fraud investigations.

The Board discussed fraud in the Food Stamp Program.

Jennifer Brewer, Social Services Supervisor, stated Social Services Department lost the Fraud Investigator several years ago due to budget cuts. Ms. Brewer stated there are incidents that need to be pursued. The largest issue is recipient fraud which needs to be handled at the County level. Ms. Brewer stated she honored her job and thinks the proposal needs more thought and study.

There were no further comments.

Vice-Chairman Johnson closed the public hearing.

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Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the following consent item:

- Approve an Emergency Services write-off in the amount of \$1,661.
- Approve the Facilities Management Director to purchase an air conditioner for Cooper Street facility.
- Approve budget change no. 25 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on June 14, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND EXPENDITURES</u>				
<u>Sheriff's</u>				
1054310	52900 Small Equipment	0	11,000	11,000
	Increase departmental total.	4,191,000	11,000	4,202,000
<u>Emergency Management</u>				
1054330	52900 Small Equipment	0	3,250	3,250
	Increase departmental total.	103,348	3,250	106,598
<u>Fire and Rescue</u>				
1054342	57330 Forest Fire Control	50,825	1,322	52,147
	Increase departmental total.	295,391	1,322	296,713
<u>Health Department Administration</u>				
1055110	52010 Supplies and Materials	13,500	10,000	23,500
	Increase departmental total.	117,861	10,000	127,861
<u>REVENUE</u>				
1044000	49900 Unencumbered Balance	5,567,151	4,572	5,571,723
1044310	44595 Donations	0	11,000	11,000
1045110	42386 NW Community Care Network	10,000	10,000	20,000
	Increase fund totals.	68,165,045	25,572	68,190,617
<u>GENERAL FUND-EMPLOYEE BENEFITS EXPENDITURES</u>				
<u>Retiree Insurance</u>				
1354234	51370 Retiree Insurance	280,000	20,000	300,000
	Increase departmental total.	280,000	20,000	300,000
<u>REVENUE</u>				
1344234	44805 Retiree Insurance	60,000	5,000	65,000
1344234	49900 Unencumbered Balance	20,000	15,000	35,000
	Increase fund totals.	5,284,850	20,000	5,304,850

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Daniel White, Parks and Recreation Director, presented a request regarding attending the National Parks and Recreation Associations Directors' School in Wheeling, West Virginia. The school will be held August 24-30, 2013. The program is a two year certification. The Parks and Recreation Director is requesting to attend the 2013 and 2014 Directors' School.

It was the consensus of the Board not to participate at this time.

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Chris Knopf, County Manager, addressed the Board regarding a refund request for a 15.17 acre tract on Rockford Street, in Mount Airy, belonging to Glenn and Ruby Bunker East. Ms. East presented facts in a letter to the Tax Department and the Board of Equalization and Review on April 22, 2013. There were no changes made in values. Ms. East feels the land is over-valued and she states a property across the road from her land was

reduced in value. The land is currently valued at \$15,000 an acre. Ms. East feels she has been overtaxed and the property has been overvalued for the past ten years. Ms. East is asking the Tax Department to reduce the value from \$15,000 to \$10,000 an acre over the past ten years. Ms. East wants a refund for the difference and desires to appeal the Board of Equalization and Review's decision to the Board of County Commissioners.

It was the consensus of the Board not to entertain this request from Ms. East due to their determination that the Board of Equalization and Review acted fairly.

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Sandy Snow, Human Resources Director, addressed the Board regarding the reclassification of a Public Health Nurse in the Health and Nutrition Center.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to reclassify position #511710 from a Public Health Nurse II to a Public Health Nurse III, contingent upon final approval from State Personnel.

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Chris Knopf, County Manager, addressed the Board regarding the acquisition of easements along NC 89 and stated a land owner would like to swap their tap fee instead of recovering payment for the easement. The County pays \$1.00 per linear foot.

It was the consensus of the Board to continue to pay the \$1.00 per linear foot and to not entertain any alternate forms of compensation.

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Edwin Woltz, County Attorney, stated the Interlocal Agreement between the Town of Dobson and the County of Surry to assign ownership of certain water and sewer lines from the County to the Town of Dobson and to confirm operational responsibilities for the utility lines and the first amendment to the contract between the Town of Dobson and the County of Surry to provide water and services to selected areas outside of the existing Town of Dobson service area are ready for signatures.

Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to authorize the Chairman to sign the documents.

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John Shelton, Emergency Services Director, addressed the Board regarding 911 phone lines and recording equipment replacement at the Communications Center. Mr. Shelton stated that Surry County vendors have informed Communications that the current system is at the end of its life. Communications purchased a few spare parts in 2004 and have utilized those to keep the system up and running. Mr. Shelton proposed to move forward with replacing the system. A company that has been selected will allow Communications to retain functionality and keep the networks integrated to help reduce costs. The company will allow Communications to lease the system over sixty months.

Edwin Woltz, County Attorney, stated he feels Surry County would need to solicit Request for Proposals regarding the equipment replacement.

Mr. Shelton stated that seven counties had used this vendor and had not solicited Request for Proposals. Mr. Shelton also stated that funding would come from E-911 surcharges.

It was the consensus of the Board for the County Attorney to research the seven counties who did not solicit Request for Proposals and work with staff on a funding plan for this project and report their findings back to the Board.

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Vice-Chairman Johnson addressed the phone system at the Human Services Center being down on numerous occasions.

John Shelton stated Surry Telephone is working to resolve the issue.

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Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to appoint Paul Patterson to the Northern Hospital Board replacing Jim Bo Miller.

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Edwin Woltz, County Attorney, stated Landmark Dividends had sent information regarding the purchase of cell tower sites owned by Surry County. Attorney Woltz will research lease terms and price of assignments and return his findings to the Board.

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Commissioner Phillips thanked everyone for their prayers for his son who was scheduled for heart surgery on June 21, 2013. The surgery was postponed until August 30, 2013 due to an infection.

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Commissioner Miller stated that his son Jim Bo Miller is working to get physically strong enough to take a bone marrow transplant.

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There was no further business to come before the Board.

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Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to adjourn. The meeting ended at 7:25 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of July 15, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on July 15, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
John Shelton, Emergency Services Director  
Michael Hartgrove, Tax Administrator  
Kim Bates, Planning Director  
News Media

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Chairman Harris called the meeting to order.

Commissioner Johnson delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the June 17, 2013 and June 24, 2013 meetings.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the Chairman and County Manager to sign the County Management Records Retention and Disposition Schedule adopted by the State of North Carolina on April 15, 2013.
- Approve the following from the Tax Department:
  - Total releases for the month ending 6/30/2013 in the amount of \$181,755.30.
  - Total refunds for the month ending 6/30/2013 in the amount of \$9,697.54.
  - Total real and personal property discoveries for the month ending 6/30/2013 in the amount of \$17,122.77.
  - Total motor vehicle discoveries for the month ending 6/30/2013 in the amount of \$2,627.81.
- Approve an increase in the permitting fees for mechanical/electrical permits from \$50 to \$75 effective June 27, 2013. The Board of

Commissioners was polled on June 26, 2013 and the poll was unanimous to increase the fee as of June 27, 2013.

- Approve the Sheriff's Office to award retired Officer Larry Flippen his badge and service weapon.
- Approve the Health and Nutrition Center to waive an Animal Control fee in the amount of \$150.00.
- Approve the Health and Nutrition Center to apply for and accept, if awarded, a Winston Salem Foundation Grant.
- Approve the Health and Nutrition Center to apply and accept, if awarded, a Sisters of Mercy Grant.

Requests from the Assistant County Manager for Budget and Finance:

- Approve Workers' Compensation claims and settlements during the quarter ending June 30, 2013 in the amount of \$39,736.11.
- Approve budget change no. 1 as follows:

The Board of County Commissioners approved an amendment to the FY 2013-2014 Budget Ordinance at their meeting on July 15, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>	
<u>GENERAL FUND</u>					
<u>EXPENDITURES</u>					
<u>Building Reuse &amp; Restore Grant (NEW)</u>					
1054915	51665	Repairs & Renovations	0	27,000	27,000
		Increase departmental total.	0	27,000	27,000
<u>Health Promotions</u>					
1055191	51010	Salaries & Wages	85,000	(47,328)	37,672
1055191	51020	Longevity	1,200	(1,064)	136
1055191	51300	Social Security	5,400	(3,000)	2,400
1055191	51310	Medicare	1,300	(701)	599
1055191	51330	Retirement	6,100	(3,421)	2,679
1055191	51350	Group Insurance	12,925	(7,130)	5,795
		Decrease departmental total.	159,825	(62,644)	97,181
<u>Recreation</u>					
1056120	51010	Salaries & Wages	89,875	47,328	137,203
1056120	51020	Longevity	0	1,064	1,064
1056120	51300	Social Security	8,917	3,000	11,917
1056120	51310	Medicare	2,085	701	2,786
1056120	51330	Retirement	6,354	3,421	9,775
1056120	51350	Group Insurance	22,000	7,130	29,130
		Increase departmental total.	286,058	62,644	348,702
<u>REVENUE</u>					
1044915	43153	NC Rural Development Grant (NEW)	0	25,000	25,000
1044915	44380	Local Contribution (NEW)	0	2,000	2,000
		Increase fund totals.	67,082,450	27,000	67,109,450

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Commissioner Johnson stated delegates from Thailand met with City and County Officials two weeks ago in Mount Airy. The Thailand Officials presented a book to Surry County entitled *The Treasures of Two Nations*. Thailand Officials will return to Surry County July 26, 2013 and July 27, 2013 for the Eng and Chang Bunker Reunion.

Commissioner Johnson requested the County Manager and the Clerk to the Board draft a resolution requesting County Delegates and DMV Officials consider placing a DMV Office in Dobson or Pilot Mountain. The resolution will be brought to the August 19, 2013 Board Meeting for approval.

Commissioner Miller thanked everyone who participated in the recent Golf Tournament/Fundraiser for his son, Bo Miller, who has cancer. The total raised was approximately \$23,000.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

Chairman Harris then declared the meeting to be a public hearing to adopt new road names for 2012-2013.

Michael Hartgrove, Tax Administrator, presented the facts pertaining to the list of all new road names for the year of 2012-2013.

Chairman Harris opened the public hearing and asked for comments from the public.

No one spoke.

Chairman Harris closed the public hearing.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the following road name list:

ROAD NAME	TYPE	NEAREST CROSSROAD	COMM	ZIP
BACK	TRL	RIVERSIDE DR	MOUNT AIRY	27030
BLUES CREEK	TRL	BLUE HOLLOW RD	MOUNT AIRY	27030
CATTLE	LN	CREED RD	ARARAT	27007
COLEBEAR	LN	CROTTS RD	MOUNT AIRY	27030
DAN BEARD	TRL	SCOUT RIDGE TRL	MOUNT AIRY	27030
GOOSE CREEK	TRL	EBENEZER CHURCH RD	STATE ROAD	28676
GRAY FOX	TRL	MCMICKLE SCHOOL RD	DOBSON	27017
HEADWATERS	LN	RIVER RD	DOBSON	27017
HEALTH LODGE	TRL	SCOUT VALLEY TRL	MOUNT AIRY	27030
HOME RUN	WAY	BRAY FORD RD	DOBSON	27017
HUNTERS CABIN	TRL	SCOUT RIDGE TRL	MOUNT AIRY	27030
JOLO WINERY	LN	NC 268	PILOT MOUNTAIN	27041
LONG LEAF	TRL	DUSTY LN	MOUNT AIRY	27030
PROGRAM CENTER	TRL	SCOUT VALLEY TRL	MOUNT AIRY	27030
SAM HOUSTON	TRL	SAM HOUSTON TRL	MOUNT AIRY	27030
SCOUT HILL	TRL	KNOB VIEW TRL	MOUNT AIRY	27030
SCOUT RIDGE	TRL	RAVEN KNOB RD	MOUNT AIRY	27030
SCOUT VALLEY	TRL	RAVEN KNOB RD	MOUNT AIRY	27030

Chairman Harris then declared the meeting to be a public hearing for Accessory Structures Zoning Text Amendment.

Kim Bates, Planning Director, stated the request for the amendment was initiated by County Administration in response to a large number of variances requested and granted by the Board of Adjustments to allow buildings in front yards; and in response to other observations indicating that many properties are situated, in terms of topography, driveway location, foliage and other factors, in such ways that accessory buildings may be needed but cannot be practically placed in the side or rear yards; and that many properties in rural settings are accessed in such ways that front yards are not easily defined. These factors suggest that the restriction of all accessory structures to the side or rear yards is difficult to administer and enforce with fairness, and may not clearly contribute to the overall public interest.

Chairman Harris opened the public hearing and asked for comments from the public.

No one spoke.

Chairman Harris closed the public hearing.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the following Statement of Consistency: Surry County Board of Commissioners' Statement of Consistency:

**Text Amendment of Article 12:**

We hereby concur with the June 10, 2013 recommendation of the Surry County Planning Board in finding the proposed zoning text amendment to allow placement of accessory structures in all yards of any district, to be consistent with the purpose of the Surry County Zoning Ordinance as stated on page 1, "...to provide for the public health, safety and general welfare...", and consistent with the following Land Use Plan 2015 guidelines:

- 5.3.5 Maintain rural character.
- 5.3.7 Maintain quality of life.
- 5.3.9 Offer more housing choices, including quality affordable housing.
- 5.4.11.1 Measures to improve the effectiveness of landscaping and buffering standards for new and existing developments shall be encouraged.
- 5.4.11.2 Development that preserves the natural features of the site, including existing topography and significant existing vegetation, shall be encouraged.

We therefore find the proposed text amendment to be reasonable and in the public interest.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the following amendment to the Surry County Zoning Ordinance:

**AN ORDINANCE TO AMEND  
THE SURRY COUNTY  
ZONING ORDINANCE**

**WHEREAS**, pursuant to N.C Gen. Statute 153A-342, as amended and for the purpose of promoting the health, safety, morals, or general welfare of the inhabitants of the County by lessening congestion in and around the streets; securing safety; preventing the overcrowding of land; avoiding undue congestion; and facilitating the adequate provision of transportation,  
**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the County of Surry that **Article 12** of the Surry County Zoning Ordinance be amended as shown in **Attachment 1**:

This ordinance shall become effective on the date of its adoption.

Adopted this Fifteenth day of July, 2013,

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ATTEST:

Edwin R. Harris, Chairman

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Conchita Atkins, Clerk to the Board

ARTICLE 12. DIMENSIONAL REQUIREMENTS TABLE

DISTRICT	LOT SIZE			MINIMUM YARD SETBACKS			MAXIMUM BUILDING HEIGHT
	MINIMUM SIZE	MINIMUM WIDTH	MINIMUM DEPTH	FRONT	SIDE	REAR	
<b>RA, RA-C</b>	30,000 sq ft	75 feet	110 feet	40 feet	12 feet	25 feet	50 feet
Corner Lots Abutting Side Street					25 feet		
Accessory Structures				40 feet	12 feet	15 feet	
<b>RE, RE-C</b>	30,000 sq ft	75 feet	110 feet	40 feet	12 feet	25 feet	50 feet
Water & Sewer	20,000 sq ft	75 feet	110 feet				
Corner Lots Abutting Side Street					25 feet		
Accessory Structures				40 feet	12 feet	15 feet	

<b>RR, RR-C</b>	30,000 sq ft	75 feet	110 feet	40 feet	12 feet	25 feet	50 feet
Water & Sewer	20,000 sq ft	75 feet	110 feet				
Corner Lots Abutting Side Street					25 feet		
Accessory Structures				40 feet	12 feet	15 feet	
<b>RL, RL-C</b>	30,000 sq ft	75 feet	110 feet	40 feet	12 feet	25 feet	50 feet
Water & Sewer	20,000 sq ft	75 feet	110 feet				
Corner Lots Abutting Side Street					25 feet		
Accessory Structures				40 feet	12 feet	15 feet	
<b>RG, RG-C</b>	30,000 sq ft	75 feet	110 feet	40 feet	12 feet	25 feet	50 feet
Water & Sewer	20,000 sq ft	75 feet	110 feet				
Corner Lots Abutting Side Street					25 feet		
Accessory Structures				40 feet	12 feet	15 feet	
<b>MR, MR-C</b>	2 units per acre	75 feet	110 feet	60 feet	25 feet	35 feet	50 feet
Water & Sewer	16 units per acre						
Single-family (SF)	30,000 sq. ft.						
SF Water & Sewer	20,000 sq. ft.						
Corner Lots Abutting Side Street					40 feet		
Accessory Structures				60 feet	25 feet	25 feet	
<b>MHP, MHP-C</b>	2 Acres	75 feet	110 feet	40 feet	12 feet	25 feet	35 feet
Water & Sewer	2 Acres	75 feet	110 feet				
Corner Lots Abutting Side Street					25 feet		
Accessory Structures				40 feet	12 feet	25 feet	
Manufactured Homes within a manufactured home park are subject additionally to the dimensional requirements of Article 23, Sections 3.3 - 3.4.							

DISTRICT	LOT SIZE			MINIMUM YARD SETBACKS			MAXIMUM BUILDING HEIGHT
	MINIMUM	MINIMUM	MINIMUM	FRONT	SIDE	REAR	
	SIZE	WIDTH	DEPTH				
<b>CP, CP-C</b>	25 Acres	150 feet	300 feet	100 feet	50 feet	100 feet	50 feet
Corner Lots Abutting Side Street					100 feet		
Accessory Structures				100 feet	50 feet	50 feet	
<b>VR, VR-C</b>	30,000 sq. ft.	75 feet	110 feet	20 feet	12 feet	25 feet	35 feet
Water & Sewer	20,000 sq. ft.	75 feet	110 feet				
Corner Lots Abutting Side Street					20 feet		
Accessory Structures				20 feet	12 feet	15 feet	
<b>RB, RB-C</b>	30,000 sq ft	75 feet	110 feet	40 feet	12 feet	25 feet	50 feet
Water & Sewer	20,000 sq ft	75 feet	110 feet				
Corner Lots Abutting Side Street					25 feet		
Accessory Structures				40 feet	12 feet	15 feet	
<b>CB, CB-C</b>	30,000 sq ft	75 feet	110 feet	40 feet	20 feet	25 feet	50 feet
Water & Sewer	20,000 sq ft	75 feet	110 feet				
Corner Lots Abutting Side Street					25 feet		
Abutting Property Zoned Residential					25 feet		
Accessory Structures				40 feet	15 feet	15 feet	
<b>HB, HB-C</b>	30,000 sq ft	75 feet	110 feet	40 feet	20 feet	25 feet	60 feet
Water & Sewer	20,000 sq ft	75 feet	110 feet				
Corner Lots Abutting Side Street					25 feet		
Abutting Property Zoned Residential					25 feet		
Accessory Structures				40 feet	15 feet	15 feet	
<b>MI, MI-C</b>	1 Acre	100 feet	150 feet	65 feet	25 feet	30 feet	60 feet
Corner Lots Abutting Side Street					50 feet		
Abutting Property Zoned Residential					35 feet	50 feet	
Accessory Structures				65 feet	20 feet	20 feet	

**ADDITIONAL REQUIREMENTS:**

- 1) Accessory structures do not include walls or fences. Minimum dimensional requirements for private swimming pools/tennis courts shall be equal to those for accessory structures.
- 2) Minimum lot sizes are contingent upon approval of the Environmental Health Department, in areas which do not have access to both municipal water and sewer systems. Larger lot sizes may be required based on site evaluations.
  - 3) Any lot abutting a state maintained road shall have at least 75 feet of road frontage; lots abutting a state maintained road in a cul-de-sac shall have at least 45 feet of road frontage. Exception given to flag lots as provided in the Surry County Subdivision Regulations Ordinance.
- 4) Lot width shall be measured at the actual front set back line. Maximum Building Height shall be measured at the roof deck or the highest point of a pitched roof.
- 5) Minimum Dimensional Requirements are subject to more stringent requirements to any property within an overlay zoning district. In those cases, the most restrictive requirements shall apply.
- 6) Zero Lot Line developments are permitted as described in Article 6, Section 10, of this Ordinance.

Kim Bates, Planning Director, addressed the Board regarding options for portable, solar-powered, web-based monitoring equipment that may be deployed at sites in the County where illegal dumping has been a reoccurring problem. The solar equipment would cost approximately \$8,532 with a monthly fee. The equipment and service would be made available to other County agencies as needed. Mr. Bates also stated the Board could consider purchasing wildlife cameras at minimal costs. The wildlife cameras cost approximately \$207.00 each.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to allow the Planning Director to purchase two cameras to monitor illegal dumping sites.

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Chairman Harris left the meeting at 6:25 p.m. and Vice-Chairman Johnson chaired the meeting.

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John Shelton, Emergency Services Director, addressed the Board regarding a request from Mountain Valley Hospice to sign a contract for Emergency Services transportation services. Mr. Shelton does not recommend entering into a contract with any medical facility or home care service due to collection issues.

It was the consensus of the Board for Mr. Shelton to speak with YVEDDI to see if they could contract transportation services with Mountain Valley Hospice.

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John Shelton, Emergency Services Director, addressed the Board regarding grant funds for an all-terrain vehicle. Emergency Services received a supplement grant funding check from the North Carolina Emergency Management in the amount of \$14,867.73 for participating with the State during major events and disasters. Mr. Shelton would like to utilize the money to purchase a Kubota RTV with a stretcher unit placed in the bid compartment of the vehicle. A local dealer has quoted the unit complete with stretcher for \$15,805.

Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to allow Emergency Services to purchase the all-terrain vehicle with funds coming from grant monies and the Emergency Services budget.

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Chairman Harris reentered the meeting at 6:45 p.m.

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Chris Knopf, County Manager, presented a resolution that was considered by the Board at the June 24, 2013 meeting regarding the annulment of the Social Services Board.

Commissioner Phillips stated that at the current time there is a consensus to annul the Social Services Board, but not a consensus to consolidate the Health and Social Services Departments and not a consensus to remove the employees from the State Personnel Act. Commissioner Phillips stated that changes are coming to Social Services and Commissioner Phillips does not want any disruption of benefits to the needy and disabled. Commissioner Phillips opposed any misconception of the Social Services Department and asked the Board to view Social Services in a broader context and to become more involved.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the following resolution:

RESOLUTION BY THE SURRY COUNTY BOARD OF COMMISSIONERS TO ANNUL THE SURRY COUNTY BOARD OF SOCIAL SERVICES AND TO ASSUME AND CONFER UPON THE BOARD OF COUNTY COMMISSIONERS ALL POWERS, RESPONSIBILITIES AND DUTIES OF THE SURRY COUNTY BOARD OF SOCIAL SERVICES PURSUANT TO NORTH CAROLINA GENERAL STATUTES 153A-76 and 153A-77

WHEREAS, North Carolina General Statutes 153A-76 and 153A-77 set out the authority of County Boards of Commissioners over commissions, boards and agencies; and

WHEREAS, the Surry County Board of Commissioners states its intention to annul the Surry County Board of Social Services and assume and confer upon the Board of Commissioners all powers, responsibilities and duties of the Surry County Board of Social Services; and

WHEREAS, the Surry County Board of Commissioners may exercise the power and authority conferred by statute after a public hearing held by said board pursuant to 30 days' notice of said public hearing given in a newspaper having general circulation in Surry County; and

WHEREAS, Notice of Public Hearing was published on Thursday, May 23, 2013 in The Mount Airy News: and

WHEREAS, the within public hearing was held the 24<sup>th</sup> day of June, 2013.

THEREFORE, THE SURRY COUNTY BOARD OF COMMISSIONER RESOLVES THAT:

The Surry County Board of Commissioners hereby annuls the Surry County Board of Social Services and assumes and confers upon the Board of Commissioners all powers, responsibilities and duties of the Surry County Board of Social Services.

Chairman Harris thanked members of the current Social Services Board for their services.

Commissioner Johnson introduced Dennis Barnett, Chairman of the Board of Health, who in turn introduced Board of Health Members and Health and Nutrition Staff.

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Chris Knopf, County Manager, presented the Natural Resources Committee by-laws for Board consideration.

The Board discussed moving the Natural Resources Committee administrative functions from the Cooperative Extension Office to the Planning Department.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the by-laws as presented with the Natural Resources Committee being placed under the Planning Department.

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Chairman Harris informed the audience that it was time for the special recognition portion of the meeting. The following individuals were recognized:

Emily Worley, Madison Ashley, Courtney Barnes, Stormi Bennett, Tori Clontz, Kayla Epling, Natalie Hauser, Ivey Johnson, Candace Newsome, Sarah Scott, Evelyn Wells, Jessica White, Brianna Bratcher, Chelsea Craddock, and Brittany White, Lady Knights Softball, for their outstanding teamwork resulting in Surry Knights Lady Softball winning the 2013 Region X Tournament Championship.

Amber Reid, Donald Joyner, and Blaine Bullington for their service to the Lady Knights Softball Team while winning the 2013 Region X Tournament Championship.

Andy Carowan, Ryan High, Ryan Wilson, Chris Joyce and Ben Vogler, Surry Community College Knights Golf, for their outstanding teamwork resulting in Surry Knight Golf winning the 2013 Region X Tournament.

Tom Pendergraft and Derrick Whitaker for their leadership role in the development of Surry County Athletics resulting in an outstanding performance at the 2013 Region X Golf Tournament.

Commissioner Johnson recognized the following employees with 10 years of service:

Twain L. Atkins	Linda F. Carter
Michael L. Hartgrove	Justin N. Bowers
Tanya R. Robertson	Cynthia "Cindy" Simmons
William "Will" Moore	Shelby A. Sawyers
Deborah L. Vipperman	James "Todd" Butcher

Commissioner Phillips recognized the following employees with 15 years of service:

Jennifer H. Edwards	Jeffery "Jeff" Chandler
Julius "Aaron" Royal	Kimberly "Kim" Davis
Penelope "Penny" Harrison	Rhonda J. Nixon
Loralee "Lori" Inman	Michael "Tim" Atkins

Chairman Harris recognized the following employees with 20 years of service:

Tony R. Davis	David B. Speight
Kay H. Lawson	

Commissioner Golding recognized the following employees with 25 years of service:

Timothy "Tim" Snow

Commissioner Miller recognized the following employee with 40 years of service:

Thomas Gray Bryant

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The Board recessed to room 335 for a reception for employees with service awards.

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The Board resumed regular business.

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Chairman Harris left the meeting at 8:15 p.m.

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Chris Knopf, County Manager, addressed the Board regarding the easement acquisition process for the Interstate Sewer Project. Twelve easements have been signed and returned.

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Chris Knopf, County Manager, requested that the Board select a voting delegate for the North Carolina Association of County Commissioners Annual Conference in August.

Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to appoint Commissioner Johnson as the voting delegate.

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Chris Knopf, County Manager, reminded the Board there would not be an August 5, 2013 Board meeting unless otherwise needed.

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Chris Knopf, County Manager, addressed the Board regarding paperless agenda packets. Two Board members have been testing a new method of receiving their agenda packets for the past few weeks. The equipment associated with this has been provided to the County on loan. Mr. Knopf stated that if the Board desires to make this a permanent option for Board members and staff then approval of the funding necessary will be needed to move forward.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the purchases needed from this point forward for Board members and key staff.

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Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve and not release the June 17, 2013 Closed Session Minutes.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143-318.11(a) (6), economic development pursuant to G.S. 143-318.11(a)(4) and Legal Matters pursuant to G.S. 143-318.11 (a)(3).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to authorize the County Attorney to negotiate a release upon payment of outstanding veterinary bills, not to exceed \$800, incurred by an aggrieved citizen in connection with the unintentional adoption by the citizen of a puppy from the Surry County Animal Shelter and Adoption Center that was infected with the parvo virus. Further the refund of adoption fees that have already been refunded is ratified.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously for the Surry County Board of Commissioners to direct the County Manager, County Attorney, Health Director and appropriate support staff to draft a revised Adoption Contract that provided for (1) no adoptions until the look back period has passed for parvo following vaccination of a puppy, (2) that the County provide a clear guarantee return period where Animal Control will re-take possession of an animal within a designated period (24-48 hours) should it become ill following adoption; (3) the adoption fee shall be refunded if an animal becomes sick within the warranty period, (4) that the citizen acknowledge that during warranty period of the animal becomes ill it must be returned to animal shelter for care or the citizen is solely responsible for the costs of care; (5) under no circumstance will the County be responsible for private veterinary fees incurred prior to return of an ill animal during or following warranty period.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to offer the vacant Child Support Agent II to a selected candidate at a salary up to Grade/Step 65-6.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to amend the Personnel Ordinance adopted on November 3, 2003 by making the following change to Appendix A, Position Classification Plan, effective August 1, 2013, and adjust the applicable salary according to Personnel Ordinance guidelines: Reclassify Elections Clerk from Grade 61 to Grade 63.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to reclassify position #515501 from a Social Worker II to an Administrative Assistant II, contingent upon final approval from State Personnel.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to offer a vacant Dental Assistant position to a selected applicant in trainee status, with a 5% scheduled increase once fully qualified.

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There was no further business to come before the Board.

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Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to adjourn. The meeting ended at 9:40 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of August 19, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on August 19, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Kim Bates, Planning Director  
Michael Hartgrove, Tax Administrator  
Samantha Ange, Health and Nutrition Center Director  
News Media

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Chairman Harris called the meeting to order.

Commissioner Miller delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the July 15, 2013 meeting.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the following from the Tax Department:
  - Total releases for the month ending 7/31/2013 in the amount of \$19,446.96.
  - Total refunds for the month ending 7/31/2013 in the amount of \$5,707.65.
  - Total real and personal property discoveries for the month ending 7/31/2013 in the amount of \$214,915.83.

Total motor vehicle discoveries for the month ending 7/31/2013 in the amount of \$6,902.64.

Collect April renewal taxes in the amount of \$366,927.27.

Collect May renewal taxes in the amount of \$382,314.17.

Collect first lien taxes on all real and personal property in the amount of \$32,251,941.39.

- Approve the following resolution supporting the continuing location of a North Carolina Division of Motor Vehicles Office in Dobson or Pilot Mountain:

RESOLUTION SUPPORTING THE CONTINUING LOCATION OF A NORTH CAROLINA DIVISION OF MOTOR VEHICLES OFFICE IN DOBSON OR PILOT MOUNTAIN

WHEREAS, a North Carolina Division of Motor Vehicles Office has been in Dobson, North Carolina for many years and serviced the citizens of Surry County; and

WHEREAS, the owner/operator of the Dobson Division of Motor Vehicles Office passed away and the office has been closed since her death; and

WHEREAS, it is burdensome for many Surry County citizens to drive to Elkin or Mount Airy for Division of Motor Vehicle services; and

WHEREAS, the heavy volume of business conducted at the Dobson DMV Office in the past is evidence enough that an office at this location is necessary; and

WHEREAS, the Surry County Board of Commissioners has heard from an overwhelming number of citizens that this office needs to be reopened in either Dobson or Pilot Mountain.

NOW, THEREFORE BE IT RESOLVED, that the Surry County Board of Commissioners supports the continuing location of a North Carolina Division of Motor Vehicles Office in Dobson, or as an alternative, an office in Pilot Mountain.

- Approve a resolution request to the North Carolina Department of Transportation regarding the addition of Fisher Drive to the Secondary Road System:

N. C. DEPARTMENT OF TRANSPORTATION  
REQUEST FOR ADDITION TO STATE MAINTAINED  
SECONDARY ROAD SYSTEM

NORTH CAROLINA  
COUNTY OF SURRY

Road Name: Fisher Drive

WHEREAS, the attached petition has been filed with the Surry County Board of Commissioners, requesting that the above named road be added to the Secondary Road System; and

WHEREAS, the Board is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Highway Division of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, BE IT RESOLVED by the Surry County Board of Commissioners that the Highway Division is hereby requested to review the above-described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Surry County Board of Commissioners at a meeting on August 19, 2013 as referenced in the minutes of said meeting.

- Approve Emergency Services to apply and accept, if awarded, a North Carolina Healthcare Preparedness, Response and Recovery Grant.
- Approve Facilities Management to contract with Bare's Backhoe and Septic Service to repair the septic system at Communications.

Requests from the Assistant County Manager for Budget and Finance:

- Approve an Emergency Services write-off in the amount of \$616.96.
- Approve budget change no. 2 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on August 19, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Cooper Street Building</u>				
1054186	56600 Other Improvements	5,000	10,185	15,185
	Increase departmental total.	22,300	10,185	32,485
<u>Buildings &amp; Grounds - County</u>				
1054190	51010 Salaries & Wages	281,874	(22,815)	259,059
1054190	51330 Retirement	19,989	(1,644)	18,345
	Decrease departmental total.	505,732	(24,459)	481,273
<u>Admin/Social Services Building</u>				
1054196	51010 Salaries & Wages	72,822	26,156	98,978
1054196	51300 Social Security	4,515	1,622	6,137
1054196	51310 Medicare	1,056	379	1,435
1054196	51330 Retirement	5,149	1,849	6,998
	Increase departmental total.	238,222	30,006	268,228
<u>Human Services Building-Mt. Airy</u>				
1054197	51010 Salaries & Wages	25,660	(25,660)	0
1054197	51300 Social Security	1,591	(1,591)	0
1054197	51310 Medicare	372	(372)	0
1054197	51330 Retirement	1,814	(1,814)	0
1054197	51350 Group Insurance	50	(50)	0
1054197	51720 Contracted Services	32,000	23,940	55,940
	Decrease departmental total.	151,967	(5,547)	146,420
<u>JAG Grant</u>				
1054313	52010 Supplies and Materials	0	9,996	9,996
	Increase departmental total.	0	9,996	9,996
<u>Soil and Water Conservation</u>				
1054960	53010 Buildings & Grounds Maintenance	0	720	720
1054960	56550 Buildings	0	3,450	3,450
	Increase departmental total.	104,045	4,170	108,215

REVENUE

1044313	42332	JAG Grant	0	9,996	9,996
1044960	44569	Project Management Fees	0	14,355	14,355
		Increase fund totals.	67,109,450	24,351	67,133,801

GENERAL FUND-ROD AUTOMATION

EXPENDITURES

1954182	51500	Professional Services	16,500	6,000	22,500
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REVENUE

1944182	44100	Register of Deeds Fees	16,500	6,000	22,500
		Increase fund totals.	16,500	6,000	22,500

Requests from the Human Resources Officer:

- Approve the following retiree resolutions:

RESOLUTION

WHEREAS, Kay H. Lawson worked for the Surry County Department of Social Services from July 1, 1993 until her retirement on July 31, 2013; and

WHEREAS, during her employment with the Department of Social Services, Ms. Lawson held the positions of Clerk II, Clerk Typist III, Processing Assistant III, Income Maintenance Caseworker I, Income Maintenance Caseworker II and Community Employment Case Manager, a position she held from August 1, 2003 until her retirement; and

WHEREAS, Ms. Lawson provided services to enable her recipients to become self-sufficient; and

WHEREAS, Ms. Lawson determined eligibility for the Work First Program and assured that eligible recipients received the benefits for which they were entitled in a timely and accurate manner; and

WHEREAS, in performing her work, Ms. Lawson was responsible for families with children in Surry County receiving much needed assistance; and

WHEREAS, in performing her duties with the Department of Social Services, Ms. Lawson demonstrated professionalism in her interaction with clients, co-workers and representatives of community agencies; and

WHEREAS, Kay H. Lawson has faithfully served Surry County as a caring and conscientious public servant; and

NOW, THEREFORE, BE IT RESOLVED that the Board publicly commends Kay H. Lawson for her service to the citizens of Surry County and wishes to express its appreciation for her years of dedicated employment; and

BE IT FURTHER RESOLVED that the Board extends to Kay H. Lawson its best wishes for many years of happiness during her retirement.

RESOLUTION

WHEREAS, Diana Holder Anthony was employed from February 14, 2007 until her retirement on May 31, 2013 as an employee of

the Surry County Health and Nutrition Center. She worked as a Public Health Nurse I and a Public Health Nurse II, a position she held from March 1, 2008 until her retirement; and

WHEREAS, during her term of service, Ms. Anthony faithfully served Surry County as a caring public servant, dedicated to providing assistance to those in need; and

WHEREAS, during her years of faithful service, Ms. Anthony has earned the admiration and respect of her fellow employees and the Surry County Health and Nutrition Center staff; and

WHEREAS, the Surry County Board of Commissioners wishes to publicly commend Ms. Anthony for the dependable and caring manner in which she served her clients and the enrichment she brought to their lives; and

NOW, THEREFORE, BE IT RESOLVED that the Board commends Diana Holder Anthony for her service to the citizens of Surry County and wishes to express its appreciation for her years of dedicated employment; and

BE IT FURTHER RESOLVED that the Board extends to Diana Holder Anthony its best wishes for many years of happiness during her retirement.

#### RESOLUTION

WHEREAS, Sherry Nichols Brindle worked for the Surry County Department of Social Services from July 1, 1996 until January 7, 2000, and from April 10, 2006 until her retirement on June 5, 2013; and

WHEREAS, Ms. Brindle held the positions of Day Care Director I in the Surry Child Development Center, Social Worker I, Social Worker II and Social Worker III in the Child Protective Services Unit; and

WHEREAS, Ms. Brindle maintained professionalism in her interaction with clients, co-workers and representatives of community agencies; and

WHEREAS, in her actions, Ms. Brindle demonstrated genuine feelings of compassion and respect for the clients with whom she worked; and

WHEREAS, Sherry Nichols Brindle has faithfully served Surry County as a caring and conscientious public servant; and

NOW, THEREFORE, BE IT RESOLVED that the Board publicly commends Sherry Nichols Brindle for her service to the citizens of Surry County and wishes to express its appreciation for her years of dedicated employment; and

BE IT FURTHER RESOLVED that the Board extends to Sherry Nichols Brindle its best wishes for many years of happiness during her retirement.

#### RESOLUTION

WHEREAS, Judy S. Stephens worked for the Surry County Tax Department from March 10, 1986 until her retirement on July 31, 2013; and

WHEREAS, during her employment with the County of Surry, Mrs. Stephens held the positions of Data Entry Clerk, Data Entry Class II, Tax Clerk IV, Personal Property Appraiser, Assessment Coordinator and Assistant Tax Administrator, a position she held from July 21, 2009 until her retirement; and

WHEREAS, in her position, Mrs. Stephens was a true professional. Her quiet demeanor and firm grasp of tax rules and regulations allowed her a special repoire with even the most difficult customer. Mrs. Stephens would go the extra mile to assist the public, taking time to ensure that each person had been treated fairly; and

WHEREAS, Mrs. Stephens has served on the Surry County Personnel Committee for many years and has faithfully tried to enforce and enhance the application of uniform personnel policies and procedures; and

WHEREAS, Mrs. Stephens was a leader that inspired dedication and teamwork. She was supportive of staff and their personal growth. Her positive attitude was a great role model for others. Mrs. Stephens had the unique ability to firmly lead and guide other employees in a very kind and gracious manner. Her high level of commitment and leadership skills have been a true asset to the Surry County Tax Department; and

WHEREAS, Surry County and its citizens have benefited tremendously as a result of Mrs. Stephens' tenure in the Surry County Tax Department. Mrs. Stephens always exhibited honesty and trustworthiness in dealing with others. Both her personal and professional ethics are above reproach; and

WHEREAS, Judy S. Stephens has faithfully served Surry County as a caring and conscientious public servant and will be greatly missed in that leadership role; and

NOW, THEREFORE, BE IT RESOLVED that the Board publicly commends Judy S. Stephens for her service to the citizens of Surry County and wishes to express its appreciation for her years of dedicated employment; and

BE IT FURTHER RESOLVED that the Board extends to Judy S. Stephens its best wishes for many years of happiness during her retirement.

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Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Kathleen Edwards expressed concerns regarding dogs being teetered and chained. Ms. Edwards requested revisions be made to the Animal Control Ordinance.

George Alsip stated he has a passion for dogs but does not want to be told what he can do with his animals on his own property.

Wade Young stated that he lives in the Mount Airy City limits and has had to listen to a dog bark constantly for seven years. The dog is chained in a nearby yard.

Commissioner Johnson stated that Surry County would have to triple employment in Animal Control if the County enforced teetering laws which could create a tax increase. Commissioner Johnson feels there are more pressing issues in the County at the current time. Commissioner Johnson stated that animal activists have used terror tactics to try and resolve issues. Commissioner Johnson reiterated that he is a dog lover and owns dogs of his own.

Gary Brown, Animal Control Director, stated that the municipalities have regulations over and above Surry County's regulations. You must keep dogs teetered in municipalities in Surry County. Mr. Brown stated that the Animal Shelter responds to every call or complaint.

Chairman Harris stated that Surry County does not condone animal cruelty or ignore blatant animal cruelty.

Commissioner Phillips stated that Ms. Edwards left the meeting and did not give the Board an opportunity to respond.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Chairman Harris then declared the meeting to be a public hearing for zoning application ZCR1108. The site is 0.36 acre of tax parcel #4944-00-92-4971. The property owner is Walter C. White. The property is currently zoned RA. The petition is to rezone the property to HB.

Kim Bates, Planning Director, presented the facts pertaining to the rezoning and stated the Planning Board recommends approval of the rezoning.

Chairman Harris asked for comments from the public.

There were no comments. Commissioner Harris closed the public hearing.

Chairman Harris asked the Board for a recommendation.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the Statement of Consistency:

Transmittal of Recommendations and Statement of Consistency  
Subject: Case # ZCR1108, a Petition for General-Use Rezoning.

Applicant: Walter C. White (owner).

Property Description: Tax Parcel #4944-00-92-4971, located US Highway 21, at intersection with Old Highway 21, Bryan Township, State Road area.

Requested Reclassification: From Rural Agricultural (RA) to Highway Business (HB).

The Planning Board unanimously recommends approval of a zoning reclassification of the subject property to HB.

The Planning Board's recommendation of approval is based on the following findings as directed by Article 4 of the Zoning Ordinance:

- 1) The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
- 2) There is convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of an individual or small group.
- 3) There is convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change. (When a new district designation is assigned, any use permitted in the district is allowable, so long as it meets district requirements, and not merely uses which applicants state that they intend to make of the property involved.)
- 4) There is convincing demonstration that the character of the neighborhood will not be materially or adversely affected by any use permitted in the proposed change.
- 5) The proposal is in accord with the Land Use Plan and sound planning principles.

The Planning Board also cites appropriate consistency principles from the Land Use Plan, listed below.

*Area Land Use Category:* On the Future Land Use Map, this property is located adjacent to a designated Community Activity Center. This designation emphasizes community-based commercial and residential development.

Consistency Elements from Land Use Plan 2020:

- 5.4.5.2 Compact development should be encouraged in order to reduce unnecessary waste of space and cost of services.
- 5.4.5.4 New commercial development should be encouraged to locate within existing areas of commercial activity.
- 5.4.5.7 Highway-oriented commercial uses shall be clustered along segments of principal and minor arterials, as described in the Thoroughfare Plan, in existing areas of similar development or around intersections; they should contain land uses that are mutually compatible and reinforcing in use and design; interchanges along major thoroughfares serve as excellent locations for this type of development.
- 5.4.5.8 Within areas designated as Community Activity Centers, consideration should be given to creating standards that encourage buildings to situate close to road and promote landscaping and good design, as shown in Figures 5.7 and 5.8.
- 5.4.5.12 Businesses should be served by roads and streets of a capacity sufficient for safe traffic flow; large businesses should locate at major intersections.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the rezoning.

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Chairman Harris then declared the meeting to be a public hearing for zoning application ZCR1110. The site is 27 acres of

tax parcel 5949-00-27-3910. The property owner is Ethelene A. Edwards. The property is currently zoned MHP. The petition is to rezone the property RA.

Kim Bates, Planning Director, presented the facts pertaining to the rezoning and stated the Planning Board recommends approval of the rezoning.

Chairman Harris asked for comments from the public.

There were no comments. Commissioner Harris closed the public hearing.

Chairman Harris asked the Board for a recommendation.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the Statement of Consistency:

Transmittal of Recommendations and Statement of Consistency  
Subject: Case # ZCR1110, a Petition for General-Use Rezoning.

Applicant: Ethelene A. Edwards (owner).

Property Description: Tax Parcel #5949-00-27-3910, located at Hickory Hill Drive, off Reeves Mill Road, Mount Airy Township, east of the city.

Requested Reclassification: From Residential General (RG) and Manufactured Home Park (MHP) to Rural Agricultural (RA).

The Planning Board unanimously recommends approval of a zoning reclassification of the subject property to RA.

The Planning Board's recommendation of approval is based on the following findings as directed by Article 4 of the Zoning Ordinance:

- 1) The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
- 2) There is convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of an individual or small group.
- 3) There is convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change. (When a new district designation is assigned, any use permitted in the district is allowable, so long as it meets district requirements, and not merely uses which applicants state that they intend to make of the property involved.)
- 4) There is convincing demonstration that the character of the neighborhood will not be materially or adversely affected by any use permitted in the proposed change.
- 5) The proposal is in accord with the Land Use Plan and sound planning principles.

The Planning Board also cites appropriate consistency principles from the Land Use Plan, listed below.

*Area Land Use Category:* Rural Growth Area: "The purpose of the Rural Growth class is to provide for future development on lands that are suitable and that will be provided with the necessary public services to support suburban-style development."

Other Consistency Elements from Land Use Plan 2020:

5.4.7.2 Medium-density residential development within areas designated as Rural Growth Areas on the Future Land Use Map should be limited to housing that promotes a strong and established tax base; these areas should see the highest rate of growth in the County's planning jurisdiction.

Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to approve the rezoning.

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Chairman Harris then declared the meeting to be a public hearing for zoning application ZCR1111. The site is 24 acres of tax parcel 4080-00-71-6705. The property owner is Thomas A. Brintle. The property is currently zoned RA. The petition is to rezone the property HB.

Kim Bates, Planning Director, presented the facts pertaining to the rezoning and stated the Planning Board recommends approval of the rezoning.

Chairman Harris asked for comments from the public.

Roy Smith, Gene Hill Road, Mount Airy, expressed concerns regarding the rezoning. Mr. Smith lives across the road from the property. He is concerned that Gene Hill Road is a rural road and will be used by commercial vehicles.

There were no additional comments. Commissioner Harris closed the public hearing.

Chairman Harris asked the Board for a recommendation.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously for the Planning Director to discuss revising the application with the applicant to a conditional zoning district.

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Chairman Harris then declared the meeting to be a public hearing for the abatement of a Public Nuisance located at 154 Pine Drive, Mount Airy.

Kim Bates, Planning Director, presented the facts pertaining to abatement of a public health nuisance. It is the Planning Department's determination that on this property a condition exists that may be dangerous or prejudicial to the public health or safety. Mr. Bates presented a power point presentation showing the condition of the property. The property includes a dwelling badly damaged by fire, with a large section of the roof burned. The structure is not secured or maintained. The Surry County Policy for Abatement of Public Health and Nuisance calls for a decision by the Board of County Commissioners to determine whether a condition is dangerous or prejudicial to the public health or safety. The expense of the

action is required to be borne by the person responsible, if necessary as a lien on the property to be collected as taxes.

Attorney Edwin Woltz discussed the timeframe for the abatement process.

Chairman Harris asked for comments from the public.

Rodney Riggs, who adjoins the property, requested the Board consider the abatement process. He has safety concerns.

There were no additional comments. Commissioner Harris closed the public hearing.

Chairman Harris asked the Board for a recommendation.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the following resolution:

SURRY COUNTY  
RESOLUTION AND ORDER  
NORTH CAROLINA

WHEREAS, on or about the 29<sup>th</sup> day of July 2013 the Surry County Planning Director, Kim Bates, received a phone call from a neighbor residing adjacent to 154 Pine Drive in Mount Airy, North Carolina. The caller was complaining about the offensive and dangerous condition of an abandoned burned-out structure located at 154 Pine Drive which has been the source of numerous complaints and enforcement efforts through the Surry County Dilapidated Building Policy and through the Surry County Solid Waste Ordinance. On July 29<sup>th</sup>, the caller expressed concern about overgrown vegetative materials and the presence of snakes and other vermin in the structure that was completely assessable due to broken windows and doors that had not been boarded up by the property owner; and

WHEREAS, in response to the phone call, the Planning Director prepared a written complaint and forwarded the complaint to an Ordinance Enforcement Officer employed by the County to investigate the condition within 96 hours of receipt of the written complaint; and

WHEREAS, Officer Doug Hall, made an onsite inspection of 154 Pine Drive in Mount Airy and prepared a written report summarizing the condition of the structure, including photographic illustrations which substantiated the existence of a dangerous or prejudicial condition affecting the public health or safety; and

WHEREAS, the County Manager was contacted to arrange a presentation to the Board of County Commissioners to include testimony of the Ordinance Enforcement Officer, the Planning Director and others that may assist the Board in receiving and interpreting available information; and

WHEREAS, the property owner of 154 Pine Drive received written notice to her last known address that the Board of Commissioners would hear evidence about the premises located at 154 Pine Drive being designated as a public health nuisance due to its dangerous condition which is prejudicial to public health and safety.

NOW THEREFORE, based upon the Ordinance Enforcement Officer's report, testimony from the Planning District and photographic illustrations, the Surry County Board of Commissioners makes the following

Findings of Fact:

That the structure located at 154 Pine Drive is dangerous or prejudicial to the public health or safety as a result of the following conditions: (1) Open roof, broken windows and doors permitting the structure to serve as a breeding ground or harbor for mosquitoes, other insects, rats and other pests; (2) The area immediately around the structure has a heavy growth of weeds or other noxious vegetation over eight inches in height. (3) The structure is a source of danger for children because of the possibility of entrapment or injury from exposed sharp surfaces of metal, glass or other rigid materials. (4) The structure is in danger of collapse and includes charred building materials furnishings and other rotten or putrid matter. (5) Sarah Whittington Shelton is the owner of record of 154 Pine Drive in Mount Airy (Surry County Parcel Id No. 5010-08-98-7215) and her last known address is 415 East Oak Street, Mount Airy, NC 27030.

Based upon the foregoing, the Surry County Board of Commissioners orders the abatement, removal or remedy of the above described conditions by property owner. The expense of the action shall be paid by the property owner, and if not paid, shall be a lien upon the land or premises where the nuisance arose, and shall be collected as unpaid taxes. Further, notice of this Resolution and Order shall be served upon the property owner by service of process by a deputy sheriff or by certified mail, return receipt requested, to her last known address. The return shall be made to the Surry County Planning Director.

The property owner shall also be served with a Notice Ordering Property Owner To Abate, Remove or Remedy the conditions that was found to be dangerous or prejudicial to the public health or safety within 60 days of service of the notice. The Notice shall be served by certified mail, return receipt requested, or by sheriff's deputy. The Notice shall inform the property owner that she has a right to appeal to the Surry County Board of Commissioners its finding that her property is dangerous or prejudicial to the public health or safety. Any such appeal must be written and shall be delivered to the Clerk to the Board of Commissioners within 20 days of service of the Notice of Order to Abate, Remove Or Remedy And Right To Appeal. The Notice shall further advise the property owner that the Board of Commissioners' decision may be appealed to the General Court of Justice, Superior Court Division as permitted by N.C. G.S. 153A-140.

If property owner fails to timely appeal Surry County will remove, abate or remedy the public health or safety nuisance and the expense of such action shall be paid by the property owner and, if not paid, shall be a lien upon the land where the nuisance arose and shall be collected as unpaid taxes.

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Commissioner Johnson thanked Rawley King for his role in helping secure Governor McCroy coming to Mount Airy on August 14, 2013.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Taylor Douglas, Natalie Eaton, Karlie Marion, Hannah Terrell, Ellie McHone, Drew Beamer, Dixie Johnson, Dixie Fulk, Dana Robbins, Cassie Kruper, and Camryn Cornell, Franklin Thunder 13U Fastpitch Softball Team, for winning the 13U Foothills Fastpitch Softball Tournament Title.

Darrell Beamer, Michael Fulk and Neil Terrell for their leadership role in assisting the Franklin Thunder 13U Fastpitch Softball Team to a /softball tournament title.

Anthony Vance Tate, Troop 556, for attainment of his Eagle Scout rank in 2013.

Kay Lawson, Diana Anthony, Sherry Brindle and Judy Stephens, retirees, for their many years of faithful service to Surry County.

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Attorney Edwin Woltz discussed procedures for the Board of County Commissioners assuming direct control and responsibilities of the Department of Social Services Board. Attorney Woltz stated the Department of Social Services Board usually meets the third Tuesday of each month at 1:30 p.m. in the Department of Social Services Meeting Room. Mr. Woltz recommended the following: the Board of County Commissioners meet to consider the Department of Social Services issues separate from regular Board meeting, the Department of Social Services Director continue to serve as secretary to the Board, the minutes of the former Social Services Board be retained by Kaye Atkins and minutes of future meetings where the Board of County Commissioners deliberates Department of Social Services issues be kept in the County Managers Office. The responsibilities of the Department of Social Services Board is to select a director, work with others to improve social conditions in the County, consult with the director about problems in the agency and about budgetary issues, transmit budgets to the County, undertake such other duties that are assigned to it by the General Assembly, the Department of Health and Human Services or the Board of County Commissioners.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to meet as the Department of Social Services Board on Tuesday, August 20, 2013 at 1:30 p.m. at the Surry County Government Center, Department of Social Services Meeting Room, to discuss Social Services issues.

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Michael Hartgrove, Tax Administrator, presented settlements for 2012-2013 property taxes in Surry County. Mr. Hartgrove also presented a resolution approving and accepting the annual settlement, a copy of the order of tax collections for 2013-2014, and a copy of the Tax Administrator sworn affidavit of due diligence. Mr. Hartgrove stated the collection rate is currently 97.22%.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the following resolution:

RESOLUTION APPROVING  
THE TAX COLLECTOR'S ANNUAL SETTLEMENT  
FOR FISCAL YEAR 2012 - 2013 AND PRIOR YEARS

WHEREAS, pursuant to the provisions of N.C.G.S. 105-373, the Tax Administrator in his capacity as Tax Collector has made his report of settlement to the Surry County Board of Commissioners for fiscal year 2012 - 2013 and prior years after July 1 and before he is charged with taxes for the current fiscal year, 2013 - 2014; and

WHEREAS, based upon the written and oral report of settlement of the Tax Administrator in his capacity as Tax Collector, Surry County Board of Commissioners has made sufficient inquiry in order to reach a determination that the collection work of the Tax Administrator in his capacity as Tax Collector has been performed satisfactorily and that the Tax Administrator in his capacity as Tax Collector has done everything that he could have done to reach whatever property may have been available; and

WHEREAS, as required by N.C.G.S. 105-373, before being charged with taxes for the current fiscal year, the Tax Administrator in his capacity as Tax Collector has presented the Surry County Board of Commissioners a list of the persons owning real property taxes whose taxes for the preceding fiscal year remain unpaid and the principal amount owed by each person and a list of the persons not owning real property taxes whose personal property taxes for the preceding fiscal year remain unpaid and the principal amount owed by each person, along with a statement under oath that he has made diligent efforts to collect the taxes due from the persons listed in a manner that is reasonably necessary by all means available to him for collection; and

WHEREAS, the settlement of the Tax Administrator in his capacity as Tax Collector, including the settlement for the taxes for prior years, which are attached hereto, together with this action of the Surry County Board of Commissioners, shall be entered into the minutes of said Board;

NOW, THEREFORE BE IT RESOLVED, by the Surry County Board of Commissioners that the list of persons owning real property whose 2012 real property taxes remain unpaid and the list of persons not owning real property whose 2012 personal property taxes remain unpaid and the principal amount owed by each person are hereby acknowledged as received.

BE IT FURTHER RESOLVED by the Surry County Board of Commissioners that the annual settlement of the Tax Administrator in his capacity as Tax Collector for the fiscal year 2012 - 2013 and prior years is hereby accepted as presented by the Tax Administrator in his capacity as Tax Collector.

State of North Carolina  
County of Surry

ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
IN ACCORDANCE WITH G.S. 105-373, G.S. 105-321 AND 105-330.3

TO: MICHAEL L. HARTGROVE  
SURRY COUNTY TAX ADMINISTRATOR

You are hereby authorized, empowered, and commanded to collect the taxes remaining unpaid as set forth in the 2003 through 2013 tax records filed in the office of the Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2003 through 2013 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Surry County, City of Mount Airy, Town of Elkin, Town of Dobson, Town of Pilot Mountain, Ararat, Bannertown, CC Camp, Central, Four Way, Franklin, Jotum-Down, Mountain park, Pilot Knob, Pine Ridge, Pleasant Hill Shoals, Skull Camp, South Surry, State Road, Westfield, and White Plains Fire Districts and Elkin City School and Municipal Districts and Mount Airy City School and Municipal Districts; and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

Within available funds in the budget ordinance and personnel positions established, the Tax Administrator acting as the Tax Collector may appoint employees from County personnel presently employed in the Tax Department and they have authority to perform those functions authorized by the Machinery Act of Chapter 105 of North Carolina General Statutes and other applicable laws for current and previous year's taxes.

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Betty Taylor, Assistant County Manager for Budget and Finance, addressed the Board regarding three surplus vehicles. The vehicles are as follows:

1. 1998 Ford F-150 Super Cab 2 door, VIN#1FTRX18L2XNB94714.  
The following departments are requesting the vehicle: Facilities Management, Parks and Recreation, Environmental Health and the Sheriff's Department.
2. 1998 Dodge Ram 2500, ¾ ton Quad Cab, VIN#187KF23Z1WJ102052.  
The following departments are requesting the vehicle: Parks and Recreation and Environmental Health.
3. 2008 Dodge Caravan 4-door van, VIN#2D8HN44H28R724182.  
Environmental Health is requesting the vehicle.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to revisit at the September 3, 2013 Board of County Commissioner Meeting.

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Betty Taylor, Assistant County Manager for Budget and Finance, addressed the Board regarding an Emergency Services write-off in the amount of \$478.05.

Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to approve the write-off.

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Dr. Bill Blackley, Elkin Valley Trails Association, addressed the Board regarding support for the Elkin Valley Trails Association. The Elkin Valley Trails Association has been planning and developing pedestrian, equestrian, boating, fishing and bicycle facilities as a segment of the Mountain-to-Sea-Trail along Big Elkin Creek in Wilkes and Surry Counties. Dr. Blackley along with Joe Mickey and Bob Hillary presented a power point presentation for Board information. The group discussed previous and upcoming activities.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the following resolution:

RESOLUTION TO SUPPORT THE ELKIN VALLEY TRAILS ASSOCIATION

WHEREAS, the County of Surry recognizes the recreational benefits, environmental benefits, and wellbeing of its citizens: and,

WHEREAS, the County of Surry wishes to provide ample and safe facilities for pedestrians, bicyclists, canoeist, and equestrian uses,

WHEREAS, the Elkin Valley Trails Association has begun planning and developing pedestrian, equestrian, boating, fishing, and bicycle facilities as a segment of the Mountain-to-Sea-Trail along Big Elkin Creek in Wilkes and Surry Counties and,

WHEREAS, the Elkin Valley Trails Association has begun planning and developing pedestrian, boating, fishing, and bicycle facilities along the Yadkin River in Wilkes, Yadkin, and Surry Counties as a segment of the Mountain-to-Sea-Trail and,

WHEREAS, the County of Surry strives to promote the efforts of the Elkin Valley Trails Association in developing section of the Mountain-to-Sea-Trail between Stone Mountain State Park, Pilot Mountain State Park, and Town of Elkin.

NOW, THEREFORE, BE IT RESOLVED that the County of Surry promotes the overall mission of the Elkin Valley Trails Association's goals to preserve, protect, enhance, and connect the cultural, natural, historical, and recreational assets of the Stone Mountain State Park, Pilot Mountain State Park, and the Town of Elkin and all other communities along the trail in between the two state parks,

WHEREAS, the County of Surry recognizes that the Elkin Valley Trails Association (EVTA) will encourage economic development by fostering the growth of entrepreneurship, tourism, and general business development while improving the quality of life for the region through increased emphasis on healthy lifestyles and educational opportunities.

FURTHER BE IT RESOLVED that the County of Surry will promote and encourage the Elkin Valley Trails Association's missions and goals for the entire region.

Upon motion of Chairman Harris, seconded by Commissioner Johnson, the Board voted unanimously to allocate \$25,000 to the Elkin Valley Trail Association to be used in its entirety in

Surry County and write a letter to Wilkes County Board of Commissioners encouraging them to support the project also.

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Chris Knopf, County Manager, addressed the Board regarding an email from Brian Elam, North Carolina Forest Service, addressing the reduction in the Forest Service Budget by \$5,000. Mr. Knopf stated that the Forest Service is funded on a 40% County/60% State split. Mr. Elam would like the County to restore \$3,000 to the Forest Service budget.

Upon motion of Chairman Harris, seconded by Commissioner Miller, the Board voted unanimously to allocate an additional \$3,000 to the North Carolina Forest Service for FY 2013-2014.

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Chris Knopf, County Manager, addressed the Board regarding the approval of the Surry County Residential Anti-Displacement and Relocation Assistant Plan for the CDBG HOME Programs.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve the plan.

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Chris Knopf, County Manager, addressed the Board regarding vacancies on the Natural Resources Committee.

Upon motion of Chairman Harris, seconded by Commissioner Johnson, the Board voted unanimously to reappoint Marty Branch and Steve Mason to the Natural Resources Committee.

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Chris Knopf, County Manager, addressed the Board regarding a request from the Surry County Schools requesting the donation of two Surry County Flags.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to donate two County Flags to the Surry County Schools System.

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Chris Knopf, County Manager, addressed the Board regarding changes to the Hall of Fame By-Laws. The changes would move the maximum number of candidates who may be inducted into the Surry County Sports Hall of Fame in each year from eight to six inductees and the maximum number of candidates who may be inducted into the Surry County Sports Ring of Honor in each year from four to two inductees.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to approve the amended by-laws as presented.

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Chris Knopf, County Manager, updated the Board on the Interstates Sewer Project. Mr. Knopf briefed the Board on the easement acquisition, funding, and negotiations on the agreement with the City of Mount Airy. Mr. Knopf stated that he received an email from the Rural Center stating they and the State will honor the funds dedicated for the project.

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Chris Knopf, County Manager, addressed the Board regarding maintenance and operation of the Lovell's Creek Dam. The dam is located in Carroll County but Surry County, City of Mount Airy and Carroll County are all owners of the dam. Carroll County was notified by the Commonwealth of Virginia Dam Safety Division that the dam needs mapping and other items to meet current regulations. Surry County had entered into an Operation and Maintenance Plan in 1988. The County Manager requested to work together with the City of Mount Airy and Carroll County to develop a Request for Proposal for mapping the dam from qualified firms.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously for the County Manager to work with the City of Mount Airy and Carroll County on developing a Request for Proposal.

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Chris Knopf, County Manager, requested the Board approve and not release the July 15, 2013 Closed Session Minutes.

Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the July 15, 2013 Closed Session Minutes.

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Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to appoint Chairman Harris to the YVEDDI Board.

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Chris Knopf, County Manager, discussed a meeting with the Friendship Speedway owner. The owner of the speedway will install a 4" water tap to provide sufficient public water supply for the speedway.

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Attorney Edwin Woltz discussed the Mayberry Mall Property Tax Commission Appeal. Attorney Woltz recommended hiring Charles Meeker at Parker Poe to assist with the Mayberry Mall Property Tax Commission Appeal.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve hiring Charles Meeker at Parker Poe for the Mayberry Mall Property Tax Commission Appeal.

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Chairman Harris stated Surry County will get the requested \$200,000 for the sewer line for Project Press and work is being prepared for the grant monies for Pittsburgh Glass Works from the Rural Center.

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Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143.318.11 (a)(6), economic development pursuant to G.S. 143-318.11 (a)(4) and legal matters pursuant to G.S. 143-318.11 (a)(3).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Johnson, seconded by Chairman Harris, the Board voted unanimously to approve the County's share of the special leave provision, as approved by the State of North Carolina, for Cooperative Extension employees.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to set on September 3, 2013 public hearings for two economic development incentives: Project Stretch and Project Hops.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to abolish position numbers 511401, 518115, 516410, 517002, 518501, 516710, 514811, and 516304 due to budget constraints and according to the guidelines of the Personnel Ordinance.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to amend the Surry County Personnel Ordinance by making the following change to Appendix A, Position Classification Plan, effective September 1, 2013: Add the classification of Accounting Tech IV to Grade 65. Reclassify position #531204 to an Accounting Tech IV, according to the guidelines of the Personnel Ordinance.

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Upon motion of Commissioner Johnson, seconded by Chairman Harris, the Board voted unanimously to cancel the October 21, 2013 Board meeting and adopt a revised meeting schedule at the September 3, 2013 meeting.

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Commissioner Phillips discussed Thailand officials potentially coming to Surry County to discuss trade relations later this month.

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There was no further business to come before the Board.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to recess until Tuesday, August 20, 2013 at 1:30 p.m., Department of Social Services Meeting room to discuss Social Services matters. The meeting ended at 10:50 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of September 3, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on September 3, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Vice-Chairman Paul Johnson, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Chairman Eddie Harris and Commissioner R.F. "Buck" Golding were unable to attend.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Michael Hartgrove, Tax Administrator  
Bryan Cave, Cooperative Extension Director  
Daniel White, Parks and Recreation Director  
News Media

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Vice-Chairman Johnson called the meeting to order and stated that Chairman Harris was out of town on business and Commissioner Golding was sick.

Commissioner Phillips delivered the invocation and led the Pledge of Allegiance.

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Vice-Chairman Johnson requested the Board review and approve the agenda.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to approve the agenda.

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Vice-Chairman Johnson requested the Board to consider the minutes of the August 19, 2013 meeting.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the minutes.

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Vice-Chairman Johnson requested that the Board consider the consent agenda. Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the following amended County Commissioners' Meeting Calendar:

COUNTY COMMISSIONERS'  
CALENDAR FOR 2013

Regular meetings of the Surry County Commissioners are held at 6:00 p.m., on the first and third Mondays, in the Surry County Government Center, Dobson, NC. If a County-recognized holiday falls on Monday, the meeting is held on Tuesday, or a date determined by the Commissioners. The County observes the State's holiday schedule. The Board may amend this calendar as needed.

<u>December 3, 2012</u>	First Monday Meeting Election of officers for 2013
<u>December 17, 2012</u>	Third Monday Meeting
<u>December 24, 25 &amp; 26 2012</u>	Christmas Holiday
<u>January 1, 2013</u>	New Year's Day Holiday
<u>January 7</u>	First Monday Meeting
<u>January 21</u>	Martin Luther King, Jr. Holiday
<u>January 22</u>	Fourth Tuesday Meeting
<u>February 4</u>	First Monday Meeting
<u>February 18</u>	Third Monday Meeting
<u>February 22</u>	Commissioners' Planning Retreat
<u>March 4</u>	First Monday Meeting
<u>March 18</u>	Third Monday Meeting
<u>March 29</u>	Good Friday Holiday
<u>April 1</u>	First Monday Meeting
<u>April 15</u>	Third Monday Meeting
<u>May 6</u>	First Monday Meeting
<u>May 20</u>	Third Monday Meeting
<u>May 27</u>	Memorial Day Holiday
<u>June 3</u>	First Monday Meeting 1. County Manager (Budget Officer) presents recommended budget for FY 2013-2014
<u>June 17</u>	Third Monday Meeting 1. Public hearing on FY 2013-2014 recommended budget.
<u>July 1</u>	First Monday Meeting (To be scheduled, only if necessary)
<u>July 4</u>	Independence Day
<u>July 15</u>	Third Monday Meeting
<u>July 19-23</u>	National Association of Counties

Annual Conference in Fort Worth, Texas-Fort Worth Convention Center

August 5 First Monday Meeting (To be scheduled, only if necessary)

August 19 Third Monday Meeting

August 16-19 NC Association of County Commissioners  
Annual Conference August 22-August 25  
Joseph S. Koury Convention Center/Sheraton  
Greensboro at Four Seasons (Guilford County)

September 2 Labor Day Holiday

September 3 First Tuesday Meeting

September 16 Third Monday Meeting

September 17-1:30 p.m. Social Services Board Meeting  
Social Services Conference Room

October 7 First Monday Meeting

October 15-1:30 p.m. Social Services Board Meeting  
Social Services Conference Room

October 21 Third Monday Meeting (Cancelled)

November 4 First Monday Meeting

November 11 Veterans' Day Holiday

November 18 Third Monday Meeting

November 19-1:30 p.m. Social Services Board Meeting  
Social Services Conference Room

November 28 & 29 Thanksgiving Holiday

December 2 First Monday Meeting  
1. Swearing in of newly elected officials.  
2. Election of officers for 2014.

December 16 Third Monday Meeting (To be scheduled, only if necessary)

December 17-1:30 p.m. Social Services Board Meeting  
Social Services Conference Room

December 24, 25 & 26 Christmas Holiday

- Approve the following resolution of support for an Industrial Development Fund Grant for Project Press:

**RESOLUTION OF SUPPORT FOR AN INDUSTRIAL DEVELOPMENT FUND  
GRANT FOR PROJECT PRESS**

WHEREAS, a grant from the Department of Commerce through the County of Surry can be made to assist Project Press; and

WHEREAS, Surry County will administer this grant in accordance with the rules and regulations of the Department of Commerce; and

WHEREAS, Surry County will administer this grant through the County Finance Office; and

WHEREAS, the grant will be monitored quarterly to assure compliance with this proposal and the Department of Commerce regulations; and

WHEREAS, the amount of the grant application will be \$255,900.

NOW THEREFORE BE IT RESOLVED that the Surry County Board of Commissioners support an Industrial Development Fund Grant for Project Press.

Request from the Human Resources Officer:

- Approve a poll of the Board to follow the County Personnel Ordinance Leave Payout guidelines.

Vice-Chairman Johnson then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Bryan Cave, Cooperative Extension Director, introduced James Boggs as the new Field Crop Specialist. Mr. Cave stated that Mr. Boggs began work in July and Surry County was fortunate to have him in the Cooperative Extension Office.

The Board welcomed Mr. Boggs.

Mr. Boggs stated he was thankful to be in Surry County.

There being no additional comments, Vice-Chairman Johnson closed the open forum, and the Board resumed regular business.

Vice-Chairman Johnson then declared the meeting to be a public hearing for an economic incentive for Project Stretch.

Chris Knopf, County Manager, read the proposed resolution into the record.

Vice-Chairman Johnson asked for comments from the public.

Todd Tucker, Economic Development Partnership President, spoke in favor of the incentive and stated the project would help provide jobs in Surry County and is a worthy cause.

There were no additional comments. Vice-Chairman Johnson closed the public hearing.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the following resolution:

STATE OF NORTH CAROLINA	}	
	}	RESOLUTION
COUNTY OF SURRY	}	

WHEREAS, there has been described to the Board of Commissioners ("Board") of Surry County, North Carolina

("County") a proposal for Surry County to provide certain incentives to Project Stretch in connection with the Company's expansion of a manufacturing operation located in Surry County.

Proposed incentives to the Company include the following appropriations and expenditures:

- A. Following payment of taxes by Company to County, the County shall make an incentive grant to the Company of not more than \$109,782 over a five-year period and a \$5,000 match for a Building Reuse Grant from the North Carolina Rural Center.

The incentive grant shall be reduced proportionately if Company fails to achieve or maintain benchmark minimums of investment and employment.

An Incentive Agreement ("Agreement"), including or addressing the County and Company and describing proposed incentives in detail shall be executed subject to approval and review of the County Manager and County Attorney. A copy of the Agreement will be filed in the County's records.

THEREFORE, be it resolved by the Board of Commissioners of Surry County:

1. Surry County hereby undertakes to provide certain incentives to Company in connection with its investment within Surry County, as described in the Agreement. The County hereby finds and determines that such undertaking will increase the taxable property, employment and business prospects of the County.
2. That the Chairman of the Surry County Board of Commissioners is authorized and directed to execute the Agreement in a form that has been approved by the County Manager and County Attorney and to deliver the same to the appropriate counter-parties and the Clerk of the Board of Commissioners is hereby authorized and directed to affix the County seal to the Agreement and attest the same. The Agreement shall be in a form substantially as described above with such changes as may be approved by the Chairman of the Board of Commissioners. The Chairman's execution of the Agreement shall constitute conclusive evidence of his approval of any change.
3. The Agreement in final form, however, must provide:
  - a. That the total amount to be expended by the County be an incentive grant over five years of not more than \$109,782.
  - b. That Company's minimum investment of \$6.5 million be made by January 1, 2016, with the creation of 55 full-time (or full-time equivalent) jobs created by January 1, 2018.
4. That County's payment of the incentive grant portion is to be paid to Company only after Company provides evidence that its investment and employment benchmarks

have been made as required and after assessed property taxes are timely paid by Company to County.

5. The actions of the County officers and officials in conformity with the purposes and intent of this Resolution and in furtherance of the execution and delivery of the Agreement and the consummation of the transactions contemplated hereby, are hereby ratified, approved and confirmed.

6. All of the Board proceedings or parts thereof, in conflict with this Resolution or, to the extent of such conflict, are hereby repealed.

7. This Resolution shall take effect immediately.

Vice-Chairman Johnson then declared the meeting to be a public hearing for an economic incentive for Project Hops.

Chris Knopf, County Manager, read the proposed resolution into the record.

Vice-Chairman Johnson asked for comments from the public.

Todd Tucker, Economic Development Partnership President, spoke in favor of the incentive. Mr. Tucker stated the Company has the opportunity to grow and be successful in Surry County.

Commissioner Phillips stated he was for economic development in Surry County but felt uncomfortable giving incentives to a company with low job creation. Commissioner Phillips stated he is concerned that Surry County does not have an economic development policy.

There were no additional comments. Vice-Chairman Johnson closed the public hearing.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted to approve the following resolution:

Ayes: Commissioner Johnson and Commissioner Miller

Nays: Commissioner Phillips

The motion passed with a 2-1 vote. Chairman Harris and Commissioner Golding were not in attendance.

STATE OF NORTH CAROLINA	}	
	}	RESOLUTION
COUNTY OF SURRY	}	

WHEREAS, there has been described to the Board of Commissioners ("Board") of Surry County, North Carolina ("County") a proposal for Surry County to provide certain incentives to Project Hops in connection with the Company's investment in a manufacturing and distribution center to be located in Surry County.

Proposed incentives to the Company include the following appropriations and expenditures:

- B. Following payment of taxes by Company to County, the County shall make an incentive grant to the Company of not more than \$11,000 over a five-year period.

The incentive grant shall be reduced proportionately if Company fails to achieve or maintain benchmark minimums of investment and employment.

An Incentive Agreement ("Agreement"), including or addressing the County and Company and describing proposed incentives in detail shall be executed subject to approval and review of the County Manager and County Attorney. A copy of the Agreement will be filed in the County's records.

THEREFORE, be it resolved by the Board of Commissioners of Surry County:

8. Surry County hereby undertakes to provide certain incentives to Company in connection with its investment within Surry County, as described in the Agreement. The County hereby finds and determines that such undertaking will increase the taxable property, employment and business prospects of the County.
9. That the Chairman of the Surry County Board of Commissioners is authorized and directed to execute the Agreement in a form that has been approved by the County Manager and County Attorney and to deliver the same to the appropriate counter-parties and the Clerk of the Board of Commissioners is hereby authorized and directed to affix the County seal to the Agreement and attest the same. The Agreement shall be in a form substantially as described above with such changes as may be approved by the Chairman of the Board of Commissioners. The Chairman's execution of the Agreement shall constitute conclusive evidence of his approval of any change.
10. The Agreement in final form, however, must provide:
  - c. That the total amount to be expended by the County be an incentive grant over five years of not more than \$11,000.
  - d. That Company's minimum investment of \$677,000 be made by January 1, 2015, with the creation of two (2) full-time (or full-time equivalent) jobs created by January 1, 2015.
11. That County's payment of the incentive grant portion is to be paid to Company only after Company provides evidence that its investment and employment benchmarks have been made as required and after assessed property taxes are timely paid by Company to County.
12. The actions of the County officers and officials in conformity with the purposes and intent of this Resolution and in furtherance of the execution and delivery of the Agreement and the consummation of the

transactions contemplated hereby, are hereby ratified, approved and confirmed.

13. All of the Board proceedings or parts thereof, in conflict with this Resolution or, to the extent of such conflict, are hereby repealed.

14. This Resolution shall take effect immediately.

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Michael Hartgrove, Tax Administrator, discussed planning for the next Countywide revaluation. Mr. Hartgrove presented statistical data of the 2012-2013 sales ratio breakdown and market value sales. Mr. Hartgrove stated if the Board decided to stay on the 2016 revaluation schedule, the Tax Department would need an extra staff member.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to proceed with the 2016 revaluation.

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Chris Knopf, County Manager, addressed the Board regarding surplus vehicles that was tabled at the August 19, 2013 Board Meeting. The vehicles are as follows:

1. 1998 Ford F-150 Super Cab 2 door, VIN#1FTRX18L2XNB94714. The following departments are requesting the vehicle: Facilities Management, Parks and Recreation, Environmental Health and the Sheriff's Department.
2. 1998 Dodge Ram 2500, ¾ ton Quad Cab, VIN#187KF23Z1WJ102052. The following departments are requesting the vehicle: Parks and Recreation and Environmental Health.
3. 2008 Dodge Caravan 4-door van, VIN#2D8HN44H28R724182. Environmental Health is requesting the vehicle.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to table the requests until the September 16, 2013 Board meeting.

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Chris Knopf, County Manager, addressed the Board regarding a request from the American Red Cross that was presented at the June 17, 2013 Board Meeting. The American Red Cross requested \$10,000 of support from Surry County.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to allocate \$10,000 to the American Red Cross.

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Chris Knopf, County Manager, reminded the Board of the Department Head Luncheon at Fisher River Park on September 11, 2013-noon.

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Chris Knopf, County Manager, stated the Board would need to recess the meeting and reconvene on September 12, 2013, 6:30 p.m., Government Center, room 335, for Social Services Director interviews and other County business.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve and not release the August 19, 2013 closed session minutes.

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Vice-Chairman Johnson informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Surry County Women Community Clubs. Marion Venable gave a briefing on the eight clubs in Surry County. The Board read the following proclamation into record.

Proclamation

WHEREAS, Extension & Community Association is organized in all of North Carolina's 100 counties; and

WHEREAS, beginning 100 years ago Jane S. McKimmon worked to improve the quality of rural life and helped this state prevail during the Great Depression and two World Wars by the formation of community clubs of volunteers to support the work of Home Demonstration; and

WHEREAS, from its modest beginnings Extension & Community Association has grown to a diverse, wide-ranging statewide organization of adult volunteers supporting the professional extension staff from North Carolina's two land-grant universities, North Carolina Agricultural & Technical University in Greensboro and North Carolina State University in Raleigh; and

WHEREAS, Surry County Extension & Community Association views the family, in all its diverse forms, as the cornerstone of a healthy society and provides research-based programming to support families; and

WHEREAS, Surry County Extension & Community Association serves to enhance the local community with educational activities and events that support healthy bodies and minds; and

WHEREAS, Extension & Community Association contributes thousands of volunteer hours to Surry County and its citizens to promote educational advancement, social connectivity and community awareness; and

WHEREAS, North Carolina Extension & Community Association will be celebrating its centennial anniversary formally on October 27, 2013 and throughout 2013;

NOW THEREFORE, the Surry County Board of Commissioners do hereby proclaim the year 2013, as:

The 100<sup>th</sup> Anniversary of the Surry County Extension & Community Association in Surry County and urges all citizens to become familiar with the services and programs offered by the Surry County Extension & Community Association and to support and participate in these programs to enrich our local community and society.

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The Board took a ten minute recess.

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The Board resumed regular business.

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The Board continued recognition.

Dorothy Joyner, Special Olympics Surry County 2013 Volunteer of the Year, for participating in Special Olympics Surry County serving as a Volunteer Member on the Special Olympics Committee and the Special Olympics Fundraising Committee.

Frances Earley, Special Olympics Surry County 2013 Volunteer of the Year, for participating in Special Olympics Surry County serving as a committee volunteer and a Special Olympics Softball Coach leading the team to a State Gold Medal in the 2013 Special Olympics North Carolina State Games.

Timothy Lunsford, Special Olympics Surry County 2013 Athlete of the Year, for participating in various Special Olympics sports for more than ten years including swimming, basketball and bowling at the local and State level.

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Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to allocate \$5,000 for each of the following Youth Foundations: White Plains, Westfield, Cedar Ridge, and Lowgap. The monies are to be used for capital needs, facilities and facility related items.

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Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143.318.11(a)(6) and legal issues pursuant to G.S. 143-318.11(a)(3).

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The Board came out of closed session and resumed regular business.

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There was no further business to come before the Board.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to recess until Thursday, September 12, 2013, Government Center, room 335, 6:30 p.m. for Social Services Director interviews and other County business. The meeting ended at 7:50 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of September 12, 2013

The Surry County Board of Commissioners met in a reconvened session at 6:30 p.m. on September 12, 2013 at the Surry County Government Center, Room 335, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Commissioner R.F. "Buck" Golding was unable to attend.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Sandy Snow, Human Resources Officer

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Commissioner Eddie Harris called the meeting to order and Commissioner Larry Phillips gave the invocation.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to go into closed session for interviews for the Department of Social Services Director.

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The Board came out of closed session and resumed regular business.

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There was no further business to come before the Board.

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Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to adjourn. The meeting ended at 9:20 p.m.

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Sandy Snow  
Deputy Clerk to the Board  
Human Resources Officer

Surry County Board of Commissioners  
Meeting of September 16, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on September 16, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Don Mitchell, Facilities Management Director  
News Media

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Chairman Harris called the meeting to order.

Commissioner Johnson delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the August 20, 2013, September 3, 2013, and September 12, 2013 meetings.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the County Manager be sworn in as Deputy Clerk to the Board.
- Approve the following resolution of respect:

RESOLUTION

WHEREAS, Kester Sink was born in Thomasville, North Carolina into a farming family where he developed a love for the land; and

WHEREAS, Mr. Sink served his Country as a First Lieutenant in World War II in the Marine Corps and returned from serving his Country and enrolled at North Carolina State University where he graduated with a degree in Agriculture Economics; and

WHEREAS, in 1947 Mr. Sink married Adelaide Bunker, granddaughter of Chang Bunker, of the Siamese Twins and worked for the Federal Land Bank; and

WHEREAS, Mr. Sink had a daughter, Alex, and started farming full time on Hollyview Farm and two years later another daughter, Dottie, was born; and

WHEREAS, the Board recognizes Mr. Sink for the following accomplishments:

- President of the North Carolina Crop Improvement Association.
- President of the North Carolina Foundation Seed Producers.
- Director of the First National Bank (Bank of America).
- Workman's Federal Saving and Loan (BB&T) Board of Directors.
- Recognized by the Mount Airy News as being the second largest landowner in Surry County.
- Surry County Planning Board Member for twenty-five years and serving as Chairman.
- Instrumental in the adoption of the first Subdivision Ordinance and first Zoning Ordinance in Surry County.
- Served on Surry County Health Board.
- Served on Surry County Agriculture Advisory Council.
- Member of the Fish and Air Pollution Control Board in North Carolina.
- President and Lieutenant Governor of the Franklin Ruritan Club.
- Member of the Mount Airy Kiwanis Club.
- Funded Programs at Franklin Elementary School.
- Funded endowments for scholarships to Surry Community College, Meredith College and Wake Forest University.
- Funded endowments for the Surry Arts Council.
- Contributed to Mount Airy Museum of Regional History which enabled the Museum to complete and renovate the third floor and dedicate it to Adelaide Bunker Sink.
- Provided pianos and organs to numerous churches.
- Awarded Master Farm Family of the Year by Progressive Farmer Magazine.
- Recognized leader in agriculture by introducing hybrid seed corn and the use of selective pesticides for weed control.
- Pioneered the introduction of plastic culture for growing strawberries.
- Successful in the swine industry.

WHEREAS, Kester Sink encouraged others to follow an inspirational path to success and has emblazoned a formidable road, paved by an illustrious life and showed inspiration for all to follow.

NOW THEREFORE, BE IT RESOLVED that the Surry County Board of Commissioners hereby commends Kester Sink for his generosity, hard work, accomplishments and devotion to Surry County and its citizens, and extends best wishes and a Happy Birthday on September 13<sup>th</sup> for one of Surry Counties leading citizen and best wishes for many years to come.

- Approve the following from the Tax Department:  
 Total releases for the month ending 8/31/2013 in the amount of \$25,844.87.  
 Total refunds for the month ending 8/31/2013 in the amount of \$53,082.17.  
 Total real and personal property discoveries for the month ending 8/31/2013 in the amount of \$35,637.68.  
 Total motor vehicle discoveries for the month ending 8/31/2013 in the amount of \$3,427.95.
- Approve Emergency Services to apply and accept, if awarded, two grants from Wal-Mart of Elkin and Mount Airy to be used for the Child Passenger Safety Program.

Requests from the Assistant County Manager for Budget and Finance:

Approve budget change no. 3 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on September 16, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Special Appropriations</u>				
1054198 57060	Elkin Valley Trail Association (NEW)	0	25,000	25,000
1054198 57070	American Red Cross	0	10,000	10,000
1054198 57085	Youth Foundations	0	20,000	20,000
	Increase departmental total.	502,159	55,000	557,159
<u>Non-Departmental</u>				
1054199 59510	General Fund Contingency	200,000	(58,000)	142,000
	Decrease departmental total.	534,000	(58,000)	476,000
<u>HMEP Planning Grant</u>				
1054331 51720	Contracted Services	0	8,500	8,500
	Increase departmental total.	0	8,500	8,500
<u>Fire and Rescue</u>				
1054342 57330	Forest Fire Control	50,825	3,000	53,825
	Increase departmental total.	295,391	3,000	298,391
<u>Economic Innovation Grant</u>				
1054942 52350	Automotive Supplies	3,383	(796)	2,587
1054942 54010	Travel/Training	7,851	(797)	7,054
	Decrease departmental total.	24,446	(1,593)	22,853
<u>Yadkin-Pregnancy Care MGMT (NEW)</u>				
1055150 51010	Salaries & Wages	0	44,764	44,764
1055150 51300	Social Security	0	2,770	2,770
1055150 51310	Medicare	0	638	638
1055150 51330	Retirement	0	4,163	4,163
1055150 51350	Group Insurance	0	8,485	8,485
1055150 52010	Supplies and Materials	0	1,500	1,500
1055150 54010	Travel/Training	0	3,020	3,020
1055150 54200	Telephone	0	660	660
1055150 55500	Dues & Subscriptions	0	3,000	3,000
	Increase departmental total.	0	69,000	69,000
<u>Yadkin-Care Coordination 4 Children(NEW)</u>				
1055151 51010	Salaries & Wages	0	50,536	50,536
1055151 51300	Social Security	0	3,128	3,128
1055151 51310	Medicare	0	721	721
1055151 51330	Retirement	0	3,394	3,394
1055151 51350	Group Insurance	0	1,500	1,500
1055151 52010	Supplies and Materials	0	2,500	2,500
1055151 54010	Travel/Training	0	8,621	8,621
1055151 54200	Telephone	0	1,000	1,000

1055151	54250	Postage	0	200	200
1055151	54350	Printing	0	200	200
1055151	54400	Advertising	0	200	200
1055151	55500	Dues & Subscriptions	0	4,000	4,000
		Increase departmental total.	0	76,000	76,000

Social Services Administration

1055312	51010	Salaries & Wages	280,633	(48,522)	232,111
1055312	51300	Social Security	18,717	(492)	18,225
1055312	51310	Medicare	4,377	(115)	4,262
1055312	51330	Retirement	21,344	(561)	20,783
1055312	51720	Contracted Services	1,000	41,352	42,352
1055312	53020	Equipment Maintenance	170,000	(2,263)	167,737
1055312	54300	Utilities	47,000	(7,000)	40,000
		Increase departmental total.	872,269	(17,601)	854,668

Public Assistance Administration

1055380	51030	Salaries & Wages Part-Time	24,294	35,857	60,151
1055380	51050	Personnel Expansion	21,000	(21,000)	0
1055380	51300	Social Security	99,541	2,224	101,765
1055380	51310	Medicare	23,394	520	23,914
		Increase departmental total.	2,176,737	17,601	2,194,338

REVENUE

1044331	42317	HMEP Planning Grant	0	8,500	8,500
1044942	43153	NC Rural Development	24,446	(1,593)	22,853
1045150	42386	NW Community Care Network (NEW)	0	69,000	69,000
1045151	42386	NW Community Care Network (NEW)	0	76,000	76,000
		Increase fund totals.	67,133,801	151,907	67,285,708

GRANT PROJECT FUND

Expenditures

CDBG NC Tomorrow Grant

3854977	51500	Professional Services	0	26,734	26,734
3854977	55580	Administrative Costs	0	522	522
		Increase departmental total.	0	27,256	27,256

CDBG Van Hoy Way

3854980	51720	Contracted Services	0	2,718	2,718
		Increase departmental total.	0	2,718	2,718

REVENUE

3844977	42198	CDBG Grant	0	27,256	27,256
3844980	42198	CDBG Grant	0	2,718	2,718
		Increase fund totals.	250,000	29,974	279,974

Approve budget change no. 4 as follows:

The Board of County Commissioners approved an amendment to the FY 2012-2013 Budget Ordinance at their meeting on September 16, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Human Resources</u>				
1054122	51030	Salaries & Wages Part-Time	9,500	14,500
		Increase departmental total.	257,577	262,577
<u>REVENUE</u>				
1044000	43153	NC Rural Development Grant(NEW)	0	5,000
		Increase fund totals.	67,285,708	67,290,708

CAPITAL PROJECTS

EXPENDITURES

Energy Savings Contract

6054219	56600	Other Improvements	0	36,468	36,468
		Increase departmental total.	0	36,468	36,468

REVENUE

6044219	49900	Unencumbered Balance	0	36,468	36,468
		Increase fund totals.	0	36,468	36,468

CAPITAL PROJECTS-SCHOOLSEXPENDITURESWhite Plains Roof

6155948	51600	Architect Fees	458,196	(448,196)	10,000
6155948	51665	Repairs And Renovations	51,000	343,918	394,918
		Decrease departmental total.	509,196	(104,278)	404,918

REVENUE

6145948	43343	Lottery Proceeds	509,196	(104,278)	404,918
		Decrease fund totals.	509,196	(104,278)	404,918

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Commissioner Phillips briefed the Board on his recent trip to Washington, DC to attend the Business and Economic Summit. Mr. Phillips stated it was a profitable trip and he attended a workshop on Closing Skill Gaps and Surry County is on target.

Commissioner Phillips stated that he had accepted the position as the 2013-2014 Chairman for the Economic Development Task Force with the North Carolina Association of County Commissioners. The Board of Commissioners congratulated Commissioner Phillips.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

Chairman Harris then declared the meeting to be a public hearing for the Rural Operating Assistance Program Application.

Jeff Cockerham, YVEDDI Transportation Director, addressed the Board regarding the Rural Operating Assistant Program funds. Mr. Cockerham stated that the funds are allocated to each County by a formula based on the general population of the County, the number of elderly or disabled and/or the number of Work First caseloads. Mr. Cockerham presented information on trips provided to Surry County residents during fiscal year 2013.

Chairman Harris asked for comments from the public.

No one spoke.

Commissioner Harris closed the public hearing.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the application and the Certified Statement as follows:

CERTIFIED STATEMENT  
FY2014  
RURAL OPERATING ASSISTANCE PROGRAM  
County of Surry

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CTSP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2013 to June 30, 2014 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Surry North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities

and that the eligibility of service recipients is being properly documented. The county will maintain records of trips and services for five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.

- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.
- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2014 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in a semi-annual report and a final year-end report to NCDOT - Public Transportation Division or its designee.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY2014 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	\$74,192	\$74,192
Employment Transportation Assistance Program (EMPL)	\$19,275	\$19,275
Rural General Public Program (RGP)	\$99,467	\$99,467
<b>TOTAL</b>	\$192,934	\$192,934

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William James, Johnson Controls, presented the Board with a performance contracting report. The report summarized the construction period measurement and verification activities completed for the Surry County Government Project, which reached substantial completion for all measures in January 2013. The report also summarized any adjustments to expect avoidance based on the as-built conditions. Mr. James stated that Johnson Controls will continuously work toward Surry County's expectations by creating value added solutions that improve

business and working environments. Mr. James presented several recommendations, such as energy education and fine tuning of scheduling in the Facilities Department being controlled by Surry County's Computerized Energy Management System for the future.

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Chris Knopf, County Manager, presented the Inclement Weather Procedures that will be forwarded to Department Heads for 2013-2014.

It was the consensus of the Board for the County Manager to forward to Department Heads.

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Chris Knopf, County Manager, presented the agreement for the protection, development and improvement of forest lands from the Department of Agriculture and Consumer Services.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the agreement as presented.

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Chris Knopf, County Manager, addressed the Board regarding surplus vehicles that were tabled at the August 19, 2013 and September 3, 2013 Board Meetings. The vehicles are as follows:

1. 1998 Ford F-150 Super Cab 2 door, VIN#1FTRX18L2XNB94714.  
The following departments are requesting the vehicle:  
Facilities Management, Parks and Recreation, Environmental Health and the Sheriff's Department.
2. 1998 Dodge Ram 2500, ¾ ton Quad Cab, VIN#187KF23Z1WJ102052.  
The following departments are requesting the vehicle: Parks and Recreation and Environmental Health.
3. 2008 Dodge Caravan 4-door van, VIN#2D8HN44H28R724182.  
Environmental Health is requesting the vehicle.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to assign vehicle number one to Facilities Management, vehicle number two to the Parks and Recreation Department and vehicle number three to the Environmental Health Department.

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Chris Knopf, County Manager, addressed the Board regarding Surry County participating in the Beaver Management Assistance Program for the period of October 1, 2013 through September 30, 2014 at a cost of \$4,000. Mr. Knopf stated that funds were not budgeted this fiscal year.

It was the consensus of the Board not to participate.

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Chris Knopf, County Manager, addressed the Board regarding a letter from the Edward M. Armfield Civic and Recreation Center requesting \$20,000 to assist in overseeing park expenses.

It was the consensus of the Board for Commissioner Johnson and the County Manager to meet with the Director to discuss the request.

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Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve and not release the September 3, 2013 closed session minutes.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to reappoint Charles Golding to the Surry County Board of Adjustment.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to appoint Tamara Veit to the Juvenile Crime Prevention Council.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to reappoint Thomas Lux, Vickie Isaacs, Shirley Nichols and Theresa Hutchins to the Nursing Adult Care Homes Community Advisory Committee.

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Attorney Edwin Woltz stated that an interlocal agreement with the City of Mount Airy for the Interstates Project is in process. Chris Knopf, County Manager, stated funds from the North Carolina Rural Center for the project are still available.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized Kester Sink for his service to Surry County.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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Commissioner Golding left the meeting at 7:30 p.m.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143-318.11(a)(6) and legal matters pursuant to G.S. 143-318.11(a)(3).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to settle a threatened action by paying a sum, not to exceed \$1,500, to reimburse claimant for damages. Payment is contingent upon claimant signing a general release in a form acceptable to the County Attorney and the County Manager. The payment by the County shall be reduced dollar for dollar by any payment received from County's insurance carrier connected with the claim at hand.

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County Attorney Edwin Woltz updated the Board on the property at 154 Pine Drive in Mount Airy. The property is owned by Sarah Shelton and suffered a fire loss many months ago. The Board passed a Resolution and entered an Order of Abatement on August 19, 2013. The owner was served with the Resolution and Order on August 27, 2013. She was also served with her appeal rights on August 27 which provided her up to 20 days to file written appeal with the Clerk to the Board. The Clerk to the Board has not received an appeal and the time for filing an appeal has expired. Based upon the Board's Order, the owner has 60 days from August 27, 2013 to remove, abate or remedy the public health nuisance. If the owner fails to comply, Surry County will remove the nuisance at owner's expense. If the obligation remains unpaid, a lien upon the land will be filed and the obligation shall be collected as unpaid taxes.

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Attorney Edwin Woltz discussed action taken by the Board at the August 19, 2013 Board meeting. The Board authorized Mr. Woltz to contract on behalf of the County to hire Charles Meeker at Parker Poe to assist with the Mayberry Mall Property Tax Commission Appeal. Mr. Meeker has recommended engaging Thomas Steitler, MAI to appraise Mayberry Mall. The original pricing for the appraisal was \$15,000-\$17,500. Mr. Meeker suggested that we ask the appraiser to first provide a range of values. The charge for that service is \$8,000. If the range of values confirms the County's valuation, additional amounts would be paid to have the appraiser prepare a USPAP compliant report. The County Attorney will sign the engagement letter on behalf of the County to initially obtain a range of values and remit a check for the \$8,000 retainer.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the engagement of an appraiser.

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There was no further business to come before the Board.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to adjourn. The meeting ended at 8:00 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of October 7, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on October 7, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Chairman Eddie Harris was unable to attend.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Michael Hartgrove, Tax Administrator  
Tony Davis, District Soil Conservation Director  
News Media

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Vice-Chairman Johnson called the meeting to order.

Commissioner Golding delivered the invocation and led the Pledge of Allegiance.

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Vice-Chairman Johnson requested the Board review and approve the agenda.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve the agenda.

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Vice-Chairman Johnson requested the Board to consider the minutes of the September 16, 2013 and September 17, 2013 meetings.

Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to approve the minutes.

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Vice-Chairman Johnson requested that the Board consider the consent agenda. Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the Register of Deeds Records Retention Schedule amendment.
- Approve the following resolution regarding the addition of Cedar Knoll Drive to the Secondary Road System:

N. C. DEPARTMENT OF TRANSPORTATION  
REQUEST FOR ADDITION TO STATE MAINTAINED  
SECONDARY ROAD SYSTEM

NORTH CAROLINA  
COUNTY OF SURRY

Road Name: Cedar Knoll Drive

WHEREAS, the attached petition has been filed with the Surry County Board of Commissioners, requesting that the above named road be added to the Secondary Road System; and

WHEREAS, the Board is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Highway Division of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, BE IT RESOLVED by the Surry County Board of Commissioners that the Highway Division is hereby requested to review the above-described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Surry County Board of Commissioners at a meeting on October 7, 2013 as referenced in the minutes of said meeting.

- Approve the following resolution regarding the addition of W. Crosswinds Court Extension to the Secondary Road System:

N. C. DEPARTMENT OF TRANSPORTATION  
REQUEST FOR ADDITION TO STATE MAINTAINED  
SECONDARY ROAD SYSTEM

NORTH CAROLINA  
COUNTY OF SURRY

Road Name: W. Crosswinds Court (Ext.)

WHEREAS, the attached petition has been filed with the Surry County Board of Commissioners, requesting that the above named road be added to the Secondary Road System; and

WHEREAS, the Board is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Highway Division of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, BE IT RESOLVED by the Surry County Board of Commissioners that the Highway Division is hereby requested to review the above-described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Surry County Board of Commissioners at a meeting on October 7, 2013 as referenced in the minutes of said meeting.

- Approve the following resolution regarding the addition of Hickory Creek Drive to the Secondary Road System:

N. C. DEPARTMENT OF TRANSPORTATION  
REQUEST FOR ADDITION TO STATE MAINTAINED  
SECONDARY ROAD SYSTEM

NORTH CAROLINA  
COUNTY OF SURRY

Road Name: Hickory Creek Drive

WHEREAS, the attached petition has been filed with the Surry County Board of Commissioners, requesting that the above named road be added to the Secondary Road System; and

WHEREAS, the Board is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Highway Division of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, BE IT RESOLVED by the Surry County Board of Commissioners that the Highway Division is hereby requested to review the above-described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Surry County Board of Commissioners at a meeting on October 7, 2013 as referenced in the minutes of said meeting.

- Approve the appointment of Dr. David Shockley to the Northern Hospital Board of Trustees to replace H. Lee Merritt.
- Approve Facilities Management to purchase an Emergency Generator for Pediatric Meds Refrigerator from Carolina Generators, LLC in the amount of \$6,123.00.
- Approve the Tax Administrator to collect June Motor Vehicle renewals in the amount of \$381,588.58.

Requests from the Assistant County Manager for Budget and Finance:

- Approve a request from the Sheriff's Office to transfer a service weapon and badge to a retiring officer.
- Approve the Inspections Department to contract with City View for software programming to produce reports.
- Approve Richard Collins, Brian Cothren and Jonathan Stevens to serve on the local Fireman's Relief Board.

Requests from the Human Resources Officer:

- Approve to reclassify position #491003 from a Local Ordinance Officer II to a Local Ordinance Officer effective October 1, 2013.

- Approve the following resolution of respect for Betsy Easter:

RESOLUTION

WHEREAS, Betsy Watts Easter was employed from March 9, 1987 until her retirement on September 30, 2013 as an employee of the Inspections Department; and

WHEREAS, during her term of service, Mrs. Easter served as Clerk II, Secretary IV, Administrative Assistant I, and Administrative Assistant II, a position she held from August 1, 2001 until her retirement and;

WHEREAS, during her years of service, Mrs. Easter has earned the admiration and respect of her fellow co-workers, colleagues, and the public; and

WHEREAS, Betsy Watts Easter has faithfully served Surry County as a caring and conscientious public servant and will be greatly missed in her role; and

WHEREAS, the Surry County Board of Commissioners wishes to publicly commend Mrs. Easter for the dependable and caring manner in which she served the citizens of Surry County in the untiring execution of her duties.

NOW, THEREFORE, BE IT RESOLVED that the Board commends Betsy Watts Easter for her service to the citizens of Surry County and wishes to express its appreciation for her years of dedicated employment; and

BE IT FURTHER RESOLVED that the Board extends to Betsy Watts Easter its best wishes for many years of happiness during her retirement.

- Approve the donation of 44.0 hours of annual leave to a Health and Nutrition Center employee to be used for sick leave purposes.

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Vice-Chairman Johnson then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Commissioner Johnson asked everyone to remember former Commissioner Fred O'Neal in their prayers. Mr. O'Neal will be having neck surgery on Tuesday, October 8, 2013.

Paul Senter, member of the CC Camp and Jot-Um-Down Volunteer Fire Departments and the Dobson Rescue Squad, addressed the Board regarding use of the name Surry County Volunteer Firefighter Honor Guard. The Honor Guard will provide services to families when a member of emergency services passes away to help honor their passing.

The Board thanked Mr. Senter for his services.

Commissioner Johnson stated that he had received phone calls and emails regarding safety concerns on US Highway 601 at the intersection of Old Calde Ford Road and Perry Taylor Road.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to ask the North Carolina Department of Transportation to conduct a traffic study at the intersection of Old Cadle Ford Road and Perry Taylor Road.

Commissioner Phillips stated that Habitat for Humanity is looking for applicants for their Home Program. Habitat for Humanity has only two applications and needs nine.

There being no additional comments, Vice-Chairman Johnson closed the open forum, and the Board resumed regular business.

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Jim Palermo, North Carolina Department of Transportation Board Member, introduced Division Engineer Mike Pettyjohn and thanked Mr. Pettyjohn for helping with assisting Division 11 in getting projects accomplished.

Mr. Palermo stated he was appointed by the Governor serving eight counties. Mr. Palermo also stated the Department of Transportation is to serve the public and take care of the roadways with the funds that are allocated. The Department of Transportation is looking into long term transportation plans.

The Board discussed toll roads in North Carolina, the Rural Planning Organization and cutting of trees on I-77 at Exit 100.

Mr. Palermo stated Board Members can call the Department of Transportation anytime and discuss areas of concern.

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Michael Hartgrove, Tax Administrator, addressed the Board regarding a proposed agreement for ArcGIS Server Web Site Development between Highland Mapping Incorporated and Surry County. The current on-line maps will be replaced with a more functional and user friendly experience.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the agreement for ArcGIS Server Web Site Development between Highland Mapping Incorporated and Surry County.

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Betty Taylor, Assistant County Manager for Budget and Finance, discussed property, casualty and general liability insurance renewals. Berkley Insurance decreased Surry County's umbrella coverage from \$7M to \$1M and required Surry County to purchase an environmental impairment liability policy due to operating a landfill. Berkley Insurance has granted Surry County a 60-day extension to give the County an opportunity to obtain quotes. Ms. Taylor presented a bid tabulation sheet obtained by Surry Insurance, Surry County's agent for insurance coverage.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to continue with Berkley Insurance for one year and employ McNeary Incorporated to bid the property, casualty and general liability insurance for the next fiscal year at costs not to exceed \$30,000.

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Betty Taylor, Assistant County Manager for Budget and Finance, addressed the Board regarding a no-till drill at Soil and Water Conservation being destroyed by a farmer who turned it over in a field. Surry County has collected \$16,900 from the insurance company. The Soil and Water Conservation Director has obtained two quotes for replacement of the no-till drill. The lowest bid was \$23,000 from James River Equipment. The director is requesting additional funding of \$6,600 to purchase a replacement drill and to pay a bill for returning the damaged no-till drill.

Tony Davis, District Soil Conservation Director, discussed the rental process of the no-till drill.

Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to approve the bid from James River Equipment and to allocate \$6,600 to purchase a replacement seed drill and to pay a bill for getting the no-till drill turned back over contingent upon the Board discussing legal action with the County Attorney.

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Vice-Chairman Johnson informed the audience that it was time for the special recognition portion of the agenda.

Catherine Schumak stated her internship experience was exceptional. Ms. Schumak was an intern in the Soil and Water Conservation, Planning, Cooperative Extension, Tax and Public Works Departments.

The Board recognized Catherine Schumak, 2013 State Employee Credit Union Foundation Public Service Internship Program, for her devoted services to the County of Surry, promotion of the Voluntary Agriculture District Program, and contributions to Surry Soil and Water and other partnering departments of Surry County Government.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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Chris Knopf, County Manager, presented a lease agreement for the Economic Development Partnership regarding space at the Human Services Center.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to approve the lease agreement with a copy being on file in the County Managers' Office.

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Chris Knopf, County Manager, presented information from the Department of Housing and Urban Development regarding documentation to clear the monitoring findings reported in the Management Review Report from HUD on the irregularities with the Surry County Home Program.

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Chris Knopf, County Manager, presented the County Commissioners' Calendar for 2014.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve the following calendar, contingent upon the Board of Social Services Meeting occurring in the Board of Commissioners Meeting Room beginning January 1, 2014.

COUNTY COMMISSIONERS'  
CALENDAR FOR 2014

Regular meetings of the Surry County Commissioners are held at 6:00 p.m., on the first and third Mondays, in the Surry County Government Center, Dobson, NC. If a County-recognized holiday falls on Monday, the meeting is held on Tuesday, or a date determined by the Commissioners. The County observes the State's holiday schedule. The Board may amend this calendar as needed.

<u>December 2, 2013</u>	First Monday Meeting Election of officers for 2014
<u>December 16, 2013</u>	Third Monday Meeting
<u>December 17, 2013-1:30 p.m.</u>	Social Services Board Meeting Social Services Conference Room
<u>December 24, 25 &amp; 26, 2013</u>	Christmas Holiday
<u>January 1, 2014</u>	New Year's Day Holiday
<u>January 6</u>	First Monday Meeting
<u>January 20</u>	Martin Luther King, Jr. Holiday
<u>January 21-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>January 21</u>	Third Tuesday Meeting
<u>February 3</u>	First Monday Meeting
<u>February 17</u>	Third Monday Meeting
<u>February 18-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>February 28(tentative date)</u>	Commissioners' Planning Retreat
<u>March 3</u>	First Monday Meeting
<u>March 17</u>	Third Monday Meeting (Elkin High School Media Center)
<u>March 18-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>April 7</u>	First Monday Meeting
<u>April 15-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>April 18</u>	Good Friday Holiday
<u>April 21</u>	Third Monday Meeting
<u>May 5</u>	First Monday Meeting

<u>May 19</u>	Third Monday Meeting
<u>May 20-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>May 26</u>	Memorial Day Holiday
<u>June 2</u>	First Monday Meeting 1. County Manager (Budget Officer) presents recommended budget for FY 2014-2015
<u>June 16</u>	Third Monday Meeting 1. Public hearing on FY 2014-2015 recommended budget.
<u>June 17-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>July 4</u>	Independence Day
<u>July 7</u>	First Monday Meeting (To be scheduled, only if necessary)
<u>July 11-14</u>	National Association of Counties Annual Conference in New Orleans, Louisiana Morial Convention Center, Orleans Parish
<u>July 15-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>July 21</u>	Third Monday Meeting
<u>August 4</u>	First Monday Meeting (To be scheduled, only if necessary)
<u>August 14-17</u>	NC Association of County Commissioners Asheville Renaissance, Buncombe County 31 Woodfin Street, Asheville
<u>August 18</u>	Third Monday Meeting
<u>August 19-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>September 1</u>	Labor Day Holiday
<u>September 2</u>	First Tuesday Meeting
<u>September 15</u>	Third Monday Meeting
<u>September 16-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>October 6</u>	First Monday Meeting
<u>October 20</u>	Third Monday Meeting
<u>October 21-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>November 3</u>	First Monday Meeting
<u>November 11</u>	Veterans' Day Holiday

- November 17 Third Monday Meeting
- November 18-1:30 p.m. Social Services Board Meeting  
Board of County Commissioners Meeting Room
- November 27 & 28 Thanksgiving Holiday
- December 1 First Monday Meeting
  1. Swearing in of newly elected officials.
  2. Election of officers for 2015.
- December 15 Third Monday Meeting (To be scheduled, only if necessary)
- December 16-1:30 p.m. Social Services Board Meeting  
Board of County Commissioners Meeting Room
- December 24, 25 & 26 Christmas Holiday

Chris Knopf, County Manager, addressed the Board regarding compensation for the Social Services Attorney.

Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to approve the following resolutions:

STATE OF NORTH CAROLINA            }  
  }  
  }                   RESOLUTION  
COUNTY OF SURRY                    }

WHEREAS, the Surry County Department of Social Services entered into a Contract with Susan Curtis Campbell to provide legal services, with an effective date of October 31, 2013, and

WHEREAS, the Surry County Department of Social Services would like Susan Campbell to assist the Department with legal services in advance of the effective date of her contract.

NOW, THEREFORE BE IT RESOLVED that the Surry County Board of Commissioners authorizes compensation of \$125 per hour to Susan Curtis Campbell in connection with services rendered to the Department of Social Services in advance of her contract date.

STATE OF NORTH CAROLINA            }  
  }  
  }                   RESOLUTION  
COUNTY OF SURRY                    }

WHEREAS, the Surry County Department of Social Services entered into Contract # L86007-1414 with H. Lee Merritt, Jr. to provide legal services, with an effective date of July 1, 2013, and

WHEREAS, said contract will terminate October 31, 2013, and

WHEREAS, it is expected that H. Lee Merritt, Jr. will need up to sixty (60) days after contract termination date to complete the preparation of Court Orders and related paperwork for Hearings that occurred prior to contract termination date.

NOW, THEREFORE BE IT RESOLVED that the Surry County Board of Commissioners authorizes compensation of \$125 per hour to H. Lee Merritt, Jr. for up to sixty days after the contract termination date in order to complete Court Orders and related paperwork

associated with his representation of the Surry County Department of Social Services through October 31, 2013.

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Chris Knopf, County Manager, presented the Mount Airy Middle School roof replacement bid tabulation sheet. The project cost of \$240,000 does not include any contingencies or funds for architectural fees. In the current year's budget, \$250,000 was budgeted for this project. The Finance Committee felt the Board needed to consider allocating up to \$15,000 to cover architectural fees and contingencies apart from the budgeted amount.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to appropriate an additional \$15,000 towards the roof project at Mount Airy Middle School to assist with architecture fees as well as any contingencies that may arise.

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Chris Knopf, County Manager, addressed the Board regarding unused school construction funds from a number of past projects, interest earnings and sale tax refunds, identified by the Assistant County Manager for Budget and Finance.

The Board discussed the Tharrington Elementary School roof.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to authorize Mount Airy City Schools to go to bid for the roof repair work needed at Tharrington Elementary School.

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Chris Knopf, County Manager, addressed the Board regarding possible lease space for the Sheriff's Office. The space is a garage located behind the Lantern Restaurant. The owner is willing to lease the space to the Sheriff's Office for \$600 per month.

It was the consensus of the Board for the Sherriff to work with the landowner on a draft lease agreement and bring back to the Board at their November 4, 2013 Board meeting.

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Chris Knopf, County Manager, asked Dennis Bledsoe, Public Works Director, to discuss a request from Waste Industries for Solid Waste Services to transport and dispose of approximately 26,600 annual tons of solid waste from Yadkin County in the Surry County Landfill. Waste Industries will pay \$25.00 per ton tipping fee, inclusive of the \$2.00 per ton tax with a one year agreement and with two one-year extensions.

It was the consensus of the Board not to partner with Waste Industries on the project.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the September 12, 2013 and September 16, 2013 closed session minutes.

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Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to appoint Doris Jessup to the Tourism Development Authority.

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Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to appoint Roger Mitchell to the Animal Control Committee.

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Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to appoint David Arndt to the Jury Commission.

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Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to appoint Stephanie Cartwright to the Board of Health.

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Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to reappoint Daron Atkins and H. O. Woltz, III to the Northern Hospital Board.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve the following resolution:

RESOLUTION REQUESTING A TURN LANE BE LOCATED ON  
US HIGHWAY 601 AT SUNRISE AVENUE (SR 1476) AND  
TEMPLE BAPTIST CHURCH

WHEREAS, the Surry County Board of Commissioners have major concerns regarding traffic on US Highway 601 at Sunrise Avenue and Temple Baptist Church; and

WHEREAS, US Highway 601 is a highly traveled roadway; and

WHEREAS, Temple Baptist Church is located directly across the road from Sunrise Avenue; and

WHEREAS, Temple Baptist Church is a largely attended church and has many activities weekly; and

WHEREAS, numerous accidents occur in this location monthly; and

WHEREAS, the North Carolina Department of Transportation is the administrative unit responsible for traffic flow improvements; and

WHEREAS, the Board of County Commissioners requests the North Carolina Department of Transportation consider placing turn lanes on US Highway 601 at Sunrise Avenue and Temple Baptist Church; and

WHEREAS, the Surry County Board of Commissioners has concluded that the turn lanes will not hinder traffic capacity nor be contrary to the protection of the health, safety and welfare of the citizens of Surry County but will improve traffic flow in the future.

NOW, THEREFORE, BE IT RESOLVED that the Surry County Board of Commissioners encourages the North Carolina Department of Transportation to assist with the placement of turn lane on US Highway 601 at Sunrise Avenue and Temple Baptist Church for the safety of Surry County citizens.

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Commissioner Johnson discussed the cost of preliminary plans for a new Animal Adoption Center. The cost is \$18,000. The Health and Nutrition Center has raised \$9,000 for the project. The Health and Nutrition Center is requesting the Board grant \$9,000 to assist with the plan costs.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to approve the request contingent upon review and endorsement by the Finance Committee.

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Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to go into closed session to discuss personnel pursuant to G. S. 143-318.11(a)(6), economic development pursuant to G.S. 143-318.11 (a)(4) and legal matters pursuant to G.S. 143-318.11 (a)(3).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to amend the Surry County Personnel Ordinance by making the following changes to Appendix A, Position Classification Plan, effective October 1, 2013: Add the classification of Addressing/Permitting Technician to pay grade 61. Remove the classification of Addressing/Inspections Technician from pay grade 61. Change position #435004 accordingly.

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Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to reclassify position #517003 from a Public Health Nurse II to a Practical Nurse I, contingent upon final approval from State Personnel and offer the position to a selected candidate at a salary grade/step up to 62-6.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted to affirm the instruction given to the Human Resources Officer to offer position #531202 to a selected applicant at Grade/Step 84-7 and to approve a six months residency waiver for the employee, to be evaluated at the end of six months if necessary.

Ayes: Commissioner Johnson, Commissioner Miller and Commissioner Phillips

Nays: Commissioner Golding

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There was no further business to come before the Board.

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Upon motion of Commissioner Phillips, seconded by  
Commissioner Golding, the Board voted unanimously to adjourn.  
The meeting ended at 9:00 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of October 29, 2013

The Surry County Board of Commissioners met for a Special Meeting at 3:00 p.m. on October 29, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:

Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin M. Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Todd Tucker, Economic Development Partnership President

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Chairman Harris called the meeting to order.

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Betty Taylor, Assistant County Manager for Budget and Finance, addressed the Board regarding a Grant Project Ordinance for the Golden Leaf and Pittsburgh Glass Works equipment lease project.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the following grant project ordinance and budget change no. 5 as follows:

GRANT PROJECT ORDINANCE

Surry County Golden LEAF Grant  
Pittsburgh Glass Works (PGW)(Company) Project

BE IT ORDAINED by the Board of Commissioners of the County of Surry (County) that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this grant capital project ordinance is hereby adopted.

Section 1: Surry County has been awarded a grant from the Golden LEAF Foundation to purchase certain equipment that will be leased to PGW. The County has determined that the use of the Grant for these purposes herein are for a public purpose and constitute an economic development incentive appropriation as authorized under NCGS §158-7.1. No private benefit is derived by the Company since the equipment is being leased at fair market value, plus interest at the Applicable Federal Rate.

Section 2: The officers of this governmental unit are hereby directed to proceed with this grant project within the guidelines set by the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete this project and are hereby appropriated or referenced by prior appropriation.

Golden LEAF Grant	<u>\$2,044,733</u>
Total Revenues	\$2,044,733

Section 4: The following amounts are available for expenditures for the project:

Equipment	<u>\$2,044,733</u>
Total Appropriation	

Section 5: Surry County is in receipt of said grant funds; therefore, the Finance Officer is directed to make a \$2,044,733 payment directly to Pittsburgh Glass Works (PGW) to reimburse the Company for equipment costs.

Section 6: The Budget Officer and Finance Officer are directed to account for future lease payments related to this capital project for as long as the lease shall remain in effect.

Section 7: Copies of this grant project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

The Board of County Commissioners approved an amendment to the FY 2013-2014 Budget Ordinance at their meeting on October 29, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GRANT PROJECT FUND</u>				
<u>EXPENDITURES</u>				
Golden Leaf Grant (NEW)				
3854973	56010 Equipment	0	2,044,733	2,044,733
	Increase departmental total.	0	2,044,733	2,044,733
<u>REVENUE</u>				
3844973	44615 Golden Leaf Foundation (NEW)	0	2,044,733	2,044,733
	Increase fund totals.	279,974	2,044,733	2,324,707

Betty Taylor, Assistant County Manager for Budget and Finance, addressed the Board regarding a \$12,943.81 grant refund to be issued to the North Carolina Office of Rural Health and Community Care. The refund results from two years of overbilling in the Medication Assistance Program.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the refund.

There was not further business to come before the Board.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to adjourn. The meeting ended at 3:15 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of November 4, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on November 4, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Kim Bates, Planning Director  
Dennis Bledsoe, Public Works Director  
John Shelton, Emergency Services Director  
News Media

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Chairman Harris called the meeting to order and welcomed everyone.

Commissioner Miller delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

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Chairman Harris requested that the Board consider the minutes of the October 7, 2013 meeting, October 29, 2013 Social Services meeting, and the October 29, 2013 special meeting.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the following resolution regarding the addition of George Street to the Secondary Road System:

N. C. DEPARTMENT OF TRANSPORTATION  
REQUEST FOR ADDITION TO STATE MAINTAINED  
SECONDARY ROAD SYSTEM

NORTH CAROLINA  
COUNTY OF SURRY

Road Name: George Street

WHEREAS, the attached petition has been filed with the Surry County Board of Commissioners, requesting that the above named road be added to the Secondary Road System; and

WHEREAS, the Board is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Highway Division of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, BE IT RESOLVED by the Surry County Board of Commissioners that the Highway Division is hereby requested to review the above-described road, and to take over the road for maintenance if it meets established standards and criteria.

- Approve an amendment to extend the lease agreement for six months between the State Employees' Credit Union and Surry County for the ATM machine in the Surry County Judicial Center.
- Approve the following from the Tax Department:
  - Total releases for the month ending 9/30/2013 in the amount of \$7,069.55.
  - Total refunds for the month ending 9/30/2013 in the amount of \$38,469.92.
  - Total real and personal property discoveries for the month ending 9/30/2013 in the amount of \$11,558.65.
  - Total motor vehicle discoveries for the month ending 9/30/2013 in the amount of \$4,175.02.
  - Collect July renewal taxes in the amount of \$373,860.59.
  - Collect 2013 Public Service Billing declared to be first lien taxes on all real and personal property of respective Public Service Companies in the amount of \$1,198,128.35.
- Approve the following revised resolution for Project Stretch:

STATE OF NORTH CAROLINA	}	REVISED
	}	RESOLUTION
COUNTY OF SURRY	}	

WHEREAS, there has been described to the Board of Commissioners ("Board") of Surry County, North Carolina ("County") a proposal for Surry County to provide certain incentives to Project Stretch in connection with the Company's expansion of a manufacturing operation located in Surry County.

Proposed incentives to the Company include the following appropriations and expenditures:

- A. Following payment of taxes by Company to County, the County shall make an incentive grant to the Company of not more than \$109,782 over a five-year period and a

\$5,000 match for a Building Reuse Grant from the North Carolina Rural Center.

The incentive grant shall be reduced proportionately if Company fails to achieve or maintain benchmark minimums of investment and employment.

An Incentive Agreement ("Agreement"), including or addressing the County and Company and describing proposed incentives in detail shall be executed subject to approval and review of the County Manager and County Attorney. A copy of the Agreement will be filed in the County's records.

THEREFORE, be it resolved by the Board of Commissioners of Surry County:

1. Surry County hereby undertakes to provide certain incentives to Company in connection with its investment within Surry County, as described in the Agreement. The County hereby finds and determines that such undertaking will increase the taxable property, employment and business prospects of the County.
2. That the Chairman of the Surry County Board of Commissioners is authorized and directed to execute the Agreement in a form that has been approved by the County Manager and County Attorney and to deliver the same to the appropriate counter-parties and the Clerk of the Board of Commissioners is hereby authorized and directed to affix the County seal to the Agreement and attest the same. The Agreement shall be in a form substantially as described above with such changes as may be approved by the Chairman of the Board of Commissioners. The Chairman's execution of the Agreement shall constitute conclusive evidence of his approval of any change.
3. The Agreement in final form, however, must provide:
  - a. That the total amount to be expended by the County be an incentive grant over five years of not more than \$109,782 and a \$5,000 Building Reuse Grant from the North Carolina Rural Center.
  - b. That Company's minimum investment of \$6.5 million be made by January 1, 2016, with the creation of 55 full-time (or full-time equivalent) jobs created by January 1, 2018.
4. That County's payment of the incentive grant portion is to be paid to Company only after Company provides evidence that its investment and employment benchmarks have been made as required and after assessed property taxes are timely paid by Company to County.
5. The actions of the County officers and officials in conformity with the purposes and intent of this Resolution and in furtherance of the execution and delivery of the Agreement and the consummation of the

transactions contemplated hereby, are hereby ratified, approved and confirmed.

6. All of the Board proceedings or parts thereof, in conflict with this Resolution or, to the extent of such conflict, are hereby repealed.

7. This Resolution shall take effect immediately.

- Approve the Health and Nutrition Center’s Master Fee Schedule with a copy being on file in the Health and Nutrition Center.
- Approve a debt write-off for the Health and Nutrition Center in the amount of \$38,185.

Requests from the Assistant County Manager for Budget and Finance:

- Approve Workers’ Compensation claims and settlement activity for the quarter ended September 30, 2013 in the amount of \$38,707.44.
- Approve a refund request, in the amount of \$3,602, to the North Carolina Association of County Commissioners.
- Approve amendment no. 3 to the Sewer Collection System Project Ordinance as follows:

INTERSTATES WATER AND SEWER DISTRICT  
CAPITAL PROJECT ORDINANCE

SEWER COLLECTION SYSTEM PROJECT

Amendment # 3

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted.

Section 1: The project authorized by this ordinance is the design of a sewer collection system to serve the Interstates Water and Sewer District.

Section 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete this project and are hereby appropriated or referenced by prior appropriation.

Transfer from General Fund	<u>\$ 582,800</u>
Total Revenues	\$ 582,800

Section 4: The following amounts are available for expenditures for the project:

Engineering Services	<u>\$ 582,800</u>
Total Appropriation	\$ 582,800

Section 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of this project.

Section 6: The Budget Officer is directed to include an analysis of past and future costs and revenues for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

Section 7: Any unexpended funds appropriated shall be reserved by the Grantor and the Board of Commissioners for use as provided by applicable law or regulation.

Section 8: Copies of this grant project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

- Approve budget change no. 6 as follows:

The Board of County Commissioners approved an amendment to the FY 2013-2014 Budget Ordinance at their meeting on November 4, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>INTERSTATES CAPITAL PROJECT FUND</u>				
<u>EXPENDITURES</u>				
<u>Sewer Collection System</u>				
8858420	51560 Professional Services-Engineering	0	273,610	273,610
8858420	59500 Contingency	200,000	(200,000)	0
	Increase departmental total.	200,000	73,610	
<u>REVENUE</u>				
8848420	49900 Unencumbered Balance	0	73,610	73,610
	Increase fund totals.	200,000	73,610	273,610

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Lanelle Alsip addressed the Board regarding the Affordable Health Care Act. Ms. Alsip asked if individuals could bypass going to the HealthCare.Gov website and instead go to the Social Services Department for Medicaid benefits.

The Board of Commissioners had no knowledge of this occurring in Surry County.

The Board discussed ways to contact the Healthcare Program, by a website or phone, regarding the Affordable Healthcare Act and future implementation of the Act.

Commissioner Phillips stated that he would be the Guest Chaplin for the US House of Representatives on Thursday, November 14, 2013. The invitation was extended from Congressman Howard Coble's Office. Commissioner Phillips is honored to deliver the prayer.

Commissioner Phillips stated that he was recently appointed Chairman of the North Carolina Association of County Commissioners' Economic Development Task Force. Commissioner Phillips stated that North Carolina counties have been passive

on Economic Development policies in the past and now is the time to become proactive.

Chairman Harris stated he had received a letter from Governor Pat McCrory regarding the Sewer System Extension to serve the Weyerhaeuser Project that has been recommended to the Appalachian Regional Commission as part of the North Carolina 2014 Appalachian Investment Program. The Governor recommends reserving \$300,000 from the state's allocation for the project.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

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Erica Brown, Martin Starnes and Associates, presented the 2013 Audited Financial Statements. Ms. Brown highlighted the general fund summary, fund balance, property valuation history, general fund revenues and expenditures, landfill fund and water sewer funds.

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Chairman Harris then declared the meeting to be a public hearing on zoning application ZCR1113. The site is 24 acres of tax parcel 4080-00-71-6705. The property owner is Thomas A. Brintle. The property is currently zoned RA. The petition is to rezone the property to HB-C.

Kim Bates, Planning Director, presented facts pertaining to the rezoning and stated the Planning Board recommends approval of the rezoning.

Chairman Harris asked for comments from the public.

No one spoke.

Chairman Harris closed the public hearing and asked the Board for a recommendation.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the following Statement of Consistency:

Surry County Board of Commissioners' Statement of Consistency:  
Rezoning Petition ZCR1111:

Subject: Case # ZCR1113, a Petition for Conditional Rezoning  
Applicant: Thomas A. Brintle (owner).

Property Description: Tax Parcel #4080-00-71-6705, located Gene Hill Road, off NC Highway 89, at interchange of Interstates 77/74, Stewarts Creek Township.

Requested Reclassification: From Rural Agricultural (RA) to Highway Business Conditional (HB-C).

On August 12, 2013 the Surry County Planning Board, by a 6-0 vote, recommended approval of zoning reclassification of the subject property to HB-C, and found the proposal reasonable based on positive findings in all criteria prescribed in Article 4, Section 3 of the Zoning Ordinance; and based on the determination that the proposed reclassification is consistent with the following elements of the Land Use Plan:

Area Land Use Category: Interstates Small Area Plan, Rural Growth Area Consistency Elements from Land Use Plan 2020: Both the Land Use Plan and Small Area Plan encourage highway business development in this area specifically, and in similar Rural Growth Area properties near major highway intersections.

The Surry County Board of Commissioners, having held a duly noticed public hearing on November 4, 2013, hereby concurs with the above Planning Board recommendation and consistency principles, and will vote on the question to adopt the proposed zoning map amendment.

Upon motion of Commissioner Miller, seconded by Commissioner Phillips, the Board voted unanimously to approve the rezoning as presented.

Chairman Harris then declared the meeting to be a public hearing on zoning text amendments to comply with new State Legislation effective October 2013.

Kim Bates, Planning Director, stated the applicant proposes to amend the Zoning Ordinance text to comply with amending provisions regarding the Zoning Administrator and Board of Adjustment, Articles 2, 5 and 16, amend provisions regarding approval of Telecommunication Towers, Article 22, amend provisions regarding the zoning exemption of bona fide farms, Articles 1 and 6, amend provisions regarding nonconforming uses, Articles 15 and 19 and Board of Adjustment, Article V, Section 5:7.

Chairman Harris asked for comments from the public.

No one spoke.

Chairman Harris closed the public hearing and asked the Board for a recommendation.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the following text amendments:

AN ORDINANCE TO AMEND  
THE SURRY COUNTY  
ZONING ORDINANCE

WHEREAS, pursuant to N.C Gen. Statute 153A-342, as amended and for the purpose of promoting the health, safety, morals, or general welfare of the inhabitants of the County by lessening congestion in and around the streets; securing safety; preventing the overcrowding of land; avoiding undue congestion; and facilitating the adequate provision of transportation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the County of Surry that Article 24 of the Surry County Zoning Ordinance be amended as follows:

1. Amend Article 1, Section 5 to read as follows:

Section 5. Bona Fide Farms Exempt

The provisions of this Ordinance shall not apply to bona fide farms (defined in Article 30), or to any other farm owned or leased to or from others by the bona fide farm

operator. This Ordinance does not impose nor exercise any controls over croplands, timberlands, pasturelands, orchards, or idle or other farmlands. Nor does it exercise control over any farmhouse, barn, poultry house, grain storage facility, or other farm buildings, including tenant or other houses for persons working on said farms, as long as such houses shall be in the same ownership as the farm and located on the farm. Residences for non-farm use or occupancy and other non-farm uses shall be subject to the provisions of this Ordinance.

2. Amend Article 6, Section 3 to read as follows:

Section 3. Bona Fide Farms Exempt

This Ordinance shall in no way regulate, restrict, prohibit, or otherwise deter any bona fide farm (as described in Article 1, Section 5 and as defined in Article 30) and its related uses, or any other farm owned or leased to or from others by the bona fide farm operator. However, any use of such property for nonfarm purposes shall be subject to all regulations specified herein.

3. Amend Article 2, Section 1 to read as follows:

Section 1. Zoning Enforcement Officer

The Zoning Administrator, or his authorized agent, is hereby authorized, and it shall be his duty, to enforce the provisions of this Ordinance. This official shall have the right to enter upon the premises at any reasonable time necessary to carry out his duties. It is the intention of this Ordinance that all questions arising in connection with enforcement and interpretation shall be presented first to the Zoning Administrator. Appeal from his decision shall be made to the Board of Adjustment.

Administering the provisions of this Ordinance, the Zoning Administrator shall:

- A. Make and maintain records of all applications for permits and requests listed herein, and records of all permits issued or denied, with notations of all special conditions or modifications involved.
- B. Safely keep copies of all plans submitted, and the same shall form a part of the records of his office and shall be available for inspection at reasonable times by any interested person.
- C. Transmit to the appropriate board or commission and the Board of County Commissioners all applications and plans for which their review and approval is required.
- D. Conduct inspections of the premises and, upon finding that any of the provisions of this Ordinance are being violated, notify in writing the person responsible for such violations, indicating the nature of the violation and ordering the action necessary to correct it.
- E. Provide written notice to property owners and concerned parties of all binding interpretations of

compliance with this Ordinance regarding land development proposals.

4. Amend Article 5, Section 2, subsections F, G, I, L, and M, as follows:

F. Voting

The concurring vote of a simple majority of the members of the Board (not including alternates) shall be necessary to reverse any order, requirement, decision, or determination of any administrative official charged with enforcement of this Ordinance.

The concurring vote of four (4) members of the Board (not including alternates) shall be necessary to decide in favor of the applicant on any other matter which it is required to pass under the Zoning Ordinance or to effect any variation in such Ordinance.

G. Appeal to the Board of Adjustment

An appeal to the Board or request of a variance from the requirements of this Ordinance, may be taken by any person, firm, or corporation aggrieved, or by any governmental officer, department, board, or agency affected by any decision of the Zoning Administrator, or his authorized agent, based in whole or in part upon the provisions of this Ordinance. Such appeal shall be taken within thirty (30) days after the decision being appealed is made, by filing with the Zoning Administrator, with the County Clerk, and with the Board a Notice of Appeal, specifying the grounds thereof.

I. Duty of the Zoning Administrator Upon Notice of Appeal

The Zoning Administrator shall forthwith transmit to the Board and to all affected parties, all the papers constituting the record upon which the action appealed from was taken or regarding the variance request.

The Zoning Administrator whose decision is appealed shall appear as a witness at the public hearing of the appeal.

L. Public Notice of Hearing

All parties involved shall be notified of the hearing by certified mail postmarked between 25 and 10 days before the hearing date. The property shall be posted at least 10 days before the hearing date.

M. Notice of Decision to Appellant

The decision of the Board, in writing, shall be signed by the chairman, filed with the County Clerk and delivered to the appellant and all affected parties either by personal service or by certified mail, return receipt requested.

5. Article 5, Section 3, subsection B, item 1, to read as follows:

Upon appeal in specific cases, the Board may authorize variance(s) from the terms of this Ordinance as will not be contrary to the public interest. In cases where, due to special conditions, a literal enforcement of the provisions of this Ordinance will result in undue hardship, a variance may be appropriate in order that the spirit of this Ordinance shall be observed and substantial justice done. An applicant may qualify for a variance whether or not he/she had obtained the property knowing of its limitations.

6. Article 5, Section 3, subsection B is amended to DELETE Item 4, which reads:

The Board of Adjustment shall further make a finding that the reasons set forth in the application justify the granting of the variance and that the variance is the minimum condition that will make possible the reasonable use of the land, building, or structure.

7. Article 5, Section 3, subsection C is amended to read as follows:

C. Decisions of the Board of Adjustment

Board may, so long as such action is in conformity with the terms of this Ordinance, reverse or affirm, wholly or partly, or may modify the order, requirement, decision, or determination, and to that end shall have powers of the Zoning Administrator from whom appeal is taken. The Board shall continue any hearing during which new issues are presented that would be prejudicial, to allow affected parties to prepare a response.

8. Article 15, Section 7, is amended to ADD a second paragraph as follows:

Where for any reason a nonconforming use is determined to be subject to enforcement action due to termination of its grandfathered status, such action shall be brought within 10 years after the termination.

9. Article 16, Section 3, first paragraph is amended to read as follows:

The Planning Director shall set a date and time for a public hearing before the Planning Board. At the public hearing all interested parties shall be permitted to testify in sworn testimony. Between 25 and 10 days prior to the hearing all adjacent property owners shall be mailed a notice of the hearing, via certified mail. The person mailing notices shall certify that such notices have been mailed. Cost of postage shall be reimbursed through fees set by the Board of County Commissioners. In addition, the property for which the conditional use is proposed shall be posted at least one (1) week before the public hearing.

10. Article 16 Section 3, last paragraph is amended to read as follows:

When deciding Conditional Use Permits, the Planning Board shall follow quasi-judicial procedures. The Planning Board shall continue any Conditional Use Permit hearing during which new issues are presented that would be prejudicial, to allow affected parties to prepare a response. No vote greater than a majority vote of the entire Board membership shall be required for the Planning Board to issue a Conditional Use Permit. Vacant positions on the Board and members of the Board who are disqualified from voting on a quasi-judicial matter shall not be considered 'members of the Board' for calculation of the requisite majority.

11. Article 19, Section 5 is amended to ADD item P. as an exemption from sign regulations, as follows:

P. The repair or replacement of all existing NCDOT-permitted signs, including billboards, so long as the surface area is not increased.

12. Article 22, Section 11 is amended to read as follows:

Section 11. Co-location

To further encourage co-location, additional users and associated equipment, which do not add to the tower height, may be added without additional approval from the respective county boards; all zoning approvals for co-locations as provided in this Section shall be finalized within 45 days after the date of application. However, additional building code regulations may apply, and a site plan in accordance with this Article, must be submitted to the Zoning Administrator. The Zoning Administrator shall review and approve or disapprove the application based on the provisions provided herein.

13. Article 22, Section 11 is amended to read as follows:

Section 13. Modification of Permits and Site Plans

Where plans are required to be submitted and approved as part of the application for a Conditional Use Permit, modifications of the originally approved plans may be authorized by the Planning Board. Major modifications or changes to the site plan, which is a part of the Permit, are permitted following a quasi-judicial hearing consistent with Article 16, Section 3 of this Ordinance.

Minor modifications, defined as those involving addition of no more than 10 feet to the tower height, no more than one additional antenna, addition of no more than 20 feet to the width of the support structure, or addition of no more than 2,500 square feet to the existing equipment compound, may be permitted without additional approval from the respective county boards; all zoning approvals for minor modifications as provided in this Section shall be finalized within 45 days after the date of

application. Additional building code regulations may apply.

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Chairman Harris then declared the meeting to be a public hearing on Subdivision Ordinance Text Amendments.

Kim Bates, Planning Director, stated the applicant proposes to amend the Surry County Zoning Ordinance text to comply with new state legislation.

Chairman Harris asked for comments from the public.

No one spoke.

Chairman Harris closed the public hearing and asked the Board for a recommendation.

Upon motion of Commissioner Miller, seconded by Commissioner Johnson, the Board voted unanimously to approve the following text amendments:

AN ORDINANCE TO AMEND  
THE SURRY COUNTY  
SUBDIVISION ORDINANCE

WHEREAS, pursuant to N.C Gen. Statute 153A-342, as amended and for the purpose of promoting the health, safety, morals, or general welfare of the inhabitants of the County by lessening congestion in and around the streets; securing safety; preventing the overcrowding of land; avoiding undue congestion; and facilitating the adequate provision of transportation, NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the County of Surry that Article 24 of the Surry County Zoning Ordinance be amended as follows:

Amend Article V., Section 5:7 to read as follows:

Section 5:7 Variance

The Board of Adjustment may authorize a variance from these regulations when, in its opinion, undue hardship may result from strict compliance. In granting any variance, the Board of Adjustment shall make the findings required in the Surry County Zoning Ordinance, Article 5, Section 3, Subsection B., as amended November 4, 2013; and shall likewise follow all procedures of notification, documentation and quasi-judicial action prescribed in the Zoning Ordinance and in NC State Law 2013-266 for variances.

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Kim Bates, Planning Director, addressed the Board regarding the Natural Resources Committee. The Committee is asking for Board guidance and suggestions of projects and priorities for the coming year. Mr. Bates also reminded the Board there are four vacancies on the Natural Resources Committee.

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David Swann, Partners Behavioral Health Management Chief Clinical Officer, gave the Board a Partners Behavioral Health Management update and discussed the Local Business Plan.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the

Partners Behavioral Health Management's Local Business Plan 2013-2016 as follows:

JOINT RESOLUTION  
OF  
THE BOARDS OF COUNTY COMMISSIONERS  
OF  
BURKE, CATAWBA, CLEVELAND, GASTON, IREDELL, LINCOLN, SURRY AND  
YADKIN COUNTIES  
APPROVING AND ADOPTING  
PARTNERS BEHAVIORAL HEALTH MANAGEMENT'S LOCAL BUSINESS PLAN  
2013-2016

WHEREAS, Partners Behavioral Health Management ("Partners BHM") was established by joint agreement between the Commissioners of Burke, Catawba, Cleveland, Gaston, Iredell, Lincoln, Surry and Yadkin counties on July 1, 2012, by merging the former Mental Health Partners, Crossroads Behavioral Healthcare, and Pathways Local Management Entity (LME) Area Authorities; and

WHEREAS, North Carolina General Statute § 122C-115.2 requires each Local Management Entity-Managed Care Organization (LME-MCO), including Partners BHM, periodically to provide a Local Business Plan (LBP) detailing information about how each LME-MCO will meet State standards, laws and rules for ensuring quality mental health, intellectual developmental disabilities, and substance abuse services and outcome measures for evaluating program effectiveness, including state and local initiatives; and

WHEREAS, on October 17, 2013, the Board of Directors of Partners BHM thoroughly discussed and approved the attached "Partners Behavioral Health Management Local Business Plan 2013-2016;" and

WHEREAS, North Carolina General Statute § 122C-115.2 requires Partners BHM's LBP be approved by the eight Boards of County Commissioners in Partners BHM's catchment area before submitting that LBP to the Secretary of the North Carolina Department of Health and Human Services for certification.

NOW THEREFORE, BE IT JOINTLY RESOLVED that the Boards of County Commissioners of Burke, Catawba, Cleveland, Gaston, Iredell, Lincoln, Surry and Yadkin counties hereby approve and adopt the attached "Partners Behavioral Health Management Local Business Plan 2013-2016," in compliance with North Carolina General Statute § 122C-115.2.

ADOPTED AND RATIFIED in eight counterparts by the Boards of County Commissioners of Burke, Catawba, Cleveland, Gaston, Iredell, Lincoln, Surry and Yadkin.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Mildred Adams, John Brame, Patti Brame, Levora Bruce, Ken Fenstermaker, George Hutchinson, Jackie Lewis, Jeff Raines, Julia Schafer, Judy Taylor, Jo Ann York, Herman Zeidner, Raymond Ward, Myrtle Ward, Johnny Hopkins, Charles, Butcher, Myrtle Wagner, Dorothy Wagoner, David Surratt, Betty Yarborough and

Diane Kramer for their representation of the Yadkin Valley Senior Games at the State and National Finals.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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Chris Knopf, County Manager, addressed the Board regarding a resolution permitting remote participation in official meetings by County Commissioners.

It was the consensus of the Board to table the resolution.

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Chris Knopf, County Manager, addressed the Board regarding the appointment of Doug Brannon, Melvin Lambe and Nancy Downs to the Charles H. Stone Memorial Library Board.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the appointments.

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Chris Knopf, County Manager, addressed the Board regarding the fiscal year 2014-2015 budget calendar.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the calendar.

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Chris Knopf, County Manager, stated that the State had passed Bill 328, which states that a landfill may use an alternate daily cover that has been tested successfully elsewhere in the State.

Dennis Bledsoe, Public Works Director, explained the utilizing process and would like permission for a trial period of "Posi-Shell". Mr. Bledsoe stated the process would extend the life of the landfill.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to test "Posi-Shell" for six months and then report back to the Board.

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Chris Knopf, County Manager, addressed the Board regarding the General Assembly allocating \$18,000 directly to the County for Economic Development purposes in the current year's budget. In the past, the funds were allocated to the Piedmont Triad Partnership.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve the budget for the Department of Commerce Marketing Fund and approve budget change no. 7 as follows:

The Board of County Commissioners approved an amendment to the FY 2013-2014 Budget Ordinance at their meeting on November 4, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Yadkin Valley Corridor (NEW)</u>				
1054928	51720 Contracted Services	0	1,000	1,000
1054928	52010 Supplies & Materials	0	17,000	17,000
	Increase departmental total.	0	18,000	18,000
<u>REVENUE</u>				
1044928	43134 NC Department of Commerce Grant (NEW)	0	18,000	18,000
	Increase fund totals.	67,290,708	18,000	67,308,708

Chris Knopf, County Manager, addressed the Board regarding the Town of Pilot Mountain's debt service payment to the County for the Pilot Center. The Town of Pilot Mountain wants to extend the arrangement where the County forgives the annual debt service payment, in the amount of \$22,486.82 per year, in exchange for the Town of Pilot Mountain providing approximately 13,000 square feet of space rent-free to the Surry County Economic Development Foundation's Pilot Mountain Pride Program.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to extend the Town of Pilot Mountain's loan payment in exchange for the Surry County Economic Development Foundation's Pilot Mountain Pride Program space.

Chris Knopf, County Manager, discussed a draft lease for the Sheriff's Office, for space located behind the Lantern Restaurant located at 303 North White Street.

Lieutenant Lauren Osborne stated the space is needed and the costs would be \$600 per month. Funds are not in the Sheriff's budget this fiscal year.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to allow the Sheriff's Office to lease the property with rent monies coming from the General Fund for the remainder of this fiscal year.

Chris Knopf, County Manager, addressed the Board regarding a request for extending water lines from the Wayne Farms Hatchery on Business NC 268 to run east to C.C. Camp Road and then run to the intersection of C.C. Camp Road and Friendship Church Road. This would loop the existing water system.

It was the consensus of the Board for the Finance Committee to review the request.

Chris Knopf, County Manager, addressed the Board regarding a proposal for representation of Surry County before the Executive and Legislative Branches of the United States Government by The Boyles Company.

It was the consensus of the Board for the County Manager to write the company stating the Board is not interested in services at the current time.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve and not release the October 7, 2013 closed session minutes.

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John Shelton, Emergency Services Director, addressed the Board regarding a Frontline Ambulance having 400,000 miles and breaking down on numerous occasions. Mr. Shelton stated there was a need to replace the chassis under the existing box. Mr. Shelton also discussed a vehicle for convalescent transports. The vehicle gets 23 miles-per-gallon, and the 3 cylinder diesel engine requires less maintenance.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimous for the Emergency Services Director to work with the Finance Committee on details for placing a chassis under an existing box on this ambulance.

Commissioner Johnson amended his motion for the Emergency Services Director to obtain additional information on the convalescent vehicles for the Finance Committee to review. Commissioner Phillips seconded the motion.

The vote was unanimous on the amended motion.

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The Board discussed bidding of fuel purchases for Emergency Services.

It was the consensus of the Board for the Emergency Services Director to review during the next fiscal year.

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Chris Knopf, County Manager, addressed the Board regarding a lease agreement at 319 South Main Street, Mount Airy, which provides office space for employees with the Department of Corrections.

It was the consensus of the Board to readdress at the November 18, 2013 Board meeting.

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Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143-318.11(a)(6) and legal matters pursuant to G.S. 143-318.11(a)(3).

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The Board came out of closed session and resumed regular business.

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The Board discussed the Interstates Sewer Project's financing issues, and a proposed agreement with the City of Mount Airy.

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Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to hold a public hearing at the November 18, 2013 Board meeting for Project Press, an economic development project.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted to allocate \$10,000 to the Governing Body budget.

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There was no further business to come before the Board.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to adjourn. The meeting ended at 10:40 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of November 18, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on November 18, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
Don Mitchell, Facilities Management Director  
News Media

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Chairman Harris called the meeting to order.

Commissioner Phillips delivered the following invocation and led the Pledge of Allegiance:

Almighty God, Giver of Eternal Life, I thank you for Surry County, its history and its people.

Tonight we pray for wisdom to serve our citizens without respect to their religious, political, financial or social standing. As public servants, we ask you keep us mindful that we have been placed here by the people, serving only at their will, and are accountable to them and You for our decisions.

Protect our hearts from the sin of pride which leads to petty politics, personal vendettas, jealousy and political corruptness.

Lead us in a path that advances this county economically; while remaining true to the social moral foundation upon which a free market society rest.

And may our service prove worthy of the public's trust and Your favor.

As a follower of Jesus Christ I pray this in His name-Amen!

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the November 4, 2013 meeting.

Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to approve the minutes.

Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve the Recreation Advisory Committee by-laws.
- Approve the amended procedures for reservations at Fisher River Park, with a copy of the procedures being on file in the Parks and Recreation Department.
- Approve the following from the Tax Department:  
 Total releases for the month ending 10/31/2013 in the amount of \$8,117.98.  
 Total refunds for the month ending 10/31/2013 in the amount of \$1,410.01.  
 Total real and personal property discoveries for the month ending 10/31/2013 in the amount of \$14,157.74.  
 Total motor vehicle discoveries for the month ending 10/31/2013 in the amount of \$1,877.26.  
 Collect August 2013 renewals in the amount of \$384,196.48.

Requests from the Assistant County Manager for Budget and Finance:

- Approve the Sheriff's Office to surplus and trade-in a 2009 Honda Accord toward the purchase of two undercover vehicles and permission to use an additional \$15,000 of narcotics funds toward the purchase.
- Approve budget amendment no. 8 as follows:

The Board of County Commissioners approved an amendment to the FY 2013-2014 Budget Ordinance at their meeting on November 18, 2013.

ACCOUNT CODE	DESCRIPTION	PREVIOUS AMOUNT	CHANGE	REVISED AMOUNT
<u>GENERAL FUND</u>				
<u>EXPENDITURES</u>				
<u>Non-Departmental</u>				
1054199 59510	General Fund Contingency	142,000	(15,600)	126,400
	Decrease departmental total.	476,000	(15,600)	460,400
<u>Rabies Control</u>				
1054380 51500	Professional Services	3,500	9,000	12,500
	Increase departmental total.	497,660	9,000	506,660
<u>Soil &amp; Water Conservation</u>				
1054960 51720	Contracted Services	7,000	500	7,500
1054960 56010	Equipment	0	23,000	23,000
	Increase departmental total.	108,215	23,500	131,715
<u>EMS</u>				
1054370 55150	Insurance & Bonding	85,000	1,752	86,752
	Increase departmental total.	5,133,364	1,752	5,135,116
<u>Recreation</u>				
1056120 51500	Professional Services	1,500	759	2,259
1056120 52010	Supplies and Materials	13,000	414	13,414
	Increase departmental total.	348,702	1,173	349,875

REVENUE

1044000	48500	Insurance Refunds	15,000	18,652	33,652
1044000	48900	Miscellaneous	15,000	1,173	16,173
		Increase fund totals.	67,308,708	19,825	67,328,533

GENERAL FUND-SCHOOL CAPITAL OUTLAY

2745912	57044	Mt. Airy-Roofing	250,000	15,000	265,000
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REVENUE

2745912	43101	Sales Tax-Article 40	876,137	4,950	881,087
2745912	43102	Sales Tax-Article 42	1,752,309	10,050	1,762,359
		Increase fund totals.	3,248,621	15,000	3,263,621

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Chairman Harris, Commissioner Johnson and Commissioner Phillips attended the Surry County Hall of Fame and Ring of Honor Ceremony on Saturday, November 16, 2013 sponsored by the Recreation Department and the Recreation Advisory Committee.

Commissioner Johnson thanked community groups for their tireless commitments to Surry County. The Pilot Ruritans recently held a successful fundraiser and the South Westfield Ruritans held a fundraiser for a heart attack victim.

Commissioner Phillips updated the Board on his November 14, 2013 trip to Washington D.C. to pray before the opening of the House of Representatives. Commissioner Phillips was invited to Washington D.C. by the Honorable Congressman Howard Coble. Commissioner Phillips stated that he was honored to represent his County, church and faith during this time. Commissioner Phillips asked all young people to never give up on their religious freedom and to always live out their faith.

Commissioner Johnson stated that Rawley King felt like individuals hurt his feelings at the last Board of County Commissioners' meeting. Commissioner Johnson stated that no one intended to insult Mr. King.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

Chairman Harris stated there would be a public hearing on an economic development incentive for Project Press.

Chris Knopf, County Manager, read the proposed resolution into the record.

Chairman Harris opened the public hearing for comments.

Todd Tucker spoke in favor of the project. Mr. Tucker stated the incentive would help an existing company that has been in Surry County for 20 years. The incentive would go toward infrastructure. The company proposed to invest \$1.6 M over the next two years.

There were no more comments. Chairman Harris closed the public hearing.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the following resolution:

STATE OF NORTH CAROLINA	}	
	}	RESOLUTION
COUNTY OF SURRY	}	

WHEREAS, there has been described to the Board of Commissioners ("Board") of Surry County, North Carolina ("County") a proposal for Surry County to provide certain incentives to Project Press in connection with the Company's continued operation of a manufacturing facility located in Surry County.

Proposed incentives to the Company include the following appropriations and expenditures:

- A. The Company plans to spend approximately \$770,000 to extend sewer lines from its property line to its manufacturing facility. Surry County's appropriation will be an incentive grant to extend sewer lines to the property line of Company, not to exceed \$85,300.

The incentive grant shall be reduced proportionately if Company fails to achieve or maintain benchmark minimums of employment.

An Incentive Agreement ("Agreement"), including or addressing the County and Company and describing proposed incentives in detail shall be executed subject to approval and review of the County Manager and County Attorney. A copy of the Agreement will be filed in the County's records.

THEREFORE, be it resolved by the Board of Commissioners of Surry County:

1. Surry County hereby undertakes to provide certain incentives to Company in connection with its retention of employment within Surry County, as described in the Agreement. The County hereby finds and determines that such undertaking will increase the taxable property, employment and business prospects of the County.
2. That the Chairman of the Surry County Board of Commissioners is authorized and directed to execute the Agreement in a form that has been approved by the County Manager and County Attorney and to deliver the same to the appropriate counter-parties and the Clerk of the Board of Commissioners is hereby authorized and directed to affix the County seal to the Agreement and attest the same. The Agreement shall be in a form substantially as described above with such changes as may be approved by the Chairman of the Board of Commissioners. The Chairman's execution of the Agreement shall constitute conclusive evidence of his approval of any change.
3. The Agreement in final form, however, must provide:

- a. That the total amount to be expended by the County be an incentive grant of not more than \$85,300, payable within thirty-six (36) months from the date construction on the sewer line extension is begun.
  - b. With public sewer available the company will retain 134 full time (or full time equivalent) positions over the next five (5) years. Additionally, the Company expects additional hiring and plans to make substantial capital investment at its Surry County facility over the next five (5) years.
4. The actions of the County officers and officials in conformity with the purposes and intent of this Resolution and in furtherance of the execution and delivery of the Agreement and the consummation of the transactions contemplated hereby, are hereby ratified, approved and confirmed.
  5. All of the Board proceedings or parts thereof, in conflict with this Resolution or, to the extent of such conflict, are hereby repealed.
  6. This Resolution shall take effect immediately.

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Don Mitchell, Facilities Director, addressed the Board regarding two County owned parcels that could be declared surplus and offered for sale to the public. The two parcels are 5020-08-88-2347, located on East Poplar Street, Mount Airy and 5966-14-34-7101, located off Northview Drive in Pilot Mountain. Mr. Mitchell discussed the procedures that will take place if the Board declared the properties surplus.

The Board discussed notifying Habitat for Humanity regarding any interest they may have in the properties.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to surplus the property contingent upon the Facilities Director communicating with Habitat for Humanity regarding their potential need of the properties.

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The Board recognized the following individuals:

Stephanie Boone, Commer Chilton, Mikayla Cox, Kennedy Dockery, Olivia Fowler, Hope Hinson, Cassie Hoge, Addie Norman, Amelia Walsh, Madison White, Mallory Wilmoth, and Marlee Wilmoth, Surry Central High School, for outstanding teamwork resulting in the Surry Central High School Lady Golden Eagles winning the Conference 2A Western Piedmont Athletic Conference Tennis Championship.

Coach Dennis Miller for being awarded Coach of the Year and for his leadership service and dedication in the development of Surry County Athletes resulting in the Surry Central High School Lady Eagles winning the 2A Western Piedmont Athletic Conference Tennis Championship.

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Don Mitchell, Facilities Director, discussed a month to month lease extension with UHS Pruitt for space in the Human Services Center.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to extend the lease from month to month until UHP Pruitt relocates.

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Don Mitchell, Facilities Director, addressed the Board regarding renewal of the lease agreement between Mack Sexton and Surry County for parcel #4996-06-38-5639, located off Snow Street and east of the Judicial Center. Mr. Sexton leases the property for agricultural purposes. The lease term was currently year to year but will extend to five years.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the lease renewal for five years.

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Don Mitchell, Facilities Director, addressed the Board regarding a proposed offer on seven acres of land on the Gentry Road property. The section is located below the railroad tracks next to the river. The offer on the property is \$1,000 per acre.

It was the consensus of the Board not to entertain the offer.

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Betty Taylor, Assistant County Manager for Budget and Finance, addressed the Board regarding naming Kristy Preston as a Deputy Finance Officer for the Department of Social Services Trust Account with a signature stamp. The Board will also need to establish the amount of a fidelity bond for Ms. Preston.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to name Kristy Preston as a Deputy Finance Officer for the Department of Social Services Trust Account with a signature stamp and to establish a bond for Ms. Preston at \$50,000.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Marc Wyatt Magarci, Troop 567, for his attainment of Eagle Scout rank in the Boy Scouts of America in 2013.

The Board of County Commissioners was recognized by Sheri Schwab, North Carolina Cooperative Extension Service Association Director, for the outstanding partnership with Cooperative Extension through commitment of resources, inclusiveness in County Government and advocacy and involvement.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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Chris Knopf, County Manager, addressed the Board regarding an email from the Register of Deeds concerning security at the Judicial Center.

It was the consensus of the Board for Board Members to meet with the Register of Deeds on an individual basis to discuss possible solutions. The Board will discuss at a future meeting.

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Chris Knopf, County Manager, addressed the Board regarding renewal of the McCormick lease at Fisher River Park. The lease would be extended for ten years at a cost of \$750.00 per year. The McCormicks would also like to have two free shelter rentals at the Fire Place Shelter annually.

The Board discussed having a first right of refusal on the property.

Upon motion of Chairman Harris, seconded by Commissioner Johnson, the Board voted unanimously to approve the lease agreement contingent upon the County Attorney adding a first right of refusal clause.

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Chris Knopf, County Manager, reminded the Board of the November 19, 2013 Social Services meeting at 1:30 p.m.

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Chris Knopf, County Manager, addressed the Board regarding holding a December 16, 2013 Board meeting. In the past, the Board has cancelled the second meeting in December.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to cancel the December 16, 2013 Board meeting and to hold the Board of Social Services Meeting on December 2, 2013 following the Board of County Commissioners' regular scheduled meeting.

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Chris Knopf, County Manager, stated there will be a ribbon cutting on December 18, 2013 in Kernersville for the new Piedmont Triad Council of Government facility.

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Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to approve and not release the December 4, 2013 closed session minutes.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to appoint Roger Dehart to serve on the Natural Resources Committee.

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Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to reappoint Annie Lee Chilton and Shirley Key to the Nursing Adult Care Homes Community Advisory Committee.

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Upon motion of Commissioner Phillips, seconded by Commissioner Miller, the Board voted unanimously to reappoint Jim "Bo" Miller to the Surry County Planning Board.

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Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously to appoint Tony Davis to the Surry County Board of Adjustment.

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Commissioner Phillips stated the local branch of the Gideon's International had given him a New Testament to take on his recent trip to Washington D.C. Commissioner Phillips was very appreciative.

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Upon motion of Commissioner Miller, seconded by Commissioner Golding, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143-318.11 (a)(6) and legal matters pursuant to G.S. 143-318.11 (a)(3).

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The Board came out of closed session and resumed regular business.

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Commissioner Phillips discussed building permit issues and various other issues for the property located at 564 North Franklin Road. Commissioner Phillips will continue to work with the Planning Department and Environmental Health.

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Chairman Harris discussed an insurance settlement with individuals that were in a fire truck accident at the Mountain Park Volunteer Fire Department.

It was the consensus of the Board for the Fire Districts Committee to review the Volunteer Fire Departments' contracts.

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There was no further business to come before the Board.

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Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to adjourn. The meeting ended at 8:30 p.m.

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Conchita Atkins  
Clerk to the Board

Surry County Board of Commissioners  
Meeting of December 2, 2013

The Surry County Board of Commissioners met in regular session at 6:00 p.m. on December 2, 2013. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Paul Johnson, Commissioner R.F. "Buck" Golding, Commissioner Jimmy Miller and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Betty Taylor, Assistant County Manager for Budget and Finance  
Sandy Snow, Human Resources Officer  
John Shelton, Emergency Services Director  
Kristy Preston, Social Services Director  
Daniel White, Parks and Recreation Director  
News Media

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Chairman Harris called the meeting to order.

Commissioner Golding delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board to consider the minutes of the November 18, 2013 and November 19, 2013 meetings.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the following consent agenda items:

Requests from the Assistant County Manager for Budget and Finance:

- Approve Emergency Services to apply and accept, if awarded, an Emergency Management Grant.
- Budget change no. 9 as follows:

The Board of County Commissioners approved an amendment to the FY 2013-2014 Budget Ordinance at their meeting on December 2, 2013.

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS AMOUNT</u>	<u>CHANGE</u>	<u>REVISED AMOUNT</u>
<u>GENERAL FUND EXPENDITURES</u>				
<u>Non-Departmental</u>				
1054199 59510	General Fund Contingency	126,400	(14,800)	111,600
	Decrease departmental total.	460,400	(14,800)	445,600
<u>Governing Body</u>				
1054110 51720	Contracted Services	0	10,000	10,000
	Increase departmental total.	504,044	10,000	514,044
<u>Sheriff's</u>				
1054310 55020	Rent-Buildings & Equipment	10,000	4,800	14,800
	Increase departmental total.	4,461,552	4,800	4,466,352
	Does not change fund totals.			

Request from the Human Resources Officer:

- Approve to abolish the following position numbers:  
418502, 418504, 418901, 419010, 419703, 419104,  
414008, 421007, 435007, 435012, 418002, and 491201.

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

George Alsip addressed the Board regarding YVEDDI being a Public Transportation System. Mr. Alsip thought YVEDDI Transportation was for the elderly and handicapped.

Commissioner Johnson stated that YVEDDI applied for a State grant and received funds for public transportation in the Mount Airy and Elkin areas. The State encouraged YVEDDI to accept the grant funds. The grant is for two years.

Monroe Donathan stated the Board of Commissioners are hardworking and are doing an extraordinarily great job. Mr. Donathan also stated that he was a former YVEDDI employee and YVEDDI has always been a public transportation agency. YVEDDI provides transportation service to the elderly and disabled. If anyone else wishes to utilize the YVEDDI transportation service, they must pay to ride.

Commissioner Golding reminded everyone there will only be one Commissioners' meeting in December.

Commissioner Phillips stated the Social Services meetings will begin to take place in the Board of County Commissioners' meeting room. Commissioner Phillips invited everyone to attend.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

Bill Blackley, Joe Mickey, and Bob Hillyer, Elkin Valley Trails Association, presented a power point presentation on the Elkin Valley Trails progression over the past months. Mr. Mickey addressed the master plan to connect state parks, improvements to the Elkin and Alleghany railroad bed, a ribbon cutting for the bridge span over Big Elkin Creek and the Daniel Boone Trail Highway Marker.

Chairman Harris asked the County Manager to preside over the nomination and election of Chairman and Vice-Chairman for December 2013 to December 2014.

The County Manager opened the floor for nominations for Chairman.

Commissioner Golding nominated Chairman Harris.

There were no other nominations.

Commissioner Johnson motioned the nominations be closed.

The County Manager called for a vote.

The vote was unanimous for Chairman Harris.

The County Manager announced that Chairman Harris would be the Chairman for 2014 by acclamation.

The County Manager opened the floor for nominations for Vice-Chairman.

Commissioner Phillips nominated Commissioner Johnson.

There were no other nominations.

Commissioner Miller motioned the nominations be closed

The County Manager called for a vote.

The vote for Commissioner Johnson was unanimous.

The County Manager announced that Commissioner Johnson would be Vice-Chairman for 2014 by acclamation.

Chairman Harris thanked his fellow board members for a wonderful year. Chairman Harris stated he is humbled and grateful to serve the citizens of Surry County.

Vice-Chairman Johnson also thanked the Board for allowing him to serve as Vice-Chairman. Vice-Chairman Johnson stated it was a privilege to serve.

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Chris Knopf, County Manager, addressed the Board regarding Board of Commissioners' individual committee and board assignments for 2014.

It was the consensus of the Board to address at the January 6, 2013 Board meeting.

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Chris Knopf, County Manager, addressed the Board regarding reappointments and appointments for the Recreation Advisory Committee. The Parks and Recreation Director recommends all current Recreation Advisory Committee Members be reappointed for an additional term.

It was the consensus of the Board to address at the January 6, 2013 Board meeting.

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Chris Knopf, County Manager, addressed the Board regarding the second meeting in January being held Tuesday, January 21, 2013 due to the Martin Luther King, Jr. Holiday. This is a scheduled Social Services meeting day also. Mr. Knopf asked the Board if they wish to hold the January 21, 2013 Social Services meeting following the January 21, 2013 regular Board of Commissioners Meeting.

It was the consensus to hold the January 21, 2013 Social Services meeting following the Board of County Commissioners' Meeting.

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Chris Knopf, County Manager, addressed the Board regarding the County's lease agreement at 319 South Main Street, Mount Airy, expiring at the end of the year. The County will request to extend the lease on a month to month basis until space becomes available at the Human Services Center. The space is for Probation and Parole officers.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to negotiate a month to month lease at 319 South Main Street.

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Chris Knopf, County Manager, addressed the Board regarding a lease agreement between the State of North Carolina and Surry County for space at 114 East Atkins Street, Dobson and 201 East Kapp Street, Dobson for Adult Probation and Parole.

Upon motion of Commissioner Golding, seconded by Commissioner Miller, the Board voted unanimously for the County Manager to sign the lease agreement.

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John Shelton, Emergency Services Director, addressed the Board regarding ambulance replacements for convalescent services. The convalescent service within Emergency Services has been utilizing two of their extended wear vehicles since the program began. The vehicles have high mileage and are requiring weekly maintenance to stay in service. Northwest Emergency Vehicles of Jefferson, NC has a unit called a Sprinter that is built on a 2013 Mercedes 2500 Van Chassis. The unit would be for convalescent vehicle replacement. Emergency Services is requesting to purchase two Sprinters with stretchers, at the cost of \$78,361 per vehicle and \$13,578 per stretcher. Mr. Shelton recommends surplus of the following two ambulance vehicles once the purchase is made: 2007 GMC 3500, #1GDG316671244966 and a 2008 Chevrolet 4500, #1GBKG316191118384.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to approve the purchase of two Sprinters and two stretchers with the funds coming from Emergency Services budget or revenue and surplus the following vehicles: 2007 GMC 3500, #1GDG316671244966 and a 2008 Chevrolet 4500, #1GBKG316191118384.

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Chris Knopf, County Manager, addressed the Board regarding the Town of Pilot Mountain using \$10,179.09 for an upgrade to the front steps and ramp at the Pilot Center. The existing steps and ramp are over 20 years old. The Town of Pilot

Mountain requests to use \$10,179.09 from the recent sale of a portion of the Pilot Center to address the front entrance. The funds represent the gross proceeds of the sale, less closing costs, costs conversion for condominiums, and the cost to replace the roof on the remaining unit owned by the Town of Pilot Mountain, which houses Surry Community College and Pilot Mountain Pride.

Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to allow the Town of Pilot Mountain to use the \$10,179.09 for upgrades to the front steps and ramp at the Pilot Center.

Chris Knopf, County Manager, addressed the Board regarding changes to the Surry County Addressing Ordinance. The ordinance needs to be amended to reflect administrative changes that occurred when 911 Addressing was moved from the Tax Department to the Inspection Department. Mr. Knopf stated there would need to be a public hearing set for the ordinance changes in the near future.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the November 18, 2013 closed session minutes.

Commissioner Golding stated he had received a call regarding the dumping of deer carcasses on Venable Road. The caller stated his dog came into contact with the deer carcasses and had become ill.

It was the consensus of the Board for the County Manager to address the issue with the Planning Department for placement of a camera in the area.

Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following employees for years of service to Surry County:

10 Years of Service:

Elizabeth "Ann" D. Slate  
Andrea B. Bradshaw  
Cindy H. Smith  
Nellie S. Hemric

Yvonne M. Lambert  
Debra L. Lauritsch  
Brandon L. Jones

15 Years of Service:

Dyrk D. Garrison  
Misti C. Collins  
David "Marty" Lowe  
Alicia D. Hiatt  
Jan L. Bowman  
Sheri M. Spicer  
Deana F. Snow

Janice "Gail" Branch  
Megan B. Parker  
Elizabeth "Betsy" C. Tarn  
Bonnie C. Reynolds  
Earl V. Mounce  
Denise N. Gray

20 Years of Service:

Lauren T. Osborne

Terri H. Weddle

25 Years of Service:

Irene W. Dollyhigh  
Dale E. Goins  
Deborah H. Dezern

Jimmy D. Combs  
Gail B. Branch

30 Years of Service:

Daniel G. Griffith

35 Years of Service:

Sandra H. Snow

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The Board took a thirty minute recess for a reception for employee service award recipients.

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The Board resumed regular business.

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It was the consensus of the Board for the County Manager to meet with the Water and Sewer Committee to discuss on-going negotiations regarding Interstate Sewer easements.

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There was no further business to come before the Board.

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Upon motion of Commissioner Johnson, seconded by Commissioner Miller, the Board voted unanimously to adjourn. The meeting ended at 7:59 p.m.

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Conchita Atkins  
Clerk to the Board