

RECRUITMENT ANNOUNCEMENT

The County of Surry is accepting applications for a **Planning Director/Project Manager**. This position will perform professional research, County planning functions, and County project oversight related to land use and County internal projects. The position works with the Planning Board, Board of Adjustment, and the County Review Officer and researches, evaluates, develops and administers necessary plans, programs, and reports. The position will administer and enforce the land use chapters of the Surry County Code of Ordinances (zoning, land subdivision, mountain ridge protection, etc.) and will coordinate permitting with the Development Services Department and the Environmental Health section of the Health and Nutrition Center. The position will work with the County Manager in planning and managing short and long-term internal projects and programs and will serve as coordinator for engineering projects and assist County departments, as needed. The selected candidate will be responsible for County government relationships with municipal, state and federal government agencies in planning-related matters such as air, water and land quality. Work is performed under the general supervision of the County Manager.

DESIRED EDUCATION AND EXPERIENCE: Bachelor's degree from an accredited college or university with a major in regional planning, geography, public administration or related field and/or extensive experience in construction and plan design.. Applicant must possess the ability to communicate effectively in oral and written form; must deal tactfully with the public, and have good written and oral communication skills. Also desired: knowledge of land use planning principles and regulatory practices, knowledge of geography, demographics, and planning directives of Surry County, knowledge of state and federal programs and agencies that may work closely with the County's planning programs, familiarity with the County's Permitting and Inspections functions and procedures.

SALARY RANGE: Grade 76 \$54,036 – \$92,016

Applications will be taken at NC Works Career Center, 541 W. Pine Street, Mount Airy, NC (336-786-4169), by going online to the Surry County Human Resources job posting page, printing the application and e-mailing back to the indicated email, SCJobs@co.surry.nc.us or by contacting Surry County Human Resources at 336-401-8221. A complete list of duties and analysis of physical demands will be available upon request.

SURRY COUNTY IS A DRUG FREE WORKPLACE AND AN EEO EMPLOYER

Date Posted: November 5, 2021

Closing Date: Open until filled