



**COUNTY OF
SURRY**

**OUTSIDE AGENCY FUNDING REQUEST FORM
(FOR REQUESTS OUTSIDE THE BUDGET PROCESS)**

Application Checklist
The documents below must be submitted along with your application.

1	Copy of the agency current budget (Revenue and Expenses).	<input type="checkbox"/>
2	Copy of prior year financial statements.	<input type="checkbox"/>
3	List of Board of Directors.	<input type="checkbox"/>
4	Copy of IRS determination letter of 501(c)3.	<input type="checkbox"/>
5	Copy of IRS Form 990. (If IRS Form 990 is not filed, the Supplemental Documentation Form must be provided.)	<input type="checkbox"/>
6		<input type="checkbox"/>

Section A: Organization and Contact Information

7a Agency Name:	7b TIN:
8a Address:	8b Zip Code:
9a Phone No:	9b Fax:
10 Website Address:	
11a Executive Director/President name:	
11b Phone No:	11c Email:
12a Name and title of principal contact:	
12b Phone No:	12c Email:

Agency Personnel

	Prior Year	Current Year
13 Number of agency employees:		
14 Number of administrative employees:		
15 Number of program employees:		
16 Number of program volunteers:		

COUNTY USE ONLY

Submitted By: _____	Date	Agenda <input type="checkbox"/>	Date
Finance Committee: <input type="checkbox"/>	Date	Board Approval <input type="checkbox"/>	Date
Notes: _____			

